

November 28, 2023
EDA Board Meeting Regular Minutes
5:30 pm
Location: Eyota Fire Hall

1. Call to Order/Roll Call:

Members:	X___ Dale Heintz	X___ Tamara DeMuth	
	X___ Terry Potter	X___ CC Rep. - John Pittenger	
	X___ Jason Banitt	X___ CC Rep. – Tony Nelson	
	X___ Brian Halvorson	X Cathy Enerson, Staff	Guests: None

2. Welcome Guests – public comment – 5 minutes: None

3. Approve the Agenda: Board Action

Motion by Brian Halvorson to approve the EDA agenda, motion seconded by John Pittenger, and motion carried 7/0.

4. Approval of the Consent Agenda: Board Action

- EDA Minutes:
- Financial Report:

Motion by Tony Nelson to approve the EDA consent agenda as presented with two months of EDA financials for board review, motion seconded by Tamara DeMuth, and motion carried 7/0.

5. City Business & Member Updates:

- Council – Building Burn and Utility shut offs – house near the Legion almost complete.
- Planning and Zoning – no action at this time for Arendt land near the church.

6. Revolving Loan Requests:

- New Applications – Bennett’s closing paperwork is in process to close at the end of the month. The first repayment for the loan is due January 1, 2024.
- **Auto Deposits to Foresight:** Going well, Due North is the only remaining business to make a change. Cathy stated Due North has concerns about lack of workforce, and traffic. The board stated there has been no community involvement and or marketing. Cathy will continue to reach out to Due North.

7. Façade Improvement Grant Applications

- **Brian Munroe status report:** Cathy has requested invoices; as Brian needs to bring in his paid invoices to close out the grant.

8. Old Business

- **New Highway Beautification grant, City Council/Planting and Funding:** Completed, waiting for the State to send the funds to the City. A copy of the formal request for funds is found in the board packet.
- **Planning and Zoning comp plan – Compeer Grant/Videos:** The first week of January meetings begin. The City Clerk and Bolten and Menk are working on selecting people to work on the plan. A copy of the formal agreement with Compeer was in the board packet. The EDA wrote for grant funds for the Comp Plan, the City will receive a \$5,000 grant from Compeer Financial to assist with the Comprehensive Plan Updates.

10. **New Business**

- **Website Edits:** Updates are going very well. The business list updates, and post is next.
- **Update on Industrial Land:** Menards continues to be on hold, Cathy was in contact with Nicholas from Menards, there is nothing new to share. Menards has deposited likely more funds than was needed to run the infrastructure and create the turn lane. Cathy is working with Tami to revisit State Reports and paid invoices to determine the amount owed back to Menards.
- **Pries have sold land outside the city,** there is family interest in investing into their 77 acres with the city to become more shovel ready. Cathy is working with PEC to bring the property to a state is more attractive to developers.
- The EDA discussed **Burt's Meats** cannot find help, there is concern they may at some point sell. The board shared Dover is running out of room, Dover has ample employees. Cathy will share this information with Burt's.

Next Meeting; TBD: The next meeting will be in January unless an issue to vote on comes up.

Adjourn: Time: 6:15pm, Motion to adjourn by John Pittenger, and seconded by Brian Halvorson, and meeting was adjourned with no further discussion at 6:15 pm.

Respectfully submitted,

Cathy Emerson 1/25/24
Cathy Emerson *Date*
EDA Director

Dale Heintz _____
Dale Heintz *Date*
EDA Chair