Economic Development Authority Meeting Minutes
Thursday
December 14, 2017
5:30 p.m. Arbor Gardens Community Room

Chairman Dale Heintz called the meeting to Order/Roll Call - 5:31 p.m.

Members:	_X_ Dale Heintz, Chairperson	_X_ Connie Meiners, Co-Chairperson	
	_X Craig Horan	_X_ Tyrel Clark	
	_X_ Darcy Higgins	_X_ Bryan Cornell	
	___Ryan Castle		
Staff:	_X_ Cathy Enerson	_X Don Rademacher	_X_ Shelly Schossow
Guest:	_X_ Jason Swanson (via phone)		

Agenda
Clark motioned to approve the agenda as written Meiners seconded motion passed 6/0

Consent Agenda
Approve the Arbor Gardens Report
Approve the Arbor Gardens Financials
Approve the EDA minutes of the regular meeting September 2017
Approve EDA Financials
Expenses and invoices: informational
Clark motioned Higgins seconded motion passed 6/0

Arbor Gardens 2018 Budget
Every resident facing 2% increase. 6 Residents on concessions.

Arbor Gardens Building Worksheet – future capital improvements
Discussion

Arbor Gardens Generator
Discussion

Updates and Extensions 2018 Build and Save Program – Revolving Loan Program
Consensus of board no action needed at this time as current program to expire 12/31/17 no recommendations for changes at this time.

Ryan Castle resignation/Elect New Chair and Co-Chair/Dale Heintz board seat renewal
Clark motioned to approve Castle's resignation Cornell seconded motion passed 6/0
Cornell motioned to renew Heintz's board seat Higgins seconded Motion passed 5/0 with Heintz abstaining
Cornell motioned to recommend Heintz as Chair and Horan as Co-Chair Clark seconded Motion passed 4/0 Heintz & Horan abstained

Community Video Project – One submission emailed to the board
Cornell motioned to award the sole video submission $25 in Eyota dollars as a thank you gift Horan seconded motion passed 6/0

6:54 p.m. Clark and Cornell left the meeting to attend City Council meeting at 7:00 pm

Due to time limitations agenda items Eyota Farmer's Market potential $3,650 gap and Post Bulletin – Welcome to the Neighborhood – Publication were not discussed

Director's update and informational pieces – see the insert in the packet

- Sign Plan update – *Dairy land area cooperation contact made – Carol Fossom not interest – Peace* Lutheran site?
- Industrial Park Summit
- Reports in the EDA packet
- Pending - 2 DEED grant requests
- Arbor Gardens Committee Report – Next meeting date and time to be set
- Child Care Center – Grant Submitted and Assignment Request
- Development updates, area business news: Child Care Center broke ground, Jem's, former Mad Hatter, Perry Dental Jessica Curry Design Studio, Judish, 24/7work out center, Tree Frog Treasures, Simply Stylin', Green Door, Norma Jean's addition.

Other Business

City has run little to no commercial space available
Little Eagles childcare development agreement assignment to bank
Next EDA meeting 1/25/18 5:30 p.m.

Adjourn – *Meiners motioned to adjourn at 7:01 p.m. Horan seconded motion passed 4/0*

Respectfully submitted,

Cathy Enerson 1/25/18 Dale Heintz

Cathy Enerson *date* *Dale Heintz* *date*
EDA Director *EDA Chair*