

CITY OF EYOTA
CITY COUNCIL MINUTES
OCTOBER 22, 2015

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Brad Boice, Public Works Supervisor; Deputy Tracey Pagel and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Holst to approve the agenda with the addition of item 6.F. special assessment reduction. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Item 4.A was pulled from the consent agenda to discuss requested corrections to the October 8 Council meeting minutes.

The October 8 total accounts payable amount approved should have been \$982,537.98. Motion was made by Nelson and seconded by Cornell to approve the October 8 minutes with the correction. Ayes (5), Nays (0). Motion carried.

REPORTS:

Community Officer: Deputy Pagel commented that there has been a small rise in burglaries in Olmsted County and reminds everyone to keep your homes, garages and vehicles locked.

Park Board: No report, no meeting was held on October 14.

Planning Commission: Schuchard reported the Commission reviewed the sign ordinance as requested and recommends leaving the ordinance as is; allowing for forty foot commercial signs, so that businesses can be seen. Discussed business façade awnings and their desire to see awnings generally the same size, consistent colors and a historical nature. The dance ordinance will be reviewed in November. Intentions are to start reviewing dated ordinances. The Commission will hold a special meeting October 29 to review the final plat for John Keefe's Stone Garden Estates.

DESCASD Sewer Board: Schuchard reported the District's assets at \$1,168,785.34 and there have been no recent violations. Board discussed maintenance projects, employee health insurance renewal, hiring a different auditor and the interest rate on past due accounts (8%). The Board did adopt a resolution to waive the Sewer Availability Charge (SAC) in 2016 on new home constructions.

Economic Development Authority (EDA): Reports were given on Arbor Gardens' census, financials and maintenance projects; along with EDA financials.

Minnesota Design Team: The weekends of April 15 and April 22 will be suggested to the MN Design Team to come to Eyota. This visit will require community involvement.

Economic Development District: The EDA held a public hearing and no public comments were submitted regarding establishing an Economic Development District.

EDA Member: Motion was made by Schuchard and seconded by Nelson to accept the resignation of EDA member Fran Filzen. Effective today, and thanked Filzen for his service. Ayes (5), Nays (0). Motion carried.

Chester Woods Trail - State Senate Bonding Tour: Tour will stop at Chester Woods Park, Wednesday, October 28; regarding the section of trail from Rochester to the Park, requesting funds to pave that section, \$2.25 million. Clark requested help to put together a presentation. Motion was made by Nelson and seconded by Holst to use budgeted trail money in the EDA fund, up to \$500. Ayes (5), Nays (0). Motion carried.

The MN Department of Natural Resources is in negotiations with land owners on the section of trail from Chester Woods Park to Eyota. The Great River Trail group is moving forward with plans to purchase land from the railroad for the section of trail from Plainview/Elgin/Viola to finish the trail section from County Road 9 to Highway 14.

EDA Meetings: Motion was made by Schuchard and seconded by Holst to combine the November and December EDA meetings into one on December 3. Ayes (5), Nays (0). Motion carried.

Clerks Report:

Fire Department Grant: There is a grant opportunity for funds to purchase a fire department turn out gear washer/extractor. The grant application requires a letter stating the City's intent to make that purchase. A commercial washer and dryer were put in the 2016 budget for purchase. Motion was made by Clark and seconded by Schuchard in support of submitting the grand application and include the letter of intent written by Knowlton. Ayes (5), Nays (0). Motion carried.

Training: Motion was made by Cornell and seconded by Holst to authorize Knowlton attend Floodplain Management training in Owatonna, November 13, expense will be travel. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Property Insurance Annual Review: Heartman Insurance Agent Jim Nigon reviewed the property and liability insurance coverages and premium expenses for the 10/3/15-10/3/16 renewal. The approximate nine percent premium increase is mostly liability rate increases and higher property appraisal amounts. Coverage additions include fire hydrants that are now considered property in the open, with a higher chance of damage, valued at \$300,000. City signs that are not located on city property are now insured as a separate item; for example the welcome sign on Highway 14. Total insurance premium cost \$26,259.00. Motion was made by Cornell and seconded by Schuchard to approve the League of Minnesota Cities Insurance Trust 10/3/15-10/3/16 property insurance coverage and cost. Ayes (5), Nays (0). Motion carried.

Winter parking Restrictions: The parking ordinance was revised to:

It shall be unlawful to park, or permit any vehicle or trailer to remain parked, upon any alley or street from November 1st to April 1st between the hours of 2:00 a.m. and 6:00 a.m. or until streets are plowed from curb to curb during or following any snow fall or significant ice accumulation and in the event of a continuous and/or substantial snowfall, a citywide "snow emergency" may be declared by the Public Works Supervisor or his/her designee. It shall be unlawful to park on any city street during the time in which a snow emergency has been declared, until such time as the snow emergency is rescinded.

Motion was made by Nelson and seconded by Holst to approve Ordinance #142
AN ORDINANCE TO REGULATE PARKING IN THE CITY OF EYOTA. Clark, Cornell, Nelson
and Holst voted in favor. Schuchard was opposed. Ayes (4), Nays (1). Motion carried.
See "Exhibit 6.B.1"

Motion was made by Nelson and seconded by Holst to approve publishing the summary of
Ordinance #142. Ayes (5), Nays (0). See "Exhibit 6.D.2"

Tires for Ford Pickup: Brad Boice presented quotes for replacement tires on the public works Ford
pickup. The Council requested additional prices on different brand tires. No action was taken.

Public Works Update:

2015 Street & Utility Project: Paving is done; the second lift or wear course will be applied next
year. Some sod has showed up and will continue to be put down. Contractor is doing a good job of
leveling the dirt and removing rocks. The storm sewer addition behind the fire hall is almost
completed; still needs a grate and then concrete.

Brush Site: No update yet; can only assume the septic system survey has not yet been completed.

Other: Second Street Wetland parcel was tilled by St. Joseph Equipment, free of charge, thank you.
Fall hydrant flushing has been completed. Staff will be getting the skate park equipment soon. The
ice rink in West Side Park has been tilled in preparation for leveling to make it easier to flood.

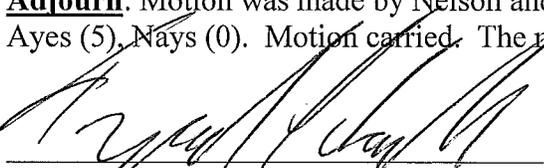
Second Street Wetland Planning: City engineers estimate approximately one acre of land in the
southeast corner will be suitable for development versus establishing new wetlands. The final
wetland study will not be available until probably late November. Informational, no action taken.

Accounts Payable: Motion was made by Nelson and seconded by Cornell to approve the accounts
payable in the amount of \$38,841.25 Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

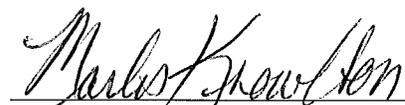
Special Assessment Reduction: At the previous meeting the Council reduced the assessments to
\$15,000 on property PIN 62.10.44.064187, 101 Sandstone Drive NW. The base price of the lot due
to Olmsted County is \$20,000. Knowlton advised changing the assessments to \$20,000; insuring the
City receives the full amount. Motion was made by Holst and seconded by Nelson to move
RESOLUTION #2015-32 RESOLUTION REDUCING ASSESSMENTS ON TAX FORFEITED
LAND IN STONE RIDGE CIC #174; assessment reduced to \$15,000 against PIN 62.10.44.064187,
Lot 1 Block 1, 101 Sandstone Drive NW. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.F"

Other Business: Council would like to go out for bids again for the garbage contract. One thing
they would like to include in the contract is to keep the City informed of the base prices at all times.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting.
Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:14 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer