

**CITY OF EYOTA
PLANNING COMMISSION MEETING MINUTES
MAY 15, 2024**

Members Present: Heather Tesdahl, Dick Winchell, Iris Neumann, Ray Schuchard
Council Reps: John Chesney

Staff Present: Jennifer Swiggum, Secretary, Tammy Myers, Clerk/Treasurer

Absent: Council Rep: Jamie Ward

Guests: See "Exhibit A"

Call to Order: Heather Tesdahl, Chair called the meeting to order at 7:02 p.m.

Approve Agenda: Motion was made by Tesdahl and seconded by Winchell to approve the agenda as presented. Votes via roll call: Ayes 4, Nays 0. Motion carried.

Approve the Minutes: Motion was made by Winchell and seconded by Schuchard to approve the March 20, 2024 regular meeting minutes as presented. Votes via roll call: Ayes 4, Nays 0. Motion carried.

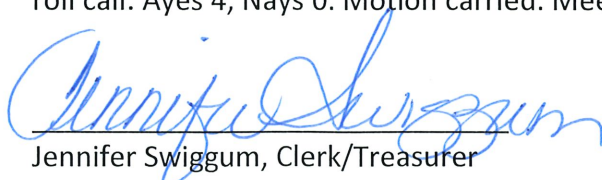
Higgins Cabinets Variance: Nate Ward, owner of Higgins Cabinets is requesting a height variance of three feet [3'] to an addition he is adding onto an existing building. This will allow them to put in a twelve foot [12'] door to get their vans in. Variance Application and fee was paid on May 13, 2024. Motion was made by Schuchard and seconded by Winchell to approve the application submitted to Planning Commission. Votes via roll call: Ayes 4, Nays 0. Motion carried.

A Public hearing was set for June 5, 2024 at 7:00 p.m. and to move the June 19, 2024 regular Planning Commission meeting to June 5, 2024 after the public hearing. Motion was made by Neumann and seconded by Winchell to approve the application submitted to Planning Commission. Votes via roll call: Ayes 4, Nays 0. Motion carried

Zoning Code Update – May 23, 2024 virtual Comprehensive & Zoning Workshop from 4:30 – 5:30: Schuchard requested if members could gather at City Hall to do the zoom meeting. Swiggum agreed to have the meeting available via Zoom at City Hall. Members were encouraged to email questions to Swiggum to compile a list for the May 23, 2024 workshop.

Other Business: Schuchard agreed to be co-chair

Adjourn: Motion was made by Winchell and seconded by Neumann to adjourn the meeting. Votes via roll call: Ayes 4, Nays 0. Motion carried. Meeting declared adjourned at 7:47 p.m.


Jennifer Swiggum, Clerk/Treasurer