

CITY OF EYOTA
CITY COUNCIL MINUTES
JANUARY 10, 2019

Members Present: Tony Nelson, Bryan Cornell, Ray Schuchard and Jamie Ward

Members Absent: none (currently only a four member council)

Staff Present: Community Officer Deputy Peterson; John Chesney, citizen and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Nelson requested adding 6.D as vacant council seat appointment.

Motion was made by Cornell and seconded by Schuchard to approve the agenda with the noted addition. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Schuchard and seconded by Ward to approve the consent agenda items 4.A through 4.I as presented. Ayes 4, Nays 0. Motion carried.

4.A Minutes of the December 27, 2018 regular Council meeting approved as presented.

4.B. RESOLUTION #2019-01 ACCEPTING COUNCIL MEMBER RESIGNATION AND DECLARING A VACANCY, accepting Tony Nelson's council seat resignation and declare council vacancy.

4.C. RESOLUTION #2019-02 DESIGNATING DEPOSITORY, Bremer Bank, Eyota, Minnesota, and the 4M Fund are hereby designated as depositories for the funds of the City.

4.D. RESOLUTION #2019-03 DESIGNATING OFFICIAL NEWSPAPER, the Post Bulletin in Rochester, Minnesota is designated as the official newspaper of the City of Eyota and all official notices of the City shall be published therein.

4.E. RESOLUTION #2019-04 AUTHORIZING EXPENDITURE PAYMENTS PRIOR TO APPROVAL, the City Council authorizes the City Administrative Official of City Clerk/Treasurer or Deputy Clerk to make payment of all just and correct and valid expenditures without prior approval by the City Council.

4.F. RESOLUTION #2019-05 APPOINTING DATA PRACTICES COMPLIANCE OFFICIAL, the City Council appoints Clerk/Treasurer Marlis Knowlton, as the Responsible Authority and Data Practices Compliance Official for the purposes of meeting all requirements of Minnesota Statutes, Chapter 13. The Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies and of preparing summary data, as allowed by Minnesota Statutes, Chapter 13 as amended.

4.G. Authorize Tony Nelson to be added as a signer for all bank accounts, as the new Mayor.

4.H. RESOLUTION #2019-06 RESOLUTION AUTHORIZING SIGNATURE STAMP FOR THE MAYOR, Mayor Nelson may affix his signature on city documents, financial accounts and checks utilizing a signature stamp.

4.I. RESOLUTION #2019-07 DESIGNATING 2018 FUND BALANCES, the portion of the Water and Sewer Fund Balances, equal to the Investment Balance, will be reserved for Debt Retirement.

REPORTS:

Community Officer: Deputy Peterson reported there were eighty five calls of service in December. He reminded everyone, again, not to keep valuables or cash in vehicles and to keep your vehicles locked.

Nuisance Abatements: The City's new Code of Ordinances has not been completely entered into the State and County's new electronic system to issue citations. Because of the potential delay, the Council agreed with Peterson's recommendation to hand deliver letters to the violators; giving them thirty days to abate the nuisance or the City will abate or issues citations. Nelson will accompany Peterson to deliver the letters. This method will also solidify the City's documentation in case any of these situations go to court.

Fire Department: Nelson reported they are busy with the fire hall construction project.

Park Board: Cornell reported they discussed the Freedom Park ball field advertising sign solicitation letters to be sent out in March. The Board also discussed the 2019 movies in the park; both dates and movies. Due to complaints received, the Board requested dog waste receptacles costs be investigated for consideration.

Clerks Report: None.

REGULAR AGENDA ITEMS:

Fire Hall Improvement Project Pay Request #3: Pay requests have been submitted by Kraus Anderson Construction Company for the Fire Hall Remodeling and Addition Project totaling \$108,556.69:

Kraus-Anderson Construction \$18,078.50, Quality Overhead Door Co. \$35,957.50

Ledegar Roofing \$31,264.50, Nickelson Painting, Inc. \$11,400.00, Johnson Hardware \$11,856.19

Construction expenses have been reduced by the normal five percent retainage, and the net is paid out to the contractor.

Motion was made by Schuchard and seconded by Cornell to approve Fire Hall Project pay requests payable to the listed contractors as recommended, for a total of \$108,556.69. Ayes 4, Nays 0. Motion carried.

2019 Appointments: Nelson noted he will stay in the Emergency Management Director position until another person fulfills the required training. The other open positions will be filled by the newly appointed council person.

Motion was made by Schuchard and seconded by Ward to approve the Mayor's 2019 appointments as presented. Ayes 4, Nays 0. Motion carried.

Accounts Payable: Motion was made by Cornell and seconded by Schuchard to approve the accounts payable with added Fire Hall \$108,556.69 construction invoices for a total payable amount of \$690,442.17 as presented. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.C"

Vacant Council Seat Appointment: Nelson recommended John Chesney be appointed; seeing that he ran for office, the votes were very close and he is still available and willing to serve.

Motion was made by Schuchard and seconded by Ward to move RESOLUTION #2019-08 APPOINTMENT OF COUNCILPERSON, appointing John Chesney to the Council, appointment to expire upon the special election of November 2020. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.D"

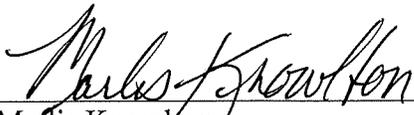
This appointment will require Chesney to resign from the Planning Commission. This means there are only two active Commissioners which is not enough for quorum. The Planning Commission will temporarily discontinue until at least one more (three more needed) member is appointed.

Other Business: A Council work meeting was requested to be scheduled before the February 14 regular meeting. The request is so that Financial Advisor Mike Bubany can review and update the Capital Improvement Plan. The Plan needs to be updated on a regular basis, it needs to have the fire hall project costs inputted along with any other future projects and determine the effects of the proposed swimming pool project. Knowlton will contact Bubany.

Adjourn: Motion was made by Cornell and seconded by Ward to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 7:30 p.m.



Tony Nelson
Mayor



Marlis Knowlton
Clerk/Treasurer

Council Meeting January 10, 2019

Approval of Accounts Payable:

To be approved by Council	\$ 558,046.61
Approved at Council meeting	\$ 108,556.69
 Council approval after checks written 12/28/2018	 \$ 13,300.48
 Payroll for Council Approval 12/28/2018 Remittance checks	 \$ 4,238.52
12/28/2018 Taxes paid electronically	\$ 6,299.87
 Total Accounts Payable:	 <u>\$ 690,442.17</u>

Total Accounts Payable	\$ 690,442.17
Additional Payable	
Additional Payable	
Total	\$ 690,442.17

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

12/20/2018 \$ 38,695.60

TOTAL \$ 38,695.60

101 General Fund
210 Fire Department
220 EDA
221 EDA revolving loans
222 EIF Loans
223 Rochester sales tax
230 Park & Rec
290 Gambling

Debt Service Funds
307 Taxable 2007 note
312 PIR – St Rdg Refunded
313 GO 2010 St Imp
314 PIR – 2006 Refunded
315 Debt Service GO 2015
316 Debt Service GO 2016
317 Debt Service GO 2018
322 Senior Housing (2nd)

Construction Funds
400 PIR All Projects
410 Reserves
415 GO 2015A St Imp
416 GO 2016A St Imp
417 GO 2018A St Imp

Enterprise Funds
601 Water
602 Sanitary Sewer
651 Storm Sewer
655 Arbor Gardens

"Exhibit 6.C"

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	B & C PLUMBING AND HEATING II	01/04/2019	EASTW	PLUMBING SUPPLIES-SHOP	10.17
	661 CANYON DR NW	01/11/2019	N		0.00
14730	EYOTA	01/04/2019	N	N	0.00
B & C	MN 55934	01/04/2019	0.00	N	0
	<Emailing Stub Disabled>	01/04/2019	300239		10.17

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	10.17	0.00
Distribution Total		10.17	0.00

Vendor Total: 10.17

	BLUE CROSS BLUE SHIELD OF M	01/02/2019	EASTW	FEBRUARY 2018 PREMIUMS	
		01/11/2019	N		4,952.11
14723	MINNEAPOLIS	01/02/2019	N	N	0.00
BLUECROSS	MN 55486-0448	01/02/2019	0.00	N	0
	<Emailing Stub Disabled>	01/02/2019	190102070055		4,952.11

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	4,952.11	0.00
Distribution Total		4,952.11	0.00

Vendor Total: 4,952.11

	CEDA	01/01/2019	EASTW	2019 1ST QTR SERVICES	
	PO BOX 483	01/11/2019	N		9,100.00
14745	CHATFIELD	01/01/2019	N	N	0.00
CEDA	MN 55923	01/01/2019	0.00	N	0
	<Emailing Stub Disabled>	01/01/2019	1/1/2019		9,100.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.30	Contracted Services	9,100.00	0.00
Distribution Total		9,100.00	0.00

Vendor Total: 9,100.00

	CONSTRUCTION MANAGEMENT :	12/31/2018	EASTW	DECEMBER 2018 SERVICES	
	1700 N BROADWAY, SUITE 128	01/11/2019	N		1,123.69
14732	ROCHESTER	12/31/2018	N	N	0.00
CMS	MN 55906	12/31/2018	0.00	N	0
	<Emailing Stub Disabled>	12/31/2018	18-1212		1,123.69

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,123.69	0.00
Distribution Total		1,123.69	0.00

Vendor Total: 1,123.69

	DOVER, EYOTA, ST.CHARLES AS	12/31/2018	EASTW	DECEMBER 2018 CHARGES	
	P.O. BOX 396	01/11/2019	N		17,954.86
14722	ST. CHARLES	12/31/2018	N	N	0.00
DES	MN 55972-0396	12/31/2018	0.00	N	0
	<Emailing Stub Disabled>	12/31/2018	07915		17,954.86

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,954.86	0.00
Distribution Total		17,954.86	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 17,954.86

14746	EMERGENCY APPARATUS MAINT	12/14/2018		EASTW	ENGINE E-6	
	7512 4TH AVENUE	01/07/2019		N	ADJUSTED EXCESSIVE DRIP RAT	352.72
EMERAPPAR	LINO LAKES	12/14/2018		N	N	0.00
	MN 55014	12/14/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/14/2018	103935			352.72

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	176.36	0.00
210-42200-422.19	township portion of 422.10	176.36	0.00
Distribution Total		352.72	0.00

14747	EMERGENCY APPARATUS MAINT	12/21/2018		EASTW	ENGINE E-7-NFPA PUMP TEST	
	7512 4TH AVENUE	01/07/2019		N	REPORT & OIL	614.38
EMERAPPAR	LINO LAKES	12/21/2018		N	N	0.00
	MN 55014	12/21/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/21/2018	102516			614.38

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	307.19	0.00
210-42200-422.19	township portion of 422.10	307.19	0.00
Distribution Total		614.38	0.00

14748	EMERGENCY APPARATUS MAINT	12/21/2018		EASTW	ENGINE E-6-NFPA PUMP TEST	
	7512 4TH AVENUE	01/07/2019		N	REPORT & OIL	614.38
EMERAPPAR	LINO LAKES	12/21/2018		N	N	0.00
	MN 55014	12/21/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/21/2018	102515			614.38

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	307.19	0.00
210-42200-422.19	township portion of 422.10	307.19	0.00
Distribution Total		614.38	0.00

Vendor Total: 1,581.48

14744	EO JOHNSON	01/01/2019		EASTW	2019 SUPPORT SQUARE 9	
	PO BOX 629	01/11/2019		N	RENEWAL	1,440.00
EO JOHNSON	WAUSAU	01/01/2019		N	N	0.00
	WI 54401	01/01/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/01/2019	INV471327			1,440.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	1,440.00	0.00
Distribution Total		1,440.00	0.00

Vendor Total: 1,440.00

14734	GOPHER STATE ONE-CALL	12/31/2018		EASTW	DECEMBER 2018- 8 TICKETS	
		01/11/2019		N		10.80
GOPHER	HANOVER	12/31/2018		N	N	0.00
	MD 21076-1317	12/31/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/31/2018	8120369			10.80

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	10.80	0.00
Distribution Total		10.80	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 10.80

14728	HAWKINS, INC.	12/28/2018		EASTW	150 # CHLORINE CYLINDERS	
	PO BOX 860263	01/11/2019		N		20.00
	MINNEAPOLIS	12/28/2018		N	N	0.00
HAWKINS	MN 55486-0263	12/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/28/2018	4421876			20.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

14725	HIAWATHA BROADBAND COM. IN	01/02/2019		EASTW	FIRE HALL PHONE & INTERNET	
	58 JOHNSON STREET	01/11/2019		N	JAN 1 - FEB 1, 2019	65.68
	WINONA	01/02/2019		N	N	0.00
HBC	MN 55987	01/02/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/02/2019	1/2/19 #73597			65.68

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	18.45	0.00
210-42200-430.90	Computer/Software Expense	14.40	0.00
210-42200-432.19	township portion of 432.10	18.44	0.00
210-42200-430.99	township portion of 430.90	14.39	0.00
Distribution Total		65.68	0.00

14726	HIAWATHA BROADBAND COM. IN	01/02/2019		EASTW	CITY SHOP-PHONE & INTERNET	
	58 JOHNSON STREET	01/11/2019		N	JAN 2-FEB 1, 2019	75.30
	WINONA	01/02/2019		N	N	0.00
HBC	MN 55987	01/02/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/02/2019	01/2/19 #93803			75.30

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-432.10	Telephone	36.89	0.00
101-43100-430.90	Computer/Software Expense	38.41	0.00
Distribution Total		75.30	0.00

14727	HIAWATHA BROADBAND COM. IN	01/02/2019		EASTW	CITY HALL-PHONE & INTERNET	
	58 JOHNSON STREET	01/11/2019		N	JAN 2-FEB 1, 2019	203.42
	WINONA	01/02/2019		N	N	0.00
HBC	MN 55987	01/02/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/02/2019	1/2/19 #71232			203.42

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	148.82	0.00
101-41900-430.90	Computer/Software Expense	54.60	0.00
Distribution Total		203.42	0.00

Vendor Total: 344.40

14731	MENARDS - ROCHESTER SOUTH	01/04/2019		EASTW	FIRE DEPT-MARKING TAPE & SCI	
	3000 S. BROADWAY	01/11/2019		N		59.92
	ROCHESTER	01/04/2019		N	N	0.00
MENARDS	MN 55904-5598	01/04/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/04/2019	89816			59.92

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	29.96	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	Invoice No.	Hand Check Number/Date	Net Amount
	Email Address					

210-42200-421.89	township portion of 421.80					29.96	0.00
Distribution Total						59.92	0.00

Vendor Total: 59.92

14736	MISSISSIPPI WELDERS SUPPLY (12/31/2018		EASTW	RENTAL INVOICE-		
	2705 HWY 14 W	01/11/2019		N	ACETYLENE CYLINDERS		6.72
	ROCHESTER	12/31/2018		N	N		0.00
MISSWELDEF	MN 55901	12/31/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/31/2018	1029219				6.72

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	6.72	0.00
Distribution Total		6.72	0.00

Vendor Total: 6.72

14737	MN DEPT OF AGRICULTURE	01/01/2019		EASTW	2019 RENEWAL APPLICATION		
	ATTN: CASHIER	01/11/2019		N	FARMERS MARKET		60.00
	ST PAUL	01/01/2019		N	N		0.00
MNDEPTAGR	MN 55155-2538	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	1/1/19-12/31/19				60.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46600-443.30	Dues & Subscriptions	60.00	0.00
Distribution Total		60.00	0.00

Vendor Total: 60.00

14738	NORTHLAND TRUST SERVICES, I	01/01/2019		EASTW	GO IMPROVEMENT BOND PYMT		
	150 SOUTH 5TH ST	01/11/2019		N	SERIES 2018A		46,562.24
	MINNEAPOLIS	01/01/2019		Y	N		0.00
NORTHLAND	MN 55402	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	EYOTA18A				46,562.24

GL Number	Account Name	Pay Amount	Relieve Amount
317-47000-460.10	Bond Principal	15,000.00	0.00
317-47000-461.10	Bond Interest	31,562.24	0.00
Distribution Total		46,562.24	0.00

14739	NORTHLAND TRUST SERVICES, I	01/01/2019		EASTW	GO FIRE HALL BONDS		
	150 SOUTH 5TH ST	01/11/2019		N	SERIES 2018B		25,350.00
	MINNEAPOLIS	01/01/2019		Y	N		0.00
NORTHLAND	MN 55402	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	EYOTA18B				25,350.00

GL Number	Account Name	Pay Amount	Relieve Amount
319-47000-461.10	Bond Interest	25,350.00	0.00
Distribution Total		25,350.00	0.00

14740	NORTHLAND TRUST SERVICES, I	01/01/2019		EASTW	GO IMPROVEMENT BONDS		
	150 SOUTH 5TH ST	01/11/2019		N	SERIES 2016A		85,670.00
	MINNEAPOLIS	01/01/2019		Y	N		0.00
NORTHLAND	MN 55402	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	EYOTA16A-19				85,670.00

GL Number	Account Name	Pay Amount	Relieve Amount
316-47000-460.10	Bond Principal	75,000.00	0.00
316-47000-461.10	Bond Interest	10,670.00	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						85,670.00	0.00
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14741	NORTHLAND TRUST SERVICES, I	01/01/2019		EASTW	GO IMPROVEMENT BONDS		
	150 SOUTH 5TH ST	01/11/2019		N	SERIES 2015A		173,795.00
	MINNEAPOLIS	01/01/2019		Y	N		0.00
NORTHLAND	MN 55402	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	EYOTA-2019				173,795.00

GL Number	Account Name	Pay Amount	Relieve Amount
315-47000-460.10	Bond Principal	145,000.00	0.00
315-47000-461.10	Bond Interest	28,795.00	0.00
Distribution Total		173,795.00	0.00

Vendor Total: 331,377.24

14721	ON SITE SANITATION	12/29/2018		EASTW	315 5TH ST SW		
	95 WOODLYNN AVENUE	01/11/2019		N			106.00
	ST. PAUL	12/29/2018		N	N		0.00
ONSITESANI	MN 55117	12/29/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/29/2018	0000703980				106.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	106.00	0.00
Distribution Total		106.00	0.00

Vendor Total: 106.00

14724	POST-BULLETIN COMPANY, L.L.C	12/31/2018		EASTW	LEGAL PUBLISHING-ORD #153,		
	P.O. BOX 6118	01/11/2019		N	ORD #160 & ORD 161		306.72
	ROCHESTER	12/31/2018		N	N		0.00
POSTBULLET	MN 55903-6118	12/31/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/31/2018	1231118124844				306.72

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	306.72	0.00
Distribution Total		306.72	0.00

Vendor Total: 306.72

14729	RIVERLAND COMMUNITY COLLEGE	01/04/2019		EASTW	12/20/18 HAZMAT REFRESHER		
	1900 8TH AVENUE NW	01/11/2019		N			425.00
	AUSTIN	01/04/2019		N	N		0.00
RIVERFIRES	MN 55912	01/04/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/04/2019	386977				425.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	212.50	0.00
210-42200-433.19	township portion of 433.10	212.50	0.00
Distribution Total		425.00	0.00

Vendor Total: 425.00

14735	SCHWAAB, INC	12/21/2018		EASTW	MAYOR STAMP		
	P.O. BOX 3128	01/11/2019		N			40.75
	MILWAUKEE	12/21/2018		N	N		0.00
SCHWAAB	WI 53201-3128	12/21/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/21/2018	C022969				40.75

GL Number	Account Name	Pay Amount	Relieve Amount
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Edit List of Invoices - Detail w/GL

Date: 01/07/2019

Time: 2:21 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

101-41100-443.00	Other Miscellaneous					40.75	0.00
Distribution Total						40.75	0.00

Vendor Total: 40.75

14733	FREDERICK S. SUHLER, JR	01/01/2019		EASTW	2018 4TH QTR SERVICES		1,008.00
	1213 19TH AVE NE	01/11/2019		N			0.00
SUHLER	ROCHESTER	01/01/2019		N	N		0.00
	MN 55906	01/01/2019	0.00	Y	0		0.00
	<Emailing Stub Disabled>	01/01/2019	2018 4TH QTR				1,008.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.40	Legal Fees	1,008.00	0.00
Distribution Total		1,008.00	0.00

Vendor Total: 1,008.00

14742	US BANK	01/01/2019		EASTW	GO IMPROVEMENT REF BOND		
	CM-9705	01/11/2019		N	SERIES 2008A		66,381.25
U.S.BANK	ST. PAUL	01/01/2019		N	N		0.00
	MN 55170-9705	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	#802486600				66,381.25

GL Number	Account Name	Pay Amount	Relieve Amount
602-47000-461.10	Bond Interest	1,381.25	0.00
602-47000-460.10	Bond Principal	65,000.00	0.00
Distribution Total		66,381.25	0.00

14743	US BANK	01/01/2019		EASTW	GO IMPROVEMENT & UTILITY		
	CM-9705	01/11/2019		N	REVENUE BOND 2010A		121,737.50
U.S.BANK	ST. PAUL	01/01/2019		N	N		0.00
	MN 55170-9705	01/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/01/2019	#802890400				121,737.50

GL Number	Account Name	Pay Amount	Relieve Amount
313-47000-461.10	Bond Interest	16,737.50	0.00
313-47000-460.10	Bond Principal	105,000.00	0.00
Distribution Total		121,737.50	0.00

Vendor Total: 188,118.75

Grand Total:	558,046.61
Less Credit Memos:	0.00
Net Total:	558,046.61
Less Hand Check Total:	0.00
Outstanding Invoice Total:	558,046.61

Total Invoices: 28

Edit List of Invoices - Detail w/GL

Date: 01/11/2019

Time: 10:20 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
14752	JOHNSON HARDWARE COMPAN\	01/11/2019	EASTW	PAY REQ #1 11/30/2018	
	PO BOX 3628	01/11/2019	N	FIRE HALL PROJECT	11,856.19
	OMAHA	01/11/2019	N	N	0.00
JOHNSONHR	NE 68108	01/11/2019	0.00	Y	0
	<Emailing Stub Disabled>	01/11/2019	11/30/18 #1		11,856.19

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	12,480.20	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-624.01	0.00
Distribution Total		11,856.19	0.00

Vendor Total: 11,856.19

14749	KRAUS-ANDERSON CONSTRUCT	01/11/2019	EASTW	PAY REQ #3 12/1/18-12/31/18	
	502 2ND AVENUE SW	01/11/2019	N	FIRE HALL ADDITION	18,078.50
	ROCHESTER	01/11/2019	N	N	0.00
KRAUS-ANDE	MN 55902	01/11/2019	0.00	N	0
	<Emailing Stub Disabled>	01/11/2019	12/1/18-12/31/18 #3		18,078.50

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	22,350.00	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-4,271.50	0.00
Distribution Total		18,078.50	0.00

Vendor Total: 18,078.50

14750	LEDEGAR ROOFING CO., INC.	01/11/2019	EASTW	PAY REQ#2-12/13/18-12/31/18	
	1701 MILLER STREET	01/11/2019	N	FIRE HALL PROJECT	31,264.50
	LA CROSSE	01/11/2019	N	N	0.00
LEDEGARRO	WI 54001	01/11/2019	0.00	N	0
	<Emailing Stub Disabled>	01/11/2019	12/13/18-12/31/18 #2		31,264.50

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	35,789.25	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-4,524.75	0.00
Distribution Total		31,264.50	0.00

Vendor Total: 31,264.50

14753	NICKELSON PAINTING, INC.	01/11/2019	EASTW	PAY REQ #1 11/15/18-12/21/18	
	1204 NORTH BROADWAY	01/11/2019	N	FIRE HALL PROJECT	11,400.00
	ROCHESTER	01/11/2019	N	N	0.00
NICKELSONP	MN 55906	01/11/2019	0.00	N	0
	<Emailing Stub Disabled>	01/11/2019	11/15/18-12/21/18 #1		11,400.00

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	12,000.00	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-600.00	0.00
Distribution Total		11,400.00	0.00

Vendor Total: 11,400.00

14751	QUALITY OVERHEAD DOOR	01/11/2019	EASTW	PAY REQ #1-12/14/18	
	128 35TH STREET SE	01/11/2019	N	FIRE HALL PROJECT	35,957.50
	ROCHESTER	01/11/2019	N	N	0.00
QUALITYDOC	MN 55904	01/11/2019	0.00	N	0
	<Emailing Stub Disabled>	01/11/2019	12/14/18 #1		35,957.50

GL Number	Account Name	Pay Amount	Relieve Amount
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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
		Contracted Services		37,850.00	0.00
		Retainage/Holdbacks Payable		-1,892.50	0.00
		Distribution Total		35,957.50	0.00
				Vendor Total:	35,957.50

Grand Total: 108,556.69

Less Credit Memos: 0.00

Net Total: 108,556.69

Less Hand Check Total: 0.00

Outstanding Invoice Total: 108,556.69

Total Invoices: 5

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CENTURY LINK	12/18/2018	EASTW	Directory 12/18/18-1/17/19	
	PO BOX 2961	12/28/2018	N		11.04
14716	PHOENIX	12/18/2018	N	N	0.00
CENLINK	AZ 85062-2961	12/18/2018	0.00	N	0
	<Emailing Stub Disabled>	12/18/2018	12/18/18-1/17/19		<u>11.04</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	11.04	0.00
Distribution Total		11.04	0.00

Vendor Total: 11.04

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CRW ARCHITECTURE + DESIGN	12/21/2018	EASTW	Services through 12/9/18	
	211 11TH AVE NW	12/28/2018	N		1,000.00
14720	ROCHESTER	12/21/2018	N	N	0.00
CRW ARCHIT	MN 55901	12/21/2018	0.00	N	0
	<Emailing Stub Disabled>	12/21/2018	03227A		<u>1,000.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-452.00	Capital Outlay Buildings	1,000.00	0.00
Distribution Total		1,000.00	0.00

Vendor Total: 1,000.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	DELTA DENTAL	12/15/2018	EASTW	January 2019 Premium	
	NW5772	12/28/2018	N		309.39
14719	MINNEAPOLIS	12/15/2018	N	N	0.00
DELTA DENT	MN 55485-5772	12/15/2018	0.00	N	0
	<Emailing Stub Disabled>	12/15/2018	7506008		<u>309.39</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	309.39	0.00
Distribution Total		309.39	0.00

Vendor Total: 309.39

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	MARLIS K. KNOWLTON	12/28/2018	EASTW	Reimbursement mileage & election supplies	
	2343 110TH AVENUE S.E.	12/28/2018	N		59.09
14717	EYOTA	12/28/2018	N	N	0.00
KNOWLTONM	MN 55934	12/28/2018	0.00	N	0
	<Emailing Stub Disabled>	12/28/2018	12/28/18		<u>59.09</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-433.10	Travel/Training/Instruction	52.54	0.00
101-41410-443.00	Other Miscellaneous	6.55	0.00
Distribution Total		59.09	0.00

Vendor Total: 59.09

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	KRUSE LUMBER	12/28/2018	EASTW	Set of Roof Trusses	
	111 NE 7TH STREET	12/28/2018	N	Fire Hall Construction Project	10,980.00
14711	ROCHESTER	12/28/2018	N	N	0.00
KRUSELUMBI	MN 55906	12/28/2018	0.00	N	0
	<Emailing Stub Disabled>	12/28/2018	113470/1		<u>10,980.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	10,980.00	0.00
Distribution Total		10,980.00	0.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 10,980.00

14712	MARY THOMPSON-RADCLIFF	12/28/2018	EASTW	Replace check #23454	
	118 WASHINGTON AVE SE	12/28/2018	N		9.23
	EYOTA	12/28/2018	N	N	0.00
RADCLIFF	MN 55934	12/28/2018	N	0	0.00
	<Emailing Stub Disabled>	12/28/2018	12/28/18		9.23

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-443.00	Other Miscellaneous	9.23	0.00
Distribution Total		9.23	0.00

Vendor Total: 9.23

14713	MENARDS - ROCHESTER SOUTH	12/26/2018	EASTW	Demolition Bag, batteries,	
	3000 S. BROADWAY	12/28/2018	N	39 gallon container	54.87
	ROCHESTER	12/26/2018	N	N	0.00
MENARDS	MN 55904-5598	12/26/2018	N	0	0.00
	<Emailing Stub Disabled>	12/26/2018	89330		54.87

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-420.00	Office Supplies	54.87	0.00
Distribution Total		54.87	0.00

Vendor Total: 54.87

14714	NAPA AUTO PARTS	12/18/2018	EASTW	Silicone Acrylic Clear	
	103 1 2 NW DIVISION ST	12/28/2018	N		3.99
	CHATFIELD	12/18/2018	N	N	0.00
NAPA CHAT	MN 55923	12/18/2018	N	0	0.00
	<Emailing Stub Disabled>	12/18/2018	697729		3.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	3.99	0.00
Distribution Total		3.99	0.00

14715	NAPA AUTO PARTS	12/18/2018	EASTW	End stop 3/4 shrbite	
	103 1 2 NW DIVISION ST	12/28/2018	N	tubing cutter, silicon	24.47
	CHATFIELD	12/18/2018	N	N	0.00
NAPA CHAT	MN 55923	12/18/2018	N	0	0.00
	<Emailing Stub Disabled>	12/18/2018	697728		24.47

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	9.49	0.00
101-43100-421.50	Shop Supplies	14.98	0.00
Distribution Total		24.47	0.00

Vendor Total: 28.46

14718	OLMSTED COUNTY HIGHWAY	11/30/2018	EASTW	12 cubic yards salt&sand	
	2122 CAMPUS DRIVE S.E.	12/28/2018	N		660.00
	ROCHESTER	11/30/2018	N	N	0.00
OLMHYDEF	MN 55904	11/30/2018	N	0	0.00
	<Emailing Stub Disabled>	11/30/2018	Nov 18 #4406 R&B		660.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.43	Sand & Salt & Misc.	660.00	0.00
Distribution Total		660.00	0.00

Edit List of Invoices - Detail w/GL

Date: 12/28/2018

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 660.00

14710	U.S. POSTMASTER	12/28/2018		EASTW	Nov-Dec 2018 Utility Bills	218.40
		12/28/2018		N		0.00
POSTMASTEI	EYOTA	12/28/2018		N	N	0.00
	MN 55934	12/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/28/2018	12/28/18			218.40

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	109.20	0.00
602-49450-432.20	Postage	109.20	0.00
Distribution Total		218.40	0.00

Vendor Total: 218.40

Grand Total: 13,330.48

Less Credit Memos: 0.00

Net Total: 13,330.48

Less Hand Check Total: 0.00

Outstanding Invoice Total: 13,330.48

Total Invoices: 11

Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:
City Of Eyota

Date: 12/26/2018
Time: 14:13:14

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount	
24301	12/28/2018		P	PER	PERA	Remittance Check	\$2,214.52	
24302	12/28/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$2,000.00	
24303	12/28/2018		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00	
Total Checks: 3							Sub-Total:	\$4,238.52
							Total Void/Stop Payment:	\$0.00
							Grand Total:	\$4,238.52

Electronically paid \$6299.87 - P.R. 12/28/18

System: 12/20/2018 11:02:04 AM
 User Date: 12/20/2018

01 Master
 COMPUTER CHECK REGISTER
 Payables Management

Page: 1
 User ID: Sharon

Batch ID: SK-501CHECK RUN
 Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00008836
 Posting Date: 12/20/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009907	12/20/2018	00000000000223716	TEMP0000008478	ARBOR GARDENS	\$282.00
009908	12/20/2018	00000000000223715	19284	CINTAS CORPORATION NO. 2	\$73.78
009909	12/20/2018	00000000000223709	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$17.50
009910	12/20/2018	00000000000223720	11493	EYOTA MARKET	\$510.21
009911	12/20/2018	00000000000223714	17844	EYOTA VOLUNTEER FIRE DEPT. RA	\$195.00
009912	12/20/2018	00000000000223713	15641	HIAWATHA BROADBAND COMMUNICATI	\$374.76
009913	12/20/2018	00000000000223719	19727	IHEARTMEDIA	\$50.00
009914	12/20/2018	00000000000223717	800013	MARTIN BROS. DIST. CO., INC	\$2,551.07
009915	12/20/2018	00000000000223701	10051	CAPITAL ONE COMMERCIAL	\$127.68
009916	12/20/2018	00000000000223702	10081	METRO SALES, INC.	\$164.82
009917	12/20/2018	00000000000223707	10748	MINNESOTA ENERGY RESOURCES	\$1,811.90
009918	12/20/2018	00000000000223706	10695	MN DEPT OF HEALTH COMPLIANCE M	\$2,277.00
009919	12/20/2018	00000000000223704	10584	MN DEPT OF LABOR & INDUSTRY	\$100.00
009920	12/20/2018	00000000000223710	11663	PEOPLES COOPERATIVE SERVICES	\$1,609.52
009921	12/20/2018	00000000000223712	12954	PEPSI-COLA OF ROCHESTER, MN	\$40.00
009922	12/20/2018	00000000000223718	16398	RYAN ELECTRIC, INC	\$606.50
009923	12/20/2018	00000000000223711	11952	STORTZ SATELLITE	\$459.56
009924	12/20/2018	00000000000223705	10674	TEALWOOD CARE CENTERS, INC.	\$2,532.13
009925	12/20/2018	00000000000223703	10120	TEALWOOD MANAGEMENT	\$24,912.17
Total Checks: 19				Checks Total:	\$38,695.60

**City of Eyota
RESOLUTION #2019-08**

APPOINTMENT OF COUNCILPERSON

WHEREAS, Tony Nelson was duly elected to the office of Council Member, for the four year term of 2017 through 2020, and

WHEREAS, Tony Nelson resigned from the Council effective January 6, 2019, to accept the position of Mayor, and

WHEREAS, a vacancy exists on the Council, and State Law requires the position be occupied.

NOW, THEREFORE, BE IT RESOLVED by the common Council of the City of Eyota, Minnesota, does appoint John Chesney to the Council, and his appointment shall expire upon the special election of November 2020, (i.e., January 2021).

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 10th DAY OF JANUARY, 2019.

EYOTA CITY COUNCIL

Tony Nelson, Mayor

ATTEST:

Marlis Knowlton, Clerk/Treasurer

"Exhibit 6.D"