

CITY OF EYOTA
CITY COUNCIL MINUTES
JANUARY 11, 2018

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson and Kurt Holst

Members Absent: Ray Schuchard

Staff Present: Jeff Peck, Bill MacMonegle and Jasen Andring Fire Department; Ronnie Stahl, American Legion Commander and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Changes requested: the Eagle Scout presentation (6.A) will be deleted and rescheduled to a later date and add the Fire Department's Fire Hall renovation project under the Fire Department Report (5.A).

Motion was made by Cornell and seconded by Holst to approve the agenda with the noted changes. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.I as presented. Ayes 4, Nays 0. Motion carried.

A. Minutes of the December 28, 2017 regular Council meeting approved as presented.

B. RESOLUTION #2018-01 DESIGNATING 2017 FUND BALANCES, the portion of the Water and Sewer Fund Balances, equal to the Investment Balance, will be reserved for Debt Retirement.

C. RESOLUTION #2018-02 DESIGNATING DEPOSITORY, Bremer Bank, Eyota, Minnesota, and the 4M Fund are hereby designated as depositories for the funds of the City.

D. RESOLUTION #2018-03 DESIGNATING OFFICIAL NEWSPAPER, the Post Bulletin in Rochester, Minnesota is designated as the official newspaper of the City of Eyota and all official notices of the City shall be published therein.

E. RESOLUTION #2018-04 AUTHORIZING EXPENDITURE PAYMENTS PRIOR TO APPROVAL, the City Council authorizes the City Administrative Official of City Clerk/Treasurer or Deputy Clerk to make payment of all just and correct and valid expenditures without prior approval by the City Council.

F. RESOLUTION #2018-05 APPOINTING DATA PRACTICES COMPLIANCE OFFICIAL, the City Council appoints Clerk/Treasurer Marlis Knowlton, as the Responsible Authority and Data Practices Compliance Official for the purposes of meeting all requirements of Minnesota Statutes, Chapter 13. The Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies and of preparing summary data, as allowed by Minnesota Statutes, Chapter 13 as amended.

G. RESOLUTION #2018-06 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$220 cash donations accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

H. Waterworks Operator School, approved Brad Boice and Scott Schmidt attend the waterworks operator school March 14-16, in Rochester; cost \$280.

I. RESOLUTION #2018-07 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, ten tables, valued at \$864 from the Eyota Volunteer Fire Department Relief Association to be designated to the Fire Department for use primarily in the fire hall.

REPORTS:

Fire Department: Chief Training Officer MacMonegle reported the total 2017 training hours the 30 Firefighters put in total 1,777.74 hours. This does not include outside training hours like the 100 hours of training for new members to take Fire Fighter I classes. It also does not include volunteered hours for special projects like truck maintenance or facility improvement projects. Each member is required to put in a minimum of 36 training hours per year.

The 2018 training schedule was also presented. It includes a major fuel training in September which will include trainers from the local VOTEC and possibly the Rochester Hazmat Team. The Department will also be asked to help with Eyota Days fireworks being planned in July.

Fire Hall Improvement Project: In order to keep this project moving if the voters approve the project at the May 8 election; the Council approved the Building Committee's recommendation to hire a Construction Management Firm/Manager versus a general contractor. Using a management firm provides the opportunity to control expenses, increases the chance that local subcontractors are hired and improves overall flexibility and control of the project. The Council requested at least three firms should be interviewed.

Motion was made by Holst and seconded by Cornell to confirm a construction manager be hired for the project and to start interviewing at least three. Ayes 4, Nays 0. Motion carried.

Park Board: Holst reported the Board discussed ongoing projects including Sunset Square Park pavilion plans and swimming pool/splash pad research. Dates for summer outdoor movies were planned. The movie Grease will be shown downtown during Eyota Days and may include inviting classic cars to park on South Front Street. The February meeting will be rescheduled to the 21st.

Clerks Report: Knowlton reported she will be attending a 2020 US Census workshop January 24. Southeastern Minnesota League of Municipalities Annual Meeting will be January 31, Clark requested to be registered.

Request for extra hours: Council Consensus – Knowlton is authorized up to ten hours a week of overtime for January and February, in relation to the replacement of the Accounting Clerk.

Public Works: Brad Boice, Public Works Supervisor was not in attendance, but it was reported the Wellhead Protection Plan development meetings are continuing and the variable frequency drive (VFD) on Well #1 has been replaced.

Roto-Rooter jet Cleaning Contract: Roto-Rooter has been contracted in the past to jet clean the sanitary sewer lines as a regular maintenance procedure. A four year contract was submitted for consideration.

Motion was made by Nelson and seconded by Cornell to approve entering into the Roto-Rooter four year contract. Ayes 4, Nays 0. Motion carried.

Outdoor Lighting Repair/Replacement: The Fire Hall flag pole light, shop security lights and the ice rink lights and timer are all older, becoming a maintenance expense and recommended to be replaced with new efficient fixtures. Estimates from Thompson-Ward Electric, Inc. were submitted: fire hall and shop for \$1,455 and three ice rink lights for \$2,089. These were not specifically budgeted in 2018, but there are budgeted funds for street light maintenance and equipment: combined \$3,000 in 2018 and unused funds from 2017 equal \$2,450.

Motion was made by Holst and seconded by Cornel to approve replacing all the lights as presented and pay for them with the money in street lighting repairs and street lighting equipment. Ayes 4, Nays 0. Motion carried.

REGULAR AGENDA ITEMS:

Eagle Scout Presentation: This presentation (Bush Park musical type play equipment) will be rescheduled to a later date.

American Legion Parking Lot: American Legion Commander Ronnie Stahl addressed the Council with a request that the City help pay for repairing the portion of the Legion's parking lot that is actually an extension of South Front Street SW. Stahl showed existing parking lot areas and the bids received over a year ago for both four and six inch blacktop. The Council understands the need for the repair and although there is an agreement from 1983 that states the Legion will maintain the street part of the parking lot. The Council also believes it will be a benefit to the City to invest in the maintenance for public use especially if the pavilion plan is approved and built and the future trail extension.

Approximately 55% of the current area paved for parking is street. The Council recommended new blacktop be six inches thick due to the truck traffic. With estimated costs of \$45,000 plus ten percent inflation, the City's proposed cost would be \$27,225. The City did receive \$17,905 in 2017 from Small Cities State Aid which is intended for street repairs. The Council did not make any motions seeing that current project bids are not available, but the Council did state they are in favor of paving the portion of the parking lot that is city street. Stahl will report back to the Legion members.

2018 Appointments: Motion was made by Nelson and seconded by Cornell to approve the Mayor's 2018 appointments as presented (no changes from 2017). Ayes 4, Nays 0. Motion carried.

2018 Fee Schedule: Normally the fee schedule is updated at the beginning of each new year. Approval of the 2018 fee schedule will be delayed until the new City Code of Ordinances is approved. The 2017 fee schedule will remain in effect until the 2018 is approved. A 2018 proposed fee schedule will be presented at a later date.

Accounts Payable: Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of \$471,103.16 as presented. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.E"

Other Business: The Council discussed reviewing and interviewing applicants for the Accounting Clerk position. Interviews will be held January 22 and/or 23.

Knowlton was given authorization to contact the City Attorney if needed, to resolve an issue with a damaged water shut off in the Stone Garden Estates subdivision.

Adjourn: Motion was made by Cornell and seconded by Holst to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 8:02 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer

Council Meeting January 11, 2018

Approval of Accounts Payable:

To be approved by Council		\$	458,975.82
Council approval after checks written	12/29/2017	\$	2,345.26
Council approval after checks written		\$	-
Council approval after checks written		\$	-
Payroll for Council Approval			
12/29/2017 Remittance checks		\$	3,484.34
12/29/2017 Taxes paid electronically		\$	6,297.74
Remittance checks		\$	-
Taxes paid electronically		\$	-
Total Accounts Payable:		\$	471,103.16

Total Accounts Payable	\$	471,103.16
Additional Payable	\$	-
Additional Payable	\$	-
Total	\$	471,103.16

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

1/4/2018	\$	36,428.86
	\$	-
	\$	-
TOTAL	\$	36,428.86

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 290 Gambling

Debt Service Funds
 307 Taxable 2007 note
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 317 Debt Service GO 2018
 322 Senior Housing (2nd)

Construction Funds
 400 PIR All Projects
 410 Reserves
 415 GO 2015A St Imp
 416 GO 2016A St Imp
 417 GO 2018A St Imp

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.E"

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	12/29/2017	EASTW	STAPLER; SCISSORS; TAPE; PEN	80.35
	PO BOX 877	01/12/2018	N		0.00
13708	CAROL STREAM	12/29/2017	N	N	0.00
1SOURCE	IL 60197-8779	12/29/2017	0.00	N	0
	<Emailing Stub Disabled>	12/29/2017	206709-0		80.35

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	80.35	0.00
Distribution Total		80.35	0.00

Vendor Total: 80.35

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	BLUE CROSS BLUE SHIELD OF M	01/02/2018	EASTW	FEB 2018 COVERAGE	4,679.18
		01/12/2018	N		0.00
13726	MINNEAPOLIS	01/02/2018	N	N	0.00
BLUECROSS	MN 55486-0448	01/02/2018	0.00	N	0
	<Emailing Stub Disabled>	01/02/2018	180102087913		4,679.18

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	4,679.18	0.00
Distribution Total		4,679.18	0.00

Vendor Total: 4,679.18

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CARDMEMBER SERVICE	01/02/2018	EASTW	LOGMEIN - EMAIL EXCHANGE	268.43
	PO BOX 790408	01/12/2018	N		0.00
13722	ST LOUIS	01/02/2018	Y	N	0.00
VISA-MARLI	MO 63179-0408	01/02/2018	0.00	N	0
	<Emailing Stub Disabled>	01/02/2018	1-2018 STMT		268.43

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	268.43	0.00
Distribution Total		268.43	0.00

Vendor Total: 268.43

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CEDA	01/02/2018	EASTW	1ST QTR 2018 EDA SUPPORT	8,739.00
	PO BOX 483	01/12/2018	N		0.00
13716	CHATFIELD	01/02/2018	N	N	0.00
CEDA	MN 55923	01/02/2018	0.00	N	0
	<Emailing Stub Disabled>	01/02/2018	2018 1ST QTR		8,739.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.30	Contracted Services	8,739.00	0.00
Distribution Total		8,739.00	0.00

Vendor Total: 8,739.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CENTURY LINK	12/18/2017	EASTW	DIRECTORY	11.04
	PO BOX 2961	01/12/2018	N		0.00
13712	PHOENIX	12/18/2017	N	N	0.00
CENLINK	AZ 85062-2961	12/18/2017	0.00	N	0
	<Emailing Stub Disabled>	12/18/2017	12-2017 DIRECTORY		11.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	11.04	0.00
Distribution Total		11.04	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date		Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

Vendor Total: 11.04

13730	CHATFIELD LUMBER CO.	12/13/2017		EASTW	WELL HOUSE REPAIR SUPPLIES	
	4707 COUNTY ROAD 7 SE	01/12/2018		N	PAINTABLE ACRYLIC; GLUE; SEAL	32.70
	EYOTA	12/13/2017		N	N	0.00
CHATFIELDL	MN 55934	12/13/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/13/2017	91919			32.70

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	32.70	0.00
Distribution Total		32.70	0.00

Vendor Total: 32.70

13713	TYREL CLARK	01/02/2018		EASTW	DEC FACEBOOK ADS	
	129 SANDSTONE DR NW	01/12/2018		N		10.00
	EYOTA	01/02/2018		N	N	0.00
CLARK,T	MN 55934	01/02/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/02/2018	12-2017 FACEBOOK ADS			10.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

13711	CONSTRUCTION MANAGEMENT :	12/31/2017		EASTW	DEC BLD CODE INSP	
	1700 N BROADWAY, SUITE 128	01/12/2018		N		1,780.19
	ROCHESTER	12/31/2017		N	N	0.00
CMS	MN 55906	12/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/31/2017	17-1211			1,780.19

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,780.19	0.00
Distribution Total		1,780.19	0.00

Vendor Total: 1,780.19

13709	CORE & MAIN LP	12/17/2017		EASTW	SUMMERFIELD REPAIR- CPLING	
	PO BOX 328	01/12/2018		N	14 8" PVC SEWER PIPE	211.98
	FARMINGTON	12/17/2017		N	N	0.00
CORE	MN 55024	12/17/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/17/2017	393579			211.98

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.86	Utility Repairs	211.98	0.00
Distribution Total		211.98	0.00

Vendor Total: 211.98

13705	F & M COMMUNITY BANK	01/01/2018		EASTW	ARBOR GARDENS BOND & INT	
	100 SAINT ANTHONY ST N	01/12/2018		N	BOND SERIES 2013A MATURE 2/2	177,066.50
	PRESTON	01/01/2018		N	N	0.00
F & M BANK	MN 55965-0467	01/01/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/01/2018	1-2018 PMT			177,066.50

GL Number	Account Name	Pay Amount	Relieve Amount
322-47000-461.10	Bond Interest	28,066.50	0.00
322-47000-460.10	Bond Principal	149,000.00	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date		Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

Distribution Total						177,066.50	0.00
						Vendor Total:	177,066.50

13715	GOPHER STATE ONE-CALL	12/31/2017		EASTW	DEC 2017 LOCATES - 18		24.30
		01/12/2018		N			0.00
GOPHER	HANOVER	12/31/2017		N	N		0.00
	MD 21076-1317	12/31/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/31/2017	7120366				24.30

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	24.30	0.00
Distribution Total		24.30	0.00
		Vendor Total:	24.30

13729	HAWKINS, INC.	12/29/2017		EASTW	CHLORINE CYLINDERS		10.00
	PO BOX 860263	01/12/2018		N			0.00
HAWKINS	MINNEAPOLIS	12/29/2017		N	N		0.00
	MN 55486-0263	12/29/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/29/2017	4205895				10.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	10.00	0.00
Distribution Total		10.00	0.00
		Vendor Total:	10.00

13719	HIAWATHA BROADBAND COM. IN	01/02/2018		EASTW	DEC 2017 PH & INT - CITY HALL		193.12
	58 JOHNSON STREET	01/12/2018		N			0.00
HBC	WINONA	01/02/2018		N	N		0.00
	MN 55987	01/02/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/02/2018	1-2018 71232				193.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	142.73	0.00
101-41900-430.90	Computer/Software Expense	50.39	0.00
602-49450-432.10	Telephone	0.00	0.00
101-43100-432.10	Telephone	0.00	0.00
101-41900-430.90	Computer/Software Expense	0.00	0.00
601-49400-430.90	Computer/Software Expense	0.00	0.00
602-49450-430.90	Computer/Software Expense	0.00	0.00
Distribution Total		193.12	0.00

13720	HIAWATHA BROADBAND COM. IN	01/02/2018		EASTW	DEC PH & INT - FIRE HALL		65.66
	58 JOHNSON STREET	01/12/2018		N			0.00
HBC	WINONA	01/02/2018		N	N		0.00
	MN 55987	01/02/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/02/2018	1-2017 73597				65.66

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	18.44	0.00
210-42200-432.19	township portion of 432.10	18.43	0.00
210-42200-430.90	Computer/Software Expense	14.40	0.00
210-42200-430.99	township portion of 430.90	14.39	0.00
Distribution Total		65.66	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13721	HIAWATHA BROADBAND COM. IN	01/02/2018	EASTW	DEC PH & INT - CITY SHOP	75.28
	58 JOHNSON STREET	01/12/2018	N		0.00
HBC	WINONA	01/02/2018	N	N	0.00
	MN 55987	01/02/2018	0.00	0	75.28
	<Emailing Stub Disabled>	01/02/2018	1-2018 ACCT #93803		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-430.90	Computer/Software Expense	18.43	0.00
601-49400-430.90	Computer/Software Expense	9.22	0.00
602-49450-430.90	Computer/Software Expense	9.22	0.00
101-43100-432.10	Telephone	19.21	0.00
601-49400-432.10	Telephone	9.60	0.00
602-49450-432.10	Telephone	9.60	0.00
Distribution Total		75.28	0.00

Vendor Total: 334.06

13717	MINNESOTA ENERGY RESOURCE	01/04/2018	EASTW	DEC 2017 BILLINGS	403.08
	PO BOX 70022	01/12/2018	N		0.00
MNENERGY	PRESCOTT	01/04/2018	N	N	0.00
	AZ 86304-7022	01/04/2018	0.00	0	403.08
	<Emailing Stub Disabled>	01/04/2018	1-2018 STMTS		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	87.06	0.00
210-42200-438.30	Gas Utilities	316.02	0.00
Distribution Total		403.08	0.00

Vendor Total: 403.08

13714	MISSISSIPPI WELDERS SUPPLY (01/02/2018	EASTW	GAS FOR WELDER	82.14
	2705 HWY 14 W	01/12/2018	N		0.00
MISSWELDEF	ROCHESTER	01/02/2018	N	N	0.00
	MN 55901	01/02/2018	0.00	0	82.14
	<Emailing Stub Disabled>	01/02/2018	2631186		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	82.14	0.00
Distribution Total		82.14	0.00

Vendor Total: 82.14

13728	MN DEPT OF LABOR & INDUSTRY	12/30/2017	EASTW	4th qtr 2017 BLDING PERMIT	442.50
	FINANCIAL SERVICES OFFICE	01/12/2018	N		0.00
DEPT LABOR	ST PAUL	12/30/2017	N	N	0.00
	MN 55155	12/30/2017	0.00	0	442.50
	<Emailing Stub Disabled>	12/30/2017	CITY OF EYOTA Q4 BLD PE		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	442.50	0.00
Distribution Total		442.50	0.00

Vendor Total: 442.50

13707	MN MUNICIPAL UTILITIES ASSOC.	01/03/2018	EASTW	2018 1ST QTR SAFETY MGT PRG	2,187.50
	3025 HARBOR LANE N, SUITE 400	01/12/2018	N		0.00
MMUA	PLYMOUTH	01/03/2018	N	N	0.00
	MN 55447-5142	01/03/2018	0.00	0	2,187.50
	<Emailing Stub Disabled>	01/03/2018	50580		

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-430.80	Safety Training & Equipment	437.50	0.00
602-49450-430.80	Safety Training & Equipment	437.50	0.00
601-49400-430.80	Safety Training & Equipment	437.50	0.00
210-42200-430.80	Safety Training & Equipment	218.75	0.00
210-42200-430.89	township portion of 430.80	218.75	0.00
101-41900-430.80	Safety Training & Equipment	437.50	0.00
Distribution Total		2,187.50	0.00

Vendor Total: 2,187.50

13724	NORTHLAND TRUST SERVICES, I	01/01/2018		EASTW	GO BOND IMP SERIES 2015A	
	45 SOUTH 7TH ST,	01/12/2018		N	PRINCIPAL & INTEREST	174,592.50
	MINNEAPOLIS	01/01/2018		N	N	0.00
NORTHLAND	MN 55402	01/01/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/01/2018	EYOTA 2015A -DEBT SERV			174,592.50

GL Number	Account Name	Pay Amount	Relieve Amount
315-47000-460.10	Bond Principal	145,000.00	0.00
315-47000-461.10	Bond Interest	29,592.50	0.00
Distribution Total		174,592.50	0.00

13725	NORTHLAND TRUST SERVICES, I	01/01/2018		EASTW	GO IMP BOND SERIES 216A	
	45 SOUTH 7TH ST,	01/12/2018		N	PRINC & INT	86,045.00
	MINNEAPOLIS	01/01/2018		Y	N	0.00
NORTHLAND	MN 55402	01/01/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/01/2018	EYOTA - DEBT SERVICE			86,045.00

GL Number	Account Name	Pay Amount	Relieve Amount
316-47000-461.10	Bond Interest	11,045.00	0.00
316-47000-460.10	Bond Principal	75,000.00	0.00
Distribution Total		86,045.00	0.00

Vendor Total: 260,637.50

13710	OLMSTED COUNTY FINANCE	01/03/2018		EASTW	2018 TRUTH IN TAXATION	
	CENTRAL FINANCE DEPT	01/12/2018		N		128.91
	ROCHESTER	01/03/2018		N	N	0.00
OLMSTEDFIN	MN 55904	01/03/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/03/2018	ASSE-121151			128.91

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	128.91	0.00
Distribution Total		128.91	0.00

Vendor Total: 128.91

13718	PEOPLES ENERGY COOPERATIV	01/04/2018		EASTW	DEC ELECTRIC	
	REMITTANCE CENTER	01/12/2018		N		281.21
	DES MOINES	01/04/2018		N	N	0.00
PEOPLES CO	IA 50940-2333	01/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/04/2018	1-2017 ACCT 1799			281.21

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	281.21	0.00
Distribution Total		281.21	0.00

Vendor Total: 281.21

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	POST-BULLETIN COMPANY, L.L.C	12/31/2017	EASTW	AD FOR ACCOUNTING CLERK	
	P.O. BOX 6118	01/12/2018	N		583.30
13706	ROCHESTER	12/31/2017	N	N	0.00
POSTBULLE	MN 55903-6118	12/31/2017	0.00	N	0
	<Emailing Stub Disabled>	12/31/2017	12-2017 STMT		583.30

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	583.30	0.00
Distribution Total		583.30	0.00

Vendor Total: 583.30

	ST. CHARLES PRESS	12/31/2017	EASTW	AD FOR ACCOUNTING CLERK PC	
	P.O. BOX 617	01/12/2018	N		201.60
13704	ST. CHARLES	12/31/2017	N	N	0.00
STCHARLESF	MN 55972	12/31/2017	0.00	N	0
	<Emailing Stub Disabled>	12/31/2017	12-2017 STATEMENT		201.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	201.60	0.00
Distribution Total		201.60	0.00

Vendor Total: 201.60

	FREDERICK S. SUHLER, JR	01/02/2018	EASTW	MIN/AGEN; KRONING/BURT; COD	
	1213 19TH AVE NE	01/12/2018	N	HIAW CABLE FRANCHISE	384.00
13731	ROCHESTER	01/02/2018	N	N	0.00
SUHLER	MN 55906	01/02/2018	0.00	Y	0
	<Emailing Stub Disabled>	01/02/2018	2017 4TH QTR BILL		384.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.40	Legal Fees	384.00	0.00
Distribution Total		384.00	0.00

Vendor Total: 384.00

	U.S. POSTMASTER	01/08/2018	EASTW	4 ROLLS 1ST CLASS STAMPS	
		01/12/2018	N		196.00
13732	EYOTA	01/08/2018	N	N	0.00
POSTMASTEI	MN 55934	01/08/2018	0.00	N	0
	<Emailing Stub Disabled>	01/08/2018	1-2017 FIRST CLASS STAM		196.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.20	Postage	196.00	0.00
Distribution Total		196.00	0.00

Vendor Total: 196.00

	US BANK EQUIPMENT FINANCE	01/02/2018	EASTW	JAN SERVICE	
	PO BOX 790448	01/12/2018	N		167.00
13723	ST LOUIS	01/02/2018	N	N	0.00
US BANK EQ	MO 63179-0448	01/02/2018	0.00	N	0
	<Emailing Stub Disabled>	01/02/2018	347762684		167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 167.00

	WATER SYSTEMS COMPANY	12/31/2017		EASTW	DECEMBER WATER SERVICE	
		01/12/2018		N		33.35
13727	WINONA	12/31/2017		N	N	0.00
WATERSYSTI	MN 55987	12/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/31/2017	12-2017STMT			33.35

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	33.35	0.00
Distribution Total		33.35	0.00

Vendor Total: 33.35

Grand Total: 458,975.82

Less Credit Memos: 0.00

Net Total: 458,975.82

Less Hand Check Total: 0.00

Outstanding Invoice Total: 458,975.82

Total Invoices: 29

Check Register Report

Date: 12/29/2017

Time: 12:57 pm

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City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23445	12/29/2017	Printed		EYOTAFIRER	EYOTA FIRE RELIEF ASSOCIATION	Folding Chairs - 50	1,080.17
23446	12/29/2017	Printed		INTERSTATE	INTERSTATE MOTOR TRUCKS, INC	Maint Tanker #1	883.11
23447	12/29/2017	Printed		PETTYCASH	PETTY CASH - CITY OF EYOTA	Eyota Bucks Cash -xmas and EDA	165.00
23448	12/29/2017	Printed		POSTMASTEI	U.S. POSTMASTER	Postage Utility Billings	216.98
Total Checks: 4						Checks Total (excluding void checks):	2,345.26
Total Payments: 4						Bank Total (excluding void checks):	2,345.26
Total Payments: 4						Grand Total (excluding void checks):	2,345.26

Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:
City Of Eyota

Date: 12/27/2017
Time: 11:14:01

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
23410	12/29/2017		P	PER	PERA	Remittance Check	\$1,984.34
23411	12/29/2017		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$1,500.00

Total Checks: 2

Sub-Total: \$3,484.34
Total Void/Stop Payment: \$0.00
Grand Total: \$3,484.34

Electronically Paid \$6297.74

System: 1/4/2018 10:50:35 AM
User Date: 1/4/2018

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Sharon

Batch ID: SK-501CHECK RUN
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00006732
Posting Date: 1/4/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009443	1/4/2018	0000000000177578	16779	CITY OF EYOTA	\$561.18
009444	1/4/2018	0000000000177573	11478	DIRECTV	\$513.03
009445	1/4/2018	0000000000177574	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$17.50
009446	1/4/2018	0000000000177580	11493	EYOTA MARKET	\$1,454.82
009447	1/4/2018	0000000000177579	17844	EYOTA VOLUNTEER FIRE DEPT. RA	\$195.00
009448	1/4/2018	0000000000177567	10051	CAPITAL ONE COMMERCIAL	\$147.58
009449	1/4/2018	0000000000177568	10081	METRO SALES, INC.	\$122.93
009450	1/4/2018	0000000000177570	10584	MN DEPT OF LABOR & INDUSTRY	\$100.00
009451	1/4/2018	0000000000177576	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
009452	1/4/2018	0000000000177575	11665	ARBOR GARDENS PETTY CASH	\$269.51
009453	1/4/2018	0000000000177571	10674	TEALWOOD CARE CENTERS, INC.	\$3,995.97
009454	1/4/2018	0000000000177569	10120	TEALWOOD MANAGEMENT	\$28,866.83
009455	1/4/2018	0000000000177577	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.51
Total Checks: 13					Checks Total: \$36,428.86