

**CITY OF EYOTA
PLANNING COMMISSION MEETING MINUTES
JANUARY 15, 2020**

Present: Members: Lief Hughes, Janet Hughes, Susan Spafford and Adam Beilke
Council Rep: John Chesney Secretary: Marlis Knowlton

Absent: Council Rep, Ray Schuchard

Call to Order: Chair Lief Hughes called the meeting to order at 7:00 p.m.

Approve Agenda: Motion was made by Spafford and seconded by Beilke to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

Minutes: Motion was made by Lief Hughes and seconded by Janet Hughes to approve the December 18, 2019 regular meeting minutes as presented. Ayes 4, Nays 0. Motion carried.

Codification of Ordinance Updates: Corrections that need to be made were reviewed. Traffic Regulations §70.04 should have the truck route map included as an appendix. Recreational Vehicles & Bicycles §72.41 regarding snowmobiles, A.2. should have added pedestrian and/or bike paths; so not just stated as sidewalks. Zoning §153.193 needs the letters identifying each topic paragraph corrected so it is (A) through (L). A sample road right-of-way construction permit application will be researched.

Chapter 50 Sewers and Chapter 51 Water were reviewed and needed corrections were noted. After Knowlton updates the chapters they will be sent to the City Attorney to review for the final ordinances to be approved.

Other Project Updates: Knowlton updated the Commission on the status of projects that are pending or being discussed. Rezoning the Vehrenkamp land (agriculture field south of Carolann, north of railroad tracks) was the only one needing any action at this time. Dates were discussed when a possible joint work meeting with the Council and Economic Development Authority could be scheduled.

2020 Chair and Co-Chair: Motion was made by Janet Hughes and seconded by Lief Hughes to appoint Susan Spafford as the 2020 Chair. Ayes 4, Nays 0. Motion carried. Motion was made by Spafford and seconded by Lief Hughes to appoint Adam Beilke as the 2020 Co-Chair. Ayes 4, Nays 0. Motion carried.

Other Business: Confirmed the next meeting will be February 19.

Adjourn: Motion was made by Lief Hughes and seconded by Janet Hughes to adjourn the meeting. Ayes 4, Nays 0. Motion carried. Meeting was declared adjourned at 8:26 p.m.


Marlis Knowlton, Clerk/Treasurer