

**CITY OF EYOTA
PARK BOARD MINUTES
JANUARY 10, 2018**

Members Present: Kevin Kullot, Jacob Robinson, Jacob Schleusner, Kim Horn and Dom Kellen Tyrel Clark and Kurt Holst, Council Reps; Kathie Hall and Shelly Schossow, City Staff

Members Absent: None

Call to Order: Chair Schleusner called the meeting to order at 7:02 PM.

Approve the Agenda: *There was a motion made by Kullot and seconded by Kellen to approve the agenda. All voted in favor. The motion was declared carried.*

Approve the Minutes: *There was a motion made by Kellen and seconded by Schleusner to approve the minutes of December 13, 2017 meeting. All voted in favor. The motion was declared carried.*

Park/Maintenance:

Public Works Update: Brad Boice previously emailed updates to the Park Board:

- Schleusner commented he will speak with park maintenance regarding adding more water to the ice rink. Kullot asked if there was an issues with volunteers flooding the rink. Hall noted there were volunteers who have signed up but never followed through.
- The tree that fell in Freedom Park. Clark reported Public Works were going to cut it down, but it fell down so they canceled the work order. There was some minor fence damage which repairs have been scheduled.

Sunset Park Pavilion Update: Clark reported he met with John Pristash; a contract has not been created with John yet. Clark has fee proposals with 2 architectural firms (RSP and CRW) in Rochester and is working on getting one more. These proposals will include sitting down with City Staff to review design and needs. They will prepare documents needed for next stages of the project. One of the proposals included structural engineering. Board members discussed the structural engineering portion and asked if that could be required of the other companies submitting proposals. Board members also discussed the contract management portion of the project be included in the proposals since the City doesn't have project management for buildings like they do for streets with WHKS. A question was asked as to how long the process would take? Clark answered it would take approximately a week to draw up the plans. Kullot asked what we are looking at for a total price at this time. Clark commented the total price will not be known until the project is actually bid out and we see what construction bids come in at. Clark continued to comment the financing for the project, if approved, could currently include the Eyota Days organization, the Economic Development Authority (EDA) half percent sales tax money, Otto Bremer Foundation grant, and the Park Fund. Kullot questioned using the EDA half percent sales tax money. Clark commented it could be used for this parcel of land since it is

in the Economic Development District. Hall questioned the community gardens status for the newsletter since the project as proposed are on the current garden plots. Clark mentioned the gardens would need to be moved. Schleusner asked if the gardens could be accessed during construction. Horn asked if there were any other options in town for the gardens to be moved. After discussion it was decided the construction should not impact accessing the gardens once they are moved. Holst asked what the plans with the street and parking lot area of the Legion are. Clark commented that was currently an item on the Jan 11th Council. Clark continued to state the pavilion isn't contingent on the parking lot and Brad Boice in Public Works should be consulted about moving the gardens.

Splash Pad/Swimming Pool Update: Schleusner asked if anyone had received an update on the Splash Pad/Swimming Pool. Clark reported the group had met the same day as the last City Council meeting Dec. 28, 2017. Robinson and Schleusner are both the Park Board representatives for the Splash Pad/Pool Committee and were not aware of the December meeting. Therefore, they will make contact with the committee for an update.

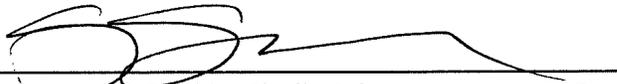
Summer Movie Series: Kullot asked if we should consider charging when we loan out the movie equipment. Every time the equipment is turned on we are reducing its life. The City should not have to budget for replacing the equipment more frequently because we are allowing others to use it. Schleusner commented he had heard Netflix may be offering some public viewing options to their service. The details are unknown yet but have been talked about. Clark began suggesting dates and events for the summer movie series schedule. Board members agreed to the following schedule:

- June 8th – Kids movie to be determined
- June 20th during Gopher Count festival – movie choice to be determined
- July 19th during Eyota Days – Thursday July 19th, 2018 the original Grease movie to celebrate the 40th anniversary of the event, possibly include the classic car show with the movie.
- August 17th – movie choice to be determined

Board members did ask for the movie company links to be emailed out to them in order to bring ideas to the next meeting.

Any Other Business: Staff mentioned the February Park Board meeting falls on the same day as Valentine's Day; would members be interested in moving the next meeting date in order to avoid any personal conflicts? After some discussion *Robinson motioned to move the February Park Board meeting to Feb. 21st, 2018. Schleusner seconded. All in favor motioned passed.*

Adjourn: *A motion made by Kullot and seconded by Schleusner to adjourn the meeting. All voted in favor. The motion was declared carried. The meeting adjourned at 7:53 PM.*


Minutes submitted by Shelly Schossow, Interim Park Board Secretary