

CITY OF EYOTA  
CITY COUNCIL MINUTES  
JANUARY 9, 2020

Members Present: Tony Nelson, Bryan Cornell, Ray Schuchard, Jamie Ward and John Chesney

Members Absent: none

Staff Present: Community Officer Deputy Peterson and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Mayor Nelson announced following the regular business there will be a closed meeting to discuss employee annual reviews and proposed wage increases.

Motion was made by Schuchard and seconded by Cornell to approve the agenda as presented.

Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Cornell and seconded by Ward to approve the consent agenda item 4.A through 4.I as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the December 30, 2019 regular Council meeting

4.B. Resolution 2020-01 Designating Depository of Bremer Bank and 4M Fund

4.C. Resolution 2020-02 Designating Official Newspaper as Post-Bulletin

4.D. Resolution 2020-03 Authorizing Expenditure Payments prior to Council Approval

4.E. Resolution 2020-04 Appointing Data Practices Compliance Official as Marlis Knowlton,  
Clerk/Treasurer

4.F. Resolution 2020-05 Signature Stamp for Mayor, authorizing stamp to be used on checks

4.G. Resolution 2020-06 Designating 2019 Fund Balances from water and sewer funds  
designated for bond payments

4.H. Resolution 2020-07 Accepting Donation to the Fire Department, extraction equipment of  
two ice suits and two pair of ice awls, \$1,760 value

4.I. Resolution 2020-08 Accepting Donations to the Fire Department, \$2,000 for future truck  
purchase

**REPORTS:**

**Community Officer:** Deputy Peterson noted a stolen snowmobile and trailer were recovered in town while enforcing parking violations.

**Abatements:** Motion was made by Cornell and seconded by Chesney to authorize Knowlton to issue letters to the property owners that received abatement citations indicating if no action on the violations another citation will be issued in thirty days. Ayes 5, Nays 0. Motion carried.

**DESCASD Sewer Board:** Schuchard reported assets of \$1,317,176.41, the plant is running well, the Board established fines and fees for 2020 and finalized the budget.

**Fire Department:** Nelson did not have anything special to report from the last meeting.

New Hires: Motion was made by Chesney and seconded by Schuchard to approve Devin Meyer and Anthony Bale as new Fire Department members as recommended by the Department. Ayes 5, Nays 0. Motion carried.

**Public Works:**

Stihl TX 420 Cutoff Saw: Motion was made by Cornell and seconded by Chesney to approve purchasing the Stihl TS 420 Cutoff saw, cart and blades from Hammell Equipment, \$1,927.83 in Chatfield MN using designated budget money for the purchase. Ayes 5, Nays 0. Motion carried.

West Side Bark Bathroom Remodel: Women’s bathroom will be changed from three down to two stalls and the men’s bathroom will get a new stall door.

Motion was made by Schuchard and seconded by Ward to approve purchasing the new stall dividers for the West Side Park bathroom remodel from All Partitions, cost \$1,225.00 Ayes 5, Nays 0. Motion carried.

**Safety Committee:** The Committee’s annual report was presented to the Council as informational. Radon tests have been completed in city hall, levels are high; the Committee will gather more information and report back to the Council at a later date.

**Emergency Management Report:** Nelson, as the Emergency Management Director, explained the 2020 Emergency Management Handbook for Government Officials. He also explained that there is additional training available for experienced staff and needed training to be completed for new staff and firefighters.

Motion was made by Schuchard and seconded by Cornell to acknowledge and adopt the revised 2020 Emergency Management Handbook for Government Officials. Ayes 5, Nays 0. Motion carried.

**Clerks Report:** The Safety Committee inspected city hall and found the smoke detectors to be in working order. Investing further, they are twelve years old and the monitoring company suggests replacement every six to seven years. Estimated replacement cost for three detectors is \$300. Motion was made by Chesney and seconded by Cornell to approve replacing the smoke alarms. Ayes 5, Nays 0. Motion carried.

Motion was made by Chesney and seconded by Schuchard to authorize Construction Management Services to participate on behalf of the City in the Insurance Services Office (ISO) Building Code Effectiveness Grading Schedule (BCEGS) survey. Ayes 5, Nays 0. Motion carried.

**REGULAR AGENDA ITEMS:**

**2020 Appointments:** Motion was made by Schuchard and seconded by Cornell to approve the Mayor’s 2020 appointments as presented. Ayes 5, Nays 0. Motion carried.

**Accounts Payable:** Motion was made by Cornell and seconded by Chesney to approve the accounts payable as presented for a total of \$610,596.61. Ayes 5, Nays 0. Motion carried.  
See “Exhibit 6.B”

**Other Business:** none

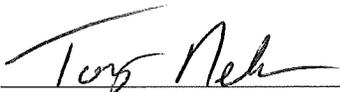
**Closed Meeting:** Motion was made by Chesney and seconded by Schuchard to close the regular meeting. Ayes 5, Nays 0. Motion carried.

Nelson declared the regular meeting reopened. During the closed meeting the Council was given a brief overview of the employee's annual performance reviews. They also discussed proposed salary range and hourly wage increases based on the Consumer Pricing Index (CPI) and performance.

Motion was made by Chesney and seconded by Schuchard to approve a three percent hourly wage increase for all staff. Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Chesney to approve a one and one half percent salary range increase for all staff, increase based on the CPI. Ayes 5, Nays 0. Motion carried.

**Adjourn:** Motion was made by Cornell and seconded by Chesney to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 7:46 p.m.

  
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Tony Nelson  
Mayor

  
\_\_\_\_\_  
Maris Knowlton  
Clerk/Treasurer

# Council Meeting January 09, 2020

## Approval of Accounts Payable:

To be approved by Council	\$ 602,712.87
Approved at Council meeting	
Council approval after checks written	\$ 7,883.74

## Payroll for Council Approval

Total Accounts Payable: \$ 610,596.61

<b>Total Accounts Payable</b>	<b>\$ 610,596.61</b>
Additional Payable	
Additional Payable	
<b>Total</b>	<b>\$ 610,596.61</b>

## FOR YOUR INFORMATION - ONLY

## ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

1/2/2020 \$ 34,514.19

**TOTAL** \$ 34,514.19

101 General Fund 210 Fire Department 220 EDA 221 EDA revolving loans 222 EDA EIF Loans 223 Rochester sales tax 230 Park & Rec 260 Tax Abatements 270 TIF 290 Gambling	<i>Debt Service Funds</i> 312 PIR – St Rdg Refunded 313 GO 2010 St Imp 314 PIR – 2006 Refunded 315 Debt Srvc GO 2015 ST 316 Debt Srvc GO 2016 ST 317 Debt Srvc GO 2018 ST 319 Debt Srvc GO FireHall 322 Debt Srvc Sr Housing	<i>Construction Funds</i> 400 PIR All Projects 410 Reserves 417 GO 2018A St Imp 418 GO 2018B FireHall	<i>Enterprise Funds</i> 601 Water 602 Sanitary Sewer 651 Storm Sewer 655 Arbor Gardens
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"Exhibit 6.B"

**Edit List of Invoices - Detail w/GL**

Date: 01/06/2020

Time: 1:31 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CEDA	01/02/2020	EASTW	2020 1ST QTR BILLING	
	PO BOX 483	01/10/2020	N		9,271.25
15780	CHATFIELD	01/02/2020	N	N	0.00
CEDA	MN 55923	01/02/2020	0.00	N	0
	<Emailing Stub Disabled>	01/02/2020	2020 1ST QTR		<u>0.00</u>
					9,271.25

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.30	Contracted Services	9,271.25	0.00
Distribution Total		9,271.25	0.00

Vendor Total: 9,271.25

	CINTAS	12/31/2019	EASTW	DECEMBER 2019 MATS & UNIFOF	
	P.O. BOX 650838	01/10/2020	N		327.48
15794	DALLAS	12/31/2019	N	N	0.00
CINTAS	TX 75265-0838	12/31/2019	0.00	N	0
	<Emailing Stub Disabled>	12/31/2019	DEC 2019 MATS & UNIFOR		<u>0.00</u>
					327.48

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	93.84	0.00
101-43100-441.70	Uniforms	105.13	0.00
230-45200-441.70	Uniforms	23.36	0.00
601-49400-441.70	Uniforms	70.09	0.00
602-49450-441.70	Uniforms	35.06	0.00
Distribution Total		327.48	0.00

Vendor Total: 327.48

	COMPUTER DANAMICS	12/31/2019	EASTW	COPY DATA TO NEW SERVER	
	431 MAIN ST N	01/10/2020	N		899.16
15779	CHATFIELD	12/31/2019	N	N	0.00
COMPUTER I	MN 55923-1172	12/31/2019	0.00	N	0
	<Emailing Stub Disabled>	12/31/2019	32044		<u>0.00</u>
					899.16

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-457.00	Capital Outlay Office Equip	899.16	0.00
Distribution Total		899.16	0.00

Vendor Total: 899.16

	CONSTRUCTION MANAGEMENT :	12/31/2019	EASTW	DECEMBER 2019 SERVICES	
	1700 N BROADWAY, SUITE 128	01/10/2020	N		1,009.63
15788	ROCHESTER	12/31/2019	N	N	0.00
CMS	MN 55906	12/31/2019	0.00	N	0
	<Emailing Stub Disabled>	12/31/2019	19-1210		<u>0.00</u>
					1,009.63

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,009.63	0.00
Distribution Total		1,009.63	0.00

Vendor Total: 1,009.63

	GOPHER STATE ONE-CALL	12/31/2019	EASTW	DECEMBER 2019-8 TICKETS	
		01/10/2020	N		10.80
15777	HANOVER	12/31/2019	N	N	0.00
GOPHER	MD 21076-1317	12/31/2019	0.00	N	0
	<Emailing Stub Disabled>	12/31/2019	9120381		<u>0.00</u>
					10.80

GL Number	Account Name	Pay Amount	Relieve Amount
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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			

101-43100-431.30	Contracted Services					10.80	0.00
Distribution Total						10.80	0.00

Vendor Total: 10.80

15793	HAWKINS, INC.	12/27/2019		EASTW	150# CHLORINE CYLINDERS		20.00
	PO BOX 860263	01/10/2020		N			0.00
	MINNEAPOLIS	12/27/2019		N	N		0.00
HAWKINS	MN 55486-0263	12/27/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/27/2019	4637964				20.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

15789	HIAWATHA BROADBAND COM. IN	01/02/2020		EASTW	FIRE HALL-01/02/202-02/01/2020		90.23
	58 JOHNSON STREET	01/10/2020		N			0.00
	WINONA	01/02/2020		N	N		0.00
HBC	MN 55987	01/02/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/02/2020	01/02/2020-#73597				90.23

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	30.72	0.00
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.19	township portion of 432.10	30.72	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
Distribution Total		90.23	0.00

15790	HIAWATHA BROADBAND COM. IN	01/02/2020		EASTW	CITY HALL 01/02/2020-02/01/202		224.90
	58 JOHNSON STREET	01/10/2020		N			0.00
	WINONA	01/02/2020		N	N		0.00
HBC	MN 55987	01/02/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/02/2020	01/02/2020-#71232				224.90

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	170.17	0.00
101-41900-430.90	Computer/Software Expense	54.73	0.00
Distribution Total		224.90	0.00

15791	HIAWATHA BROADBAND COM. IN	01/02/2020		EASTW	MAINT. 01/02/2020-02/01/2020		75.51
	58 JOHNSON STREET	01/10/2020		N			0.00
	WINONA	01/02/2020		N	N		0.00
HBC	MN 55987	01/02/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/02/2020	01/02/2020-#93803				75.51

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-432.10	Telephone	37.05	0.00
101-43100-430.90	Computer/Software Expense	38.46	0.00
Distribution Total		75.51	0.00

Vendor Total: 390.64

15781	MN STATE FIRE DEPT ASSOC	01/06/2020		EASTW	2020 MSFDA MEMBERSHIP DUES		225.00
	28711 HOLLY DRIVE NW	01/10/2020		N			0.00
	ISANTI	01/06/2020		N	N		0.00
MNFIREASSC	MN 55040	01/06/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/06/2020	2020 DUES				225.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-443.30	Dues & Subscriptions	112.50	0.00
210-42200-443.39	township portion of 443.30	112.50	0.00
<b>Distribution Total</b>		<b>225.00</b>	<b>0.00</b>

Vendor Total: 225.00

15783	NORTHLAND TRUST SERVICES, I	12/11/2019		EASTW	GO BOND SERIES 216A PAYMENT	
	150 SOUTH 5TH ST	01/10/2020		N		85,295.00
	MINNEAPOLIS	12/11/2019		Y	N	0.00
NORTHLAND	MN 55402	12/11/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/11/2019	12/11/19-EYOTA16A			85,295.00

GL Number	Account Name	Pay Amount	Relieve Amount
316-47000-460.10	Bond Principal	75,000.00	0.00
316-47000-461.10	Bond Interest	10,295.00	0.00
<b>Distribution Total</b>		<b>85,295.00</b>	<b>0.00</b>

15784	NORTHLAND TRUST SERVICES, I	12/11/2019		EASTW	GO BOND SERIES 2015A PAYMENT	
	150 SOUTH 5TH ST	01/10/2020		N		172,345.00
	MINNEAPOLIS	12/11/2019		Y	N	0.00
NORTHLAND	MN 55402	12/11/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/11/2019	12/11/2019-EYOTA			172,345.00

GL Number	Account Name	Pay Amount	Relieve Amount
315-47000-460.10	Bond Principal	145,000.00	0.00
315-47000-461.10	Bond Interest	27,345.00	0.00
<b>Distribution Total</b>		<b>172,345.00</b>	<b>0.00</b>

15785	NORTHLAND TRUST SERVICES, I	12/11/2019		EASTW	GO BOND SERIES 2018B PAYMENT	
	150 SOUTH 5TH ST	01/10/2020		N	FIRE HALL	78,400.01
	MINNEAPOLIS	12/11/2019		Y	N	0.00
NORTHLAND	MN 55402	12/11/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/11/2019	12/11/2019-EYOTA 18B			78,400.01

GL Number	Account Name	Pay Amount	Relieve Amount
319-47000-460.10	Bond Principal	55,000.00	0.00
319-47000-461.10	Bond Interest	23,400.01	0.00
<b>Distribution Total</b>		<b>78,400.01</b>	<b>0.00</b>

15786	NORTHLAND TRUST SERVICES, I	12/11/2019		EASTW	GO BOND SERIES 2018A	
	150 SOUTH 5TH ST	01/10/2020		N	WATER REVENUE BONDS	133,909.38
	MINNEAPOLIS	12/11/2019		Y	N	0.00
NORTHLAND	MN 55402	12/11/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/11/2019	12/11/2019-EYOTA18A			133,909.38

GL Number	Account Name	Pay Amount	Relieve Amount
317-47000-460.10	Bond Principal	105,000.00	0.00
317-47000-461.10	Bond Interest	28,909.38	0.00
<b>Distribution Total</b>		<b>133,909.38</b>	<b>0.00</b>

Vendor Total: 469,949.39

15778	OLMSTED COUNTY FINANCE	12/24/2019		EASTW	2020 TRUTH IN TAXATION BILLING	
	CENTRAL FINANCE DEPT	01/10/2020		N		123.75
	ROCHESTER	12/24/2019		N	N	0.00
OLMSTEDFIN	MN 55904	12/24/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/24/2019	ASSE-131078			123.75

**Edit List of Invoices - Detail w/GL**

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck. ?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	123.75	0.00
Distribution Total		123.75	0.00

Vendor Total: 123.75

15792	PEARSON BACKHOE SERVICE IN	12/23/2019		EASTW	REPAIR CURB BOX-343 7TH ST	
	24330 RICHLAND RD	01/10/2020		N	12/23/2019	1,200.00
	ST. CHARLES	01/02/2020		N	N	0.00
PEARSON	MN 55972	01/02/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/23/2019	6333			1,200.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.86	Utility Repairs	1,200.00	0.00
Distribution Total		1,200.00	0.00

Vendor Total: 1,200.00

15787	UNIVERSAL TRUCK EQUIPMENT	12/23/2019		EASTW	DUMPTRUCK SANDER	
	HWY 54/93	01/10/2020		N		598.25
	GALESVILLE	01/02/2020		N	N	0.00
UNIVTRUCK	WI 54630	01/02/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/23/2019	51435			598.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	598.25	0.00
Distribution Total		598.25	0.00

Vendor Total: 598.25

15782	US BANK	12/24/2019		EASTW	BOND SERIES 2010A PAYMENT	
	CM-9705	01/10/2020		N	GO IMPROVEMENT & UTILITY	118,687.52
	ST. PAUL	12/24/2019		N	N	0.00
U.S.BANK	MN 55170-9705	12/24/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/01/2020	2010A BOND SERIES-#802			118,687.52

GL Number	Account Name	Pay Amount	Relieve Amount
313-47000-461.10	Bond Interest	13,687.52	0.00
313-47000-460.10	Bond Principal	105,000.00	0.00
Distribution Total		118,687.52	0.00

Vendor Total: 118,687.52

Grand Total:	602,712.87
Less Credit Memos:	0.00
Net Total:	602,712.87
Less Hand Check Total:	0.00
Outstanding Invoice Total:	602,712.87

Total Invoices: 18

**Edit List of Invoices - Detail w/GL**

Date: 12/31/2019

Time: 11:28 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	EO JOHNSON	12/27/2019	EASTW	SQUARE 9-SUPPORT	1,440.00
	PO BOX 629	12/31/2019	N		0.00
15775	WAUSAU	12/27/2019	N	N	0.00
EO JOHNSON	WI 54401	12/27/2019	0.00	N	0
	<Emailing Stub Disabled>	12/27/2019	INV681412		1,440.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	1,440.00	0.00
Distribution Total		1,440.00	0.00

Vendor Total: 1,440.00

	MENARDS - ROCHESTER SOUTH	12/23/2019	EASTW	CITY HALL-REFRIGERATOR	359.00
	3000 S. BROADWAY	12/31/2019	N		0.00
15773	ROCHESTER	12/23/2019	N	N	0.00
MENARDS	MN 55904-5598	12/23/2019	0.00	N	0
	<Emailing Stub Disabled>	12/23/2019	9558		359.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.00	Other Miscellaneous	359.00	0.00
Distribution Total		359.00	0.00

	MENARDS - ROCHESTER SOUTH	12/30/2019	EASTW	COMMUNITY GARDENS	225.35
	3000 S. BROADWAY	12/31/2019	N		0.00
15774	ROCHESTER	12/30/2019	N	N	0.00
MENARDS	MN 55904-5598	12/30/2019	0.00	N	0
	<Emailing Stub Disabled>	12/30/2019	9812		225.35

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.00	Other Miscellaneous	225.35	0.00
Distribution Total		225.35	0.00

Vendor Total: 584.35

	MILL CREEK CARPET LLC	12/31/2019	EASTW	ARBOR GARDENS-FLOORING	5,317.00
	1601 3RD AVENUE SE	12/31/2019	N		0.00
15772	ROCHESTER	12/31/2019	N	N	0.00
MILLCREEK	MN 55904	12/31/2019	0.00	N	0
	<Emailing Stub Disabled>	12/23/2019	6384		5,317.00

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-422.30	Repairs/Maintenance Buildings	5,317.00	0.00
Distribution Total		5,317.00	0.00

Vendor Total: 5,317.00

	MN FARMERS MARKET ASSOC	12/27/2019	EASTW	FARMERS MARKET 2020 DUES	70.00
	C/O JESSE DAVIS	12/31/2019	N		0.00
15776	BOVEY	12/27/2019	N	N	0.00
MFMA	MN 55709	12/27/2019	0.00	N	0
	<Emailing Stub Disabled>	12/27/2019	EYOTA FARMERS MARKET		70.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46600-443.30	Dues & Subscriptions	70.00	0.00
Distribution Total		70.00	0.00

Vendor Total: 70.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	PETTY CASH - CITY OF EYOTA	12/31/2019		EASTW	REPLENISH 12/31/2019	
		12/31/2019		N		260.43
15770		12/31/2019		N	N	0.00
PETTYCASH		12/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/31/2019	12/31/2019			260.43

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.20	Postage	0.65	0.00
210-42200-432.29	township portion of 432.20	0.65	0.00
601-49400-432.20	Postage	5.09	0.00
101-41900-432.20	Postage	17.64	0.00
101-41900-430.80	Safety Training & Equipment	123.45	0.00
101-41910-431.50	Zoning Expenses	61.65	0.00
101-41900-443.00	Other Miscellaneous	50.00	0.00
101-42700-421.90	Animal Control Expenses	1.30	0.00
<b>Distribution Total</b>		<b>260.43</b>	<b>0.00</b>

Vendor Total: 260.43

	U.S. POSTMASTER	12/31/2019		EASTW	POSTAGE DEC 2019 UB	
		12/31/2019		N		211.96
15771	EYOTA	12/31/2019		N	N	0.00
POSTMASTEI	MN 55934	12/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/31/2019	12/31/19			211.96

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	105.98	0.00
602-49450-432.20	Postage	105.98	0.00
<b>Distribution Total</b>		<b>211.96</b>	<b>0.00</b>

Vendor Total: 211.96

Grand Total: 7,883.74

Less Credit Memos: 0.00

Net Total: 7,883.74

Less Hand Check Total: 0.00

Outstanding Invoice Total: 7,883.74

Total Invoices: 7

System: 1/2/2020 2:09:26 PM  
User Date: 1/2/2020

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Brandon

Batch ID: BB 501CHECKRUN  
Batch Comment:

Audit Trail Code: PMCHK00011043  
Posting Date: 1/2/2020

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010488	1/2/2020	00000000000274139	19438	SHELLY HOLST	\$99.58
010489	1/2/2020	00000000000274140	20511	SHIRLEY CLAUSSEN	\$147.02
010490	1/2/2020	00000000000274138	10674	TEALWOOD CARE CENTERS, INC.	\$6,949.05
010491	1/2/2020	00000000000274137	10120	TEALWOOD MANAGEMENT	\$27,318.54
Total Checks:	4			Checks Total:	\$34,514.19