

**CITY OF EYOTA
PLANNING COMMISSION MEETING MINUTES
DECEMBER 18, 2019**

Present: Members: Lief Hughes, Janet Hughes and Adam Beilke
Council Rep: Bryan Cornell Secretary: Marlis Knowlton
Absent: Member, Susan Spafford and Council Rep, Ray Schuchard

Call to Order: Chair Lief Hughes called the meeting to order at 7:00 p.m.

Approve Agenda: Motion was made by Lief Hughes and seconded by Janet Hughes to approve the agenda as presented. Ayes 3, Nays 0. Motion carried.

Minutes: Motion was made by Lief Hughes and seconded by Janet Hughes to approve the November 12, 2019 regular meeting minutes as presented. Ayes 3, Nays 0. Motion carried.

Minnesota Department of Transportation Planning: Knowlton updated the Commission regarding the meeting that was held with MnDOT discussing access to the proposed industrial properties on the west side of Highway 42 (between Highway 14 and the railroad tracks). MnDOT would like to see the City make a plan for access and streets before development happens. MnDOT staff said they would be happy to be involved and assist. It is hard to make plans when the end user's needs are not known. For instance, one large entity may not need a frontage road and if a road was there it may make the buildable area too small for their needs.

Codification of Ordinance Updates: The Code should be updated on a regular basis, preferably annually. There are numerous ordinances that have been passed that need to be sent in to American Legal. There are some corrections that need to be reviewed, approved and sent in. Chapter 50 Sewers and Chapter 51 Water need to be reviewed, updated, finalized, approved and submitted. The Commission will start on this in January.

Other Project Updates: Knowlton updated the Commission on the status of projects that are pending or being discussed. None of them need any action at this time.

2020: The Commission still has one open position. No one's term expires now. Lief Hughes did state he will not serve again after December 2020. The 2020 Chair and Co-Chair position will be discussed at the January meeting, seeing that Spafford is absent.

Other Business: Confirmed the next meeting will be January 15.

Adjourn: Motion was made by Lief Hughes and seconded by Beilke to adjourn the meeting. Ayes 3, Nays 0. Motion carried. Meeting was declared adjourned at 7:47p.m.


Marlis Knowlton, Clerk/Treasurer