

CITY OF EYOTA  
CITY COUNCIL AGENDA  
August 27, 2020  
7:00 p.m. Eyota City Hall

**Due to Social Distancing a limited number of people will be allowed in the council chambers  
Join Zoom Meeting**

<https://us02web.zoom.us/j/82507845019>

1. Call to order and Pledge of Allegiance
2. General announcements
3. Set the agenda
4. Consent Agenda
  - A. Approve the minutes of the August 13, 2020 regular Council meeting
  - B. Approve the minutes of the August 20, 2020 Council work meeting
  - C. Elbaween Ball Tournament - Waive Fees Request
  - D. 2021 Preliminary Budget and Levy Schedule Work Meeting
  - E. Reschedule the September 24 regular Council Meeting
  - F. LMCIT Liability Coverage Waiver – accept liability coverage limits
  - G. Minnesota Municipal Utilities Association 2020-21 Contract
  - H. Resolution in support of State Bonding Bill
  - I. 2020 Financial Transfers - Bonds
5. Reports:
  - A. DESCASD Sewer District – August 18 meeting
  - B. Planning Commission – August 19 meeting  
Winter Parking Restrictions - Ordinance
  - C. Economic Development Authority (EDA) – August 27 meeting
  - D. Clerk
6. Regular Agenda:
  - A. Menard, Inc. Nail Plant Project –
    - 6.A.1. Conditional Use Permit
    - 6.A.2. BDPI Revised Grant Application
  - B. Vacate Utility Easement Arendt Subdivision parcel – RESOLUTION #2020-35
  - C. Potentially Dangerous Dog – Daniel Rogers 119 2 ST SW
  - D. Fire Truck – purchase proposal
  - E. Nuisance Property Status Update
  - F. Accounts Payable
7. Any Other Business

# REQUEST FOR COUNCIL ACTION

MEETING

DATE: 8/27/20

<b>AGENDA SECTION:</b> Consent Agenda	<b>ORIGINATING DEPT:</b> City Clerk/Treasurer	<b>ITEM NO.</b> 4A-I
<b>ITEM DESCRIPTION:</b> Approval of Consent Agenda Items		<b>PREPARED BY:</b> Marlis Knowlton

This Request for Council Action lists all the items which have been included in the Consent Agenda for this meeting. The Council can approve all of the items with a single motion to approve. The Mayor will allow Councilmembers an opportunity to state whether there are any of these items which you wish to have removed from the Consent Agenda approval and have them discussed and then acted upon separately.

- 4.A. Approve the minutes of the August 13, 2020 regular Council meeting
- 4.B. Approve the minutes of the August 20, 2020 Council work meeting
- 4.C. Elbaween Ball Tournament - Waive Fees Request
- 4.D. 2021 Preliminary Budget and Levy Schedule Work Meeting
- 4.E. Reschedule the September 24 regular Council Meeting
- 4.F. LMCIT Liability Coverage Waiver – accept liability coverage limits
- 4.G. Minnesota Municipal Utilities Association 2020-21 Contract
- 4.H. Resolution in support of State Bonding Bill
- 4.I. 2020 Financial Transfers - Bonds

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b> City Clerk/Treasurer	<b>ITEM NO.</b> 4.A.
<b>ITEM DESCRIPTION:</b> Approve the minutes of the previous meeting		<b>PREPARED BY:</b> Marlis Knowlton

**Request to approve the minutes of the previous regular Council meeting:  
August 13, 2020**

Council: These minutes were forwarded to you in a previous email and are in the Dropbox Minutes Folder.

**Council Action Requested:**

Motion to approve the regular Council meeting minutes of August 13, 2020 as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b> City Clerk/Treasurer	<b>ITEM NO.</b> 4.B
<b>ITEM DESCRIPTION:</b> Approve the minutes of the work meeting		<b>PREPARED BY:</b> Marlis Knowlton

**Request to approve the minutes of the Council Work meeting:  
August 20, 2020**

Council: These minutes were forwarded to you in a previous email and are in the Dropbox Minutes Folder.

**Council Action Requested:**

Motion to approve the Council work meeting minutes of August 20, 2020 as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

AGENDA SECTION: Consent	ORIGINATING DEPT: Park Board	ITEM NO. 4.C
ITEM DESCRIPTION: Elbaween Ball Tournament - Waive Fees Request		PREPARED BY: Marlis Knowlton

**Brandy Heaser requested ball tournament fees to be waived for the October 3 Elbaween tournament which is in memory of Paula and Stephine Trogstad. Fees for use of the concession stand will be charged, as in previous years.**

**Council Action Requested:**

Motion to waive the tournament fees, but charge for the concession stand rent like last year.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 4.D
<b>ITEM DESCRIPTION:</b> 2021 Preliminary Budget and Levy Schedule Work Meeting		<b>PREPARED BY:</b> Marlis Knowlton

**Schedule a 2021 budget preparation Council work meeting on Monday, September 14, at 6:30 pm.**

Levy to be certified to the County by September 30.

**Council Action Requested:**

Motion to schedule a 2021 budget preparation Council work meeting on Monday, September 14, at 6:30 pm.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 4.E
<b>ITEM DESCRIPTION:</b> Reschedule the September 24 regular Council Meeting		<b>PREPARED BY:</b> Marlis Knowlton

**Due to conflicts, request to re-schedule the September 24<sup>th</sup> regular Council meeting to Monday, September 21.**

**Council Action Requested:**

Motion to re-schedule the September 24<sup>th</sup> regular Council meeting to Monday, September 21.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

AGENDA SECTION: Consent	ORIGINATING DEPT:	ITEM NO. 4.F
ITEM DESCRIPTION: LMCIT Liability Coverage Waiver – accept liability coverage limits		PREPARED BY: Marlis Knowlton

**Each year the City must make the decision to waive or not to waive insurance statutory tort liability limits to the extent of the coverage purchased.**

**Recommendation from Jim Nigon, Heartman Insurance Agent, is to approve \$500,000 liability coverage and do NOT waive the monetary limits.**

Per Jim:

*Historically, the city has not waived the limit, keeping the limit for tort claims to \$500,000 per individual and \$2,000,000 for one incident. Waiving the limit would allow one person to receive up to \$2,000,000.*

**Council Action Requested:**

Motion to approve liability coverage limits of \$500,000 and do NOT waive the monetary limits on municipal tort liability.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

# REQUEST FOR COUNCIL ACTION

MEETING  
DATE: 8/21/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b> Safety Committee & Staff	<b>ITEM NO.</b> 4.G.
<b>ITEM DESCRIPTION:</b> Minnesota Municipal Utilities Association 2020-21 Contract		<b>PREPARED BY:</b> Marlis Knowlton

**The Minnesota Municipal Utilities Association (MMUA) provides the city with safety training and support. The proposed 2020-2021 renewal contract cost will be \$9,600.00. Request to enter into renewal contract.**

This is a \$150 increase from last year.

Safety training costs are shared by the funds: General, Fire (including township), Park, Water and Sanitary Sewer.

Staff Recommendation:

HIGHLY recommend entering into this contract. MMUA provides a valuable service to educate staff in safety, meet the requirements of OSHA safety training, provide administrative safety support and keep costs down for the city by reducing work related injuries, incidents and potential safety fines. Their services include training for summer recreation program staff and are available to the Fire Department and Ambulance Service.

Council Action Requested:

Motion to approve entering into the MMUA 2020-2021 Safety Management Program Contract renewal, in the amount of \$9,600.00.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

Minnesota Municipal Utilities Association  
AMENDMENT TO SERVICES AGREEMENT  
**Safety Management Program**

Contract Date: July 31, 2020

Contract Number: 66-2021

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Eyota (Eyota), dated July 29, 2019, contract number 66-2020, is amended as follows:

**PART II, Section 1.**

1. DURATION: This Agreement shall remain in force from October 1, 2020 until September 30, 2021 (the "expiration date").

**PART III, Section 1.**

1. COMPENSATION: For the services covered by this Agreement, Eyota shall pay MMUA an annual fee of nine thousand six hundred dollars and 00 cents (\$9,600.00) for the 2020-21 annual period. Such compensation shall be due and payable according to the selected payment terms below.

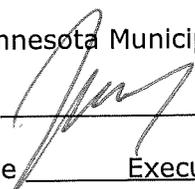
Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$9,600.00)
- Quarterly Payments (\$2,400.00 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Eyota  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Purchase Order # \_\_\_\_\_

Minnesota Municipal Utilities Association  
By  \_\_\_\_\_  
Title Executive Director  
Date July 31, 2020

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 4. H.
<b>ITEM DESCRIPTION:</b> Resolution in support of State Bonding Bill		<b>PREPARED BY:</b> rMarlis Knowlton

Resolution to show support for the State to pass the bonding bill in a September special session.

**Council Action Requested:**

Motion to move RESOLUTION #2020-38 Supporting State Bonding Bill to be Passed.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**RESOLUTION #2020-38  
CITY OF EYOTA**

**SUPPORTING STATE BONDING BILL TO BE PASSED  
IN SPECIAL SEPTEMBER 2020 SESSION**

WHEREAS, the people of Minnesota need basic infrastructure such as drinking water, sewage treatment, roads, bridges, and

WHEREAS, our state (and nation) is facing one of the worse economic struggles in its history and one of the best and only tools that the state has to stimulate the economy is a bonding bill that will create jobs and inject much needed funding into our state economy; and

WHEREAS, the Minnesota Legislature failed to pass a bonding bill in the 2019 legislative session, and

WHEREAS, the Legislature failed to pass a bonding bill in the regular 2020 legislative session and two subsequent special sessions, and

WHEREAS, interest rates are at an all-time low, and

WHEREAS, Eyota is supporting a proposed large industrial distribution project that will require State grants (BDPI and TED) through Minnesota Department of Transportation to make the project feasible; or it will be built in Wisconsin.

BE IT RESOLVED that the City Council of Eyota, Minnesota urges through this Resolution to its lawmakers to work in a bipartisan way to pass a bonding bill in the special session to be held in September 2020.

BE IT FURTHER RESOLVED that this resolution be transmitted Senator Carla Nelson, Representative Nels Pierson, Speaker of the House Melissa Hortman, Senate Majority Leader Paul Gazelka, House Minority Leader Kurt Daudt, Senate Minority Leader Susan Kent, and Governor Tim Walz.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 27<sup>th</sup> DAY OF AUGUST, 2020.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b> Accounting	<b>ITEM NO.</b> 4.I
<b>ITEM DESCRIPTION:</b> 2020 Financial Transfers - Bonds		<b>PREPARED BY:</b> Marlis Knowlton

**Request to approve financial transfers between funds relating to 2020 bond payments.**

These transfer requests are scheduled transfers as included in the creation of some bonds. They are amounts on the bond payment schedules and are budgeted transfer amounts.

See attached list.

**Council Action Requested:**

Motion to approve 2020 financial transfers relating to bonds as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

#1 – Fund #313

Transfer \$82,500.00

from the utility funds as the utility fee contribution to pay the bond payment:

#601 Water Fund = \$23,000.00

#602 Sanitary Sewer Fund = \$46,000.00

#651 Storm Sewer Fund = \$13,500.00

to #313 General Obligation Improvement Utility Revenue Bonds, Series 2010A = \$82,500.00

fulfilling the bond revenue schedule for 2020 bond payments

#2 – Fund #314

Transfer \$43,000.00

from #400 Permanent Improvement Revolving Fund

to #314 G.O. Permanent Improvement Revolving Refunding Bond Series 2012A

covering the 2020 bond payments related to 2006 street improvements (Madison Avenue)

Note: bond was previously #311 G.O. Permanent Improvement Revolving Debt Service

Fund Series 2006A, which was refunded in November 2012 to #314

#3 – Fund #315

Transfer \$45,000.00

From the water #601 to #315 General Obligation Improvement Bonds, Series 2015A covering the water portion of the 2020 bond payments related to the 2015 Street and Utility project

#4 - Fund #316

Transfer \$25,000

From the water #601 to #316 General Obligation Improvement Bonds, Series 2016A covering the water portion of 2020 bond payments related to the 2016 Street and Utility project

#5 - Fund #317

Transfer \$39,113

From the water #601 to #317 General Obligation Improvement & Water Revenue Bonds, Series 2018A covering the water portion of 2020 bond payments related to the 2018 Street and Utility project

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b> Planning Commission	<b>ITEM NO.</b> 6.A.1
<b>ITEM DESCRIPTION:</b> Menards Nail Plant Project - Conditional Use Permit		<b>PREPARED BY:</b> Marlis Knowlton

Planning Commission held the required public hearing August 19<sup>th</sup> to take comments regarding the Conditional Use Permit application for the Menards nail plant project.

The Commission recommends approving the application and granting the permit with the conditions based on their finding of facts stated in the proposed resolution.

**Council Action Requested:**

Motions to approve the Conditional Use Permit for the Menard's project via RESOLUTION #2020-39.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**RESOLUTION #2020-39  
CITY OF EYOTA**

**“RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A  
DISTRIBUTION FACILITY ON PIN #62.10.44.032672, MENARDS NAIL PLANT”**

**WHEREAS**, an application for a Conditional Use Permit has been submitted by Menard Inc. the applicant of the property described as:

Part of the east half of the Southeast Quarter of Section 10, Township 106, Range 12 West Parcel Identification Number 62.10.44.032672, 26.0 acres;

also

Part of the east half of the Northeast Quarter of Section 15, Township 106 North, Range 12 West, Parcel Identification Number 62.15.11.032714, 2.5 acres, and

**WHEREAS**, the Planning commission conducted a public hearing on August 19, 2020 and received public input regarding the proposed conditional use permit, and

**WHEREAS**, all required notices regarding the public hearing were properly made, and

**WHEREAS**, the property is zoned M-1 (Industrial/Manufacturing); and

**WHEREAS**, the site is designated for Commercial and Industrial uses on the Future Land Use Plan; and

**WHEREAS**, distribution facilities are allowed with a Conditional Use Permit in the M-1 district; and

**WHEREAS**, The Planning Commission provides the following findings:

- a) The intent of the M-1 district is to provide land area for land uses of an industrial nature including, but not limited to, manufacturing, major transportation, and communication facilities, utilities, warehousing, wholesaling and uses of a similar character and intensity.
- b) The proposed use is consistent with the standards for conditional uses listed in Section 153.193, G of the Zoning Ordinance.
- c) Conditions placed in this CUP will protect the health, safety & general welfare of the community and neighbors use and enjoyment of property and their property values.
- d) There are no potential public health implications.
- e) The proposed use is consistent with the City’s Comprehensive Land Use Plan.
- f) Ingress and egress will be provided by the extension of Whetstone Place on the south side of Highway 42.
- g) The site has access to city sewer and water service.

**BE IT RESOLVED**, by the Common Council of the City of Eyota, Minnesota to approve the Conditional Use Permit for a Menard’s Nail Plant on the property described above allowing for the construction of one building, parking and loading and stormwater facilities as indicated in the site plan, with the following conditions:

1. The applicant must submit detailed plans for staff review and approval prior to receiving a building permit. These include:
  - a. A final site plan with all setbacks and dimensions.
  - b. A lighting plan for the site.
  - c. Utility and grading construction plans.
  - d. Stormwater management plan, including summary memo and calculations.
  - e. A landscaping plan identifying the bufferyard and plantings.
  - f. MPCA Construction Stormwater Permit.
2. Signage on the site will require a separate permit.
3. A certificate of occupancy for the use will not be issued until the access from Highway 42 is constructed.
4. No outdoor storage will be permitted on the site without an amendment to this CUP.
5. The site must be maintained in a neat and clean condition.
6. Any requirements cited by the City Engineer must be addressed.
7. Building Permits and construction on the site must commence within twelve months of approval of the permit.
8. A Knox Box will be required to be installed on the building.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,  
MINNESOTA, THIS 27<sup>th</sup> DAY OF AUGUST, 2020.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 6.A.2
<b>ITEM DESCRIPTION:</b> Menards Nail Plant - BDPI Revised Grant Application		<b>PREPARED BY:</b> Marlis Knowlton

Resolution #2020-28 was moved on July 9, 2020 to be submitted with the grant application for utilities, the stub street and turn lanes on Highway 42. Since then the Business Development Infrastructure (BDPI) grant application needs to be edited to remove the request for the turn lanes as they are not eligible in this situation under the BDPI application. The dollar amounts also need to be revised to reflect that change.

**Council Action Requested:**

Motion to approve the revised grant application Resolution #2020-40.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**RESOLUTION #2020-40  
CITY OF EYOTA**

**LOCAL GOVERNMENT RESOLUTION  
BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION**

BE IT RESOLVED that City of Eyota (Applicant) act as the legal sponsor for project(s) contained in the Business Development Infrastructure Application to be submitted on August 30, 2020 or sooner and that Tony Nelson (Title of First Authorized Official) and Bryan Cornell (Title of Second Authorized Official) are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Eyota.

BE IT FURTHER RESOLVED that City of Eyota has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that City of Eyota has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, City of Eyota may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that the non-BDPI source(s) of funds identified in the sources and uses outline in the application in the total amount of \$434,728.00 the utilities and stub street from Highway 42 into the project area.

BE IT FURTHER RESOLVED that per MN statute 116J.431 Subd 7, City of Eyota (Applicant) understands the grant may be cancelled if the project identified in the Application is not proceeding within 18 months of the execution of a grant agreement, or if not complete after five years of any grant award.

City of Eyota certifies that it will comply with all applicable laws, regulations, and rules of the Business Development Infrastructure Application.

NOW, THEREFORE BE IT RESOLVED that Tony Nelson, and Bryan Cornell, or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted Council Members of the City Council of Eyota which oversee the City of Eyota on August 27, 2020.

RESOLUTION #2020-40

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,  
MINNESOTA, THIS 27<sup>th</sup> DAY OF AUGUST, 2020.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

SIGNED:

(First Authorized Official)

WITNESSED:

(Signature)

\_\_\_\_\_  
Mayor 8/27/2020

\_\_\_\_\_  
Clerk/Treasurer 8/27/2020

SIGNED:

(Second Authorized Official)

WITNESSED:

(Signature)

\_\_\_\_\_  
Council Member 8/27/2020

\_\_\_\_\_  
Clerk/Treasurer 8/27/2020

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 6.B.
<b>ITEM DESCRIPTION:</b> Vacate Easement - Arendt Subdivision Parcel - RESOLUTION #2020-35		<b>PREPARED BY:</b> Marlis Knowlton

August 13<sup>th</sup> the Council approved to vacate the unused utility easement on the new Arendt Subdivision parcel. The action was taken to approve RESOLUTION #2020-35. It passed with a three/zero vote, as two council members were absent. Vacating any property requires a 4/5ths vote.

Request to move the resolution again with the required number of votes.

RESOLUTION #2020-35

RESOLUTION VACATING A UTILITY EASEMENT UPON PETITION  
OF A MAJORITY OF ABUTTING LANDOWNERS

That such petition for vacation is hereby granted and the five-foot (5') utility easement as described is hereby vacated; and Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

**Council Action Requested:**

Motion to move RESOLUTION #2020-35, RESOLUTION VACATING A UTILITY EASEMENT UPON PETITION OF A MAJORITY OF ABUTTING LANDOWNERS as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**RESOLUTION #2020-35  
CITY OF EYOTA**

**“RESOLUTION VACATING A UTILITY EASEMENT UPON PETITION OF A  
MAJORITY OF ABUTTING LANDOWNERS”**

WHEREAS, a petition signed by the majority of property owners abutting utility easement in the city of Eyota was received by the City Clerk on the 14<sup>th</sup> day of July 2020; and

WHEREAS, the petition requested that the City Council pursuant to Minnesota Statute §412.851 vacate utility easement located on the parcel now to be identified as the Arendt Subdivision, adjacent to Robert Avenue SW, legally described as:

SECT-14 TWP-106 RANGE-012  
HOLY REDEEMER SUB  
LOT 2 BLK 1 & ALL TH PT LOT 1 BLK 1 LYING NLY OF A LN DRAWN  
PAR WITH AND 361.50FT NLY OF THE S LN SD LOT 1. PIN #62.14.33.081143

WHEREAS, the City Clerk reviewed and examined the signatures on said petition and determined that such signatures constituted of a majority of the landowners abutting upon the utility easement to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 13<sup>th</sup> day of August, 2020, before the City Council in the City Hall located at 38 South Front Street SW, Eyota at 7:00 pm after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk on the 29<sup>th</sup> day of July, 2020 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because:

This easement is on one owner’s property. Originally, Holy Redeemer Subdivision, Lot 2 of Block 1. The easement was adjacent to that original Lot 2 parcel line. Later 45.5 feet of Lot 1 in Block 1 was added to Lot 2. Creating the new PIN #62.14.33.081143  
This easement is now in the way of developing the parcel.

WHEREAS, there is no need for a utility easement to remain on this property, and vacating the easement allows for proper ownership and development of the property now and in the future.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EYOTA, MINNESOTA AS FOLLOWS:**

That such petition for vacation is hereby granted and the five-foot (5') utility easement described as follows is hereby vacated:

On the property parcel now identified as the Arendt Subdivision, previously Holy Redeemer Subdivision lot 2. Located on the original property lines adjacent to that original Lot 2 parcel line. New PIN #62.14.33.081143

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

Councilmember \_\_\_\_\_ moved the resolution for its adoption. The motion for the adoption was duly seconded by Councilmember \_\_\_\_\_ and, after full discussion thereof and upon a vote being taken thereon,

the following members voted in favor thereof: Nelson, Cornell, Schuchard, Ward and Chesney

and the following voted against the same: none

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 27<sup>th</sup> DAY OF AUGUST, 2020.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 6.C.
<b>ITEM DESCRIPTION:</b> Potentially Dangerous Dog – Daniel Rogers 119 2 ST SW		<b>PREPARED BY:</b> Marlis Knowlton

**Dog incident for the Council’s determination:**

**July 30, Daniel Rogers and Sarah Brakebill-Hacke’s dog, Maggie, bit an adult riding a bike past their residence on Second Street.**

**The letter was sent to Rogers and Brakebill-Hacke giving the required fourteen (14) calendar day limit to contest the intended declaration of Potentially Dangerous dog.**

**Daniel Rogers submitted a letter contesting the declaration and requested a hearing.**

**Current proof of rabies vaccination is still pending.**

“Potentially Dangerous Dog” definition: “when unprovoked, inflicts bites on a human or domestic animal on public or private property” and/or “when unprovoked, chases or approaches a person or domestic animal upon the streets, sidewalks, or any public property in an apparent attitude of attack”

Eyota City Code of Ordinance, Chapter 90 Animals, §90.25 Dangerous Dogs, Section A.

Olmsted County Sheriff’s Office incident report is in the Council’s Dropbox for reference; along with City Code Chapter 90 pertaining to dogs.

**Council Action Requested:**

Consider the dog incident and if potentially dangerous dog determination is warranted.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b> Fire Department	<b>ITEM NO.</b> 6.D.
<b>ITEM DESCRIPTION:</b> Fire Truck – purchase proposal		<b>PREPARED BY:</b> Marlis Knowlton

The Fire Department is investigating purchasing a tanker truck and trailer.  
There is used equipment available and they may have a proposal for purchase.

**Council Action Requested:**

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING

DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 6.E.
<b>ITEM DESCRIPTION:</b> Nuisance Property Status Update		<b>PREPARED BY:</b> Marlis Knowlton

Final letters were served on specific nuisance properties.

Status of clean up on:

- 23 2 ST SW
- 250 Rena Belle ST SW
- 27 Park DR NW
- 23 Park DR NW
- 19 Park DR

Verify next steps. Such as tow vehicles or allow more time for cleanup seeing that substantial cleanup has begun.

**Council Action Requested:**

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING

DATE: 8/27/20

<b>AGENDA SECTION:</b> Regular Agenda	<b>ORIGINATING DEPT:</b> Finance	<b>ITEM NO.</b> 6.F
<b>ITEM DESCRIPTION:</b> Accounts Payable		<b>PREPARED BY:</b> Renee Mierau

**Request to approve the accounts payable in the amount of \$17,797.23**

**Council Action Requested:**

Motion to approve the accounts payable \$17,797.23 as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

# Council Meeting August 27, 2020

## Approval of Accounts Payable:

To be approved by Council Approved at Council meeting	\$ 13,293.60
----------------------------------------------------------	--------------

Council approval after checks written 8/20/2020	\$ 379.00
----------------------------------------------------	-----------

Payroll for Council Approval	
8/21/2020 Remittance checks	\$ 1,429.51
8/21/2020 Electronic payments	\$ 2,695.12

Total Accounts Payable:	\$ 17,797.23
-------------------------	--------------

<b>Total Accounts Payable</b>	<b>\$ 17,797.23</b>
Additional Payable	
Additional Payable	
<b>Total</b>	<b>\$ 17,797.23</b>

### FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

TOTAL	\$ -
-------	------

101 General Fund  
210 Fire Department  
220 EDA  
221 EDA revolving loans  
222 EDA EIF Loans  
223 Rochester sales tax  
230 Park & Rec  
260 Tax Abatements  
270 TIF  
290 Gambling

*Debt Service Funds*  
312 PIR – St Rdg Refunded  
313 GO 2010 St Imp  
314 PIR – 2006 Refunded  
315 Debt Srvc GO 2015 ST  
316 Debt Srvc GO 2016 ST  
317 Debt Srvc GO 2018 ST  
319 Debt Srvc GO FireHall  
322 Debt Srvc Sr Housing

*Construction Funds*  
400 PIR All Projects  
410 Reserves  
417 GO 2018A St Imp  
418 GO 2018B FireHall

*Enterprise Funds*  
601 Water  
602 Sanitary Sewer  
651 Storm Sewer  
655 Arbor Gardens

**Edit List of Invoices - Detail w/GL**

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	08/17/2020	EASTW	COPIER PAPER, ENVELOPE	
	PO BOX 8779	08/28/2020	N	MOISTENER, CARD STOCK	63.00
16411	CAROL STREAM	08/17/2020	N	N	0.00
1SOURCE	IL 60197-8779	08/17/2020	0.00	N	0
	<Emailing Stub Disabled>	08/17/2020	258273-0		<u>63.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	63.00	0.00
Distribution Total		63.00	0.00

Vendor Total: 63.00

	DANA ALLEN-TULLY	08/11/2020	EASTW	ELECTION JUDGE-PRIMARY 2020	
	1007 BUSH COURT SW	08/28/2020	N		60.00
16417	EYOTA	08/11/2020	N	N	0.00
ALLEN-TULL	MN 55934	08/11/2020	0.00	N	0
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF		<u>60.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	60.00	0.00
Distribution Total		60.00	0.00

Vendor Total: 60.00

	AMEE CENTRAL	07/26/2020	EASTW	22-ELECTION BOOTHS	
	18950 CAMINITO CANTILENA	08/28/2020	N		3,330.00
16429	SAN DIEGO	07/26/2020	N	N	0.00
AMEE CENTR	CA 92128	07/26/2020	0.00	N	0
	<Emailing Stub Disabled>	07/26/2020	2020-068		<u>3,330.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-421.80	General Operating Supplies	3,330.00	0.00
Distribution Total		3,330.00	0.00

Vendor Total: 3,330.00

	BATTERIES PLUS	08/10/2020	EASTW	BATTERY FOR SAFETY LIGHT	
	2950 41ST ST NW	08/28/2020	N	IN SHOP	13.95
16405	ROCHESTER	08/10/2020	N	N	0.00
BATTERIESP	MN 55901	08/10/2020	0.00	N	0
	<Emailing Stub Disabled>	08/10/2020	P29803647		<u>13.95</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	13.95	0.00
Distribution Total		13.95	0.00

Vendor Total: 13.95

	NANCY BOETTCHER	08/11/2020	EASTW	ELECTION JUDGE-PRIMARY 2020	
	327 4TH ST SW	08/28/2020	N		110.00
16421	EYOTA	08/11/2020	N	N	0.00
BOETTCHERI	MN 55934	08/11/2020	0.00	N	0
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF		<u>110.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	110.00	0.00
Distribution Total		110.00	0.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 110.00

16424	DONNA BUSSELL	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 2020	105.00
	670 SOUTH AVENUE SE	08/28/2020		N		0.00
	EYOTA	08/11/2020		N	N	0.00
BUSSELLDON	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF			105.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	105.00	0.00
Distribution Total		105.00	0.00

Vendor Total: 105.00

16432	CINTAS	08/24/2020		EASTW	JULY 2020 MATS & UNIFORMS	380.22
	P.O. BOX 650838	08/28/2020		N		0.00
CINTAS	DALLAS	08/24/2020		N	N	0.00
	TX 75265-0838	08/24/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/24/2020	JULY 2020 MATS & UNIFOF			380.22

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	88.95	0.00
101-43100-441.70	Uniforms	131.07	0.00
230-45200-441.70	Uniforms	29.13	0.00
601-49400-441.70	Uniforms	87.38	0.00
602-49450-441.70	Uniforms	43.69	0.00
Distribution Total		380.22	0.00

Vendor Total: 380.22

16414	DELTA DENTAL	08/24/2020		EASTW	SEPTEMBER 2020 PREMIUMS	408.40
	NW5772	08/28/2020		N		0.00
DELTA DENT	MINNEAPOLIS	08/24/2020		N	N	0.00
	MN 55485-5772	08/24/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/24/2020	RIS0003022296			408.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	408.40	0.00
Distribution Total		408.40	0.00

Vendor Total: 408.40

16422	DORNACK, SUE	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 2020	110.00
	131 RENA BELLE ST., NW	08/28/2020		N		0.00
DORNACKSU	EYOTA	08/11/2020		N	N	0.00
	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF			110.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	110.00	0.00
Distribution Total		110.00	0.00

Vendor Total: 110.00

16426	DOVER-EYOTA PUBLIC SCHOOL	08/24/2020		EASTW	8/1 & 8/15 -2020 ADS	125.00
	615 SOUTH AVENUE	08/28/2020		N		0.00
D-ESCHOOL	EYOTA	08/24/2020		N	N	0.00
	MN 55934	08/24/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/24/2020	8/1 & 8/15 2020 ADS			125.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	58.75	0.00
220-46600-434.30	Advertising/Promotions	40.00	0.00
101-41410-443.00	Other Miscellaneous	26.25	0.00
<b>Distribution Total</b>		<b>125.00</b>	<b>0.00</b>

Vendor Total: 125.00

16423	MARGARET A FOGARTY	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 2020	
	127 RENA BELLE ST. NW	08/28/2020		N		110.00
	EYOTA	08/11/2020		N	N	0.00
FOGARTY	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF			110.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	110.00	0.00
<b>Distribution Total</b>		<b>110.00</b>	<b>0.00</b>

Vendor Total: 110.00

16407	FORUM COMMUNICATIONS COM	08/08/2020		EASTW	PUBLIC HEARING AD-MENARDS	
	PO BOX 2020	08/28/2020		N		44.08
	FARGO	08/08/2020		N	N	0.00
FORUM COMI	ND 58107-2020	08/08/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/08/2020	CL01764411			44.08

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	44.08	0.00
<b>Distribution Total</b>		<b>44.08</b>	<b>0.00</b>

16408	FORUM COMMUNICATIONS COM	08/08/2020		EASTW	PUBLIC HEARING AD-VARIANCE	
	PO BOX 2020	08/28/2020		N		44.08
	FARGO	08/08/2020		N	N	0.00
FORUM COMI	ND 58107-2020	08/08/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/08/2020	CL01764340			44.08

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	44.08	0.00
<b>Distribution Total</b>		<b>44.08</b>	<b>0.00</b>

Vendor Total: 88.16

16419	CARRIE GILDNER	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 2020	
	111 5TH ST SW	08/28/2020		N		150.00
	EYOTA	08/11/2020		N	N	0.00
GILDNER/CA	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF			150.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	150.00	0.00
<b>Distribution Total</b>		<b>150.00</b>	<b>0.00</b>

Vendor Total: 150.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16404	HEARTLAND TIRE & SERVICE	08/10/2020	EASTW	KUBOTA TRACTOR TIRES	400.29
	2811 SOUTH BROADWAY	08/28/2020	N		0.00
	ROCHESTER	08/10/2020	N	N	0.00
HEARTLAND	MN 55904	08/10/2020	0.00	N	0
	<Emailing Stub Disabled>	08/10/2020	290041		400.29

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	400.29	0.00
Distribution Total		400.29	0.00

Vendor Total: 400.29

16425	DAVID LEWIS	08/11/2020	EASTW	ELECTION JUDGE-PRIMARY 2020	208.00
	3438 90 AVE SE	08/28/2020	N		0.00
LEWISD	EYOTA	08/11/2020	N	N	0.00
	MN 55934	08/11/2020	0.00	Y	0
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF		208.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	208.00	0.00
Distribution Total		208.00	0.00

Vendor Total: 208.00

16416	MINN RURAL WATER ASSOC.	08/17/2020	EASTW	MEMBERSHIP DUES	687.60
	217 12TH AVE SE	08/28/2020	N	OCTOBER 2020-SEPTEMBER 202	0.00
MNRURALWA	ELBOW LAKE	08/17/2020	N	N	0.00
	MN 56531	08/17/2020	0.00	N	0
	<Emailing Stub Disabled>	08/17/2020	MEMBERSHIP DUES		687.60

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-443.30	Dues & Subscriptions	687.60	0.00
Distribution Total		687.60	0.00

Vendor Total: 687.60

16410	MINNESOTA DEPARTMENT OF HI	08/13/2020	EASTW	3RD QTR 2020 WATER SUPPLY	1,856.00
	SEC OF DRINKING WATER PROT	08/28/2020	N	CONNECTION FEE	0.00
MNDPTWATE	ST. PAUL	08/13/2020	N	N	0.00
	MN 55164-0494	08/13/2020	0.00	N	0
	<Emailing Stub Disabled>	08/13/2020	3RD QTR 2020-#1550006 E		1,856.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	1,856.00	0.00
Distribution Total		1,856.00	0.00

Vendor Total: 1,856.00

16402	MISSISSIPPI WELDERS SUPPLY	08/13/2020	EASTW	SHOP TORCH	98.91
	2705 HWY 14 W	08/28/2020	N		0.00
MISSWELDEF	ROCHESTER	08/13/2020	N	N	0.00
	MN 55901	08/13/2020	0.00	N	0
	<Emailing Stub Disabled>	08/13/2020	3301154		98.91

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	98.91	0.00
Distribution Total		98.91	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 98.91

16430	OLMSTED COUNTY ENVIRONMEI	08/18/2020		EASTW	WATER SAMPLE TEST FEES	148.80
	2122 CAMPUS DRIVE SE - S 200	08/28/2020		N		0.00
	ROCHESTER	08/18/2020		N	N	0.00
OLM-ENVIRO	MN 55904-4744	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020			WATER SAMPLE TEST FEI	148.80

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.21	Water Test Fees	148.80	0.00
Distribution Total		148.80	0.00

Vendor Total: 148.80

16401	ON SITE SANITATION	08/08/2020		EASTW	08/08/2020-09/04/2020	165.00
	95 WOODLYNN AVENUE	08/28/2020		N		0.00
ONSITESANI	ST.PAUL	08/08/2020		N	N	0.00
	MN 55117	08/08/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/08/2020	0000976265			165.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	165.00	0.00
Distribution Total		165.00	0.00

Vendor Total: 165.00

16413	SEMA EQUIPMENT, INC	08/19/2020		EASTW	TANKER 1	70.95
	HWY 14 EAST	08/28/2020		N		0.00
SEMA	ST. CHARLES	08/19/2020		N	N	0.00
	MN 55972	08/19/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/19/2020	1432134			70.95

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.19	township portion of 422.10	70.95	0.00
Distribution Total		70.95	0.00

Vendor Total: 70.95

16431	SHERWIN WILLIAMS	08/17/2020		EASTW	15-5 GALLON WHITE PAINT	339.90
	2900 E FRONTAGE RD HWY 63	08/28/2020		N		0.00
SHERWINWIL	ROCHESTER	08/17/2020		N	N	0.00
	MN 55904-5509	08/17/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/17/2020	4675-8			339.90

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	339.90	0.00
Distribution Total		339.90	0.00

Vendor Total: 339.90

16428	SOUTHEAST MECHANICAL INC.	07/28/2020		EASTW	INSTALL GAS LINE TO NEW	1,395.00
	25 3RD STREET SW	08/28/2020		N	GENERATOR	0.00
SEMECHANIC	CHATFIELD	07/28/2020		N	N	0.00
	MN 55923	07/28/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	07/28/2020	25965			1,395.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-458.00	Capital Outlay Other Equip	1,395.00	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			

Distribution Total						1,395.00	0.00
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Vendor Total: 1,395.00

16403	ST. JOSEPH EQUIPMENT, INC.	08/06/2020		EASTW	PARTS FOR MASSEY FERGUSON		
	N1751 CTY ROAD M	08/28/2020		N	DISC MOWER		85.86
	LA CROSSE	08/06/2020		N	N		0.00
ST.JOSEPH	WI 54601	08/06/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/06/2020	P53823				85.86

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	85.86	0.00
Distribution Total		85.86	0.00

Vendor Total: 85.86

16409	SUN LIFE FINANCIAL	08/14/2020		EASTW	SEPTEMBER 2020 PREMIUMS		
	PO BOX 7247- 0381	08/28/2020		N			675.30
	PHILADELPHIA	08/14/2020		N	N		0.00
SUNLIFE	PA 19170-0381	08/14/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/14/2020	SEPTEMBER 2020 PREMIL				675.30

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	675.30	0.00
Distribution Total		675.30	0.00

Vendor Total: 675.30

16415	VERIZON	08/08/2020		EASTW	JULY 9-AUG 8, 2020		
	P.O. BOX 25505	08/28/2020		N			157.54
	LEHIGH VALLEY	08/08/2020		N	N		0.00
VERIZON	PA 18002-5505	08/08/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/08/2020	9860337626				157.54

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	44.09	0.00
101-43100-432.10	Telephone	56.73	0.00
601-49400-432.10	Telephone	28.36	0.00
602-49450-432.10	Telephone	28.36	0.00
Distribution Total		157.54	0.00

Vendor Total: 157.54

16420	WENDT, COLLEEN	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 202C		
	362 FIFTH ST NE	08/28/2020		N			57.50
	EYOTA	08/11/2020		N	N		0.00
WENDTCOLL	MN 55934	08/11/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF				57.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	57.50	0.00
Distribution Total		57.50	0.00

Vendor Total: 57.50

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			
16412	JUSTIN WENDT	08/11/2020		EASTW	ENGINE 7 REPAIR-TRANSFER	104.95
	362 5TH STREET NE	08/28/2020		N	SWITCH	0.00
WENDT J	EYOTA	08/11/2020		N	N	0.00
	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	8/11/2020			104.95

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	52.48	0.00
210-42200-422.19	township portion of 422.10	52.47	0.00
<b>Distribution Total</b>		<b>104.95</b>	<b>0.00</b>

Vendor Total: 104.95

16406	WHKS & CO.	08/19/2020		EASTW	SERVICES FROM 6/27/20-7/31/20	1,653.27
	PO BOX 1467	08/28/2020		N		0.00
WHKS	MASON CITY	08/19/2020		N	N	0.00
	IA 50402-1467	08/19/2020	0.00	Y	0	0.00
	<Emailing Stub Disabled>	08/19/2020	41650			1,653.27

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	409.92	0.00
101-43110-430.30	Engineering Fees	136.64	0.00
101-41910-431.50	Zoning Expenses	423.51	0.00
101-41910-431.50	Zoning Expenses	683.20	0.00
<b>Distribution Total</b>		<b>1,653.27</b>	<b>0.00</b>

Vendor Total: 1,653.27

16427	BRADLEY WICK	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 2020	75.00
	1050 BUSH CT	08/28/2020		N		0.00
WICKBRAD	EYOTA	08/11/2020		N	N	0.00
	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF			75.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	75.00	0.00
<b>Distribution Total</b>		<b>75.00</b>	<b>0.00</b>

Vendor Total: 75.00

16418	RICHARD ZEITLER	08/11/2020		EASTW	ELECTION JUDGE-PRIMARY 2020	60.00
	119 CAROLANN ST NW	08/28/2020		N		0.00
ZEITLER/RI	EYOTA	08/11/2020		N	N	0.00
	MN 55934	08/11/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/11/2020	ELECTION JUDGE-PRIMAF			60.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	60.00	0.00
<b>Distribution Total</b>		<b>60.00</b>	<b>0.00</b>

Vendor Total: 60.00

Grand Total:	13,293.60
Less Credit Memos:	0.00
Net Total:	13,293.60
Less Hand Check Total:	0.00
Outstanding Invoice Total:	13,293.60

Total Invoices: 32

**Edit List of Invoices - Detail w/GL**

Date: 08/20/2020

Time: 11:44 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			
	LOGAN CLARK	08/18/2020		EASTW	FARMERS MARKET 8/18/2020	
	8203 54TH ST SE	08/20/2020		N	\$13 EBT, \$25 MB	62.00
16399	EYOTA	08/18/2020		N	N	0.00
CLARKLOGAI	MN 55934	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020	FARMERS MARKET 8/18/20			62.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	62.00	0.00
Distribution Total		62.00	0.00

Vendor Total: 62.00

	KAREN LOEDING	08/18/2020		EASTW	FARMERS MARKET-AUG 11 & 18	
	1329 80 AVENUE NE	08/20/2020		N	\$11 EBT, \$13 MB	158.00
16396	EYOTA	08/18/2020		N	N	0.00
LOEDING	MN 55934	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020	FARMERS MARKET AUG 1			158.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	158.00	0.00
Distribution Total		158.00	0.00

Vendor Total: 158.00

	DARREL MULHOLLAND	08/18/2020		EASTW	FARMERS MARKET 8/18/2020	
	11001 VIOLA RD NE	08/20/2020		N	\$8 EBT, \$1 MB	41.00
16400	EYOTA	08/18/2020		N	N	0.00
DARREL MUL	MN 55934	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020	FARMERS MARKET 8/18/20			41.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	41.00	0.00
Distribution Total		41.00	0.00

Vendor Total: 41.00

	JEFFERY O'NEILL	08/18/2020		EASTW	FARMERS MARKET 8/18/2020	
	46 140TH AVE SE	08/20/2020		N	\$6 MB	40.00
16398	EYOTA	08/18/2020		N	N	0.00
ONEILL JEF	MN 55934	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020	FARMERS MARKET 8/18/20			40.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	40.00	0.00
Distribution Total		40.00	0.00

Vendor Total: 40.00

	BELLA & ROSE ROBINSON	08/18/2020		EASTW	FARMERS MARKET 8/18/2020	
	742 MADISON AVE SW	08/20/2020		N	\$2 EBT	14.00
16395	EYOTA	08/18/2020		N	N	0.00
ROBINSON	MN 55934	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020	FARMERS MARKET 8/18/20			14.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	14.00	0.00
Distribution Total		14.00	0.00

**Edit List of Invoices - Detail w/GL**

Date: 08/20/2020

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 14.00

16397	LOIS SMOLTZ	08/18/2020		EASTW	FARMERS MARKET AUG 11& 18	
	1566 ST CHARLES AVE	08/20/2020		N	\$3 EBT, \$29 MB	64.00
	ST. CHARLES	08/18/2020		N	N	0.00
LOIS SMOLT	MN 55972	08/18/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/18/2020	FARMERS MARKET AUG 1			64.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	64.00	0.00
Distribution Total		64.00	0.00

Vendor Total: 64.00

Grand Total: 379.00

Less Credit Memos: 0.00

Net Total: 379.00

Less Hand Check Total: 0.00

Outstanding Invoice Total: 379.00

Total Invoices: 6

# Check Register Report

8/3/2020-8/16/2020

Emp. Code Desc.:  
City Of Eyota

Date: 8/18/2020  
Time: 14:51:49

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
25704	08/21/2020		P	PER	PERA	Remittance Check	\$1,405.51
25705	08/21/2020		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00

Total Checks: 2

Sub-Total: \$1,429.51  
Total Void/Stop Payment: \$0.00  
Grand Total: \$1,429.51

*Electronically paid \$2695.12 - 8/21/2020 P.R.*