

CITY OF EYOTA
CITY COUNCIL MINUTES
NOVEMBER 23, 2015

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard and Kurt Holst

Members Absent: Tony Nelson

Staff Present: Community Officer Deputy Pagel and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:01 pm with the Pledge of Allegiance.

Approve Agenda: Mayor Clark requested 4.B Liquor Licenses be pulled from the consent agenda and that he would have comments under 7. Other Business. Motion was made by Cornell and seconded by Holst to approve the agenda with the changes noted. Ayes (4), Nays (0). Motion carried.

Consent Agenda: 4.B will be pulled. Motion was made by Schuchard and seconded by Holst to approve the consent agenda items 4.A, 4.C and 4.D as presented. Ayes (4), Nays (0). Motion carried.

4.A. Minutes of the November 12, 2015 regular Council meeting

4.C. Sewer District Board of Directors, appointed Ray Schuchard to serve a two year term on the DESCASD Board of Directors, term expires January 1, 2018.

4.D. Training, approve Kathie Hall to attend payroll related training in Rochester, December 17, expense would be travel.

2016 Liquor License Renewals: The Council discussed briefly if the American Legion should have an on-sale liquor license versus a club license. More information will be gathered and this will be discussed at the next meeting.

Motion was made by Cornell and seconded by Schuchard to approve the following licenses pending successful applications submitted: Kwik Trip and Eyota Market 3.2 malt liquor off sale includes Sundays; Buddy's Liquor off sale liquor; Greendoor off sale, on sale and on sale Sunday liquor. Ayes (4), Nays (0). Motion carried.

REPORTS:

Community Officer: Deputy Pagel reported calls were down this month. Reminder: the new winter parking ordinance prohibits parking November to April, 2 to 6 am, during and after ANY amount of snow fall.

DESCASD Sewer Board: Schuchard reported District assets of \$1,196,481.11. The Board is researching budget changes due to needed air exchanger repairs and to upgrade the original 1970's heating and air conditioning system. There will be a one percent increase in billings.

Planning Commission: Schuchard reported the Commission started working on revising the public dance ordinance. The Commission also reviewed the animal ordinance and recommends no changes to the regulation that bees should not be allowed in residential districts. The Council will discuss this at a later date.

Clerks Report: No report.

REGULAR AGENDA ITEMS:

West Side Connection Trail Pay Request: The West Side Connection Trail is now completed. City Engineer Daren Sikkink, WHKS & Co. recommended final payment.

Motion was made by Cornell and seconded by Schuchard to approve the West Side Connection Trail final pay request #3, payable to Rochester Sand & Gravel, \$8,682.33. Ayes (4), Nays (0).
Motion carried. See "Exhibit 6.A"

2016 Street & Utility Improvements Project Planning: The Council reviewed the parcel sizes in both the 2015 and 2016 project areas to determine if any of the 2016 affected parcels are oversized and justify being assessed as two parcels. The Council had the exact parcel square footage of each parcel for both projects. Council Consensus: City needs to be consistent with the 2015 project, only lots greater than a double lot would be assessed as two parcels; there will be no parcels in the 2016 project considered greater than double, no double assessments.

Motion was made by Holst and seconded by Cornell to approve entering into the Professional Services Agreement with WHKS & Co. for a lump sum amount of \$90,000 and estimated hourly fees of \$65,000 for the 2016 projects. Ayes (4), Nays (0). Motion carried.
(Note: this Agreement covers both the 2016 Street/Utility Improvements and the Sixth Street SW Overlay project)

Accounts Payable: Motion was made by Holst and seconded by Schuchard to approve the accounts payable with additional payment of \$8,682.33 to Rochester Sand and Gravel for a total payable amount of \$91,115.58. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.C"

Other Business: Motion was made by Cornell and seconded by Schuchard to encourage Kathie Hall to become a notary and the City will pay the corresponding minimal application fees. Ayes (4), Nays (0). Motion carried.

Adjourn: Motion was made by Schuchard and seconded by Holst to adjourn the meeting. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 7:40 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer