

CITY OF EYOTA
CITY COUNCIL MINUTES
OCTOBER 25, 2018

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Jeff Peck, Fire Chief; Brad Boice, Public Works Supervisor and Marlis Knowlton, Clerk/Treasurer

Guests: John Fritts, Eyota Vet Clinic; Chrissy Andring and Kasondra Allen, Pool Committee

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Request to add to Other Business discussion on the siren at the Fire Hall. Motion was made by Cornell and seconded by Holst to approve the agenda with the addition. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Nelson requested 4.C be pulled from the consent agenda for voting on snow plow wages. Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A and 4.B with 4.C pulled out. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the October 11, 2018 Council work meeting approved as presented.

4.C. Resolution #2018-42 Accepting Cash Donation to the Fire Department from multiple parties for a total of \$1,225

Snow plow driver wages for 2019 to be approved as \$15 per hour. Nelson is sometimes a driver and requested a separate vote to be able to abstain.

Motion was made by Cornell and seconded by Schuchard to approve the \$15 an hour wages. Clark, Cornell, Schuchard and Holst vote in favor. Nelson abstained. Ayes 4, Nays 0, Abstained 1. Motion carried.

REPORTS:

DESCASD Sewer Board: Nelson reported the Board's formalization of previous actions, employee insurance coverage was reviewed and an employee has been hired permanently.

Planning Commission: The Commission finalized changes to Sewer Chapter 50, Water Chapter 51, Rates Chapter 53 and miscellaneous corrections and changes throughout the Code; and are recommending the Council approve and authorize them to be sent to American Legal.

Motion was made by Nelson and seconded by Cornell to approve all the changes and send them to American Legal as presented and recommended. Ayes 5, Nays 0. Motion carried.

Economic Development Authority (EDA): Cornell reported Arbor Gardens census and financials. A full time registered nurse has been hired; they are still looking for a part time maintenance assistant

and part time cook. The EDA approved a few things for the Council's consideration and they will be placed on the next Council agenda.

CEDA Contract: EDA recommended approval to enter into the 2019 CEDA contract; to provide professional services (Director) to the EDA for \$36,004, averaging one day one week and two days the next week each month.

Motion was made by Nelson and seconded by Cornell to enter into the 2019 CEDA contract, annual cost of \$36,004, for an average of one and one half days a week service. Ayes 5, Nays 0. Motion carried.

Public Works: Boice reported the construction status of the street project and other general Public Work's fall tasks being completed. Park bathrooms are being serviced and closed for the season.

Kubota RTV Engine: After changing oil the engine failed. The unit was returned to St. Joseph's Equipment and the cause has not been determined. Engine replacement is probably going to need to be done. The Council agreed to wait to see what Kubota has to say about the issue and the repair before making any other decisions.

Clerk: A Dover Eyota High School student was at City Hall this week through the job shadowing program.

REGULAR AGENDA ITEMS:

Eyota Vet Clinic Water Service Line: The Vet Clinic's water service line crosses Freedom Park and it has a small leak in it, in the ball field outfield. Eyota Vet Clinic representative John Fritts discussed with the Council concerns in relation to the repair, liability issues and cost among other things.

Service lines from the curb stop to the building are the responsibility of the property owner. The curb stop is in the Freedom Park driveway, just north of North Front Street NW. It is connected directly to the City water main. At the time of installation water was not available in Center Avenue. Boice was requested to get cost estimates to connect to Center Avenue. No other action taken.

Swimming Pool and Splash Pad Committee: Kasondra Allen and Chrissy Andring gave an update to the Council explaining in order to continue researching the feasibility of a pool, a site location needs to be determined in order to get estimated construction costs. Although purchasing property immediately sounds more expensive, the Council suggested comparing that cost to the expense of building up the site location suggested in West Side Park, which is where the current the ice skating rink is located. The Second Street Wetland parcel was eliminated as a potential site. Ultimately the citizens the will vote to determine if a pool is needed.

Council Consensus: The West Side Park location is better than the wetland acreage, but research the cost difference to purchase higher ground.

Fire Hall Improvement Project: Fire Chief Peck updated the Council on the construction project which is ahead of schedule. There are change orders to be considered for review in the agenda packet and additional ones that came in today. Peck reviewed the newest ones with the Council.

Motion was made by Cornell and seconded by Schuchard to approve the change orders 1-10 that were in the agenda packet. Ayes 5, Nays 0. Motion carried.

The new orders included replacing the steel roof on the existing portion of the building. After discussing the cost and appearance, the Council agreed to the request.

Motion was made by Schuchard and seconded by Holst to approve the submitted change order requests numbers: 13, 14, 16, 17, 18, 19 and 20. Ayes 5, Nays 0. Motion carried.

Accounts Payable: Motion was made by Nelson and seconded by Cornell to approve the accounts payable as presented for a total payable amount of \$59,639.07. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.D"

Other Business: Nelson suggested and requested authorization be given to Chris Hallett (Fire Department Member and electrician) to purchase a replacement timer box for the old original siren at the fire hall. The current box will be obsolete with the new electrical system being installed. This is for the noon and six o'clock whistle. Estimated cost is \$300-\$400.

Motion was made by Cornell and seconded by Holst to give Hallett permission to purchase the box as recommended. Ayes 5, Nays 0. Motion carried.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:16 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer

Council Meeting October 25, 2018

Approval of Accounts Payable:

To be approved by Council	\$	46,478.23
Approved at Council meeting		
 Council approval after checks written 10/22/2018	 \$	 8,754.97
 Payroll for Council Approval		
10/19/2018 Remittance checks	\$	2,023.87
 10/19/2018 Taxes paid electronically	 \$	 2,382.00
 Total Accounts Payable:	 \$	 59,639.07

Total Accounts Payable	\$	59,639.07
Additional Payable		
Additional Payable		
Total	\$	59,639.07

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

10/11/2018 \$ 66,266.71

TOTAL \$ 66,266.71

101 General Fund
210 Fire Department
220 EDA
221 EDA revolving loans
222 EIF Loans
223 Rochester sales tax
230 Park & Rec
290 Gambling

Debt Service Funds
307 Taxable 2007 note
312 PIR – St Rdg Refunded
313 GO 2010 St Imp
314 PIR – 2006 Refunded
315 Debt Service GO 2015
316 Debt Service GO 2016
317 Debt Service GO 2018
322 Senior Housing (2nd)

Construction Funds
400 PIR All Projects
410 Reserves
415 GO 2015A St Imp
416 GO 2016A St Imp
417 GO 2018A St Imp

Enterprise Funds
601 Water
602 Sanitary Sewer
651 Storm Sewer
655 Arbor Gardens

"Exhibit 6.D"

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Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
14533 CENLINK	CENTURY LINK PO BOX 2961 PHOENIX AZ 85062-2961 <Emailing Stub Disabled>	10/22/2018 10/26/2018 10/22/2018 10/22/2018 10/22/2018	 0.00 10/11/18-11/10/18-#3138721	EASTW N N N	Wellhouse 10/11/18-11/10/18 N 0	 56.89 0.00 0.00 56.89

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	56.89	0.00
Distribution Total		56.89	0.00
		Vendor Total:	56.89

14516 CHATFIELDL	CHATFIELD LUMBER CO. 4707 COUNTY ROAD 7 SE EYOTA MN 55934 <Emailing Stub Disabled>	10/15/2018 10/26/2018 10/15/2018 10/15/2018 10/15/2018	 0.00 96301	EASTW N N N	Mortor Mix-Storm Manhole West Legion Parking Lot N 0	 14.41 0.00 0.00 14.41
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GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-422.75	I & I Expenses	14.41	0.00
Distribution Total		14.41	0.00
		Vendor Total:	14.41

14522 CLARKLOGAI	LOGAN CLARK 8203 54TH ST SE EYOTA MN 55934 <Emailing Stub Disabled>	10/18/2018 10/26/2018 10/18/2018 10/18/2018 10/18/2018	 0.00 10/18/18	EASTW N N N	\$6 EBT, \$27 Market Bucks \$8 Advertising Coupons N 0	 41.00 0.00 0.00 41.00
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GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	41.00	0.00
Distribution Total		41.00	0.00
		Vendor Total:	41.00

14511 CRW ARCHIT	CRW ARCHITECTURE + DESIGN 211 11TH AVE NW ROCHESTER MN 55901 <Emailing Stub Disabled>	10/09/2018 10/26/2018 10/09/2018 10/09/2018 10/09/2018	 0.00 03139A	EASTW N N N	Fire Hall Services through October 7, 2018 N 0	 2,070.00 0.00 0.00 2,070.00
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GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-452.00	Capital Outlay Buildings	2,070.00	0.00
Distribution Total		2,070.00	0.00
		Vendor Total:	2,070.00

14520 DELTA DENT	DELTA DENTAL NW5772 MINNEAPOLIS MN 55485-5772 <Emailing Stub Disabled>	10/15/2018 10/26/2018 10/15/2018 10/15/2018 10/15/2018	 0.00 7445902	EASTW N N N	November 2018 Premium N 0	 309.39 0.00 0.00 309.39
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GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	309.39	0.00
Distribution Total		309.39	0.00

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Vendor Total: 309.39

14514	DOVER-EYOTA PUBLIC SCHOOLS 615 SOUTH AVENUE EYOTA MN 55934 <Emailing Stub Disabled>	10/10/2018 10/26/2018 10/10/2018 10/10/2018 10/10/2018		EASTW N N N	City Segment 10/1 & 10/15 2018 Farmers Market 10/1/18 N 0	85.00 0.00 0.00 85.00
D-ESCHOOL			0.00	N	0	
			October 1 & 15 2018			

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	66.25	0.00
220-46600-434.30	Advertising/Promotions	18.75	0.00
Distribution Total		85.00	0.00

Vendor Total: 85.00

14523	LEROY GRUHLKE PO BOX 75 EYOTA MN 55934 <Emailing Stub Disabled>	10/18/2018 10/26/2018 10/18/2018 10/18/2018 10/18/2018		EASTW N N N	\$5 Market Bucks, \$36 D/C N 0	41.00 0.00 0.00 41.00
GRUHLKE			0.00	N	0	
			10/18/18			

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	41.00	0.00
Distribution Total		41.00	0.00

Vendor Total: 41.00

14527	HALBAKKEN, DEB 17832 QUINCY RD NE ST. CHARLES MN 55972 <Emailing Stub Disabled>	10/18/2018 10/26/2018 10/18/2018 10/18/2018 10/18/2018		EASTW N N N	\$7 EBT, \$22 D/C N 0	29.00 0.00 0.00 29.00
HALBAKKEN			0.00	N	0	
			10/18/2018			

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	29.00	0.00
Distribution Total		29.00	0.00

Vendor Total: 29.00

14530	HAWKINS, INC. PO BOX 860263 MINNEAPOLIS MN 55486-0263 <Emailing Stub Disabled>	09/28/2018 10/26/2018 09/28/2018 09/28/2018 09/28/2018		EASTW N N N	150 lb Chlorine Cylinder N 0	10.00 0.00 0.00 10.00
HAWKINS			0.00	N	0	
			4371351			

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

14534	HEIMAN FIRE EQUIPMENT PO BOX 248 ASHTON IA 51232-0248 <Emailing Stub Disabled>	10/10/2018 10/26/2018 10/10/2018 10/10/2018 10/10/2018		EASTW N N N	Smoke Ejector Holder N 0	79.38 0.00 0.00 79.38
HEIMAN			0.00	N	0	
			0873337-IN			

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	39.69	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

210-42200-422.19	township portion of 422.10				39.69	0.00
Distribution Total					79.38	0.00

Vendor Total: 79.38

14506	INTERSTATE MOTOR TRUCKS, IN	10/22/2018		EASTW	Fuel Filter-Plow Truck	66.88
	PO BOX 730	10/26/2018		N		0.00
INTERSTATE	ALBERT LEA	10/22/2018	0.00	N	N	0.00
	MN 56007	10/22/2018		N	0	66.88
	<Emailing Stub Disabled>	10/22/2018	2029635			

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	66.88	0.00
Distribution Total		66.88	0.00

Vendor Total: 66.88

14525	DANO OR KATHY LANGE	10/18/2018		EASTW	\$10 market Bucks	10.00
	2800 55TH AVE NE	10/26/2018		N		0.00
LANGE	ROCHESTER	10/18/2018	0.00	N	N	0.00
	MN 55906	10/18/2018		N	0	10.00
	<Emailing Stub Disabled>	10/18/2018	10/18/18			

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

14526	KAREN LOEDING	10/18/2018		EASTW	\$6 EBT, \$76 D/C,	96.00
	1329 80 AVENUE NE	10/26/2018		N	\$14 Market Bucks	0.00
LOEDING	EYOTA	10/18/2018	0.00	N	N	0.00
	MN 55934	10/18/2018		N	0	96.00
	<Emailing Stub Disabled>	10/18/2018	10/18/18			

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	96.00	0.00
Distribution Total		96.00	0.00

Vendor Total: 96.00

14529	M&M CONSTRUCTION INC	10/15/2018		EASTW	2 areas repairs-risers	1,850.00
	1107 CHESTER AVE SE	10/26/2018		N	walk path repair @ school	0.00
M&M	ROCHESTER	10/15/2018	0.00	N	N	0.00
	MN 55904	10/15/2018		N	0	1,850.00
	<Emailing Stub Disabled>	10/15/2018	4535			

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-422.40	Street Repairs	600.00	0.00
651-49990-422.75	I & I Expenses	1,250.00	0.00
Distribution Total		1,850.00	0.00

Vendor Total: 1,850.00

14517	MENARDS - ROCHESTER SOUTH	10/08/2018		EASTW	City Hall Ceiling Tiles	68.54
	3000 S. BROADWAY	10/26/2018		N	Shop Tool-Shovel	0.00
MENARDS	ROCHESTER	10/08/2018	0.00	N	N	0.00
	MN 55904-5598	10/08/2018		N	0	68.54
	<Emailing Stub Disabled>	10/08/2018	84805			

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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	16.60	0.00
101-43100-424.00	Small Tools/Minor Equipment	51.94	0.00
Distribution Total		68.54	0.00
		Vendor Total:	68.54

14513	METRO SALES INC	10/04/2018		EASTW	2018 4th Qtr Contract	
	ATTN: ACCOUNTS RECEIVABLE	10/26/2018		N	1371 Copies 3rd Qtr 2018	170.81
METRO	MINNEAPOLIS	10/04/2018		N	N	0.00
	MN 55423-4637	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018	INV1180811			170.81

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	170.81	0.00
Distribution Total		170.81	0.00
		Vendor Total:	170.81

14524	LAURIE MEYER	10/18/2018		EASTW	\$8 D/C	
	3009 100 AVENUE NE	10/26/2018		N		8.00
MEYER	EYOTA	10/18/2018		N	N	0.00
	MN 55934	10/18/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/18/2018	10/18/18			8.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	8.00	0.00
Distribution Total		8.00	0.00
		Vendor Total:	8.00

14505	MINN POLLUTION CONTROL AGE	10/22/2018		EASTW	Collection System Operator	
	ATTN: FISCAL SERVICES-6TH FL	10/26/2018		N	2019 Renewal	23.00
MPCA	ST. PAUL	10/22/2018		N	N	0.00
	MN 55155-4194	10/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/22/2018	Cert #-SC-3775			23.00

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-443.30	Dues & Subscriptions	23.00	0.00
Distribution Total		23.00	0.00
		Vendor Total:	23.00

14507	MN DEPT OF LABOR & INDUSTRY	10/02/2018		EASTW	Pressure Vessel Fee	
	FINANCIAL SERVICES OFFICE	10/26/2018		N	38 S Front St SW	10.00
DEPT LABOR	ST PAUL	10/02/2018		N	N	0.00
	MN 55164-0219	10/02/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/02/2018	ABR0196775I			10.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	10.00	0.00
Distribution Total		10.00	0.00

14508	MN DEPT OF LABOR & INDUSTRY	10/22/2018		EASTW	2018 3rd Qtr Building Permit	
	FINANCIAL SERVICES OFFICE	10/26/2018		N	Surcharge	851.86
DEPT LABOR	ST PAUL	10/22/2018		N	N	0.00
	MN 55164-0219	10/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/22/2018	2018 3rd Qtr			851.86

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GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	851.86	0.00
Distribution Total		851.86	0.00

Vendor Total: 861.86

14509	NAPAAUTO PARTS	10/09/2018		EASTW	Oil & Fuel Filters for Vehicle	
	103 1 2 NW DIVISION ST	10/26/2018		N	Drill bit set & Blade	568.92
	CHATFIELD	10/09/2018		N	N	0.00
NAPA CHAT	MN 55923	10/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/09/2018	689807			568.92

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	444.04	0.00
101-43100-424.00	Small Tools/Minor Equipment	124.88	0.00
Distribution Total		568.92	0.00

Vendor Total: 568.92

14515	PARKS & TRAILS COUNCIL OF MN	10/22/2018		EASTW	1 year Membership	
	275 EAST 4TH STREET #250	10/26/2018		N		35.00
	ST. PAUL	10/22/2018		N	N	0.00
PARKS COUN	MN 55101-1651	10/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/22/2018	10/22/18			35.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-443.00	Other Miscellaneous	35.00	0.00
Distribution Total		35.00	0.00

Vendor Total: 35.00

14535	PEOPLES ENERGY COOPERATIVE	10/04/2018		EASTW	Bushs Woodland Estate	
	REMITTANCE CENTER	10/26/2018		N		223.29
	DES MOINES	10/04/2018		N	N	0.00
PEOPLES CO	IA 50940-2333	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018	Bushs Woodland #1799			223.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	223.29	0.00
Distribution Total		223.29	0.00

Vendor Total: 223.29

14510	ST. JOSEPH EQUIPMENT, INC.	10/09/2018		EASTW	Kubota-oil & assy cartridge	
	N1751 CTY ROAD M	10/26/2018		N		31.51
	LA CROSSE	10/09/2018		N	N	0.00
ST.JOSEPH	WI 54601	10/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/09/2018	P36927			31.51

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	31.51	0.00
Distribution Total		31.51	0.00

Vendor Total: 31.51

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14518 SUNLIFE	SUN LIFE FINANCIAL PO BOX 7247- 0381 PHILADELPHIA PA 19170-0381 <Emailing Stub Disabled>	10/14/2018 10/26/2018 10/14/2018 10/14/2018 10/14/2018		EASTW N N N	November 2018 Premium N 0 Nov 2018-#244375	577.60 0.00 0.00 <u>577.60</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	577.60	0.00
Distribution Total		577.60	0.00
		Vendor Total:	577.60

14528 THOMP&WAF	THOMPSON & WARD ELECTRIC I 5810 GLENBROOK CT SE ROCHESTER MN 55904 <Emailing Stub Disabled>	10/14/2018 10/26/2018 10/14/2018 10/14/2018 10/14/2018		EASTW N N N	City Hall New Lights N 0 3070	2,485.00 0.00 0.00 <u>2,485.00</u>
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-452.00	Capital Outlay Buildings	2,485.00	0.00
Distribution Total		2,485.00	0.00
		Vendor Total:	2,485.00

14521 CLAREYS	ULTIMATE SAFETY CONCEPTS IM PO BOX 5827 ROCHESTER MN 55903-5827 <Emailing Stub Disabled>	10/16/2018 10/26/2018 10/16/2018 10/16/2018 10/16/2018		EASTW N N N	Hooligan Tool Hose-5"x100' N 0 179512	869.56 0.00 0.00 <u>869.56</u>
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GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	434.78	0.00
210-42200-422.19	township portion of 422.10	434.78	0.00
Distribution Total		869.56	0.00
		Vendor Total:	869.56

14512 US BANK EQ	US BANK EQUIPMENT FINANCE PO BOX 790448 ST LOUIS MO 63179-0448 <Emailing Stub Disabled>	10/02/2018 10/26/2018 10/02/2018 10/02/2018 10/02/2018		EASTW N N N	Copier Monthly Contract Pymt N 0 367950391	167.00 0.00 0.00 <u>167.00</u>
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00
		Vendor Total:	167.00

14519 VERIZON	VERIZON P.O. BOX 25505 LEHIGH VALLEY PA 18002-5505 <Emailing Stub Disabled>	10/08/2018 10/26/2018 10/08/2018 10/08/2018 10/08/2018		EASTW N N N	Sept 09- Oct 8, 2018 N 0 9816118771	114.05 0.00 0.00 <u>114.05</u>
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	28.52	0.00
101-43100-432.10	Telephone	28.51	0.00
601-49400-432.10	Telephone	28.51	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	602-49450-432.10	Telephone			28.51
	Distribution Total				114.05
				Vendor Total:	114.05

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
14531	WHKS & CO.	10/17/2018	EASTW	2018 Street Project	
	2905 SOUTH BROADWAY	10/26/2018	N	Services 7/28-8/31/2018	33,453.31
	ROCHESTER	10/17/2018	N	N	0.00
WHKS	MN 55904-5515	10/17/2018	N	0	0.00
	<Emailing Stub Disabled>	10/17/2018	38249		33,453.31

GL Number	Account Name	Pay Amount	Relieve Amount
417-43100-430.30	Engineering Fees	33,453.31	0.00
Distribution Total		33,453.31	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
14532	WHKS & CO.	10/19/2018	EASTW	Eyota Fire Hall Site Plan	
	2905 SOUTH BROADWAY	10/26/2018	N	Services 7/28-8/31/18	2,061.83
	ROCHESTER	10/19/2018	N	N	0.00
WHKS	MN 55904-5515	10/19/2018	N	0	0.00
	<Emailing Stub Disabled>	10/19/2018	38252		2,061.83

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-431.00	Other Professional Services	2,061.83	0.00
Distribution Total		2,061.83	0.00

Vendor Total: 35,515.14

Grand Total:	46,478.23
Less Credit Memos:	0.00
Net Total:	46,478.23
Less Hand Check Total:	0.00
Outstanding Invoice Total:	46,478.23

Total Invoices: 31

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

14490	BLUE CROSS BLUE SHIELD OF M	10/02/2018	EASTW	November 2018 Premium	4,713.07
		10/22/2018	N		0.00
BLUECROSS	MINNEAPOLIS	10/02/2018	N	N	0.00
	MN 55486-0448	10/02/2018	0.00	N	0
	<Emailing Stub Disabled>	10/02/2018	181002403670		4,713.07

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	4,713.07	0.00
Distribution Total		4,713.07	0.00
		Vendor Total:	4,713.07

14483	CARDMEMBER SERVICE	10/02/2018	EASTW	Fuel for vehicles-Pick-up,	387.05
	PO BOX 790408	10/22/2018	N	Payloader, Mower	0.00
VISA- BRAD	ST LOUIS	10/02/2018	N	N	0.00
	MO 63179-0408	10/02/2018	0.00	N	0
	<Emailing Stub Disabled>	10/02/2018	September 2018 usage		387.05

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.20	Vehicle Fuel and Oil	150.00	0.00
230-45200-421.20	Vehicle Fuel and Oil	130.17	0.00
101-43100-421.20	Vehicle Fuel and Oil	35.62	0.00
601-49400-421.20	Vehicle Fuel and Oil	17.82	0.00
602-49450-421.20	Vehicle Fuel and Oil	17.82	0.00
230-45200-421.20	Vehicle Fuel and Oil	35.62	0.00
Distribution Total		387.05	0.00
		Vendor Total:	387.05

14484	CARDMEMBER SERVICE	10/02/2018	EASTW	Positive Promotions	280.65
	PO BOX 790408	10/22/2018	N	Fire Dept-Open House	0.00
VISA-MARLI	ST LOUIS	10/02/2018	Y	N	0.00
	MO 63179-0408	10/02/2018	0.00	N	0
	<Emailing Stub Disabled>	10/02/2018	September 2018 charges		280.65

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-443.00	Other Miscellaneous	140.33	0.00
210-42200-443.09	township portion of 443.00	140.32	0.00
Distribution Total		280.65	0.00
		Vendor Total:	280.65

14504	LEAGUE OF MINNESOTA CITIES	10/10/2018	EASTW	Acrobat Professional Annual	181.00
	145 UNIVERSITY AVE. W.	10/22/2018	N	Payment #2 of 3	0.00
LEAGMNCITY	ST. PAUL	10/10/2018	N	N	0.00
	MN 55103-2044	10/10/2018	0.00	N	0
	<Emailing Stub Disabled>	10/10/2018	283078		181.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	181.00	0.00
Distribution Total		181.00	0.00
		Vendor Total:	181.00

14485	MINNESOTA ENERGY RESOURCE	10/05/2018	EASTW	Pump House	28.31
	PO BOX 3140	10/22/2018	N		0.00
MNENERGY	MILWAUKEE	10/05/2018	N	N	0.00
	WI 53201-3140	10/05/2018	0.00	N	0
	<Emailing Stub Disabled>	10/05/2018	10/05/18 #0505759364-000C		28.31

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City of Eyota

Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
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GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	28.31	0.00
Distribution Total		28.31	0.00

14486	MINNESOTA ENERGY RESOURCE	10/05/2018		EASTW	Public works	
	PO BOX 3140	10/22/2018		N		23.90
	MILWAUKEE	10/05/2018		N	N	0.00
MNENERGY	WI 53201-3140	10/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/05/2018	10/05/18- #0505794640-000			23.90

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	23.90	0.00
Distribution Total		23.90	0.00

14487	MINNESOTA ENERGY RESOURCE	10/05/2018		EASTW	City Garage	
	PO BOX 3140	10/22/2018		N		51.55
	MILWAUKEE	10/05/2018		N	N	0.00
MNENERGY	WI 53201-3140	10/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/05/2018	10/05/18-#0502939877-000C			51.55

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	51.55	0.00
Distribution Total		51.55	0.00

14488	MINNESOTA ENERGY RESOURCE	10/04/2018		EASTW	Fire Hall	
	PO BOX 3140	10/22/2018		N		58.22
	MILWAUKEE	10/04/2018		N	N	0.00
MNENERGY	WI 53201-3140	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018	10/4/18-#0507775328-00001			58.22

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.30	Gas Utilities	58.22	0.00
Distribution Total		58.22	0.00

14489	MINNESOTA ENERGY RESOURCE	10/22/2018		EASTW	City Hall	
	PO BOX 3140	10/22/2018		N		21.50
	MILWAUKEE	10/22/2018		N	N	0.00
MNENERGY	WI 53201-3140	10/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/22/2018	10/4/18-#0506365696-00001			21.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	21.50	0.00
Distribution Total		21.50	0.00

Vendor Total: 183.48

14503	ON SITE SANITATION	10/06/2018		EASTW	10/06/18-11/02/2018	
	95 WOODLYNN AVENUE	10/22/2018		N		135.00
	ST.PAUL	10/06/2018		N	N	0.00
ONSITESANI	MN 55117	10/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/06/2018	0000669951			135.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	135.00	0.00
Distribution Total		135.00	0.00

Vendor Total: 135.00

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City of Eyota

Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
14502 BROWNSHAF	PC APPLICATIONS CONSULTANT: 200 SOUTH MAIN STREET STEWARTVILLE MN 55976 <Emailing Stub Disabled>	10/08/2018 10/22/2018 10/08/2018 10/08/2018 10/08/2018		EASTW N N N	APC battery back-up 2 batteries for back-up N 0	199.00 0.00 0.00 199.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	199.00	0.00
Distribution Total		199.00	0.00
		Vendor Total:	199.00

14491 PEOPLES COI	PEOPLES ENERGY COOPERATIV REMITTANCE CENTER DES MOINES IA 50940-2333 <Emailing Stub Disabled>	10/04/2018 10/22/2018 10/04/2018 10/04/2018 10/04/2018		EASTW N N N	Street Lights N N 0	1,062.54 0.00 0.00 1,062.54
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GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	1,062.54	0.00
Distribution Total		1,062.54	0.00

14492 PEOPLES COI	PEOPLES ENERGY COOPERATIV REMITTANCE CENTER DES MOINES IA 50940-2333 <Emailing Stub Disabled>	10/04/2018 10/22/2018 10/04/2018 10/04/2018 10/04/2018		EASTW N N N	38 S Front St SW N N 0	134.57 0.00 0.00 134.57
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.10	Electric Utilities	134.57	0.00
Distribution Total		134.57	0.00

14493 PEOPLES COI	PEOPLES ENERGY COOPERATIV REMITTANCE CENTER DES MOINES IA 50940-2333 <Emailing Stub Disabled>	10/04/2018 10/22/2018 10/04/2018 10/04/2018 10/04/2018		EASTW N N N	410 South Ave SE N N 0	1,017.03 0.00 0.00 1,017.03
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GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	1,017.03	0.00
Distribution Total		1,017.03	0.00

14494 PEOPLES COI	PEOPLES ENERGY COOPERATIV REMITTANCE CENTER DES MOINES IA 50940-2333 <Emailing Stub Disabled>	10/04/2018 10/22/2018 10/04/2018 10/04/2018 10/04/2018		EASTW N N N	422 South Ave SE N N 0	100.04 0.00 0.00 100.04
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GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	100.04	0.00
Distribution Total		100.04	0.00

14495 PEOPLES COI	PEOPLES ENERGY COOPERATIV REMITTANCE CENTER DES MOINES IA 50940-2333 <Emailing Stub Disabled>	10/04/2018 10/22/2018 10/04/2018 10/04/2018 10/04/2018		EASTW N N N	8th St & South Ave SE N N 0	25.27 0.00 0.00 25.27
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GL Number	Account Name	Pay Amount	Relieve Amount
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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

602-49450-438.10	Electric Utilities				25.27	0.00
Distribution Total					25.27	0.00

14496	PEOPLES ENERGY COOPERATIV	10/04/2018	EASTW	14 S Front St Se		123.52
	REMITTANCE CENTER	10/22/2018	N			0.00
	DES MOINES	10/04/2018	N	N		0.00
PEOPLES CO	IA 50940-2333	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018		14 S Front St SE-#2577700		123.52

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.10	Electric Utilities	123.52	0.00
Distribution Total		123.52	0.00

14497	PEOPLES ENERGY COOPERATIV	10/04/2018	EASTW	Center Ave 7		28.82
	REMITTANCE CENTER	10/22/2018	N			0.00
	DES MOINES	10/04/2018	N	N		0.00
PEOPLES CO	IA 50940-2333	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018		center Ave 7-#2588000		28.82

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	28.82	0.00
Distribution Total		28.82	0.00

14498	PEOPLES ENERGY COOPERATIV	10/04/2018	EASTW	323 5th St SW		70.57
	REMITTANCE CENTER	10/22/2018	N			0.00
	DES MOINES	10/04/2018	N	N		0.00
PEOPLES CO	IA 50940-2333	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018		323 5th St SW-#2597800		70.57

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	70.57	0.00
Distribution Total		70.57	0.00

14499	PEOPLES ENERGY COOPERATIV	10/22/2018	EASTW	315 5th St SW		47.68
	REMITTANCE CENTER	10/22/2018	N			0.00
	DES MOINES	10/22/2018	N	N		0.00
PEOPLES CO	IA 50940-2333	10/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/22/2018		315 5th St SW-#2598300		47.68

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	47.68	0.00
Distribution Total		47.68	0.00

14500	PEOPLES ENERGY COOPERATIV	10/04/2018	EASTW	11 N Front St NW		25.58
	REMITTANCE CENTER	10/22/2018	N			0.00
	DES MOINES	10/04/2018	N	N		0.00
PEOPLES CO	IA 50940-2333	10/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/04/2018		11 N Front St NW-#2627100		25.58

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	25.58	0.00
Distribution Total		25.58	0.00

Vendor Total: 2,635.62

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	WATER SYSTEMS COMPANY	09/30/2018	EASTW	september 2018 Services	40.10
		10/22/2018	N		0.00
14501	WINONA	09/30/2018	N	N	0.00
WATERSYSTI	MN 55987	09/30/2018	0.00	N	0
	<Emailing Stub Disabled>	09/30/2018	434411 & 440668		40.10

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	40.10	0.00
Distribution Total		40.10	0.00
	Vendor Total:		40.10

Total Invoices: 22

Grand Total:	8,754.97
Less Credit Memos:	0.00
Net Total:	8,754.97
Less Hand Check Total:	0.00
Outstanding Invoice Total:	8,754.97

Check Register Report
 PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
 City Of Eyota

Date: 10/15/2018
 Time: 11:48:03

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount	
24140	10/19/2018		P	PER	PERA	Remittance Check	\$1,299.87	
24141	10/19/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00	
24142	10/19/2018		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$24.00	
Total Checks: 3							Sub-Total:	\$2,023.87
							Total Void/Stop Payment:	\$0.00
							Grand Total:	\$2,023.87

*Electronically pd - \$2382.00
 10/19/18 P.R.*

System: 10/11/2018 10:41:59 AM
User Date: 10/11/2018

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Sharon

Batch ID: SK-501CHECK RUN
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00008399
Posting Date: 10/11/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009825	10/11/2018	00000000000215034	15877	ADVANCED DISPOSAL SERVICES SOL	\$497.57
009826	10/11/2018	00000000000215028	11422	CITY OF EYOTA	\$19,361.00
009827	10/11/2018	00000000000215035	16779	CITY OF EYOTA	\$674.31
009828	10/11/2018	00000000000215036	800003	DIRECT SUPPLY HEALTHCARE	\$104.01
009829	10/11/2018	00000000000215029	11478	DIRECTV	\$573.19
009830	10/11/2018	00000000000215024	10035	ELDERMARK ASSISTED LIVING SOFT	\$253.00
009831	10/11/2018	00000000000215033	15641	HIAWATHA BROADBAND COMMUNICATI	\$276.53
009832	10/11/2018	00000000000215048	TEMP0000008169	ESTATE OF MARGARET HEASER	\$2,663.43
009833	10/11/2018	00000000000215046	800013	MARTIN BROS. DIST. CO., INC	\$2,930.39
009834	10/11/2018	00000000000215045	800006	MCKESSON MED.-SURGICAL MN	\$217.97
009835	10/11/2018	00000000000215027	10748	MINNESOTA ENERGY RESOURCES	\$496.79
009836	10/11/2018	00000000000215030	11663	PEOPLES COOPERATIVE SERVICES	\$1,945.51
009837	10/11/2018	00000000000215031	11665	ARBOR GARDENS PETTY CASH	\$299.23
009838	10/11/2018	00000000000215047	800027	Staples Customer Service	\$22.17
009839	10/11/2018	00000000000215026	10674	TEALWOOD CARE CENTERS, INC.	\$9,542.08
009840	10/11/2018	00000000000215025	10120	TEALWOOD MANAGEMENT	\$26,245.02
009841	10/11/2018	00000000000215032	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.51

Total Checks: 17

Checks Total: \$66,266.71