

**CITY OF EYOTA
PLANNING COMMISSION MEETING MINUTES
OCTOBER 3, 2018**

Present: Members: Lief Hughes, John Chesney and Janet Hughes

Council Rep: Ray Schuchard Secretary: Marlis Knowlton

Absent: Members Casey Johnson and Frank Merchant Council Rep Bryan Cornell

Call to Order: Chair Lief Hughes called the meeting to order at 7:00 p.m.

Approve Agenda: Motion was made by Lief Hughes and seconded by Janet Hughes to approve the agenda as presented. Ayes 3, Nays 0. Motion carried.

Minutes: Motion was made by Lief Hughes and seconded by Chesney to approve the August 15, 2018 regular meeting minutes as presented. Ayes 3, Nays 0. Motion carried.

Code of Ordinances:

Title 5: Public Works, Chapter 51. Water: Discussed additional edits, changes and clarifications.

51.25 Water meters should be required for commercial type offices when they have separate water needs/bathrooms in a building where there are multiple offices. Water meters should be required for every apartment in a building. No retroactive changes will be required; while any remodel or major changes to a building will be required to comply with new requirements.

51.33 (2) Recommended changing the meter size from 5/8 inch by 3/4 inch to 3/4 inch by one inch. Just a clarification for today's plumbing standards.

51.54 (E) Need to come up with wording so it is clear that the flat rates will be charged even if the water is shut off versus if the service is totally disconnected, meter removed, lines capped.

Title 5: Public Works, Chapter 50. Sewer: Reviewed changes and noted Knowlton has a few more things to verify. It was suggested a sentence in the sewer penalty section be added to the water chapter "*a property owner or the contractor/builder of a new home can pay a monthly surcharge as set out by the city in order to avoid a viewing of the property to determine if the property is engaged in an illegal discharge into the sanitary sewer system.*" This would be in reference to new construction and water is being used on the construction site before a water meter has been installed.

The Commission is planning on having the public hearing as soon as possible regarding the changes to be made to the Code. This would include the 2019 fee schedule now that it is part of the Code.

Other Business: None

Adjourn: Motion was made by Lief Hughes and seconded by Janet Hughes to adjourn the meeting. Ayes 3, Nays 0. Motion carried. Meeting was declared adjourned at 7:53 p.m.



Marlis Knowlton, Clerk/Treasurer