

CITY OF EYOTA  
CITY COUNCIL MINUTES  
JANUARY 26, 2017

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard, Tony Nelson and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Holst to approve the agenda as presented. Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Cornell and seconded by Nelson to approve the consent agenda items 4.A and 4.B as presented. Ayes 5, Nays 0. Motion carried.

4.A Minutes of the January 12, 2017 regular Council meeting approved as presented.

4.B RESOLUTION #2017-07 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, accepting and acknowledging \$2,135 total donations from numerous parties and designates the funds to the Fire Department Fund for the purchase of future equipment to be determined at a later date.

**REPORTS:**

**DESCASD Sewer Board:** Nelson reported Wayne Getz was approved as Chairman, Tony Nelson as Co-Chair and Wes Bussell, Director at Large. Current assets equal \$1,183,387.62 and the 2017 budget was approved.

**Planning Commission:** Knowlton reported both the regular meeting on January 18 and the special meeting held January 25 were spent continuing the process of codifying the ordinances. January 18 there was a public hearing for a rezoning request by Galyn Speltz at 123 Center Avenue S, from commercial to high density residential; the Commission agreed to give Speltz time to resolve the issue of no available parking. At the January 25 meeting the Commission voted to recommend to the Council to deny the rezoning request; this will be added to the February 9 Council agenda for formal action.

**Economic Development Authority (EDA):** Clark reported Arbor Gardens census, receivables, results of a favorable employee survey and a subcommittee has been formed to meet monthly to review financial reports. Arbor Gardens now has a Facebook page: ArborGardensofEyota.

EDA 2017 Chair will be Dale Heintz and Co-Chair Connie Meiners.

Motion was made by Holst and seconded by Schuchard to approve changing the regularly scheduled monthly EDA meetings to the third Thursday of the month. Ayes 5, Nays 0. Motion carried.

Motion was made by Nelson and seconded by Schuchard to approve the EDA's recommendation to appoint Ryan Castle to another term as Board member, term expires December 2022. Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Schuchard to approve spending \$800 of the EDA's budgeted promotional dollars on a build and save program. Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Nelson to approve spending \$450 for Eyota Bucks to be used in the Spring Showcase of Homes. Ayes 5, Nays 0. Motion carried.

**Clerk Report:** Motion was made by Nelson and seconded by Schuchard to approve Marlis Knowlton and Kathie Hall attends the annual Clerk's conference March 14-17. Ayes 5, Nays 0. Motion carried.

### **REGULAR AGENDA ITEMS:**

**Document Management System and Computer Upgrades:** It was previously approved to purchase a document management system from EO Johnson; estimated first year cost \$7,974. After the order authorization was submitted, EO Johnson noticed they had inadvertently not added into the quote \$4,800 for consultation, design and installation. Seeing that no one noticed this error, EO Johnson said they would honor the accepted lower price; but asked if the City would at least consider paying half. There is \$10,000 in the reserve account designated for document imaging. \$7,974 plus half of \$4,800 equals \$10,374. The Council went back and looked at the other bids received for the system.

Motion was made by Holst and seconded by Nelson to approve to pay half of the \$4,800 error for a total system cost of \$10,374. Discussion: EO Johnson was still very competitive with the other bids and the City will be in partnership with them for many years with this system. Ayes 5, Nays 0. Motion carried.

Computer Upgrades: Recommendation to upgrade the file server for the document software to run at optimal performance; quote to upgrade is \$2,400. Other recommended network equipment improvements recommended are quoted at \$1,459.97. There is \$4,000 available for budgeted funds unspent office equipment in 2015 and 2016.

Motion was made by Cornell and seconded by Nelson to approve the file server upgrade and the other improvements for \$3,860. Ayes 5, Nays 0. Motion carried.

**Proposed Fireworks Ordinance:** During the ordinance codification process, the Planning Commission is proposing to change the fireworks ordinance to allow fireworks displays by a licensed fireworks operator; sales would continue to be prohibited. The Commission is requesting the Council decide if this will be acceptable before moving forward with the ordinance change.

This proposed ordinance would continue sales to be prohibited; but would allow discharge by a licensed operator with a City permit.

The Council questioned why sales are being prohibited and questioned if the Eyota Market and Dollar General have been or should be allowed in the future to sell legal fireworks.

Council Consensus: allow legal fireworks to be sold in commercial institutions per State Statute and allow fireworks displays by licensed operators with a city issued permit as proposed. Take this back to the Planning Commission for revision.

**Accounts Payable:** Motion was made by Nelson and seconded by Schuchard to approve the accounts payable in the total amount of \$74,257.17. Ayes 5, Nays 0. Motion carried.  
See "Exhibit 6.C"

**Other Business:** None

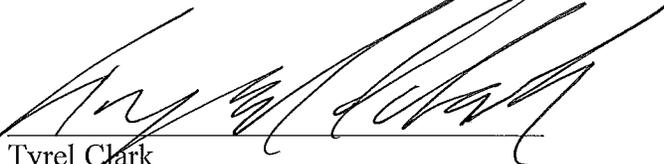
**Closed Meeting – Discussion to Purchase Property:**

Motion was made by Cornell and seconded by Holst to close the regular meeting and open a closed meeting to discuss purchasing a piece of property. Ayes 5, Nays 0. Motion carried.

Motion was made by Holst and seconded by Cornell to close the closed meeting and reopen the regular meeting. Ayes 5, Nays 0. Motion carried.

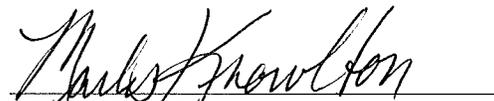
It was discussed and agreed to contact the property owner and ask if the owner is interested in selling. If there is interest the Council agreed on an initial offer amount. Motion was made by Holst and seconded by Nelson to approve Schuchard and Clark to begin negotiations with the owner of PIN 62.14.21.050098 and 62.14.21.028048. Ayes 5, Nays 0. Motion carried.

**Adjourn:** Motion was made by Nelson and seconded by Cornell to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 7:54 p.m.



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Tyrel Clark  
Mayor



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Marlis Knowlton  
Clerk/Treasurer