

**CITY OF EYOTA
PLANNING COMMISSION SPECIAL MEETING MINUTES
NOVEMBER 8, 2017**

Present: Members: Casey Johnson, John Chesney and Franklin Merchant
Council Rep: Ray Schuchard Secretary: Marlis Knowlton

Absent: Members: Lief Hughes and Janet Hughes Council Rep: Bryan Cornell

Call to Order: Co-Chair Casey Johnson called the meeting to order at 7:00 p.m.

Approve Agenda: Motion was made by Johnson and seconded by Merchant to approve the agenda as presented. Ayes 3, Nays 0. Motion carried.

New City Code: The Commission reviewed the next three sections of the new code for accuracy and relating to the existing permits, applications, forms, fees, etc. for needed revisions or to create new ones accordingly.

Title 9:

§90.47 This section is missing the reference to a penalty. "Penalty See §90.99" should be added.

§91.37 Right-of-way regulations are new and will require a permit application to be created. It was also questioned if this section (Right-of-Ways) should have a penalty section added; as 91.99. Possibly copy the wording in §92.99. Maybe a penalty should just be a fine because businesses and corporations would be doing the work, not individual people.

§93.04 The previously proposed fireworks permit needs to be reviewed to make sure it is correct.

§95.21 The fee to mow grass and weeds growing within the area of any public street or alley which is not being mowed by the property owner was discussed. The fee proposed is \$50 per hour with a one hour minimum charge.

Title 11:

§110.01 The dance permit application should be reviewed for accuracy.

§110.02 The sign permit application should be reviewed for accuracy.

Chapter 112 relating to alcohol; the Commission recommends the Council should be tasked to decide the fees for licensing.

§113.08 A license application will need to be created for sexually-oriented businesses.

§113.08.C It says to properly notify the Director of Community Development. There is no Director in Eyota; that should be changed to City Clerk. This does appear to be an error by American Legal.

§113.12 Restrictions and regulation of sexually-oriented businesses were questioned regarding the allowed locations. Those restrictions are detailed in the zoning ordinance, not in this permitting section.

Title 13:

No concerns were raised.

The Commission agreed to review Title 15, Land Usage for the next meeting.

Review City Comprehensive Plan: Review of the Plan was requested in reference to the proposed purchase of 222 Fourth Street SW (existing Our Savior's Lutheran Church) as a new location for City Hall including options for other community uses. The Commission reviewed a few sections that Knowlton had suggested are relative to this proposal. If a media type center was created, possibly in a library setting, it could be considered an indoor recreation opportunity for children in relationship to parks and recreation goals. Schuchard stressed most city halls are in the downtown areas. If the church building was used as city hall, it would be the only building in the neighborhood that is not a single family home; which the Commission felt was not desirable. The future sale of the existing City Hall would provide another commercial location in downtown, which is a long term City goal. The idea very loosely meets general sections of the plan.

Motion was made by Merchant and seconded by Johnson that purchasing the church property does not match and is not in compliance with the Comprehensive Plan. Merchant and Johnson voted in favor. Chesney abstained, stating he did not know enough about the revitalization plans of the downtown to vote on this. Ayes 2, Nays 0, Abstain 1. Motion carried.

It should also be noted that the Commission would like to encourage the City to pursue other ideas for redevelopment of buildings in town; buildings such as the church for sale, or ones that have been sitting empty, or nuisance properties.

Adjourn: Motion was made by Merchant and seconded by Johnson to adjourn. Ayes 3, Nays 0. Motion carried. Meeting was declared adjourned at 8:18 p.m.



Marlis Knowlton, Clerk/Treasurer