

CITY OF EYOTA  
CITY COUNCIL AGENDA  
September 21, 2020 – **DATE CHANGE**  
7:00 p.m. Eyota City Hall

**Due to Social Distancing a limited number of people will be allowed in the council chambers**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83506620874>

1. Call to order and Pledge of Allegiance
2. General announcements
3. Set the agenda
4. Consent Agenda
  - A. Approve the minutes of the September 10, 2020 regular Council meeting
  - B. Approve the minutes of the September 14, 2020 Council work meeting
5. Reports:
  - A. DESCASD Sewer Board – September 15 meeting
  - B. Planning Commission – September 16 meeting
  - C. Clerk
6. Regular Agenda:
  - A. 2021 Preliminary Budget and Levy
  - B. 2010 GO Bonds – Prepayment
  - C. Surveillance Cameras – Compost Site and Parks
  - D. Caboose Roof Repair Proposals
  - E. COVID-19 Pandemic - CARES Act Business Assistance Changes
  - F. Council Wages - proposed increase
  - G. Accounts Payable
7. Any Other Business

# REQUEST FOR COUNCIL ACTION

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Consent Agenda	<b>ORIGINATING DEPT:</b> City Clerk/Treasurer	<b>ITEM NO.</b> 4 A-B
<b>ITEM DESCRIPTION:</b> Approval of Consent Agenda Items		<b>PREPARED BY:</b> Marlis Knowlton

This Request for Council Action lists all the items which have been included in the Consent Agenda for this meeting. The Council can approve all of the items with a single motion to approve. The Mayor will allow Councilmembers an opportunity to state whether there are any of these items which you wish to have removed from the Consent Agenda approval and have them discussed and then acted upon separately.

- 4.A. Approve the minutes of the September 10, 2020 regular Council meeting
- 4.B. Approve the minutes of the September 14, 2020 Council work meeting

**Council Action Requested:**

Motion to approve consent agenda items as presented.

or request to remove an item and then motion to approve consent agenda items excluding item 4-?

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Consent	<b>ORIGINATING DEPT:</b> City Clerk/Treasurer	<b>ITEM NO.</b> 4.A
<b>ITEM DESCRIPTION:</b> Approve the minutes of the previous meeting		<b>PREPARED BY:</b> Marlis Knowlton

**Request to approve the minutes of the previous regular Council meeting:  
September 10, 2020**

Council: These minutes were forwarded to you in a previous email and are in the Dropbox Minutes Folder.

**Council Action Requested:**

Motion to approve the regular Council meeting minutes of September 10, 2020 as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

AGENDA SECTION: Consent	ORIGINATING DEPT: City Clerk/Treasurer	ITEM NO. <i>4.B.</i>
ITEM DESCRIPTION: Approve the minutes of the previous meeting		PREPARED BY: Marlis Knowlton

**Request to approve the minutes of the Council work meeting:  
September 14, 2020**

Council: These minutes were forwarded to you in a previous email and are in the Dropbox Minutes Folder.

**Council Action Requested:**

Motion to approve the Council work meeting minutes of September 14, 2020 as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular Agenda	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> 6.A.
<b>ITEM DESCRIPTION:</b> 2021 Budget and 2020 Levy		<b>PREPARED BY:</b> Marlis Knowlton

**Preliminary 2021 Budget for approval.**

Consider changes or adjustments to the 2021 preliminary budget.

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**Preliminary Levy for approval via Resolution #2020-43  
2020 Levy collectible in 2021**

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**There is a requirement to set the time and place of the meeting at which the budget and levy will be discussed and public input is allowed. This must take place after November 24 and no later than December 28.**

**Final levy must be certified to the County by December 29.**

**Due to Thanksgiving and Christmas holidays, the November and December Council meetings should be scheduled now; and include scheduling the required truth in taxation meeting date.**

**Council Action Requested:**

Motion to approve the 2021 preliminary budget.

Motion to move Resolution #2020-43 setting the preliminary levy.

Motion to schedule the November and December meetings, and truth in taxation meeting date.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**CITY OF EYOTA**  
**RESOLUTION #2020-43**  
**RESOLUTION ADOPTING PROPOSED TAX LEVY**  
**RESOLUTION APPROVING 2020 TAX LEVY, COLLECTIBLE IN 2021**

BE IT RESOLVED, by the City Council of the City of Eyota, County of Olmsted, Minnesota that the following sums of money be levied for the current year collectible in 2021, upon taxable property in the City of Eyota, for the following purposes:

General Fund	\$ 188,077
(\$125,077 plus \$63,000 Ambulance Services)	
Fire Department Fund	77,474
Economic Dev. Authority	48,568
Park Fund	65,732
Debt Service Funds:	
2006A G.O. P.I.R. REV	
To 2012A G.O. P.I.R. Refunding	30,000
2008 G.O. P.I.R. Refunding	33,000
2010 G.O. Imprv. Utility Revenue	34,500
2015 G.O. Improvement	117,735
2016 G.O. Improvement	52,483
2018 G.O. Improvement	98,919
2018 G.O. Fire Hall	103,425
2014 Property Tax Abatement	2,170
<b>Total</b>	<b>\$ 852,083</b>

The City Clerk/Treasurer is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Olmsted County.

Motion for adoption of the foregoing resolution was made by Cornell and seconded by Chesney, and upon vote being taken, the following voted in favor thereof:

Nelson, Cornell, Schuchard, Ward and Chesney

and the following voted against the same: none  
and the following were absent: none

Whereupon said resolution was declared duly passed and adopted September 21, 2020.  
EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b>	<b>ITEM NO.</b> <i>B.B.</i>
<b>ITEM DESCRIPTION:</b> 2010 GO Bonds – Prepayment		<b>PREPARED BY:</b> Marlis Knowlton

As previously discussed, Council is requested to make the final decision to pay off the 2010 Improvement and Utility project bonds early. The bond schedule was set to go through February 2026.

The payment is scheduled for November 5. This will pay off principal due of \$690,000. Interest due will be \$6,325.42. With pay agent fee the total pay off will be \$696,575.42.

Cash to be used to make this payment are the revenues in the debt service fund (#313) and proceeds from the sale of Arbor Gardens. Paying this off early will also save the sanitary sewer fund the required annual payments to the bond fund, which will help start to build cash back up in the sewer fund.

**Council Action Requested:**

Motion to approve RESOLUTION #2020-44, PROVIDING FOR THE REDEMPTION AND PREPAYMENT OF ALL OUTSTANDING MATURITIES OF THE GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS, SERIES 2010A

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY COUNCIL OF THE  
CITY OF EYOTA, MINNESOTA

HELD: September 21, 2020

Pursuant to due call and notice thereof, a special meeting of the City Council of the City of Eyota, Olmsted County, Minnesota, was duly held at the City Hall on September 21, 2020, at 7:00 p.m., for the purpose, in part, of authorizing the call for redemption and prepayment of all outstanding maturities of the General Obligation Improvement and Utility Revenue Bonds, Series 2010A.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION #2020-44  
CITY OF EYOTA

RESOLUTION PROVIDING FOR THE  
REDEMPTION AND PREPAYMENT  
OF ALL OUTSTANDING MATURITIES OF THE  
GENERAL OBLIGATION IMPROVEMENT AND UTILITY  
REVENUE BONDS, SERIES 2010A

A. WHEREAS, the City hereby determines and declares that it is necessary and expedient to call for redemption and prepayment all outstanding maturities of the City's \$1,675,000 original principal amount General Obligation Improvement and Utility Revenue Bonds, Series 2010A, dated July 1, 2010, which mature on and after February 1, 2021; and

B. WHEREAS, all maturities of the Bonds which mature on February 1, 2019, and thereafter are callable on February 1, 2018, and any date thereafter at a price of par plus accrued interest, as provided in the resolution of the City Council duly adopted on June 10, 2010, authorizing the issuance of the Bonds; and

C. WHEREAS, the refunding on November 5, 2020, of all outstanding maturities of Bonds maturing on and after February 1, 2021, is consistent with covenants made with the holders thereof; and is necessary and desirable for the reduction of debt service cost to the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eyota, Minnesota, as follows:

1. Redemption of Bonds. The Bonds shall be redeemed and prepaid on November 5, 2020, in accordance with the terms and conditions set forth in the Notice of Call for Redemption attached hereto as Exhibit A, which terms and conditions are hereby approved and incorporated herein by reference.

The motion for the adoption of the foregoing Resolution was duly seconded by Councilmember \_\_\_\_\_ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,  
MINNESOTA, THIS 21<sup>st</sup> DAY OF SEPTEMBER, 2020.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

EXHIBIT A

NOTICE OF CALL FOR REDEMPTION  
GENERAL OBLIGATION IMPROVEMENT AND UTILITY REVENUE BONDS,  
SERIES 2010A  
CITY OF EYOTA, OLMSTED COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that by order of the City Council of the City of Eyota, Olmsted County, Minnesota, there have been called for redemption and prepayment on

November 5, 2020

those outstanding bonds of the City designated as General Obligation Improvement and Utility Revenue Bonds, Series 2010A, dated as of July 1, 2010, having stated maturity dates in the years 2021 through 2026, inclusive, and totaling \$690,000 in principal amount:

<u>Year</u>	<u>CUSIP</u>
2022 *	302299 HB1
2024 *	302299 HC9
2026 *	302299 HD7

\* denotes Term Bonds

The bonds are being called at a price of par plus accrued interest to November 5, 2020, on which date all interest on the bonds will cease to accrue. Holders of the bonds hereby called for redemption are requested to present their bonds for payment at the office of U.S. Bank National Association, Attention: Paying Agent Services, 60 Livingston Avenue, St. Paul, Minnesota 55107, on or before the Redemption Date.

Dated: September 21, 2020

BY ORDER OF THE CITY COUNCIL

/s/ Marlis Knowlton, Clerk/Treasurer

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b> Public Works	<b>ITEM NO.</b> 6.C
<b>ITEM DESCRIPTION:</b> Surveillance Cameras - Compost Site and Parks		<b>PREPARED BY:</b> Brad Boice

Eyota City Council directed Public Works to obtain a revised quote from HBC that would include one network recorder installed at City Hall, one camera installed at the compost site, two cameras installed at West Side Park, and two cameras installed at Sunrise Park.

Public Works was also asked to see if any discount was available for installing more cameras

HBC sent a revised quote with all requested changes.

HBC lowered some of the line pull charge (labor and configuration) and dropped the TLS (monthly charge) by \$25 per location – a \$75 per month savings

**Council Action Requested:**

Motion to approve HBC to install a new cable line to the compost site for surveillance camera, and cameras at compost site and parks as quoted.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:



**Job**  
 Install and configure surveillance cameras for West Side Park / Sunrise Park / Compost Site

Quantity	Equipment, Labor or Service Description	Unit Price	One Time Charges	Monthly Recurring
5	Unifi G3 1080p high definition surveillance camera (Outdoor rated IP67 waterproof) (1 Camera at Compost Site / 2 Cameras at West Side Park / 2 Cameras at Sunrise Park)	\$ 169.00	\$ 845.00	
3	Unifi 8 port 150 watt POE switch (1 Switch Needed at Each Location)	\$ 249.00	\$ 747.00	
5	Labor & Configuration	\$ 85.00	\$ 425.00	
3	Transparent LAN Service (Data Service for Cameras Back to City Hall)	\$ 75.00		\$ 225.00
1	Bridged (point to point) Service (For West Side Park)	\$ 9.99		\$ 9.99
1	Unifi Network Video Recorder - 1 Terabyte of Storage	\$ 399.00	\$ 399.00	
	Burial of Fiber Line for Compost Site	\$ 900.00	\$ 900.00	
	Estimated Monthly Taxes and Fees			
<b>Estimated Totals</b>			<b>\$ 3,316.00</b>	<b>\$ 234.99</b>

By signing this proposal, both parties acknowledge receipt of estimated cost. This estimate is valid for 30 days after the date signed. Additional state, federal taxes and shipping costs may apply.

One Time Charges      Monthly Recurring Charges

Printed Name \_\_\_\_\_ Customer Signature \_\_\_\_\_

HBC Rep. Printed Name Josh Renk HBC Rep. Signature \_\_\_\_\_

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b> Public Works	<b>ITEM NO.</b> <i>B.D.</i>
<b>ITEM DESCRIPTION:</b> Caboose Roof Repair Proposals		<b>PREPARED BY:</b> Brad Boice

Two proposals were obtained to repair the roof on the caboose from Merit and Ledegar Roofing.

City Council asked Eyota Public Works to contact Merit Construction and add pricing to their proposal to include reinstalling the wooden walkway located on the roof of the caboose. Merits previous proposal was to remove the walkway and not reinstall it.

Ledegar roofing's proposal includes reinstallation of the walkway.

See attached proposals

Merits proposal went up \$286.

Ledegar Roofing proposal walkway removal and reinstall was already figured in pricing.

Merit \$6,528 - \$1,213 = \$5,315

Ledgar Roofing = \$5,250

Fix this year yet

2020 Repairs/Maintenance Buildings, budget \$3,000 spent \$344 with bathroom vandalism expenses pending.

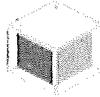
Capital Outlay Buildings \$2,500 budgeted for bathroom remodeling, spent \$1,225.

There is excess in the check book, more than half of budgeted expenses for 2020.

**Council Action Requested:**

Motion to .....

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:



# MERIT

CONTRACTING, INC.

September 15, 2020

Brad Boice  
City of Eyota  
38 South Front Street  
Eyota, MN 55934

**Revised 9-15-20**

**RE: S-20-6964 Stars and Stripes Park Caboose: Reroof 310SF (Both Roofs)  
Install new Fully Adhered 60mil EPDM Roof System  
New Perimeter and Cupola Sheet Metal**

Dear Brad,

We propose to furnish and install the necessary materials and labor for the above mentioned for the net sum of:

SIX THOUSAND FIVE HUNDRED TWENTY-EIGHT DOLLARS...\$6,528.00

The following is included:

1. Remove and dispose existing wood 2x walkway, running on top of roof.
2. Remove support rails and supports where possible, save for reinstallation.
3. Remove and dispose of existing EPDM membrane.
4. Fully adhere 60mil EPDM over existing insulation and sheet metal roof.
5. Install necessary EPDM tape flashings.
6. Fabricate and install sheet metal into existing receiver metal around the cupola.
7. Fabricate and install sheet metal drip edge metal around perimeter.
8. Fabricate and install new sheet metal U-brackets allowing a better watertight seal for new 2x wood blocking walkway.
9. Reinstall wood walkway.

Notes:

1. New 2x wood not included in proposal, by owner.
2. Sheet Metal is 24ga Firestone UnaClad Matte Black.
3. To properly insure water tightness around all railing bolts requires the remove of the nuts holding the railing in place, price is based on the ability to remove said securement, if additional work is required to remove railings, owner will be notified and asked which option they would prefer to insure water tightness, at potential additional cost.
4. Deduct: Install Termination Bar (like existing) deduct the sum of \$1,213.00
  - a. Visual – sheet metal gives it a cleaner look and has the appearance of a metal roof like it originally had.



If you should have a question, please feel free to contact me. Thank you for considering Merit Contracting for your roofing needs.

Jake Schleusner

4661 Hadley View Court NE ~ Rochester, MN 55906 p: 507.281.4317 f: 507.281.4689

Note: Unless specifically noted in the scope of work, all hazardous materials encountered during proposed work, are the sole responsibility of the building owner. Disclosure of electrical conduit location in roof system or directly under deck is sole responsibility of owner.

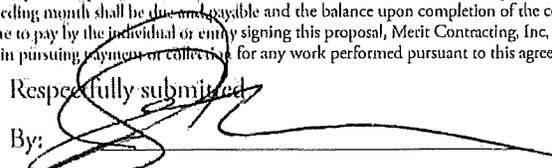
Conditions: This proposal includes only such items as specifically mentioned herein. Prices are subject to change without notice and are subject to acceptance within 30 days. All arrangements are contingent upon strikes, fires, accidents or other delays beyond our control.

Terms of Payments: On work started & completed within the calendar month, terms shall be net payable upon completion. Contracts that are carried month to month shall be payable as follows: On the 10th of each month, 90% of the value of all materials and labor furnished during the preceding month shall be due and payable and the balance upon completion of the contract. A finance charge of 1-1/2% per month will be due on all unpaid balances after 30 days. In the event of a failure to pay by the individual or entity signing this proposal, Merit Contracting, Inc. in addition to all other remedies available in law or equity, shall be entitled to recover all costs and attorney fees incurred in pursuing payment or collection for any work performed pursuant to this agreement.

Dated: \_\_\_\_\_

Accepted By: \_\_\_\_\_

Signature: \_\_\_\_\_

Respectfully submitted,  
By:   
Merit Contracting, Inc.

1701 Miller Street  
La Crosse, WI 54601



Phone: (608) 785-0901  
Fax: (608) 782-1114

**Roofing - Maintenance - Skylights - Wall Panels - Chimneys**

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Aug 11, 2020

**ATTN: Brad Boice (507) 251-6612**

City of Eyota  
38 South Front Street  
Eyota, MN 55934

**RE:** Re-roof Caboose on the corner of E. S Front Street and Center Ave. S with new black EPDM roofing.

1. Remove and dispose existing EPDM Roofing
2. Install reinforced termination strip at all angle changes.
3. Fully adhere black 60 mil EPDM membrane over existing decking.
4. Adhere membrane up walls, terminate with water block and termination bar.
5. Fabricate and install new prefinished 24 ga. counter flashing. **Color**\_\_\_\_\_.
6. Terminate membrane over outer edged with terminator bar painted black.
7. Re-flash existing stack penetration.
8. Seal all bolts going through rubber.
9. Provide a Ledegar Roofing 5-year workmanship warranty.
10. Include a 5-million-dollar liability policy.
11. Follow all OSHA requirements.

**BID AMOUNT:** Five thousand two hundred fifty dollars-----**\$5,250**

**Notes:** Proposal is valid for 30 days.

Payment terms: 10% non-refundable deposit down, and balance upon completion. 18% APR applied to late payment. Notes: Ledegar Roofing reserves the right to exercise its lien rights if payment terms are breached. Ledegar Roofing Company, Inc. cannot be held responsible and will be held harmless of any internal damage which may occur due to vibrations during re-roofing. Screws must penetrate the deck a min of 1". Ledegar Roofing Company, Inc. cannot be held responsible and will be held harmless of any damaged cause by this requirement. Proposal includes tax.

Acceptance of this proposal and terms by signing below

**OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This Proposal was prepared and submitted by Alex Koonce.

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular	<b>ORIGINATING DEPT:</b> EDA	<b>ITEM NO.</b> 6.E.
<b>ITEM DESCRIPTION:</b> COVID-19 Pandemic - CARES Act Business Assistance Changes		<b>PREPARED BY:</b> Marlis Knowlton

Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding

Eyota has received \$148,646 CARES funding; to be used to assist businesses, non-profits and City departments cover the additional expenses of the pandemic.

August 13<sup>th</sup> the Council approved grants to the following:

Arbor Garden Place \$3,000, Eyota Ambulance \$10,000, \$3,000 to licensed daycare operators and \$1,500 to all other businesses. Businesses include for profit, nonprofit and in-home businesses if at least fifty percent of total income is from the business. Churches are not included. Businesses must be within city limits. The City will use some for technology improvements to be researched by the Technology Committee (Council reps assigned to that). Any remaining money will be designated to the school.

Since then, it has been determined schools are considered a government agency and not eligible to receive funds from another government agency, the City.

Per the Council's request, reevaluate if the grant limits can and should be increased.

**Council Action Requested:**

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

## REQUEST FOR COUNCIL ACTION

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular Agenda	<b>ORIGINATING DEPT:</b> Council	<b>ITEM NO.</b> <i>G.F.</i>
<b>ITEM DESCRIPTION:</b> Council Wages - proposed increase		<b>PREPARED BY:</b> Marlis Knowlton

Current compensation (was effective January 2015):

Mayor \$150 per regular meeting and \$100 per special meetings. (24 meetings = \$3,600)

Council \$100 per regular meeting and \$75 per special meetings. (24 meetings = \$2,400)

Suggested: increase meeting pay by \$25:

Mayor \$175 regular and \$125 special meetings. (24 meetings = \$4,200)

Council \$125 regular and \$100 special meetings. (24 meetings = \$3,000)

The Mayor and Council are currently paid a separate \$25 as a council representative to attend Planning Commission and Park Board meetings, the same stipend as the appointed board members.

Council meeting wage increases are approved via ordinance. Raises cannot take effect until sometime after the "next succeeding municipal election". Next election is November 2020; wage increases could be effective the first Monday in January when the new terms of office begin, January 4, 2021.

Comparisons:

	Salary		Spec Mtgs	
	Mayor	Council		
Stewartville	6,000	4,000	25	
St. Charles	4,800	3,600	35	*out of town meetings
Lewiston	4,200	3,600	25	
Dover	3,000	1,500		
Oronoco	1,500	1,200	25	
Plainview	3,300	2,500		
Spring Valley	3,000	2,500		
Chatfield	5,000	3,200	25	Mayor gets 37
Byron	4,500	3,600	40	
Elgin	175 per mtg	125	20	

If compensation is approved to be changed, the Planning Commission will need to include ordinance changes in up coming public hearings.

**Council Action Requested:**

Consider approval of wage increase as presented, authorize via Ordinance.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to:

**REQUEST FOR COUNCIL ACTION**

MEETING  
DATE: 9/21/20

<b>AGENDA SECTION:</b> Regular Agenda	<b>ORIGINATING DEPT:</b> Finance	<b>ITEM NO.</b> 6.G.
<b>ITEM DESCRIPTION:</b> Accounts Payable		<b>PREPARED BY:</b> Renee Mierau

**Request to approve the accounts payable in the amount of \$ \_\_\_\_\_**

Due to the meeting date change, the payables list will be sent out later in order to include as many invoices as possible.

**Council Action Requested:**

Motion to approve the accounts payable \$ \_\_\_\_\_ as presented.

**COUNCIL ACTION:** Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_ to: