

CITY OF EYOTA
CITY COUNCIL MINUTES
NOVEMBER 14, 2019

Members Present: Tony Nelson, Ray Schuchard, Jamie Ward and John Chesney

Members Absent: Bryan Cornell

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Mayor Nelson announced there will be a closed meeting following the regular meeting to discuss 119 Madison Avenue SW purchase. Motion was made by Chesney and seconded by Ward to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Chesney and seconded by Schuchard to approve the consent agenda items 4.A through 4.G as presented. Ayes 4, Nays 0. Motion carried.

4.A. Minutes of the October 24, 2019 regular Council meeting

4.B. Community and Economic Development Associates (CEDA) 2020 Professional Services Contract renewal \$37,085 for an average of one and one half days a week service

4.C. Resolution #2019-32 accepting \$125 cash donations designated to the Fire Department for the purchase of future equipment to be determined

4.D. Dover Eyota St. Charles Area Sanitary District Sewer Board of Directors appointing Ray Schuchard to serve a two year term expiring January 1, 2022

4.E. Resolution #2019-33 accepting \$1,000 cash donation from Hiawatha Sno Seekers designated to the Fire Department for the purchase of the air compressor unit

4.F. Municipal Clerks & Finance Officers Association regional training November 22 in Austin authorizing Marlis Knowlton to attend, \$20 registration fee

4.G. Liquor License 2020 renewals for Kwik Trip, Greendoor, American Legion and Buddy's Liquor approved contingent on complete renewal requirements being met.

REPORTS:

Community Officer: Deputy Peterson was not present but had submitted the service call report for October; there were 148 calls.

Fire Department: Nelson said there was nothing of great importance to report from the meeting.

Planning Commission: Schuchard reported the Commission held a public hearing that will be discussed later.

Comprehensive Plan Review: The Commission submitted their official report stating the following proposed property transactions are compliant with the City's Comprehensive Plan: sale of Arbor Gardens Senior Living, purchase of 22 Park Drive NW for storm water management, sale of city owned parcel on Sandstone Drive NW for housing and purchase of 119 Madison Avenue SW as abatement and potential development.

Stoneridge Construction Conditional Use Permit: The Planning Commission had recommended approving the Conditional Use Permit, with no conditions, for parcel 62.10.42.076427, Stone Ridge Plaza Block 2 Lot 2, and stated Finding of Facts: The plans meet all ten standards in Code §153.193, the project is compliant with the Comprehensive Plan and meets all zoning regulations. The Council reviewed the application and the Commission's recommendations.

Motion was made by Schuchard and seconded by Chesney to approve the Conditional Use Permit for said parcel as presented. Ayes 4, Nays 0. Motion carried.

The Council agreed with the Commission's Findings of Facts.

Park Board: The November meeting was cancelled due to no agenda items, no report given.

Public Works: No report.

Clerks Report:

Motion was made by Chesney and seconded by Schuchard to schedule the second Council meeting in December to be Monday the 30th. Ayes 4, Nays 0. Motion carried.

Knowlton reported the insurance company will be reimbursing the City for repairs to both wells caused by a lightning strike; the City will be responsible for maintenance items incurred while the wells were pulled.

REGULAR AGENDA ITEMS:

Debts – PUBLIC COMMENT PERIOD: Notices were sent to property owners regarding delinquent water/sewer utility billings. Property owners were given the opportunity to address the Council regarding payments; no property owners were present, no comments were made. Knowlton requested to certify delinquent amounts to the tax rolls to be collected in 2020.

The total amounts are to be certified to the 2019 taxes payable in 2020. Amount will be the debt plus the County processing fee of \$30.00, interest is to be computed at 5.0% and the debt will be collected over one year.

Motion was made by Schuchard and seconded by Chesney to authorize delinquent utility bills to be certified to the tax rolls for collection in 2020 via adoption of RESOLUTION #2019-34, RESOLUTION ADOPTING ASSESSMENT FOR WATER/SEWER BILLS. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.A"

Charles Pearson Utility Adjustment Request: Charles Pearson, owner of Windpower Fire Arms LLC, located at 26 South Front Street SW discussed his business utility bill with the Council. Pearson believes the monthly flat fee is too high when he is only there a few hours a day and suggested the rates should be structured differently, especially to help small business owners. The Council explained the flat fees are required for the City to cover the cost of infrastructure improvements and maintenance. No action taken.

Employee Dental Insurance Renewal: Request to approve employee dental insurance policy, renewal effective February 1, 2020. Current coverage is through Delta Dental; the coverage is remaining the same and the rates are increasing just under three percent.

Motion was made by Ward and seconded by Chesney to approve renewing the current Delta Dental employee dental insurance plan. Ayes 4, Nays 0. Motion carried.

Water License Scott Schmidt: Scott Schmidt passed the class C water test and now has his class C license. Although the C license is not required for the City of Eyota, the Council considered approving a \$.25 raise for Scott now that he has obtained a higher water license.

Motion was made by Schuchard and seconded by Ward to approve a \$.25 raise for Schmidt. Discussion: Nelson stated the higher license is a good thing for Scott and for the City. Ayes 4, Nays 0. Motion carried

Accounts Payable: Motion was made by Chesney and seconded by Schuchard to approve the accounts payable as presented for a total of \$44,447.83. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.E"

Other Business: Briefly discussed street light outages and a sign missing

Closed Meeting: The Mayor closed the regular meeting and opened the closed meeting to discuss making an offer to purchase 119 Madison Avenue SW. After closing the closed meeting and reopening the regular meeting, the Mayor stated, no final decision was made. The Council will table making any offers and will table further discussion until after the first of the year when it is planned to have new legal representation to look into exploring other options and avenues to clean up the property. No further action taken.

Adjourn: Motion was made by Chesney and seconded by Ward to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 8:06 p.m.



Tony Nelson
Mayor



Marlis Knowlton
Clerk/Treasurer

**RESOLUTION #2019-34
CITY OF EYOTA**

**“RESOLUTION ADOPTING ASSESSMENT FOR
WATER/SEWER BILL”**

WHEREAS, pursuant to notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessments for unpaid water/sewer bills.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Eyota, Minnesota as follows:

1. The proposed list of debts which is attached hereto and made a part hereof is hereby accepted and shall constitute the amount certified against said properties.
2. The City Clerk/Treasurer shall forthwith transmit a certified copy of these debts to the County Auditor to be placed upon the tax list of the County.

Motion for the adoption of the foregoing resolution was made by council member Schuchard and seconded by Chesney and upon vote being taken, the following voted in favor thereof:

Nelson, Schuchard, Ward and Chesney

and the following voted against the same: none
and the following were absent: Cornell

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,
MINNESOTA, THIS 14th DAY OF NOVEMBER, 2019.

EYOTA CITY COUNCIL

Tony Nelson, Mayor

ATTEST:

Marlis Knowlton, Clerk/Treasurer

“Exhibit 6.A”

**City of Eyota
Eyota, Minnesota**

Water/Sewer Bill

PIN Number	Name/Address	Total
62.14.23.028072	Daniel K Harbaugh	\$466.51
62.14.21.028114	Darryl Head	\$516.41
62.11.33.028383	Bruce McAllister Laury McAllister	\$1,260.47
62.14.32.028078	Melissa Schick Melissa Piotrowicz	\$1,413.98
62.14.21.028121	Bill Tjepkes Maelene Tjpkcs	\$1,785.90

The total amounts shown are to be certified to the 2019 taxes payable in 2020. The total amounts shown are the debt. County processing fee of \$30.00 will be added. Interest is to be computed at 5.0%. To be collected over one year.

Council Meeting November 14, 2019

Approval of Accounts Payable:

To be approved by Council		\$	32,523.82
Approved at Council meeting			

Council approval after checks written	11/1/2019	\$	213.64
	11/7/2019	\$	7,360.35

Payroll for Council Approval			
11/1/2019 Remittance checks		\$	2,084.57
11/1/2019 Electronically paid		\$	2,265.45

Total Accounts Payable:		\$	44,447.83
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Total Accounts Payable	\$	44,447.83
Additional Payable		
Additional Payable		
Total	\$	44,447.83

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

10/24/2019	\$	28,334.95
10/31/2019	\$	34,861.54

TOTAL	\$	63,196.49
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101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EDA EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 260 Tax Abatements
 270 TIF
 290 Gambling

Debt Service Funds
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Srvc GO 2015 ST
 316 Debt Srvc GO 2016 ST
 317 Debt Srvc GO 2018 ST
 319 Debt Srvc GO FireHall
 322 Debt Srvc Sr Housing

Construction Funds
 400 PIR All Projects
 410 Reserves
 417 GO 2018A St Imp
 418 GO 2018B FireHall

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.E"

Edit List of Invoices - Detail w/GL

Date: 11/08/2019

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	11/07/2019	EASTW	LABEL MARKER -TAPE	
	PO BOX 8779	11/15/2019	N		23.85
15638	CAROL STREAM	11/07/2019	N	N	0.00
1SOURCE	IL 60197-8779	11/07/2019	0.00	N	0
	<Emailing Stub Disabled>	11/07/2019	244933-1		<u>0.00</u>
					23.85

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	23.85	0.00
Distribution Total		23.85	0.00

Vendor Total: 23.85

	CENTURY LINK	10/18/2019	EASTW	DIRECTORY 10/18/19-11/17/19	
	PO BOX 2961	11/15/2019	N		16.56
15630	PHOENIX	10/18/2019	N	N	0.00
CENLINK	AZ 85062-2961	10/18/2019	0.00	N	0
	<Emailing Stub Disabled>	10/18/2019	DIRECTORY #313013897		<u>0.00</u>
					16.56

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	16.56	0.00
Distribution Total		16.56	0.00

Vendor Total: 16.56

	CONSTRUCTION MANAGEMENT :	10/31/2019	EASTW	OCTOBER 2019	
	1700 N BROADWAY, SUITE 128	11/15/2019	N		1,456.17
15625	ROCHESTER	10/31/2019	N	N	0.00
CMS	MN 55906	10/31/2019	0.00	N	0
	<Emailing Stub Disabled>	10/31/2019	19-1010		<u>0.00</u>
					1,456.17

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,456.17	0.00
Distribution Total		1,456.17	0.00

Vendor Total: 1,456.17

	CORE & MAIN LP	10/25/2019	EASTW	WATER MAIN REPAIR &	
	PO BOX 28330	11/15/2019	N	LOCATING PAINTS	1,239.27
15626	ST LOUIS	10/25/2019	N	N	0.00
CORE	MO 63146	10/25/2019	0.00	N	0
	<Emailing Stub Disabled>	10/25/2019	L424936		<u>0.00</u>
					1,239.27

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.10	Repairs/Maintenance Equipment	1,216.51	0.00
601-49400-422.70	Utility System Maint Supplies	22.76	0.00
Distribution Total		1,239.27	0.00

Vendor Total: 1,239.27

	DOVER, EYOTA, ST.CHARLES AS	10/31/2019	EASTW	OCTOBER 2019	
	P.O. BOX 396	11/15/2019	N		17,957.80
15622	ST. CHARLES	10/31/2019	N	N	0.00
DES	MN 55972-0396	10/31/2019	0.00	N	0
	<Emailing Stub Disabled>	10/31/2019	7972		<u>0.00</u>
					17,957.80

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,957.80	0.00
Distribution Total		17,957.80	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 17,957.80

15627	FLEETPRIDE	10/23/2019		EASTW	PLOW TRUCK REPAIR &	
	PO BOX 847118	11/15/2019		N	DOT INSPECTION	523.43
	DALLAS	10/23/2019		N	N	0.00
FLEETPRIDE	TX 75284-7118	10/23/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/23/2019	38230222			523.43

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	523.43	0.00
Distribution Total		523.43	0.00

Vendor Total: 523.43

15643	FORUM COMMUNICATIONS COMI	10/31/2019		EASTW	AD-CITY ATTORNEY	
	PO BOX 2020	11/15/2019		N	AD-PUBLIC HEARING-STONERID	67.28
	FARGO	10/31/2019		N	N	0.00
FORUM COMI	ND 58107-2020	10/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2019	10/1/2019-10/31/2019-#411E			67.28

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	26.68	0.00
101-41910-431.50	Zoning Expenses	40.60	0.00
Distribution Total		67.28	0.00

Vendor Total: 67.28

15613	GAME TIME	10/11/2019		EASTW	BRAKELESS SPACE SHUTTLE	
	P.O. BOX 680121	11/15/2019		N	@ FREEDOM PARK	1,329.00
	FORT PAYNE	10/11/2019		N	N	0.00
GAMETIME	AL 35968	10/11/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/11/2019	PJI-0125427			1,329.00

GL Number	Account Name	Pay Amount	Relieve Amount
290-45200-443.00	Other Miscellaneous	1,329.00	0.00
Distribution Total		1,329.00	0.00

Vendor Total: 1,329.00

15628	GOPHER STATE ONE-CALL	10/31/2019		EASTW	OCTOBER 2019 LOCATES-39	
		11/15/2019		N		52.65
	HANOVER	10/31/2019		N	N	0.00
GOPHER	MD 21076-1317	10/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2019	9100380			52.65

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	52.65	0.00
Distribution Total		52.65	0.00

Vendor Total: 52.65

15632	HAMMELL EQUIPMENT, INC.	10/21/2019		EASTW	CHAINSAW-BAR & FILES	
	BOX 488	11/15/2019		N		166.16
	CHATFIELD	10/21/2019		N	N	0.00
HAMMELL	MN 55923	10/21/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/21/2019	1117146			166.16

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	166.16	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						166.16	0.00
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15633	HAMMELL EQUIPMENT, INC.	10/29/2019		EASTW	CHAINSAW SUPPLIES		
	BOX 488	11/15/2019		N			30.16
HAMMELL	CHATFIELD	10/29/2019		N	N		0.00
	MN 55923	10/29/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	10/29/2019	I117518				30.16

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	30.16	0.00
Distribution Total		30.16	0.00

Vendor Total: 196.32

15629	HAWKINS, INC.	10/25/2019		EASTW	150 # CHLORINE CYLINDERS		
	PO BOX 860263	11/15/2019		N			10.00
HAWKINS	MINNEAPOLIS	10/25/2019		N	N		0.00
	MN 55486-0263	10/25/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	10/25/2019	4604877				10.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

15635	HIAWATHA BROADBAND COM. IN	11/02/2019		EASTW	FIRE HALL - NOVEMBER 2019		
	58 JOHNSON STREET	11/15/2019		N			90.66
HBC	WINONA	11/02/2019		N	N		0.00
	MN 55987	11/02/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/02/2019	FIRE HALL - NOV 2019-#73				90.66

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	30.94	0.00
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.19	township portion of 432.10	30.93	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
Distribution Total		90.66	0.00

15636	HIAWATHA BROADBAND COM. IN	11/02/2019		EASTW	CITY SHOP- NOVEMBER 2019		
	58 JOHNSON STREET	11/15/2019		N			75.73
HBC	WINONA	11/02/2019		N	N		0.00
	MN 55987	11/02/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/02/2019	CITY SHOP-NOV 2019-#93				75.73

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-432.10	Telephone	37.27	0.00
101-43100-430.90	Computer/Software Expense	38.46	0.00
Distribution Total		75.73	0.00

15637	HIAWATHA BROADBAND COM. IN	11/07/2019		EASTW	CITY HALL-NOVEMBER 2019		
	58 JOHNSON STREET	11/15/2019		N			225.67
HBC	WINONA	11/07/2019		N	N		0.00
	MN 55987	11/07/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/07/2019	CITY HALL-NOV 2019-#712				225.67

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	170.94	0.00
101-41900-430.90	Computer/Software Expense	54.73	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						225.67	0.00
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Vendor Total: 392.06

15634	JEFF PETERSON CONCRETE	11/01/2019		EASTW	WALKWAY -BATHROOMS-BALL FI		
	307 RICHLAND AVE	11/15/2019		N	SIDEWALK CORNER OF NORMA		3,450.00
JEFFPETERS	ST. CHARLES	11/01/2019		N	N		0.00
	MN 55972	11/01/2019	0.00	Y	0		0.00
	<Emailing Stub Disabled>	11/01/2019	11/1/19				3,450.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	2,045.00	0.00
101-43110-422.40	Street Repairs	1,405.00	0.00
Distribution Total		3,450.00	0.00

Vendor Total: 3,450.00

15619	LEAGUE OF MINNESOTA CITIES	11/01/2019		EASTW	RENEWAL-ACROBAT PROFESSIC		
	145 UNIVERSITY AVE. W.	11/15/2019		N			177.25
LEAGMNCITY	ST. PAUL	11/01/2019		N	N		0.00
	MN 55103-2044	11/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/01/2019	310930				177.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	177.25	0.00
Distribution Total		177.25	0.00

Vendor Total: 177.25

15617	MENARDS - ROCHESTER SOUTH	10/29/2019		EASTW	BATTERIES, BATHROOM SUPPLI		
	3000 S. BROADWAY	11/15/2019		N			26.42
MENARDS	ROCHESTER	10/29/2019		N	N		0.00
	MN 55904-5598	10/29/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	10/29/2019	6632				26.42

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.00	Other Miscellaneous	26.42	0.00
Distribution Total		26.42	0.00

15618	MENARDS - ROCHESTER SOUTH	11/05/2019		EASTW	UTILITY HEATERS-WELLHOUSE		
	3000 S. BROADWAY	11/15/2019		N			39.98
MENARDS	ROCHESTER	11/05/2019		N	N		0.00
	MN 55904-5598	11/05/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/05/2019	7000				39.98

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-424.00	Small Tools/Minor Equipment	39.98	0.00
Distribution Total		39.98	0.00

Vendor Total: 66.40

15620	MINNESOTA ENERGY RESOURCE	11/01/2019		EASTW	FIRE HALL		
	PO BOX 3140	11/15/2019		N			150.51
MNENERGY	MILWAUKEE	11/01/2019		N	N		0.00
	WI 53201-3140	11/01/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/01/2019	11/1/19-#0507775328-00001				150.51

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.30	Gas Utilities	150.51	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					150.51	0.00
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15621	MINNESOTA ENERGY RESOURCE	11/01/2019	EASTW	CITY HALL		
	PO BOX 3140	11/15/2019	N			34.15
MNENERGY	MILWAUKEE	11/01/2019	N	N		0.00
	WI 53201-3140	11/01/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/01/2019		11/1/2019-#0506365696-00C		34.15

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	34.15	0.00
Distribution Total		34.15	0.00

15640	MINNESOTA ENERGY RESOURCE	11/05/2019	EASTW	CITY GARAGE-OCTOBER 2019		
	PO BOX 3140	11/15/2019	N			106.80
MNENERGY	MILWAUKEE	11/05/2019	N	N		0.00
	WI 53201-3140	11/05/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/05/2019		11/05/2019-#0502939877-0C		106.80

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	106.80	0.00
Distribution Total		106.80	0.00

15641	MINNESOTA ENERGY RESOURCE	11/08/2019	EASTW	PUMP HOUSE-OCTOBER 2019		
	PO BOX 3140	11/15/2019	N			34.33
MNENERGY	MILWAUKEE	11/08/2019	N	N		0.00
	WI 53201-3140	11/08/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/08/2019		11/5/2019-#0505759364-00C		34.33

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	34.33	0.00
Distribution Total		34.33	0.00

15642	MINNESOTA ENERGY RESOURCE	11/05/2019	EASTW	PUBLIC WORKS-OCTOBER 2019		
	PO BOX 3140	11/15/2019	N			38.79
MNENERGY	MILWAUKEE	11/05/2019	N	N		0.00
	WI 53201-3140	11/05/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/05/2019		11/5/19-#0505794640-00001		38.79

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	38.79	0.00
Distribution Total		38.79	0.00

Vendor Total: 364.58

15614	NAPA AUTO PARTS	11/04/2019	EASTW	PLOW TRUCK-NUTS, BOLTS,		
	103 1 2 NW DIVISION ST	11/15/2019	N	REFLECTIVE TAPE		13.84
NAPA CHAT	CHATFIELD	11/04/2019	N	N		0.00
	MN 55923	11/04/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/04/2019		735834		13.84

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	13.84	0.00
Distribution Total		13.84	0.00

15615	NAPA AUTO PARTS	10/21/2019	EASTW	ANTI-FREEZE-VALVE		
	103 1 2 NW DIVISION ST	11/15/2019	N	WINTERIZE PARKS		17.98
NAPA CHAT	CHATFIELD	10/21/2019	N	N		0.00
	MN 55923	10/21/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/21/2019		734074		17.98

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City of Eyota

Ref. No.	Vendor Name Vendor Address City	Post Date Pay. Date Disc. Date	PO Number Req. No.	Bank Hold? Sep. Ck.?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check	Gross Amount Taxes Withheld
Vendor No.	State/Province Zip/Postal Email Address	Due Date Inv. Date	Disc. % Invoice No.	1099?	Hand Check Number/Date	Discount Net Amount

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	17.98	0.00
Distribution Total		17.98	0.00

15639	NAPA AUTO PARTS 103 1 2 NW DIVISION ST CHATFIELD MN 55923 <Emailing Stub Disabled>	11/07/2019 11/15/2019 11/07/2019 11/07/2019 11/07/2019	0.00	EASTW N N N	PICK UP-EXACTITBLADW SNOW PLOW-BLADE, PLUG, LAM N 0	95.22 0.00 0.00 95.22
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GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	27.98	0.00
101-43125-422.10	Repairs/Maintenance Equipment	67.24	0.00
Distribution Total		95.22	0.00

Vendor Total: 127.04

15616	PARKS & TRAILS COUNCIL OF MN 275 EAST 4TH STREET #250 ST. PAUL MN 55101-1651 <Emailing Stub Disabled>	11/07/2019 11/15/2019 11/07/2019 11/07/2019 11/07/2019	0.00	EASTW N N N	MEMBERSHIP RENEWAL-1 YEAR N N 0	35.00 0.00 0.00 35.00
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GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-443.00	Other Miscellaneous	35.00	0.00
Distribution Total		35.00	0.00

Vendor Total: 35.00

15623	ST. JOSEPH EQUIPMENT, INC. N1751 CTY ROAD M LA CROSSE WI 54601 <Emailing Stub Disabled>	11/04/2019 11/15/2019 11/04/2019 11/04/2019 11/04/2019	0.00	EASTW N N N	PLOW TRUCK/DUMP TRUCK COUPLING, PIN N 0	114.00 0.00 0.00 114.00
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GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	114.00	0.00
Distribution Total		114.00	0.00

Vendor Total: 114.00

15624	THOMPSON & WARD ELECTRIC I 5810 GLENBROOK CT SE ROCHESTER MN 55904 <Emailing Stub Disabled>	11/04/2019 11/15/2019 11/04/2019 11/04/2019 11/04/2019	0.00	EASTW N N N	CHANGE OUT STREET LIGHT BY CITY HALL N 0	243.00 0.00 0.00 243.00
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GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-422.10	Repairs/Maintenance Equipment	243.00	0.00
Distribution Total		243.00	0.00

Vendor Total: 243.00

15631	WHKS & CO. PO BOX 1467 MASON CITY IA 50402-1467 <Emailing Stub Disabled>	10/21/2019 11/15/2019 10/21/2019 10/21/2019 10/21/2019	0.00	EASTW N N Y	FIREHALL ALLEY IMPROVEMENT: 7/27/19-09/27/2019 N 0	4,682.16 0.00 0.00 4,682.16
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Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	4,682.16	0.00
Distribution Total		4,682.16	0.00

Vendor Total: 4,682.16

Grand Total: 32,523.82

Less Credit Memos: 0.00

Net Total: 32,523.82

Less Hand Check Total: 0.00

Outstanding Invoice Total: 32,523.82

Total Invoices: 31

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name Vendor Address City	Post Date Pay. Date	PO Number Req. No.	Bank Hold? Sep. Ck.?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check	Gross Amount Taxes Withheld
Vendor No.	State/Province Zip/Postal Email Address	Disc. Date Due Date Inv. Date	Disc. % Invoice No.	1099?	Hand Check Number/Date	Discount Net Amount
15604	U.S. POSTMASTER	11/01/2019		EASTW	OCTOBER 2019- USAGE-POSTAG	213.64
	EYOTA	11/01/2019		N		0.00
POSTMASTEI	MN 55934	11/01/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/01/2019				213.64

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	106.82	0.00
602-49450-432.20	Postage	106.82	0.00
Distribution Total		213.64	0.00

Vendor Total: 213.64

Grand Total: 213.64
 Less Credit Memos: 0.00
 Net Total: 213.64
 Less Hand Check Total: 0.00
 Outstanding Invoice Total: 213.64

Total Invoices: 1

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	BLUE CROSS BLUE SHIELD OF M	11/01/2019		EASTW	DECEMBER 2019 PREMIUMS	
		11/07/2019		N		5,757.70
15606	MINNEAPOLIS	11/01/2019		N	N	0.00
BLUECROSS	MN 55486-0448	11/01/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/01/2019	191101123511			5,757.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	5,757.70	0.00
Distribution Total		5,757.70	0.00

Vendor Total: 5,757.70

	COMPUTER DANAMICS	10/25/2019		EASTW	EXTERNAL HARDDRIVE BACKUP	
	431 MAIN ST N	11/07/2019		N	SET-UP BACKUP ROUTINE	413.69
15608	CHATFIELD	10/25/2019		N	N	0.00
COMPUTER I	MN 55923-1172	10/25/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/25/2019	31710			413.69

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	413.69	0.00
Distribution Total		413.69	0.00

Vendor Total: 413.69

	LIEF HUGHES	11/06/2019		EASTW	TOILET FOR CITY HALL	
	568 CANYON LANE NW	11/07/2019		N		153.75
15609	EYOTA	11/06/2019		N	N	0.00
HUGHESLIEF	MN 55934	11/06/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/06/2019	CITY HALL TOILET			153.75

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	153.75	0.00
Distribution Total		153.75	0.00

Vendor Total: 153.75

	MCFOA REGION VI	11/06/2019		EASTW	MCFOA REGION IV MEETING	
	CITY OF JANESVILLE	11/07/2019		N	11/22/19	20.00
15605	JANESVILLE	11/06/2019		N	N	0.00
MCFOAIV	MN 56048	11/06/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/06/2019	NOVEMBER 22, 2019			20.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-433.10	Travel/Training/Instruction	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

	JEFFREY PECK	11/07/2019		EASTW	AIR HOSE FOR HOSE REEL	
	PO BOX 872	11/07/2019		N		53.43
15611	EYOTA	11/07/2019		N	N	0.00
PECK	MN 55934	11/07/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/07/2019	11/07/2019			53.43

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	26.71	0.00
210-42200-422.19	township portion of 422.10	26.72	0.00
Distribution Total		53.43	0.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

Vendor Total: 53.43

15612	RICK & MICHELLE SPELTZ	11/07/2019		EASTW	REFUND WATER/SEWER BILL	
	232 SOUTH FREMONT ST	11/07/2019		N	OVERPAYMENT	34.78
	LEWISTON	11/07/2019		N	N	0.00
SPELTZRICK	MN 55952-1485	11/07/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/07/2019	11/7/2019			34.78

GL Number	Account Name	Pay Amount	Relieve Amount
601-00000-115.00	Accounts Receivable	17.39	0.00
602-00000-115.00	Accounts Receivable	17.39	0.00
Distribution Total		34.78	0.00

Vendor Total: 34.78

15607	U.S. POSTMASTER	11/06/2019		EASTW	POSTAGE STAMPS	
	EYOTA	11/07/2019		N		337.00
POSTMASTEI	MN 55934	11/06/2019	0.00	N	N	0.00
	<Emailing Stub Disabled>	11/06/2019	11/6/2019		0	0.00
						337.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	52.50	0.00
602-49450-432.20	Postage	52.50	0.00
101-41900-432.20	Postage	232.00	0.00
Distribution Total		337.00	0.00

Vendor Total: 337.00

15610	VIKING AUTOMATIC SPRINKLER	10/05/2019		EASTW	FIRE ALARM MONITORING-INSTA	
	P.O. BOX 74008409	11/07/2019		N	12 MO @ \$45.00/MO	590.00
VIKINGAUTO	CHICAGO	10/05/2019		N	N	0.00
	IL 60674-8409	10/05/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/05/2019	1025-F088821			590.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	590.00	0.00
Distribution Total		590.00	0.00

Vendor Total: 590.00

Grand Total: 7,360.35

Less Credit Memos: 0.00

Net Total: 7,360.35

Less Hand Check Total: 0.00

Outstanding Invoice Total: 7,360.35

Total Invoices: 8

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
 City Of Eyota

Date: 10/29/2019
 Time: 12:06:41

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
25078	10/29/2019		P	PER	PERA	Remittance Check	\$1,360.57
25079	10/29/2019		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
25080	10/29/2019		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00

Total Checks: 3

Sub-Total: \$2,084.57

Total Void/Stop Payment: \$0.00

Grand Total: \$2,084.57

Electronically paid \$2265.45 - 11/1/19 P.R.

System: 10/24/2019 1:37:16 PM
User Date: 10/24/2019

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Brandon

Batch ID: BB 501CHECKRUN
Batch Comment:

Audit Trail Code: PMCHK00010700
Posting Date: 10/24/2019

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010412	10/24/2019	00000000000265986	19284	CINTAS CORPORATION	\$75.96
010413	10/24/2019	00000000000265987	19914	MN DEPT OF HEALTH	\$1,822.00
010414	10/24/2019	00000000000265985	11665	ARBOR GARDENS PETTY CASH	\$173.19
010415	10/24/2019	00000000000265984	10674	TEALWOOD CARE CENTERS, INC.	\$452.52
010416	10/24/2019	00000000000265983	10120	TEALWOOD MANAGEMENT	\$25,811.28
Total Checks: 5					Checks Total: \$28,334.95

Batch ID: BB 501CHECKRUN
 Batch Comment:

Audit Trail Code: PMCHK00010746
 Posting Date: 10/31/2019

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010417	10/31/2019	00000000000267369	15877	ADVANCED DISPOSAL SERVICES SOL	\$606.62
010418	10/31/2019	00000000000267410	13799	B AND C PLUMBING AND HEATING,	\$287.31
010419	10/31/2019	00000000000267421	800001	BBC LIGHTING & SUPPLY	\$80.00
010420	10/31/2019	00000000000267351	11422	CITY OF EYOTA	\$19,281.00
010421	10/31/2019	00000000000267414	800003	DIRECT SUPPLY HEALTHCARE	\$167.36
010422	10/31/2019	00000000000267359	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$17.50
010423	10/31/2019	00000000000267415	800023	DSSI	\$60.00
010424	10/31/2019	00000000000267411	16435	EXCEPTIONAL CARPET CARE, INC	\$91.27
010425	10/31/2019	00000000000267418	800029	Fun Express	\$12.82
010426	10/31/2019	00000000000267416	800024	HD Supply Facilities Maintenanc	\$703.53
010427	10/31/2019	00000000000267412	19727	IHEARTMEDIA	\$300.00
010428	10/31/2019	00000000000267371	800013	MARTIN BROS. DIST. CO., INC	\$6,824.18
010429	10/31/2019	00000000000267419	800006	MCKESSON MED.-SURGICAL MN	\$179.73
010430	10/31/2019	00000000000267355	10081	METRO SALES, INC.	\$114.35
010431	10/31/2019	00000000000267420	13249	OLMSTED MEDICAL CENTER	\$100.00
010432	10/31/2019	00000000000267408	10093	Plunketts Pest Control	\$92.24
010433	10/31/2019	00000000000267413	19053	SHARPS COMPLIANCE, INC.	\$71.03
010434	10/31/2019	00000000000267417	800027	Staples Customer Service	\$181.09
010435	10/31/2019	00000000000267354	10674	TEALWOOD CARE CENTERS, INC.	\$5,405.01
010436	10/31/2019	00000000000267364	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.50
010437	10/31/2019	00000000000267409	13782	WATER SYSTEMS COMPANY	\$122.00

Total Checks: 21

Checks Total: \$34,861.54