

CITY OF EYOTA
CITY COUNCIL MINUTES
NOVEMBER 23, 2021

Members Present: Tony Nelson, Ray Schuchard, John Chesney, Jamie Ward, Tyrel Clark

Members Absent: none

Staff Present: Daren Sikkink (WHKS & Co.), Community Officer Deputy Peterson, Brad Boice (Public Works Supervisor) and Marlis Knowlton, Clerk/Treasurer

Guests: Brian Halvorson

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m.

General Announcement: The annual Truth in Taxation meeting will be held during the December 9th regular 7:00 pm council meeting. Winter parking restrictions begin December 1.

Approve Agenda: Request to add Public Works report under 5.E. Motion was made by Clark and seconded by Schuchard to approve the agenda with the addition. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Clark and seconded by Ward to approve the consent agenda items 4.A and 4.B as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the November 9, 2021 regular Council meeting

4.B. RESOLUTION #2021-44, EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED of \$100 cash to the Fire Department for future equipment purchase

Reports:

Park Board: Clark explained the corrected 2022 budget.

West Side park Ice Skating Rink Concrete Pad Project Planning: The proposed pad is 160 x 80 and will accommodate two basketball courts (not regulation size) and two pickle ball courts, no curb, six inches thick with rebar. Board requested feed back before going out for bids in January.

Motion was made by Schuchard and seconded by Ward to send back to the Park Board to proceed with getting bids as proposed. Ayes 5, Nays 0. Motion carried.

Park Board Member Recommendation Damon Hammel:

Motion was made by Clark and seconded by Schuchard to appoint Damon Hammel as a Park Board member to serve a three-year term 2022-2024. Ayes 5, Nays 0. Motion carried.

DESCASD Sewer Board: Nelson reported the Board completed employee reviews, reviewed the pay scale, employee raises and final budget. Schuchard added bio solids have been spread.

Planning Commission: Schuchard reported the Commission reviewed and discussed the Planned Unit Development (PUD) ordinance, specifically in reference to the required percentage for common open space. Ordinances from other cities were reviewed and the Commission is recommending Dodge Center's ordinance to be looked into closer and adopted.

Motion was made by Chesney and seconded by Clark to approve sending this back to Planning to start to use Dodge Center's PUD ordinance as a template to change ours. Discussion: the Council noted this will take time and after December the Council will need to take on the roll as the Planning Commission do to a lack of Commission members. Ayes 5, Nays 0. Motion carried.

Clerk: Knowlton was informed on November 10 that the speed study on Highway 42 is in progress, no other information was given. There will be a League of Minnesota Cities region meeting in Chatfield on November 30 if anyone is interested.

The city is required to pass a resolution before year end to designate the 2022 election polling place. Council requested to discuss, in December, the previous recommendation to move to the Fire Hall.

Olmsted County's Growing Affordable Inclusive Neighborhoods program passed, and they are now requesting a meeting with city officials. Council requested the EDA make a recommendation to come up with plans to schedule a meeting.

Public Works: Brad Boice explained the streetlight at Granite Avenue NW and Highway 14 was previously approved to be rewired so the city would be responsible, the light is now not working. To replace both this light and the light on the corner of Sandstone Drive NW and Highway 42 will be \$4,195. New light fixtures with wooden poles, will be per Peoples Energy Cooperative (PEC) standards.

Motion was made by Chesney and seconded by Schuchard to authorize Brad Boice to sign the construction agreement with PEC to have the two poles and lights replaced. Ayes 5, Nays 0. Motion carried.

REGULAR AGENDA ITEMS:

2022 Street & Utility Improvements Project Planning: City Engineer Daren Sikkink presented the Council with a revised cost opinion and feasibility study, updating the proposed 2021 project to improve Madison Avenue NW with new water main, some storm water sewer, and blacktopped street. Estimated cost is now \$1,774,000 including some additional water main, engineering and contingencies. Special assessments are estimated to be \$11,826, compared to the 2021 estimate of \$10,000.

Motion was made by Clark and seconded by Ward to approve the submitted feasibility study. Ayes 5, Nays 0. Motion carried.

Motion was made by Clark and seconded by Ward to approve the 2022 project schedule with the public hearing on December 14, 6:30 pm at the fire hall. Discussion: include a ZOOM meeting option in the public hearing notice. Ayes 5, Nays 0. Motion carried.

Motion was made by Clark and seconded by Ward to move RESOLUTION #2021-45, RECEIVING PRELIMINARY REPORT AND CALLING PUBLIC HEARING ON 2022 STREET & UTILITY IMPROVEMENTS. Ayes 5, Nays 0. Motion carried.

Motion was made Ward and seconded by Schuchard to authorize the Clerk to publish the hearing notices. Ayes 5, Nays 0. Motion carried.

Storm Water Pond Cleaning: Daren Sikkink submitted and reviewed plans for cleaning out three of the city storm water ponds. Council agreed to continue with the plan to add another catch basin to drain into the pond off of Sandstone Drive NW. Estimated 3,420 cubic yards of sediment to removed. Cleaning and additional catch basin estimated cost of \$125,000. Cleaning will probably be done in the winter while the ground is frozen, but the catch basin addition would wait until spring. Need permission and access easements from adjacent landowners for equipment on their land. Project cost quotes will be requested in December.

Site Development Plans Due North Coffee Shop: Sikkink questioned the Council if additional storm water management features would now be required on the parcel with construction after the City had just discussed storm water management concerns in the Stone Ridge Plaza and residential subdivisions. This is in reference to the coffee shop being constructed on the parcel in the southeast corner of Sandstone Drive and Canyon Drive NW. Details of current and future storm water management features of the lot, area, and adjacent parcel were discussed with Council, Sikkink and property owner Brian Halvorson. Council agreed that storm water management development regulations should not be changed after the area was planned, approved and partially development. No further action was taken.

High Water Usage: 311 Madison Avenue SW had unexplained, extremely high-water usage for only one month. Property owner requested some of the cost be waived. Council requested details from Public Works regarding the daily well pumping records from that time period, we should have noticed that much more water being used. Council agreed no additional penalties should be accrued and no payment should be required until this can be investigated and discussed again. No further action was taken.

Rezone Andy Graham New Parcel: Request to rezone Andy Graham property from AG (Agriculture) to R-1 (Low Density Residential) City Lands 106-14-13, PIN 62.14.13.086377 (.64 acres) 111 Walnut Avenue SE. The Eyota Planning Commission had held the required public hearing on May 19, and recommended rezoning.

Motion was made by Schuchard and seconded by Chesney to approve the Graham property be rezoned to R-1 and to amend the Land Use Plan as noted. Ayes 5, Nays 0. Motion carried.

Motion was made by Clark and seconded by Chesney to approve the Findings of Facts as stated by the Planning Commission.

Finding of Facts:

The 2009 Land Use Plan defined criteria are met with the proposed site and use.

The 2009 Land Use Plan goals allow for the orderly development within an area that can be served by municipal facilities and develop Eyota in a manner which will provide an efficient urban growth pattern

while maintaining and improving the quality of life, this would be accomplished by allowing this land use change.

The building site will be outside the flood plain, confirmed by the Minnesota Department of Natural Resources and specific zoning R-1 requirements are met with the proposed site and use.

The requested use is adjacent to existing R-1 single family neighborhood so not considered spot zoning.

Motion was made by Schuchard and seconded by Chesney to adopt Ordinance #178 AN ORDINANCE PROVIDING FOR A CHANGE IN ZONING CLASSIFICATION OF CERTAIN PROPERTY FROM AG (AGRICULTURE) to R-1 (LOW DENSITY RESIDENTIAL). Ayes 5, Nays 0. Motion carried.

Motion was made by Clark and seconded by Schuchard to authorize publishing Ordinance #178 in summary form as presented. Ayes 5, Nays 0. Motion carried.

2022 Fee Schedule Draft: The proposed 2022 fee schedule was reviewed and discussed. Council agreed to add an engineering fee of \$100 for residential building application review, not to be waived with other city fees. Summer team fees for ball field use will be the same for adult and youth teams, both \$80, increasing the youth fee from \$60. Nelson requested the fire call fees be reviewed by the Chief. No further action was taken.

Pay Equity Study: The study results were reviewed. The Council had different expectations as to what the study would provide. It was agreed the minimum and maximum salary ranges should be changed based on the study results. After discussion, Council agreed to have David Drown Associates file the pay equity report using their system for job point calculations. A step-based pay scale option was considered, Council is more comfortable with continuing to increase salary ranges annually by the cost-of-living percentage, and merit raises on the hourly wage. It was agreed to continue with the David Drown study, get the complete information and have them submit the pay equity report using their point calculation system.

Motion was made by Chesney and seconded by Schuchard to approve David Drown Associates submit the 2022 report, estimated cost of \$700. Discussion: request the complete study information. Ayes 5, Nays 0. Motion carried.

Knowlton was requested to contact David Drown Associates and confirm they use their method (JET) to assign job points; and to remove Rochester from the study cities and compare Eyota to Chatfield. Staff salary ranges should be based on this study. Personnel reps will need to make 2022 hourly raise recommendations.

Nuisance Property 23 Second Street SE and 23 Park Drive NW:

23 Second Street SE: The parcel has been cleaned up some, but the camper remains. Deputy Peterson confirmed the camper's license is not current. Towing and impound cost will be homeowner's expense.

Motion was made by Chesney and seconded by Schuchard to authorize having the camper towed, after a verbal notice has been given, preferably by December 3. Ayes 5, Nays 0. Motion carried.

23 Park Drive NW: Attorney verified abatement can be started without another formal written notice; a verbal notice was recommended. Pictures need to be taken of everything removed. Deputy Peterson verified he can be on site without any other additional cost.

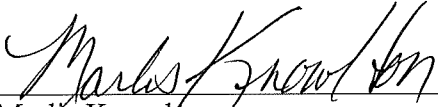
Motion was made by Clark and seconded by Chesney to hire a professional service to abate the nuisance at 23 Park Drive NW, recommending the city work with the abatement company to set a date agreed upon and give the property owner due notice and the expense will be assessed to the property taxes. Ayes 5, Nays 0. Motion carried. Discussion: Ask the abatement company to take pictures.

Chesney will contact businesses that remove junk and get prices.

Accounts Payable: Motion was made by Clark and seconded by Ward to approve the accounts payable for a total of 43,432.63. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.I"

Other Business: Clark requested winter parking restriction information be posted on Facebook.

Adjourn: Motion was made by Clark and seconded by Chesney to adjourn the meeting. Ayes 5, Nays 0. Motion carried. Meeting was declared adjourned at 8:46 p.m.



Mark's Knowlton
Clerk/Treasurer



Tony Nelson
Mayor

Council Meeting November 23, 2021

Approval of Accounts Payable:

To be approved by Council \$ 24,184.61
 Approved at Council meeting

Council approval after checks written \$ 11,365.47
 Check cuts 11/15/2021

Payroll for Council Approval
 11/10/2021 Remittance checks \$ 1,302.51
 11/10/2021 Electronic payments \$ 6,580.04
 Remittance checks
 Electronic payments

Total Accounts Payable: \$ 43,432.63

Total Accounts Payable \$ 43,432.63
 Additional Payable
 Additional Payable
Total \$ 43,432.63

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EDA EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 260 Tax Abatements
 270 TIF
 290 Gambling

Debt Service Funds
 313 GO 2010 St Imp
 315 Debt Srvc GO 2015 ST
 316 Debt Srvc GO 2016 ST
 317 Debt Srvc GO 2018 ST
 319 Debt Srvc GO FireHall
 322 Debt Srvc Sr Housing

Construction Funds
 400 PIR All Projects
 410 Reserves
 442 Menards

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer

"Exhibit 6.I"

Edit List of Invoices - Detail w/GL

For Council Approval 11-23-21

Date: 11/20/2021

Time: 10:31 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	11/12/2021	EASTW	paper,magnifier,desk organizer	
	PO BOX 8779	11/24/2021	N		68.41
17857	CAROL STREAM	11/12/2021	N	N	0.00
1SOURCE	IL 60197-8779	11/12/2021	0.00	N	0
	<Emailing Stub Disabled>	11/12/2021	270093-0		<u>0.00</u>
					68.41

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-420.00	Office Supplies	34.21	0.00
602-49450-420.00	Office Supplies	34.20	0.00
Distribution Total		68.41	0.00

Vendor Total: 68.41

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	TYREL CLARK	11/14/2021	EASTW	RollingHillsBus FacebookSurvey	
	129 SANDSTONE DR NW	11/24/2021	N		20.00
17856	EYOTA	11/14/2021	N	N	0.00
CLARK,T	MN 55934	11/14/2021	0.00	N	0
	<Emailing Stub Disabled>	11/14/2021	8681616		<u>0.00</u>
					20.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-434.30	Advertising/Promotions	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CORE & MAIN LP	11/09/2021	EASTW	Adjustable 3pt Socket	
	PO BOX 28330	11/24/2021	N		75.00
17861	ST LOUIS	11/09/2021	N	N	0.00
CORE	MO 63146	11/09/2021	0.00	N	0
	<Emailing Stub Disabled>	11/09/2021	P841409		<u>0.00</u>
					75.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-424.00	Small Tools/Minor Equipment	75.00	0.00
Distribution Total		75.00	0.00

Vendor Total: 75.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	DELTA DENTAL	11/18/2021	EASTW	Dec 21 Dental Ins Prem	
	NW5772	11/24/2021	N		291.70
17859	MINNEAPOLIS	11/18/2021	N	N	0.00
DELTA DENT	MN 55485-5772	11/18/2021	0.00	N	0
	<Emailing Stub Disabled>	11/18/2021	Dec 21 inv		<u>0.00</u>
					291.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	291.70	0.00
Distribution Total		291.70	0.00

Vendor Total: 291.70

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	DOVER-EYOTA PUBLIC SCHOOL	11/18/2021	EASTW	Nov 21 Eagle Ads	
	615 SOUTH AVENUE	11/24/2021	N		58.75
17860	EYOTA	11/18/2021	N	N	0.00
D-ESCHOOL	MN 55934	11/18/2021	0.00	N	0
	<Emailing Stub Disabled>	11/18/2021	Nov 21 inv		<u>0.00</u>
					58.75

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	58.75	0.00
Distribution Total		58.75	0.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 58.75

17854	ERH CONSTRUCTION INC	11/08/2021	EASTW	Summerfield Park w/s serv line	2,200.00
	9229 VIOLA RD NE	11/24/2021	N		0.00
ERH	EYOTA	11/08/2021	N	N	0.00
	MN 55934	11/08/2021	0.00	0	2,200.00
	<Emailing Stub Disabled>	11/08/2021	11-8-21 inv		

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-453.00	Capital Outlay Other Improve	2,200.00	0.00
Distribution Total		2,200.00	0.00

Vendor Total: 2,200.00

17862	MTI DISTRIBUTING	11/16/2021	EASTW	Mower bushing, nut castle	54.74
	SDS 12-1900	11/24/2021	N		0.00
MTI DIST	MINNEAPOLIS	11/16/2021	N	N	0.00
	MN 55486-1900	11/16/2021	0.00	0	54.74
	<Emailing Stub Disabled>	11/16/2021	1329842-00		

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	54.74	0.00
Distribution Total		54.74	0.00

17863	MTI DISTRIBUTING	07/30/2021	EASTW	Returned - bushing, caster	-45.36
	SDS 12-1900	11/24/2021	N		0.00
MTI DIST	MINNEAPOLIS	07/30/2021	N	N	0.00
	MN 55486-1900	07/30/2021	0.00	0	-45.36
	<Emailing Stub Disabled>	07/30/2021	1315374-00		

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	-45.36	0.00
Distribution Total		-45.36	0.00

Vendor Total: 9.38

17858	SUN LIFE FINANCIAL	11/14/2021	EASTW	Dec 21 STD/LTD/LIFE	465.57
	PO BOX 7247- 0381	11/24/2021	N		0.00
SUNLIFE	PHILADELPHIA	11/14/2021	N	N	0.00
	PA 19170-0381	11/14/2021	0.00	0	465.57
	<Emailing Stub Disabled>	11/14/2021	Dec 1 21 inv		

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	465.57	0.00
Distribution Total		465.57	0.00

Vendor Total: 465.57

17855	VERIZON	11/08/2021	EASTW	Nov 21 cell phone service	115.08
	P.O. BOX 25505	11/24/2021	N		0.00
VERIZON	LEHIGH VALLEY	11/08/2021	N	N	0.00
	PA 18002-5505	11/08/2021	0.00	0	115.08
	<Emailing Stub Disabled>	11/08/2021	9892387107		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	38.36	0.00
101-43100-432.10	Telephone	25.58	0.00
601-49400-432.10	Telephone	25.57	0.00
602-49450-432.10	Telephone	25.57	0.00

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					115.08	0.00
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Vendor Total: 115.08

17864	WHKS & CO.	11/17/2021	EASTW	ST Garden 2 Observations		3,076.40
	PO BOX 1467	11/24/2021	N			0.00
WHKS	MASON CITY	11/17/2021	N	N		0.00
	IA 50402-1467	11/17/2021	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/17/2021	44397			3,076.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	3,076.40	0.00
Distribution Total		3,076.40	0.00

17865	WHKS & CO.	11/16/2021	EASTW	Menard FR Road & Util Ext		6,913.49
	PO BOX 1467	11/24/2021	N			0.00
WHKS	MASON CITY	11/16/2021	N	N		0.00
	IA 50402-1467	11/16/2021	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/16/2021	44396			6,913.49

GL Number	Account Name	Pay Amount	Relieve Amount
442-43100-430.30	Engineering Fees	6,913.49	0.00
Distribution Total		6,913.49	0.00

17866	WHKS & CO.	11/16/2021	EASTW	HWY 42 Turn Lane - Menards		4,577.01
	PO BOX 1467	11/24/2021	N			0.00
WHKS	MASON CITY	11/16/2021	N	N		0.00
	IA 50402-1467	11/16/2021	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/16/2021	44381			4,577.01

GL Number	Account Name	Pay Amount	Relieve Amount
442-43100-430.30	Engineering Fees	4,577.01	0.00
Distribution Total		4,577.01	0.00

17867	WHKS & CO.	11/16/2021	EASTW	Aurora Subdiv Observations		2,009.58
	PO BOX 1467	11/24/2021	N			0.00
WHKS	MASON CITY	11/16/2021	N	N		0.00
	IA 50402-1467	11/16/2021	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/16/2021	44395-A			2,009.58

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	2,009.58	0.00
Distribution Total		2,009.58	0.00

17868	WHKS & CO.	11/16/2021	EASTW	5 ST Sanit Sewer Replacement		240.96
	PO BOX 1467	11/24/2021	N			0.00
WHKS	MASON CITY	11/16/2021	N	N		0.00
	IA 50402-1467	11/16/2021	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/16/2021	44395-B			240.96

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	240.96	0.00
Distribution Total		240.96	0.00

17869	WHKS & CO.	11/16/2021	EASTW	5 ST & 2 ST & Perry Culverts		106.08
	PO BOX 1467	11/24/2021	N			0.00
WHKS	MASON CITY	11/16/2021	N	N		0.00
	IA 50402-1467	11/16/2021	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/16/2021	44395-C			106.08

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-430.30	Engineering Fees	106.08	0.00
Distribution Total		106.08	0.00

	WHKS & CO.	11/16/2021	EASTW	Pond Cleanout	
	PO BOX 1467	11/24/2021	N		3,074.00
17870	MASON CITY	11/16/2021	N	N	0.00
WHKS	IA 50402-1467	11/16/2021	0.00	Y	0
	<Emailing Stub Disabled>	11/16/2021	44395-D		3,074.00

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-430.30	Engineering Fees	3,074.00	0.00
Distribution Total		3,074.00	0.00

	WHKS & CO.	11/16/2021	EASTW	Drainage Survey - NW Eyota	
	PO BOX 1467	11/24/2021	N		439.20
17871	MASON CITY	11/16/2021	N	N	0.00
WHKS	IA 50402-1467	11/16/2021	0.00	Y	0
	<Emailing Stub Disabled>	11/16/2021	44395-E		439.20

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-430.30	Engineering Fees	439.20	0.00
Distribution Total		439.20	0.00

	WHKS & CO.	11/16/2021	EASTW	Televise Drain Tile - NW Eyota	
	PO BOX 1467	11/24/2021	N		312.00
17872	MASON CITY	11/16/2021	N	N	0.00
WHKS	IA 50402-1467	11/16/2021	0.00	Y	0
	<Emailing Stub Disabled>	11/16/2021	44395-F		312.00

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-430.30	Engineering Fees	312.00	0.00
Distribution Total		312.00	0.00

	WHKS & CO.	11/16/2021	EASTW	2 ST Wetland Delineation Updat	
	PO BOX 1467	11/24/2021	N		132.00
17873	MASON CITY	11/16/2021	N	N	0.00
WHKS	IA 50402-1467	11/16/2021	0.00	Y	0
	<Emailing Stub Disabled>	11/16/2021	44395-G		132.00

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-430.30	Engineering Fees	132.00	0.00
Distribution Total		132.00	0.00

Vendor Total: 20,880.72

Grand Total: 24,229.97

Less Credit Memos: -45.36

Net Total: 24,184.61

Less Hand Check Total: 0.00

Outstanding Invoice Total: 24,184.61

Total Invoices: 20

Edit List of Invoices - Detail w/GL

checkwritten 11-15-21

Date: 11/15/2021

Time: 2:16 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date
	Email Address	Inv. Date	Invoice No.		Net Amount
	BLUE CROSS BLUE SHIELD OF M	11/02/2021	EASTW	Dec 2021 Health Ins	
		11/15/2021	N		4,999.53
17851	MINNEAPOLIS	11/02/2021	N	N	0.00
BLUECROSS	MN 55486-0448	11/02/2021	0.00	N	0
	<Emailing Stub Disabled>	11/02/2021	211102435686		<u>0.00</u>
					4,999.53

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	4,999.53	0.00
Distribution Total		4,999.53	0.00

Vendor Total: 4,999.53

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CARDMEMBER SERVICE	11/01/2021	EASTW	Fuel-flashlight-Plow DOT inspc	
	PO BOX 790408	11/15/2021	N		705.29
17848	ST LOUIS	11/01/2021	N	N	0.00
VISA- BRAD	MO 63179-0408	11/01/2021	0.00	N	0
	<Emailing Stub Disabled>	11/01/2021	Oct 21 charges		<u>0.00</u>
					705.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	168.53	0.00
230-45200-422.10	Repairs/Maintenance Equipment	168.52	0.00
601-49400-421.80	General Operating Supplies	5.37	0.00
101-43100-421.20	Vehicle Fuel and Oil	178.32	0.00
230-45200-421.20	Vehicle Fuel and Oil	156.25	0.00
601-49400-421.20	Vehicle Fuel and Oil	14.15	0.00
602-49450-421.20	Vehicle Fuel and Oil	14.15	0.00
Distribution Total		705.29	0.00

Vendor Total: 705.29

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	CARDMEMBER SERVICE	11/01/2021	EASTW	Fuel - public works	
	PO BOX 790408	11/15/2021	N		93.17
17849	ST LOUIS	11/01/2021	Y	N	0.00
VISA-MARLI	MO 63179-0408	11/01/2021	0.00	N	0
	<Emailing Stub Disabled>	11/01/2021	10-13-21 charge		<u>0.00</u>
					93.17

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.20	Vehicle Fuel and Oil	31.06	0.00
230-45200-421.20	Vehicle Fuel and Oil	31.05	0.00
601-49400-421.20	Vehicle Fuel and Oil	15.53	0.00
602-49450-421.20	Vehicle Fuel and Oil	15.53	0.00
Distribution Total		93.17	0.00

Vendor Total: 93.17

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	MINNESOTA ENERGY RESOURCI	11/04/2021	EASTW	Oct pump house natural gas	
	PO BOX 6040	11/15/2021	N		18.00
17850	CAROL STREAM	11/04/2021	N	N	0.00
MNENERGY	IL 60197-6040	11/04/2021	0.00	N	0
	<Emailing Stub Disabled>	11/04/2021	11-4-21 billing		<u>0.00</u>
					18.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	18.00	0.00
Distribution Total		18.00	0.00

Vendor Total: 18.00

Edit List of Invoices - Detail w/GL

checkwritten 11-15-21

Date: 11/15/2021

Time: 2:16 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIVE	11/04/2021	EASTW	Oct 21 electric services	
	REMITTANCE CENTER	11/15/2021	N		4,182.67
17853	DES MOINES	11/04/2021	N	N	0.00
PEOPLES	IA 50940-2333	11/04/2021	0.00	N	0
	<Emailing Stub Disabled>	11/04/2021	Oct 21 usage		4,182.67

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	1,648.90	0.00
101-43100-438.10	Electric Utilities	95.46	0.00
602-49450-438.10	Electric Utilities	48.84	0.00
210-42200-438.10	Electric Utilities	269.81	0.00
101-43100-438.10	Electric Utilities	52.77	0.00
230-45200-438.10	Electric Utilities	88.88	0.00
601-49400-438.10	Electric Utilities	69.86	0.00
230-45200-438.10	Electric Utilities	49.12	0.00
101-43160-438.10	Electric Utilities	1,395.36	0.00
101-43160-438.10	Electric Utilities	50.58	0.00
101-41900-438.10	Electric Utilities	125.73	0.00
101-43160-438.10	Electric Utilities	287.36	0.00
Distribution Total		4,182.67	0.00

Vendor Total: 4,182.67

	SAFE STEP LLC	10/30/2021	EASTW	Evaluate and repair 4 panels	
	P.O. BOX 411	11/15/2021	N	119 W2ST-126WSFT-311SLFA	1,172.81
17846	HORTONVILLE	10/30/2021	N	N	0.00
SAFESTEP	WI 54944	10/30/2021	0.00	N	0
	<Emailing Stub Disabled>	10/30/2021	3630		1,172.81

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-453.10	Capital Outlay Sidewalks	1,172.81	0.00
Distribution Total		1,172.81	0.00

Vendor Total: 1,172.81

	US BANK EQUIPMENT FINANCE	11/02/2021	EASTW	Copier lease	
	PO BOX 790448	11/15/2021	N		167.00
17847	ST LOUIS	11/02/2021	N	N	0.00
US BANK EQ	MO 63179-0448	11/02/2021	0.00	N	0
	<Emailing Stub Disabled>	11/02/2021	456997675		167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00

Vendor Total: 167.00

	WATER SYSTEMS COMPANY	10/31/2021	EASTW	water cooler	
		11/15/2021	N		27.00
17852	WINONA	10/31/2021	N	N	0.00
WATERSYST	MN 55987	10/31/2021	0.00	N	0
	<Emailing Stub Disabled>	10/31/2021	981628		27.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	27.00	0.00
Distribution Total		27.00	0.00

Vendor Total: 27.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		
Vendor No.	Vendor Address	Pay. Date	PO Number	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

Grand Total: 11,365.47

Less Credit Memos: 0.00

Net Total: 11,365.47

Less Hand Check Total: 0.00

Outstanding Invoice Total: 11,365.47

Total Invoices: 8

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.: EYOTA
City Of Eyota

Date: 11/10/2021
Time: 14:59:45

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount	
26728	11/10/2021		P	PER	PERA	Remittance Check	\$1,286.51	
26729	11/10/2021		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$16.00	
Total Checks: 2							Sub-Total:	\$1,302.51
							Total Void/Stop Payment:	\$0.00
							Grand Total:	\$1,302.51

Electronically Paid \$65,80.04