

CITY OF EYOTA  
CITY COUNCIL MINUTES  
NOVEMBER 22, 2016

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard, Tony Nelson and Kurt Holst

Members Absent: none

Staff Present: Brad Boice, Public Works Supervisor; Daren Sikkink and Nate Anderson, WHKS & Co. and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Holst to approve the agenda with moving the regular agenda after the consent agenda. Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Schuchard and seconded by Nelson to approve the consent agenda items 4.A through 4.F as presented. Ayes 5, Nays 0. Motion carried.

- 4.A. Minutes of the November 10, 2016 regular Council meeting
- 4.B. Minutes of the November 16, 2016 Canvassing Board meeting
- 4.C. Resolution #2016-37 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED donated to the Fire Department \$100 cash and designates the funds to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.
- 4.D. Appoint Tony Nelson to serve a two year term, expiring January 1, 2019, on the Dover Eyota St. Charles Area Sanitary District Board of Directors.
- 4.E. Approve 2017 liquor license renewals as requested, contingent on complete renewal requirements being met, to: Kwik Trip, Eyota Market, Greendoor, American Legion and Buddy's Liquor
- 4.F. Resolution #2016-38 RESOLUTION ADJUSTING AND ADOPTING ASSESSMENT INTEREST 2016 STREET AND UTILITY IMPROVEMENT PROJECT, to adjust the interest rate to be applied to the 2016 Street and Utility Improvement Project assessments from the original 3.62% down to 3.1%.

**REGULAR AGENDA ITEMS:**

**Employee Health Insurance:** Janice Domke, Heartman Insurance Agent, explained the current employee health insurance renewal increase and other options that were researched. Although the premium increase for the same policy is substantial at sixteen percent, it is reasonable compared to some of the other group cost increases; some as high as twenty five percent. The Council discussed in detail health insurance cost and options to reduce cost increases.

Holst suggested requiring the employees to pay a percentage of the premium; maybe a 90/10 or 80/20 split. Also discussed having the employees pay a larger percentage of dependent coverage; currently the employee pays 45% of the premium. The Council requested this be brought back to the next meeting with detailed information on the 2017 budget and cost breakdowns using different scenarios of premium percentages being paid by the employees.

**2016 Street & Utility Improvements Pay Request #5:** Daren Sikkink, City Engineer gave a quick update: sodding has not been completed in the unimproved alley in-between Third and Fourth Street along with a few other minor tasks.

Motion was made by Holst and seconded by Cornell to approve the 2016 Street & Utility Improvements Project pay request #5, payable to A-1 Excavating Inc., \$100,558.55. Ayes 5, Nays 0. Motion carried.

**2016 Crack Sealing Pay Request #1:** Sikkink reported the final cost is just a little higher than the original bid because it was decided to continue and finish one block because the bid price was very reasonable. Next year chip sealing will be done now that the crack filling has been completed.

Motion was made by Schuchard and seconded by Nelson to approve the 2016 Crack Sealing total project pay request #1, payable to Fahrner Asphalt Sealer, LLC, \$33,877.36. Ayes 5, Nays 0. Motion carried.

**2015 Street & Utility Improvements Final Pay Request #8:** Sikkink reported Elcor Construction, the general contractor, has submitted the final paper work and is requesting the final payment. A two year warranty bond will start with the final payment approval.

Motion was made by Cornell and seconded by Holst to approve the 2015 Street & Utility Improvements Project final pay request #8, payable to Elcor Construction, \$11,144.93. Clark, Cornell, Nelson and Holst voted in favor. Schuchard abstained; his wife is employed by Elcor. Ayes 4, Nays 0, Abstain 1. Motion carried.

**Lake Eyota Feasibility Study:** Nate Anderson, WHKS engineer, explained in detail the background of the 2007 and 2010 rain events that prompted the City to begin an in depth storm water management. Changes through the years included purchasing the eleven acres off Second Street SW, now referred to as the Second Street Wetlands, to create more wetlands for stormwater management improvements. The Minnesota Design Team suggested making those wetlands into lake to be an interesting focal point for the City.

The creation of a lake is physically possible, although not without challenges. The cost to construct and maintain a lake is economically not feasible. Just the construction could be as much as \$1,100,000 to \$1,500,000. That does not include another estimated \$300,000 for amenities and it does not include any maintenance cost that would continue annually for the life of the lake. The Council discussed the options and associated cost. It was agreed that to create and maintain a lake would be far too expensive. Consensus: a lake is not economically possible.

The Council authorized WHKS to continue their work to finalize the plans to create more wetlands. It was discussed and agreed to include in those plans to use excavated soil to create a snowmobile trail along the railroad on the north side of the parcel and to extend the pedestrian trail along Second Street SW to the southeast corner of the parcel; and then turn north to be able to connect to the American Legion and Sunset Park. That trail on the east side will be investigated to be a board walk to avoid the wetlands and to be a unique feature.

**Animal Ordinance:** The Council previously approved changes to be made to the Animal Ordinance #133; the changes have been made and Ordinance #151 is submitted for final approval. Changes:

- Annual municipal licensing of dogs and cats has been eliminated. Dogs and cats will continue to require proper vaccinations, but proof of vaccinations will still be required upon request.
- Dogs and cats will be required to have a vaccination and/or identification tag on them at all times. The City will not provide identification tags. Vaccination or identification tags will be the means by which the City will be able to return lost pets.
- Chicken permits will be valid for two years; the permits purchased for 2017 will be valid for 2017 and 2018.

Motion was made by Nelson and seconded by Schuchard to approve adoption of Ordinance #151 ANIMAL ORDINANCE, AN ORDINANCE REGULATING THE LICENSING AND CONTROL OF DOGS, CATS, CHICKENS AND OTHER ANIMALS IN THE CITY, INCLUDING ADMINSTRATIVE PROCEDURES AND PROVIDING PENALTY FOR VIOLATION. Ayes 5, Nays 0. Motion carried.

Motion was made by Schuchard and seconded by Cornell to approve publishing the SUMMARY OF ORDINANCE #151. Ayes 5, Nays 0. Motion carried.

### **REPORTS:**

**DESCASD:** Schuchard reported assets of \$1,157,745.77. High ammonia levels were caused by a bad part in the plant clarifier; a fine for the violation is not anticipated. Sewer charges will be increasing one percent, the City rates need to be examined.

**Planning Commission:** Schuchard reported that the November 16 regular meeting was spent continuing the process of codifying the ordinances. Reminder by Clark, the liquor ordinance needs to be reviewed and updated with the changes that were made by State law earlier this year.

**Economic Development Authority (EDA):** Clark reported Arbor Gardens' census and additional deck and patio repairs were authorized. Tealwood completed a room rent and employee wage analyses; and will incorporate approved increased in the 2017 budget. Cornell reported a party is interested in starting a child care center and the EDA authorized assistance to submit a grant for that project.

Advertising: EDA recommended advertising on KFAN Sports Radio AM 1270 33rd Annual Christmas Festival; \$230 for twenty thirty second ads. Motion was made by Cornell and seconded by Holst to approve the advertising as presented. Discussion: payment will come out of the EDA's advertising funds. Ayes 5, Nays 0. Motion carried.

**Public Works:** Brad Boice, Public Works Supervisor gave an update: lift station repairs have been made, Bush Park maintenance has been completed, equipment is ready for snow and a reminder to remove vehicles and trailers from the streets.

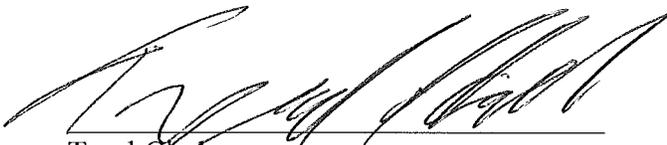
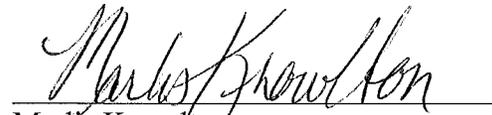
**Caboose Doors:** The caboose doors were taken to Region Millworks to be repaired, there was a misunderstanding and the doors were completely rebuilt; which resulted in additional expense. Motion was made by Nelson and seconded by Holst to approve purchasing the rebuilt doors for \$2,400. Discussion: clarification, the \$2,820 invoice also includes the windows that were rebuilt. Ayes 5, Nays 0. Motion carried.

**Clerk Report:** Motion was made by Clark and seconded by Cornell to authorize Knowlton to attend a MCFOA Clerk's Region meeting in Red Wing, December 8, cost \$15 and mileage. Ayes 5, Nays 0. Motion carried.

**Accounts Payable:** Additions to the payables: Elcor Construction \$11,144.93, Region Millworks \$2,820.00 and MCFOA meeting \$15.00. Motion was made by Nelson and seconded by Holst to approve the accounts payable in the new total amount of \$165,528.81. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.G"

**Other Business:** none

**Adjourn:** Motion was made by Nelson and seconded by Schuchard to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:36 p.m.

  
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Tyrel Clark  
Mayor  
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Marlis Knowlton  
Clerk/Treasurer