

**CITY OF EYOTA
PLANNING COMMISSION MEETING MINUTES
DECEMBER 19, 2018**

Present: Members: Lief Hughes, John Chesney, Casey Johnson and Janet Hughes
Secretary: Marlis Knowlton

Absent: Member: Frank Merchant Council Reps: Bryan Cornell and Ray Schuchard

Call to Order: Chair Lief Hughes called the meeting to order at 7:00 p.m.

Approve Agenda: Motion was made by Lief Hughes and seconded by Chesney to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

Minutes: Motion was made by Johnson and seconded by Chesney to approve the October 24, 2018 regular meeting minutes as presented. Ayes 4, Nays 0. Motion carried.

Public Hearing Amend Code of Ordinances:

Motion was made by Lief Hughes and seconded Johnson to close the regular meeting and open the public hearing. Ayes 4, Nays 0. Motion carried.

Chair Hughes explained the public hearing is to amend the Zoning Chapter 153 wording to be changed to: § 153.013 LOCK BOXES. For emergency access only, all new buildings, other than single-family residential, shall provide a lock box and access keys at the owners' expense for emergencies and/or inspection to the city Fire Department Chief before obtaining their certificate of occupancy. The required boxes shall be Knox boxes.

Hughes asked if there were any comments. No comments.

Motion was made by Lief Hughes and seconded by Janet Hughes to close the public hearing and open the regular meeting. Ayes 4, Nays 0. Motion carried.

Motion was made by Lief Hughes and seconded by Chesney to approve the changes to §153.013 with the new language and recommended it be sent to the Council for approval. Ayes 4, Nays 0. Motion carried.

2019 Member Terms and Chair Positions: Both Janet Hughes and Casey Johnson's terms expire in 2018. Janet is willing to service another term and Casey will not be seeking another term. Frank Merchant will be resigning, his term expires December 2020.

Motion was made by Johnson and seconded by Janet Hughes to appoint Lief Hughes as the 2019 Chair. Ayes 4, Nays 0. Motion carried.

Motion was made by Lief Hughes and seconded by Johnson to appoint John Chesney as the 2019 Co-Chair. Ayes 4, Nays 0. Motion carried.

Other Business: Briefly discussed that the Comprehensive Plan should be reviewed in 2019, but no action will be taken until new Commissioners are appointed.

Adjourn: Motion was made by Lief Hughes and seconded by Johnson to adjourn the meeting. Ayes 4, Nays 0. Motion carried. Meeting was declared adjourned at 7:14p.m.



Marlis Knowlton, Clerk/Treasurer