

CITY OF EYOTA  
CITY COUNCIL MINUTES  
OCTOBER 24, 2019

Members Present: Tony Nelson, Ray Schuchard, Jamie Ward and John Chesney

Members Absent: Bryan Cornell

Staff Present: Community Officer Deputy Peterson and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Chesney and seconded by Schuchard to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Chesney and seconded by Ward to approve the consent agenda items 4.A through 4.C as presented. Ayes 4, Nays 0. Motion carried.

4.A. Minutes of the October 10, 2019 regular Council meeting

4.B. RESOLUTION #2019-31, RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$1,355.00 cash donations to be designated to the Fire Department Fund for the purchase of future equipment to be determined.

4.C Exempt lawful gambling raffle permit to Whitetails Unlimited on January 18, 2020 at the Eyota American Legion.

**REPORTS:**

**DESCASD Sewer Board:** Schuchard reported the District's assets at \$1,284,069.44, the plant is running good and the 2020 fees were approved.

**Planning Commission:** Knowlton reported the Commission set a public hearing date of November 12 for a Conditional Use Permit for Stoneridge Const. They reviewed the Comprehensive Plan for compliancy with the Council's proposed buying and selling of lots, a formal report will be at the next meeting. They were also updated and discussed other proposed projects.

**Economic Development Authority (EDA):** Nelson reported Arbor Gardens census is better.

Motion was made by Schuchard and seconded by Chesney to approve paying for Arbor Gardens repairs (third water heater, replace flooring, light on garage, change out a tub) for a total of \$12,356.88 to be paid out of the City's Enterprise Fund. Ayes 4, Nays 0. Motion carried.

The EDA motioned to set a second public hearing to discuss the possible sale of Arbor Gardens facility. The hearing will be November 21, 6:30pm, at City Hall. The hearing will be televised and the sale offer will be discussed in detail.

Motion was made by Schuchard and seconded by Chesney to accept the EDA's recommendation to use Briggs and Morgan for the bonds and sale of Arbor Gardens for an estimated service cost of \$27,000 to \$33,500. Ayes 4, Nays 0. Motion carried.

**Clerks Report:** Knowlton reminded the Council to let her know if any of them were going to attend the League of Minnesota Cities Regional meeting in Spring Valley on October 30.

**REGULAR AGENDA ITEMS:**

**Snow Plow Driver Wages:** Motion was made by Schuchard and seconded by Chesney to approve 2020 contracted on call snow plow wages to be \$15 an hour. Schuchard, Chesney and Ward voted in favor. Nelson abstained because he is sometimes called in to plow. Ayes 3, Nays 0, Abstained 1. Motion carried.

**Accepting Credit/Debit Cards via GovPayNet:** Proposal to accept credit and debit cards for utility payments through GovPayNet. There will be no fee to the City; the user pays an extra percentage of the amount charge for the service. Based on estimated use the percentage charged on each transaction will be 2.65% with a minimum fee of \$1.00.

Motion was made by Chesney and seconded by Schuchard to approve entering into the Merchant Agreement with GovPayNet. Ayes 4, Nays 0. Motion carried.

**Accounts Payable:** Motion was made by Chesney and seconded by Ward to approve the accounts payable as presented for a total of \$38,321.53. Ayes 4, Nays 0. Motion carried.  
See "Exhibit 6.C"

**Other Business:** none

**Closed Meetings:** The Mayor announced the regular meeting would be closed to discuss property transaction prices. After the Closed Meetings, the Mayor followed up stating the Council discussed making an offer to purchase 119 Madison Avenue SW, no final decision was made and they will discuss it again at the next Council meeting. They also discussed the offer received on the potential sale of Arbor Gardens Senior Living Center so the Council is aware of offers to date.

**Adjourn:** Motion was made by Chesney and seconded by Ward to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 7:55 p.m.

  
\_\_\_\_\_  
Tony Nelson  
Mayor

  
\_\_\_\_\_  
Marlis Knowlton  
Clerk/Treasurer

# Council Meeting October 24, 2019

## Approval of Accounts Payable:

To be approved by Council		\$	33,778.15
Approved at Council meeting			

Council approval after checks written	10/15/2019	\$	43.00
	10/18/2019	\$	185.00

Payroll for Council Approval			
10/18/2019 Remittance checks		\$	2,070.72
10/18/2019 Electronically paid		\$	2,244.66

Total Accounts Payable:		\$	38,321.53
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<b>Total Accounts Payable</b>	<b>\$</b>	<b>38,321.53</b>
Additional Payable		
Additional Payable		
<b>Total</b>	<b>\$</b>	<b>38,321.53</b>

## FOR YOUR INFORMATION - ONLY

### ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

10/11/2019	\$	37,631.07
10/17/2019	\$	2,392.08

<b>TOTAL</b>	<b>\$</b>	<b>40,023.15</b>
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	<i>Debt Service Funds</i>	<i>Construction Funds</i>	<i>Enterprise Funds</i>
101 General Fund		400 PIR All Projects	601 Water
210 Fire Department		410 Reserves	602 Sanitary Sewer
220 EDA	312 PIR – St Rdg Refunded	417 GO 2018A St Imp	651 Storm Sewer
221 EDA revolving loans	313 GO 2010 St Imp	418 GO 2018B FireHall	655 Arbor Gardens
222 EDA EIF Loans	314 PIR – 2006 Refunded		
223 Rochester sales tax	315 Debt Srvc GO 2015 ST		
230 Park & Rec	316 Debt Srvc GO 2016 ST		
260 Tax Abatements	317 Debt Srvc GO 2018 ST		
270 TIF	319 Debt Srvc GO FireHall		
290 Gambling	322 Debt Srvc Sr Housing		

“Exhibit 6.C”

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	B & C PLUMBING AND HEATING II	10/14/2019	EASTW	CITY HALL BATHROOM-TOILET H	
	661 CANYON DR NW	10/25/2019	N	JOHNNY BOLTS, SHUT OFF VALV	24.10
15595	EYOTA	10/14/2019	N	N	0.00
B & C	MN 55934	10/14/2019	0.00	N	0
	<Emailing Stub Disabled>	10/14/2019	303241		<u>24.10</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	24.10	0.00
Distribution Total		24.10	0.00

Vendor Total: 24.10

	CENTURY LINK	10/11/2019	EASTW	WELLHOUSE-10/11/19-11/10/19	
	PO BOX 2961	10/25/2019	N		57.60
15601	PHOENIX	10/11/2019	N	N	0.00
CENLINK	AZ 85062-2961	10/11/2019	0.00	N	0
	<Emailing Stub Disabled>	10/11/2019	10/11/19-11/10/19		<u>57.60</u>

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	57.60	0.00
Distribution Total		57.60	0.00

Vendor Total: 57.60

	CINTAS	09/30/2019	EASTW	SEPTEMBER 2019-MATS & UNIFC	
	P.O. BOX 650838	10/25/2019	N		308.68
15587	DALLAS	09/30/2019	N	N	0.00
CINTAS	TX 75265-0838	09/30/2019	0.00	N	0
	<Emailing Stub Disabled>	09/30/2019	SEPTEMBER 2019 MATS &		<u>308.68</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	93.84	0.00
101-43100-441.70	Uniforms	96.68	0.00
230-45200-441.70	Uniforms	21.48	0.00
601-49400-441.70	Uniforms	64.45	0.00
602-49450-441.70	Uniforms	32.23	0.00
Distribution Total		308.68	0.00

Vendor Total: 308.68

	DAVID DROWN ASSOCIATES	10/15/2019	EASTW	2018 YEAR END CONTINUING	
	5029 UPTOWN AVENUE SOUTH	10/25/2019	N	DISCLOSURE FILING-5 BONDS	2,500.00
15592	MINNEAPOLIS	10/15/2019	N	N	0.00
DAVIDDROWI	MN 55410-2244	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	00004523		<u>2,500.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
313-47000-462.00	Fiscal Agent Fee's	500.00	0.00
315-47000-462.00	Fiscal Agent Fee's	500.00	0.00
316-47000-462.00	Fiscal Agent Fee's	500.00	0.00
317-47000-462.00	Fiscal Agent Fee's	500.00	0.00
319-47000-462.00	Fiscal Agent Fee's	500.00	0.00
Distribution Total		2,500.00	0.00

Vendor Total: 2,500.00

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 2

City of Eyota

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	Email Address	Inv. Date	Invoice No.		
	DELTA DENTAL	10/15/2019	EASTW	NOVEMBER 2019 PREMIUMS	
	NW5772	10/25/2019	N		396.48
15600	MINNEAPOLIS	10/15/2019	N	N	0.00
DELTA DENT	MN 55485-5772	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	7793556		<u>396.48</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	396.48	0.00
Distribution Total		396.48	0.00

Vendor Total: 396.48

	DOVER, EYOTA, ST.CHARLES AS	09/30/2019	EASTW	SEPTEMBER 2019 CHARGES	
	P.O. BOX 396	10/25/2019	N		19,411.95
15588	ST. CHARLES	09/30/2019	N	N	0.00
DES	MN 55972-0396	09/30/2019	0.00	N	0
	<Emailing Stub Disabled>	09/30/2019	07968		<u>19,411.95</u>

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	19,411.95	0.00
Distribution Total		19,411.95	0.00

	DOVER, EYOTA, ST.CHARLES AS	09/30/2019	EASTW	285 SANDSTONE DR NW	
	P.O. BOX 396	10/25/2019	N	SERVICE AVAILABILTY CHARGE	2,640.00
1	ST. CHARLES	09/30/2019	N	N	0.00
DES	MN 55972-0396	09/30/2019	0.00	N	0
	<Emailing Stub Disabled>	09/30/2019	285 SANDSTONE DR NW		<u>2,640.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	2,640.00	0.00
Distribution Total		2,640.00	0.00

Vendor Total: 22,051.95

	DOVER-EYOTA PUBLIC SCHOOLS	10/18/2019	EASTW	OCT 1 & 15, 2019 CITY SEGMENT	
	615 SOUTH AVENUE	10/25/2019	N	& FARMERS MARKET ADS	96.25
15590	EYOTA	10/18/2019	N	N	0.00
D-ESCHOOL	MN 55934	10/18/2019	0.00	N	0
	<Emailing Stub Disabled>	10/18/2019	10/11/19		<u>96.25</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	78.75	0.00
220-46600-434.30	Advertising/Promotions	17.50	0.00
Distribution Total		96.25	0.00

Vendor Total: 96.25

	LEAGUE OF MN CITIES INS TRUS	10/07/2019	EASTW	ADD'T PROPERTY/CASUALTY	
	C/O BERKLEY RISK ADMIN CO LL	10/25/2019	N	CIVERAGE PREMIUM-WATER	231.00
15570	MINNEAPOLIS	10/07/2019	N	N	0.00
LMCIT	MN 55402-3332	10/07/2019	0.00	N	0
	<Emailing Stub Disabled>	10/07/2019	10/07/19 #40001523		<u>231.00</u>

Number	Account Name	Pay Amount	Relieve Amount
601-49400-436.10	General Insurance	231.00	0.00
Distribution Total		231.00	0.00

Vendor Total: 231.00

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 3

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
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	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

	MENARDS - ROCHESTER SOUTH	10/14/2019	EASTW	CITY HALL BATHROOM-	
	3000 S. BROADWAY	10/25/2019	N	RED OAK BOARD	12.99
15597	ROCHESTER	10/14/2019	N	N	0.00
MENARDS	MN 55904-5598	10/14/2019	0.00	N	0.00
	<Emailing Stub Disabled>	10/14/2019	5817		12.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	12.99	0.00
Distribution Total		12.99	0.00

Vendor Total: 12.99

	METRO SALES INC	10/04/2019	EASTW	2019 4TH QTR CONTRACT & USA	
	ATTN: ACCOUNTS RECEIVABLE	10/25/2019	N	3RD QTR	146.33
15596	MINNEAPOLIS	10/04/2019	N	N	0.00
METRO	MN 55423-4637	10/04/2019	0.00	N	0.00
	<Emailing Stub Disabled>	10/04/2019	INV1442209		146.33

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	146.33	0.00
Distribution Total		146.33	0.00

Vendor Total: 146.33

	MINNESOTA ENERGY RESOURCE	10/04/2019	EASTW	FIRE HALL	
	PO BOX 3140	10/25/2019	N		7.63
15582	MILWAUKEE	10/04/2019	N	N	0.00
MNENERGY	WI 53201-3140	10/04/2019	0.00	N	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#0507775328-00001		7.63

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.30	Gas Utilities	7.63	0.00
Distribution Total		7.63	0.00

	MINNESOTA ENERGY RESOURCE	10/04/2019	EASTW	PUMP HOUSE	
	PO BOX 3140	10/25/2019	N		22.92
15583	MILWAUKEE	10/04/2019	N	N	0.00
MNENERGY	WI 53201-3140	10/04/2019	0.00	N	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#0505759364-00001		22.92

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	22.92	0.00
Distribution Total		22.92	0.00

	MINNESOTA ENERGY RESOURCE	10/04/2019	EASTW	PUBLIC WORKS	
	PO BOX 3140	10/25/2019	N		16.60
15584	MILWAUKEE	10/04/2019	N	N	0.00
MNENERGY	WI 53201-3140	10/04/2019	0.00	N	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#0505794640-00001		16.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	16.60	0.00
Distribution Total		16.60	0.00

	MINNESOTA ENERGY RESOURCE	10/04/2019	EASTW	CITY GARAGE	
	PO BOX 3140	10/25/2019	N		17.48
15585	MILWAUKEE	10/04/2019	N	N	0.00
MNENERGY	WI 53201-3140	10/04/2019	0.00	N	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#0502939877-00001		17.48

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 4

City of Eyota

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	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	17.48	0.00
<b>Distribution Total</b>		<b>17.48</b>	<b>0.00</b>

15586	MINNESOTA ENERGY RESOURCE	09/05/2019		EASTW	PUMP HOUSE		
	PO BOX 3140	10/25/2019		N			1.13
MNENERGY	MILWAUKEE	09/05/2019		N	N		0.00
	WI 53201-3140	09/05/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/05/2019	9/5/19-#0505759364-00001				1.13

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	1.13	0.00
<b>Distribution Total</b>		<b>1.13</b>	<b>0.00</b>

Vendor Total: 65.76

15567	MN DEPT OF LABOR & INDUSTRY	10/02/2019		EASTW	CITY HALL-PRESSURE VESSEL F		
	FINANCIAL SERVICES OFFICE	10/25/2019		N			10.00
DEPT LABOR	ST PAUL	10/02/2019		N	N		0.00
	MN 55164-0219	10/02/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	10/02/2019	ABR02206211				10.00

GL Number	Account Name	Pay Amount	Relieve Amount
1-41900-422.30	Repairs/Maintenance Buildings	10.00	0.00
<b>Distribution Total</b>		<b>10.00</b>	<b>0.00</b>

15569	MN DEPT OF LABOR & INDUSTRY	09/30/2019		EASTW	2019 3RD QTR-BUILDING PERMIT		
	FINANCIAL SERVICES OFFICE	10/25/2019		N	SURCHARGE		647.28
DEPT LABOR	ST PAUL	09/30/2019		Y	N		0.00
	MN 55164-0219	09/30/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	09/30/2019	2019 3RD QTR SURCHARG				647.28

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	647.28	0.00
<b>Distribution Total</b>		<b>647.28</b>	<b>0.00</b>

Vendor Total: 657.28

15568	MN MUNICIPAL UTILITIES ASSOC.	10/09/2019		EASTW	2019 4TH QTR FEES		
	3025 HARBOR LANE N, SUITE 400	10/25/2019		N			2,362.50
MMUA	PLYMOUTH	10/09/2019		N	N		0.00
	MN 55447-5142	10/09/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	10/09/2019	54162				2,362.50

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-430.80	Safety Training & Equipment	472.50	0.00
602-49450-430.80	Safety Training & Equipment	472.50	0.00
601-49400-430.80	Safety Training & Equipment	472.50	0.00
101-41900-430.80	Safety Training & Equipment	472.50	0.00
210-42200-430.80	Safety Training & Equipment	236.25	0.00
210-42200-430.89	township portion of 430.80	236.25	0.00
<b>Distribution Total</b>		<b>2,362.50</b>	<b>0.00</b>

Vendor Total: 2,362.50

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 5

City of Eyota

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	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	NAPA AUTO PARTS	10/15/2019	EASTW	FREEDOM PARK-THREAD ROD,N	
	103 1 2 NW DIVISION ST	10/25/2019	N	SHOP-GRINDING, FLAP DISCS	31.45
15594	CHATFIELD	10/15/2019	N	N	0.00
NAPA CHAT	MN 55923	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	733396		<u>31.45</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	14.57	0.00
101-43100-421.50	Shop Supplies	16.88	0.00
Distribution Total		31.45	0.00

Vendor Total: 31.45

	OLMSTED COUNTY ENVIRONMEI	10/09/2019	EASTW	BACTERIA TESTS	
	2122 CAMPUS DRIVE SE - S 200	10/25/2019	N		148.80
15602	ROCHESTER	10/09/2019	N	N	0.00
OLM-ENVIRO	MN 55904-4744	10/09/2019	0.00	N	0
	<Emailing Stub Disabled>	10/09/2019	10/9/19-#O921832		<u>148.80</u>

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.21	Water Test Fees	148.80	0.00
Distribution Total		148.80	0.00

Vendor Total: 148.80

	ON SITE SANITATION	10/05/2019	EASTW	10/5-11/1/19 -WSP	
	95 WOODLYNN AVENUE	10/25/2019	N		160.00
15591	ST.PAUL	10/05/2019	N	N	0.00
ONSITESANI	MN 55117	10/05/2019	0.00	N	0
	<Emailing Stub Disabled>	10/05/2019	0000828792		<u>160.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	160.00	0.00
Distribution Total		160.00	0.00

Vendor Total: 160.00

	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPTEMBER 2019 STREET LIGHT	
	REMITTANCE CENTER	10/25/2019	N		1,044.13
15571	DES MOINES	10/04/2019	N	N	0.00
PEOPLESOCI	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2627700		<u>1,044.13</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	1,044.13	0.00
Distribution Total		1,044.13	0.00

	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPT. 2019-BUSHS WOODLAND I	
	REMITTANCE CENTER	10/25/2019	N		222.87
15572	DES MOINES	10/04/2019	N	N	0.00
PEOPLESOCI	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#1799		<u>222.87</u>

Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	222.87	0.00
Distribution Total		222.87	0.00

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 6

City of Eyota

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	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPT 2019-38 S FRONT ST SW	
	REMITTANCE CENTER	10/25/2019	N		112.35
15573	DES MOINES	10/04/2019	N	N	0.00
PEOPLES	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2601000		112.35

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.10	Electric Utilities	112.35	0.00
Distribution Total		112.35	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPT 2019-410 SOUTH AVE SE	
	REMITTANCE CENTER	10/25/2019	N		1,345.06
15574	DES MOINES	10/04/2019	N	N	0.00
PEOPLES	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2555100		1,345.06

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	1,345.06	0.00
Distribution Total		1,345.06	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPT 2019-422 SOUTH AVE SE	
	REMITTANCE CENTER	10/25/2019	N		73.70
15575	DES MOINES	10/04/2019	N	N	0.00
PEOPLES	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2555200		73.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	73.70	0.00
Distribution Total		73.70	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPT 2019-8TH ST& SOUTH AVE :	
	REMITTANCE CENTER	10/25/2019	N		25.29
15576	DES MOINES	10/04/2019	N	N	0.00
PEOPLES	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2577500		25.29

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.10	Electric Utilities	25.29	0.00
Distribution Total		25.29	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	10/04/2019	EASTW	SEPT 2019-14 S FRONT ST SE	
	REMITTANCE CENTER	10/25/2019	N		332.15
15577	DES MOINES	10/04/2019	N	N	0.00
PEOPLES	IA 50940-2333	10/04/2019	0.00	N	0
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2577700		332.15

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.10	Electric Utilities	332.15	0.00
Distribution Total		332.15	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	10/18/2019	EASTW	SEPT 2019-CENTER AVE 7 FRON	
	REMITTANCE CENTER	10/25/2019	N		29.37
15578	DES MOINES	10/18/2019	N	N	0.00
PEOPLES	IA 50940-2333	10/18/2019	0.00	N	0
	<Emailing Stub Disabled>	10/18/2019	10/4/19-#2588000		29.37

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	29.37	0.00

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 7

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					29.37	0.00
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15579	PEOPLES ENERGY COOPERATIV	10/04/2019		EASTW	SEPT 2019-323 5TH ST SW	
	REMITTANCE CENTER	10/25/2019		N		77.23
PEOPLES	DES MOINES	10/04/2019		N	N	0.00
CO	IA 50940-2333	10/04/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2597800			77.23

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	77.23	0.00
Distribution Total		77.23	0.00

15580	PEOPLES ENERGY COOPERATIV	10/04/2019		EASTW	SEPT 2019-315 5TH ST SW	
	REMITTANCE CENTER	10/25/2019		N		49.67
PEOPLES	DES MOINES	10/04/2019		N	N	0.00
CO	IA 50940-2333	10/04/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2598300			49.67

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	49.67	0.00
Distribution Total		49.67	0.00

15591	PEOPLES ENERGY COOPERATIV	10/04/2019		EASTW	SEPT 2019-11 N FRONT ST SW	
	REMITTANCE CENTER	10/25/2019		N		25.80
PEOPLES	DES MOINES	10/04/2019		N	N	0.00
CO	IA 50940-2333	10/04/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2019	10/4/19-#2627100			25.80

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	25.80	0.00
Distribution Total		25.80	0.00

Vendor Total: 3,337.62

15566	SUN LIFE FINANCIAL	10/14/2019		EASTW	NOVEMBER 2019 PREMIUMS	
	PO BOX 7247- 0381	10/25/2019		N		637.82
SUNLIFE	PHILADELPHIA	10/14/2019		N	N	0.00
	PA 19170-0381	10/14/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/14/2019	NOVEMBER 2019 PREMIUI			637.82

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	637.82	0.00
Distribution Total		637.82	0.00

Vendor Total: 637.82

15593	THOMPSON & WARD ELECTRIC I	10/11/2019		EASTW	CITY HALL BATHROOM ELECTRIC	
	5810 GLENBROOK CT SE	10/25/2019		N	FIXTURES	70.60
THOMP&WAF	ROCHESTER	10/11/2019		N	N	0.00
	MN 55904	10/11/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/11/2019	3398			70.60

GL Number	Account Name	Pay Amount	Relieve Amount
1-41900-422.30	Repairs/Maintenance Buildings	70.60	0.00
Distribution Total		70.60	0.00

Vendor Total: 70.60

**Edit List of Invoices - Detail w/GL**

Date: 10/21/2019

Time: 11:39 am

Page 8

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	VERIZON	10/21/2019	EASTW	9/09/49-10/08/19	
	P.O. BOX 25505	10/25/2019	N		156.45
15603	LEHIGH VALLEY	10/21/2019	N	N	0.00
VERIZON	PA 18002-5505	10/21/2019	0.00	N 0	0.00
	<Emailing Stub Disabled>	10/21/2019	10/08/19 #887228603-00001		156.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	28.53	0.00
101-43100-432.10	Telephone	63.96	0.00
601-49400-432.10	Telephone	31.98	0.00
602-49450-432.10	Telephone	31.98	0.00
Distribution Total		156.45	0.00

Vendor Total: 156.45

	ZEP MANUFACTURING CO.	10/02/2019	EASTW	HAND TOWELS & SOAP	
	13237 COLLECTIONS CENTER DF	10/25/2019	N		277.55
15598	CHICAGO	10/02/2019	N	N	0.00
ZEP	IL 60693-0132	10/02/2019	0.00	N 0	0.00
	<Emailing Stub Disabled>	10/02/2019	9004611762		277.55

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	151.76	0.00
101-41900-422.30	Repairs/Maintenance Buildings	100.97	0.00
0-45200-422.10	Repairs/Maintenance Equipment	24.82	0.00
Distribution Total		277.55	0.00

	ZEP MANUFACTURING CO.	10/08/2019	EASTW	STREET BROOM	
	13237 COLLECTIONS CENTER DF	10/25/2019	N		46.94
15599	CHICAGO	10/08/2019	N	N	0.00
ZEP	IL 60693-0132	10/08/2019	0.00	N 0	0.00
	<Emailing Stub Disabled>	10/08/2019	9004625963		46.94

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	46.94	0.00
Distribution Total		46.94	0.00

Vendor Total: 324.49

Grand Total: 33,778.15

Less Credit Memos: 0.00

Net Total: 33,778.15

Less Hand Check Total: 0.00

Outstanding Invoice Total: 33,778.15

Total Invoices: 38

**Edit List of Invoices - Detail w/GL**

Date: 10/15/2019

Time: 9:04 am

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	MCFOA REGION VI	10/15/2019	EASTW	REGION IV MEETING-10/25/2019	
	CITY OF JANESVILLE	10/15/2019	N		20.00
15557	JANESVILLE	10/15/2019	N	N	0.00
MCFOAIV	MN 56048	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	10/25/19		20.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-433.10	Travel/Training/Instruction	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

	MINNESOTA DEPT OF HEALTH	10/15/2019	EASTW	WATER-CLASS C-CERTIFICATON	
	SERVICE CONNECTION FEES	10/15/2019	N	SCOTT SCHMIDT	23.00
15558	ST. PAUL	10/15/2019	N	N	0.00
MNDEPTHLT	MN 55164-0494	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	10/10/2019		23.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-443.30	Dues & Subscriptions	23.00	0.00
Distribution Total		23.00	0.00

Vendor Total: 23.00

Grand Total: 43.00

Less Credit Memos: 0.00

Net Total: 43.00

Less Hand Check Total: 0.00

Outstanding Invoice Total: 43.00

Total Invoices: 2

**Edit List of Invoices - Detail w/GL**

Date: 10/18/2019

Time: 1:42 pm

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	LOGAN CLARK	10/15/2019	EASTW	10/15/2019 FARMERS MARKET	
	8203 54TH ST SE	10/18/2019	N	\$19 MB, \$46 D/C	65.00
15560	EYOTA	10/15/2019	N	N	0.00
CLARKLOGAI	MN 55934	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	10/15/19 FARMERS MARKE		65.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	65.00	0.00
Distribution Total		65.00	0.00

Vendor Total: 65.00

	DAVID OR LORI EHLENFELDT	10/15/2019	EASTW	10/15/2019 FARMERS MARKET	
	13500 COUNTY ROAD 9	10/18/2019	N	\$22 D/C	22.00
15561	EYOTA	10/15/2019	N	N	0.00
EHLENFELDT	MN 55934	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	0/15/2019 FARMERS MARK		22.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	22.00	0.00
Distribution Total		22.00	0.00

Vendor Total: 22.00

	LEROY GRUHLKE	10/15/2019	EASTW	10/15/2019 FARMERS MARKET	
	PO BOX 75	10/18/2019	N	\$MB, \$4 D/C	7.00
15564	EYOTA	10/15/2019	N	N	0.00
GRUHLKE	MN 55934	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	10/15/2019 FARMERS MAR		7.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	7.00	0.00
Distribution Total		7.00	0.00

Vendor Total: 7.00

	KAREN LOEDING	10/15/2019	EASTW	10/15/19 FARMERS MARKET	
	1329 80 AVENUE NE	10/18/2019	N	\$6 MB, \$17 EBT, \$26 D/C	49.00
15559	EYOTA	10/15/2019	N	N	0.00
LOEDING	MN 55934	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	10/15/19 FARMERS MARKE		49.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	49.00	0.00
Distribution Total		49.00	0.00

Vendor Total: 49.00

	MARK SIEVERT	10/15/2019	EASTW	10/15/2019 FARMERS MARKET	
	109 CENTER ST.	10/18/2019	N	\$2 EBT, \$6 D/C	8.00
15565	UTICA	10/15/2019	N	N	0.00
SIEVERTMAR	MN 55979	10/15/2019	0.00	N	0
	<Emailing Stub Disabled>	10/15/2019	10/15/2019 FARMERS MAR		8.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	8.00	0.00
Distribution Total		8.00	0.00

**Edit List of Invoices - Detail w/GL**

Date: 10/18/2019

Time: 1:42 pm

Page 2

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck. ?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 8.00

15563	LOIS SMOLTZ	10/15/2019		EASTW	10/15/2019 FARMERS MARKET	
	1566 ST CHARLES AVE	10/18/2019		N	\$5 EBT, \$16 D/C	21.00
LOIS SMOLT	ST. CHARLES	10/15/2019		N	N	0.00
	MN 55972	10/15/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/15/2019	10/15/2019 FARMERS MAR			21.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	21.00	0.00
Distribution Total		21.00	0.00

Vendor Total: 21.00

15562	MARCELLA SWAN	10/15/2019		EASTW	10/15/2019 FARMERS MARKET	
	3410 HWY 42 NE	10/18/2019		N	\$13 EBT	13.00
SWAN	EYOTA	10/15/2019		N	N	0.00
	MN 55934	10/15/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/15/2019	10/15/2019 FARMERS MAR			13.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	13.00	0.00
Distribution Total		13.00	0.00

Vendor Total: 13.00

Grand Total: 185.00

Less Credit Memos: 0.00

Net Total: 185.00

Less Hand Check Total: 0.00

Outstanding Invoice Total: 185.00

Total Invoices: 7

**Check Register Report**  
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:  
City Of Eyota

Date: 10/14/2019  
Time: 16:04:45

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
044	10/18/2019		P	PER	PERA	Remittance Check	\$1,346.72
25045	10/18/2019		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
25046	10/18/2019		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00

Total Checks: 3

<b>Sub-Total:</b>	<b>\$2,070.72</b>
<b>Total Void/Stop Payment:</b>	<b>\$0.00</b>
<b>Grand Total:</b>	<b>\$2,070.72</b>

*Electronically paid \$ 2244.66 - 10/18/19 P.R.*

System: 10/10/2019 11:20:51 AM  
User Date: 10/10/2019

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Brandon

Batch ID: BB 501CHECKRUN  
Batch Comment:

Audit Trail Code: PMCHK00010601  
Posting Date: 10/10/2019

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010388	10/10/2019	0000000000263721	16023	BECKLEY'S OFFICE PRODUCTS	\$36.50
010389	10/10/2019	0000000000263711	16779	CITY OF EYOTA	\$549.78
010390	10/10/2019	0000000000263725	20327	Connect Media LLC	\$210.00
010391	10/10/2019	0000000000263716	11481	DON'S ELECTRIC INC.	\$244.51
010392	10/10/2019	0000000000263727	10035	ELDERMARK ASSISTED LIVING SOFT	\$253.00
010393	10/10/2019	0000000000263722	16435	EXCEPTIONAL CARPET CARE, INC	\$547.61
010394	10/10/2019	0000000000263723	16327	LAWN LEPRECHAUN LAWN CARE	\$236.23
010395	10/10/2019	0000000000263712	800013	MARTIN BROS. DIST. CO., INC	\$3,423.87
010396	10/10/2019	0000000000263724	18683	MILL CREEK CARPET LLC	\$476.00
010397	10/10/2019	0000000000263699	10748	MINNESOTA ENERGY RESOURCES	\$401.34
010398	10/10/2019	0000000000263700	11663	PEOPLES COOPERATIVE SERVICES	\$2,034.42
010399	10/10/2019	0000000000263710	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
010400	10/10/2019	0000000000263729	12444	SOUTHEAST MECHANICAL, INC.	\$178.00
010401	10/10/2019	0000000000263730	13123	ST. CHARLES PRESS	\$171.33
010402	10/10/2019	0000000000263697	10674	TEALWOOD CARE CENTERS, INC.	\$410.49
010403	10/10/2019	0000000000263696	10120	TEALWOOD MANAGEMENT	\$27,180.09
010404	10/10/2019	0000000000263726	20361	Thompson-Ward Electric Inc	\$145.00
010405	10/10/2019	0000000000263728	10238	TKE CORP	\$972.44
010406	10/10/2019	0000000000263717	13782	WATER SYSTEMS COMPANY	\$140.46

Total Checks: 19

Checks Total: \$37,631.07

System: 10/17/2019 10:22:36 AM  
User Date: 10/17/2019

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Brandon

Batch ID: BB 501CHECKRUN  
Comment:

Audit Trail Code: PMCHK00010642  
Posting Date: 10/17/2019

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010407	10/17/2019	00000000000264976	15641	HIAWATHA BROADBAND COMMUNICATI	\$292.59
010408	10/17/2019	00000000000264977	19438	SHELLY HOLST	\$39.95
010409	10/17/2019	00000000000264974	10674	TEALWOOD CARE CENTERS, INC.	\$1,013.32
010410	10/17/2019	00000000000264973	10120	TEALWOOD MANAGEMENT	\$969.77
010411	10/17/2019	00000000000264975	13558	OFFICE EQUIPMENT FINANCE SERV.	\$76.45
Total Checks:	5			Checks Total:	\$2,392.08