

CITY OF EYOTA  
CITY COUNCIL MINUTES  
NOVEMBER 9, 2017

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Jeff Peck, Fire Chief; Deputy McFarlen, Community Officer and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Nelson and seconded by Cornell to approve the agenda as presented. Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A through 4.D as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the October 26, 2017 regular Council meeting approved

4.B. RESOLUTION #2017-35 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, \$100 cash donation accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

4.C. 2018 Community and Economic Development Associates (CEDA) 2018 Professional Services Contract, providing for EDA services in the amount of \$34,956.

4.D. RESOLUTION #2017-36 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, in the form of a \$3,000 cash grant from Compeer Financial, accepted and designated to be appropriated to the Fire Department Fund for the purchase of turn out gear.

**REPORTS:**

**Community Officer:** Deputy McFarlen commented that there has been mail stolen from mail boxes around the County. He advised to pick up your mail regularly and stop delivery if you are going to be away for any length of time. Also, have someone you trust check on your home while vacationing or contact the Sheriff's Office for a vacation drive by to be done.

**Fire Department:**

**Fire Department Member Paul Horn Retires:** Thank you Paul for twenty years of service on the Department.

Motion was made by Holst and seconded by Schuchard to accept the Eyota Volunteer Fire Department's recommendation to accept and approve Paul Horn's retirement request, effective November 2, 2017. Ayes 5, Nays 0. Motion carried.

Automatic Mutual Aid Agreement Renewal: The Mutual Aid Agreement has been reviewed and agreed to by the participating parties: City of Eyota, Eyota Fire Department, Eyota Township, City of Dover and Dover Fire Department.

Motion was made by Schuchard and seconded by Holst to approve entering into the Automatic Mutual Aid Agreement with noted parties as presented. Ayes 5, Nays 0. Motion carried.

Fire Department Fee Schedule Proposal: The Fire Department was requested by both the City and Eyota Township to propose a revised fee schedule for Department calls. The following was created by the Department, reviewed by the Township and is submitted for the Council's consideration:

\$750 Structure Fire Call (initial hour - minimum charge)  
\$250 Structure Fire Call (each additional hour)  
\$1,000 Hazardous Materials Response  
\$500 Automobile Extrication  
\$500 Vehicle Fire  
\$250 Brush/Grass Fires  
\$500 Illegal Burning  
Water – bill at current bulk rate  
Consumable Supplies - including but not limited to floor dry, foam, shoring/construction materials, or fuel are additional fees to the listed charges and will be billed out at the current cost of the item.

The basic fee for a structure fire was discussed if there should be a maximum charge. No change was made because there were questions if there was billable hours for a major disaster would a maximum charge hinder a FEMA type reimbursement. It was also questioned if there should be a charge for services like man hours in response to a rain or flood event; no action was taken. The brush and grass fire fee of \$250 was questioned and it was agreed that it should be raised to \$500.

Motion was made Cornell and seconded by Holst to approve the new fee schedule with the change for brush and grass fires to be \$500; and the fees are to be effective immediately. Ayes 5, Nays 0. Motion carried.

Planning Commission: Schuchard reported the Commission reviewed more chapters in the new code for accuracy and needed supporting document changes. The review process will continue at the November 29<sup>th</sup> meeting.

The Commission also reviewed the Comprehensive Plan in reference to the City possibly purchasing the existing Our Savior's Lutheran Church on Fourth Street SW. The Commission found no hard fast justifications to purchase the property, and said no, purchasing that property would not be compliant with the Plan.

Park Board: Holst reported as the Tree Board, the group discussed ash trees in Freedom Park with Iris Neumann and she will submit a replacement tree plan. As an additional piece of play equipment for West Side Park, a climbing matrix was looked at as a future possibility. There was more discussion regarding a possible pavilion to be constructed in Sunset Square Park; the Eyota Days Committee has committed \$7,500 to the project if it proceeds.

There will be more research on possibly acquiring a system to create an ice rink from EZ Ice. The Board discussed the 2018 fee schedule and did not recommend any changes.

**Clerks Report:** Knowlton informed the Council that EDA Director Enerson has submitted a Small Cities Block Grant application for rental unit rehabilitation, \$543,028; and resubmitted a grant application to DEED for the childcare center, \$48,420.

**Highway 42 and Railroad Crossing Repair:** Per the St. Paul office of MnDOT the railroad crossing will not be repaired this fall; there are other projects that are higher priorities.

### **REGULAR AGENDA ITEMS:**

**Phone/Internet/Cable Service Proposals:** Revised quotes to consolidate phone, internet and cable television services from one provider were submitted to the Council.

Motion was made by Cornell and seconded by Nelson to approve services from Hiawatha Broadband Communications quoted at \$294.95 monthly. Ayes 5, Nays 0. Motion carried.

**Hiawatha Broadband Communications Ownership Change:** HBC is requesting the City pass a resolution to consent to a transfer of ownership. HBC will become a wholly-owned subsidiary of Schurz Communications, Inc.

Motion was made by Nelson and seconded by Holst to move RESOLUTION #2017-37, CONSENT TO TRANSFER CONTROL, HBC becoming a wholly-owned subsidiary of Schurz Communications, Inc. Ayes 5, Nays 0. Motion carried.

**Employee Health Insurance Renewal:** Health insurance provider information was presented and Blue Cross Blue Shield is the most economical. Different Blue Cross plans were analyzed; staff requested the current plan be renewed. Council discussed if the employees should be paying for some of their premiums, currently the City pays 100% of employee cost and 55% of dependent cost.

Motion was made by Cornell and seconded by Schuchard to renew the Blue Cross Blue Shield current plan. Discussion: the motion was requested to be clarified to include the City will continue to pay the same percentages of the premiums. It will be continued to be looked at in the future and maybe it will be changed to flat amounts versus percentages. Clark, Cornell, Nelson and Schuchard voted in favor. Holst opposed. Ayes 4, Nays 1. Motion carried.

**Compost Site Winter Hours:** After discussing options, the Council decided the compost site will remain open Monday through Friday until about 4:00 and Saturdays 9:00 to 3:00. It will not be open Wednesday nights because it is dark early and there are no lights at the site. The site will be closed once we receive at least four inches of snow because there no plans to keep it plowed all winter.

**Accounts Payable:** Motion was made by Nelson and seconded by Schuchard to approve the accounts payable total in the amount of \$65,248.10 as presented. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.E"

**Other Business:** None

**Proposed Purchase of Church for City Hall – CLOSED MEETING:** The Council discussed the possibility of purchasing the existing Our Savior’s Lutheran Church located at 222 Fourth Street SW. The regular meeting was closed in order to freely discuss costs affecting purchase price.

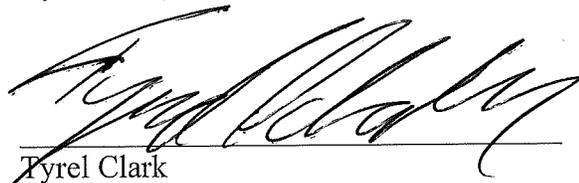
NOTE: Schuchard left during the closed meeting.

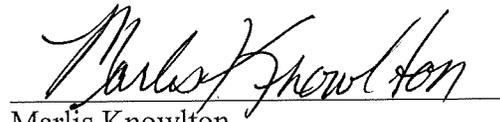
Motion was made by Holst and seconded by Cornell to close the closed meeting and open the regular meeting. Ayes 4, Nays 0. Motion carried.

In depth discussion had been held on the unknown costs to bring the building up to code if that ends up being required because of the change in occupancy. This would be per state building regulations. Those types of expenses have a direct effect on a purchase price offer. Other concerns were what might be needed to remodel areas dependent on proposed uses. The Council requested the building to be inspected by a professional commercial building inspector to determine code requirements and needed repairs or concerns. And for a professional heating contractor to inspect it and give advice regarding future repairs, replacement or changes needed if the building was used differently or new spaces are created.

The listed sale price was discussed, but the research information will be essential to determine if a purchase offer is made and if so, what would be offered.

**Adjourn:** Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 8:24 p.m.

  
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Tyrel Clark  
Mayor

  
\_\_\_\_\_  
Marlis Knowlton  
Clerk/Treasurer

# Council Meeting November 9, 2017

## Approval of Accounts Payable:

To be approved by Council		\$	59,213.47
Council approval after checks written	10/24/2017	\$	199.00
Council approval after checks written	10/31/2017	\$	1,588.40
Council approval after checks written		\$	-
Payroll for Council Approval			
11/3/2017 Remittance checks		\$	1,981.15
11/3/2017 Taxes paid electronically		\$	2,266.08
Remittance checks		\$	-
Taxes paid electronically		\$	-
Total Accounts Payable:			<u>\$ 65,248.10</u>

<b>Total Accounts Payable</b>	<b>\$ 65,248.10</b>
Additional Payable	\$ -
Additional Payable	\$ -
<b>Total</b>	<b>\$ 65,248.10</b>

### FOR YOUR INFORMATION - ONLY

#### ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

10/26/2017	\$	51,286.27
	\$	-
	\$	-
<b>TOTAL</b>	<u>\$</u>	<u>51,286.27</u>

101 General Fund  
 210 Fire Department  
 220 EDA  
 221 EDA revolving loans  
 222 EIF Loans  
 223 Rochester sales tax  
 230 Park & Rec  
 290 Gambling

*Debt Service Funds*  
 307 Taxable 2007 note  
 312 PIR – St Rdg Refunded  
 313 GO 2010 St Imp  
 314 PIR – 2006 Refunded  
 315 Debt Service GO 2015  
 316 Debt Service GO 2016  
 317 Debt Service GO 2018  
 322 Senior Housing (2nd)

*Construction Funds*  
 400 PIR All Projects  
 410 Reserves  
 415 GO 2015A St Imp  
 416 GO 2016A St Imp  
 417 GO 2018A St Imp

*Enterprise Funds*  
 601 Water  
 602 Sanitary Sewer  
 651 Storm Sewer  
 655 Arbor Gardens

"Exhibit 6.E"

**Edit List of Invoices - Detail w/GL**

Date: 11/06/2017

Time: 12:57 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13557	BRAD BOICE	10/23/2017	EASTW	TRAVEL FOR MN WARN CLASS S	
BOICEBRAD	506 MARGARET STREET NE	11/13/2017	N	CLOUD; PARKING FEE	206.36
	CHATFIELD	10/23/2017	N		0.00
	MN 55923	10/23/2017	0.00		0.00
	<Emailing Stub Disabled>	10/23/2017	10-23-17 EXPENSE REP		206.36

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-433.10	Travel/Training/Instruction	206.36	0.00
Distribution Total		206.36	0.00

Vendor Total: 206.36

13563	CENTURY LINK	10/18/2017	EASTW	DIRECTORY	
CENLINK	PO BOX 2961	11/13/2017	N		11.04
	PHOENIX	10/18/2017	N	N	0.00
	AZ 85062-2961	10/18/2017	0.00	N	0.00
	<Emailing Stub Disabled>	10/18/2017	10-2017 DIRECTORY		11.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	11.04	0.00
Distribution Total		11.04	0.00

Vendor Total: 11.04

13554	CHS	09/15/2017	EASTW	SEED 1/2 FREEDOM	
CHS	321 MAIN ST	11/13/2017	N	1/2 SCHOOL TILE LINE	120.00
	CHATFIELD	09/15/2017	N	N	0.00
	MN 55923	09/15/2017	0.00	N	0.00
	<Emailing Stub Disabled>	09/15/2017	411-iC6199		120.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.80	General Operating Supplies	60.00	0.00
230-45200-422.50	Landscaping and Signs	60.00	0.00
Distribution Total		120.00	0.00

Vendor Total: 120.00

13551	CITY OF ST.CHARLES	10/25/2017	EASTW	BAL OF POOL TICKET SALES	
CITYOFSTCH	830 WHITEWATER AVE	11/13/2017	N		215.00
	ST.CHARLES	10/25/2017	N	N	0.00
	MN 55972	10/25/2017	0.00	N	0.00
	<Emailing Stub Disabled>	10/25/2017	17-98		215.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-421.70	Program Supplies	215.00	0.00
Distribution Total		215.00	0.00

Vendor Total: 215.00

13567	CONSTRUCTION MANAGEMENT :	10/31/2017	EASTW	OCT BLD CODE INSPECTIONS	
CMS	1700 N BROADWAY, SUITE 128	11/13/2017	N		1,659.31
	ROCHESTER	10/31/2017	N	N	0.00
	MN 55906	10/31/2017	0.00	N	0.00
	<Emailing Stub Disabled>	10/31/2017	17-1018		1,659.31

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,659.31	0.00
Distribution Total		1,659.31	0.00

**Edit List of Invoices - Detail w/GL**

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 1,659.31

13560	DOVER, EYOTA, ST.CHARLES AS	10/31/2017	EASTW	10-2017 SEWER FLOW 2,776,000	17,127.92
	P.O. BOX 396	11/13/2017	N		0.00
DES	ST. CHARLES	10/31/2017	N	N	0.00
	MN 55972-0396	10/31/2017	0.00	0	17,127.92
	<Emailing Stub Disabled>	10/31/2017	7839		

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,127.92	0.00
Distribution Total		17,127.92	0.00

13561	DOVER, EYOTA, ST.CHARLES AS	10/31/2017	EASTW	SEWER BUILDING FEES	2,640.00
	P.O. BOX 396	11/13/2017	N	249 WHETSTONE S.F. HOME	0.00
DES	ST. CHARLES	10/31/2017	N	N	0.00
	MN 55972-0396	10/31/2017	0.00	0	2,640.00
	<Emailing Stub Disabled>	10/31/2017	10-2017 SAC REPORT		

GL Number	Account Name	Pay Amount	Relieve Amount
602-00000-208.10	Due to DES San Dist.	2,640.00	0.00
Distribution Total		2,640.00	0.00

Vendor Total: 19,767.92

13564	GOPHER STATE ONE-CALL	10/31/2017	EASTW	OCT 2017 LOCATES - 34	45.90
		11/13/2017	N		0.00
GOPHER	HANOVER	10/31/2017	N	N	0.00
	MD 21076-1317	10/31/2017	0.00	0	45.90
	<Emailing Stub Disabled>	10/31/2017	7100362		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	45.90	0.00
Distribution Total		45.90	0.00

Vendor Total: 45.90

13566	HAWKINS, INC.	10/27/2017	EASTW	CHLORINE CYLINDERS	20.00
	PO BOX 860263	11/13/2017	N		0.00
HAWKINS	MINNEAPOLIS	10/27/2017	N	N	0.00
	MN 55486-0263	10/27/2017	0.00	0	20.00
	<Emailing Stub Disabled>	10/27/2017	4174542		

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

13546	KATHIE HALL	11/02/2017	EASTW	MILAGE- CLARK NOTARY SIGNAT	24.08
	5337 15TH ST SE	11/13/2017	N		0.00
HALL	ROCHESTER	11/02/2017	N	N	0.00
	MN 55904	11/02/2017	0.00	0	24.08
	<Emailing Stub Disabled>	11/02/2017	EXPENSES 11-2-17		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-433.10	Travel/Training/Instruction	24.08	0.00
Distribution Total		24.08	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 24.08

13562	MARLIS K. KNOWLTON	11/02/2017	EASTW	EXPENSES 9-7-17 TO 11-2-17	84.76
	2343 110TH AVENUE S.E.	11/13/2017	N		0.00
	EYOTA	11/02/2017	N	N	0.00
KNOWLTONM	MN 55934	11/02/2017	0.00	N	0
	<Emailing Stub Disabled>	11/02/2017	11-2-17 EXPENSES		84.76

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-433.10	Travel/Training/Instruction	84.76	0.00
Distribution Total		84.76	0.00

Vendor Total: 84.76

13555	LEAGUE OF MINNESOTA CITIES	10/23/2017	EASTW	ADOBE ACROBAT PROF- ANNUAL	181.00
	145 UNIVERSITY AVE. W.	11/13/2017	N	3 SUBSCRIPTIONS	0.00
	ST. PAUL	10/23/2017	N	N	0.00
LEAGMNCITY	MN 55103-2044	10/23/2017	0.00	N	0
	<Emailing Stub Disabled>	10/23/2017	265047		181.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	181.00	0.00
Distribution Total		181.00	0.00

Vendor Total: 181.00

13547	MIDWEST SIGNTECH OF ROCH L	10/25/2017	EASTW	GRAPHIC'S AND LETTERING FOR	562.35
	3745 N HWY 63	11/13/2017	N	ENGINE 7 - PAID W/RELIEF \$\$	0.00
	ROCHESTER	10/25/2017	N	N	0.00
MIDWESTSIG	MN 55906	10/25/2017	0.00	N	0
	<Emailing Stub Disabled>	10/25/2017	11458		562.35

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	562.35	0.00
Distribution Total		562.35	0.00

Vendor Total: 562.35

13550	OLMSTED COUNTY ENVIRONMEI	10/17/2017	EASTW	3RD QTR 2017 WATER TESTING	167.40
	2122 CAMPUS DRIVE SE - S 200	11/13/2017	N		0.00
	ROCHESTER	10/17/2017	N	N	0.00
OLM-ENVIRO	MN 55904-4744	10/17/2017	0.00	N	0
	<Emailing Stub Disabled>	10/17/2017	17071		167.40

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.21	Water Test Fees	167.40	0.00
Distribution Total		167.40	0.00

Vendor Total: 167.40

13555	PEOPLES ENERGY COOPERATIV	11/02/2017	EASTW	OCT 2017 ELECTRIC	275.76
	REMITTANCE CENTER	11/13/2017	N		0.00
	DES MOINES	11/02/2017	N	N	0.00
F LESCOI	IA 50940-2333	11/02/2017	0.00	N	0
	<Emailing Stub Disabled>	11/02/2017	11-2017 ACCT 1799		275.76

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	275.76	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					275.76	0.00
Vendor Total:					275.76	

13568	PLATINUM ROOFING & CONSTRL	11/02/2017		EASTW	SIDING FOR ARBOR GARDENS	
	525 INDUSTRIAL DR	11/13/2017		N	SIDING/ WRAPPING & GARAGE	20,035.00
	ELGIN	11/02/2017		N	N	0.00
PLATINUM	MN 55932	11/02/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/02/2017	MN-1091			20,035.00

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-452.10	Cap Outlay B46159 Envelope	20,035.00	0.00
Distribution Total		20,035.00	0.00
Vendor Total:		20,035.00	

13553	SEMCAC	10/31/2017		EASTW	BUS PASS SALES- OCT 2017	
	PO BOX 549	11/13/2017		N	2- RED PASSES	100.00
	RUSHFORD	10/31/2017		N	N	0.00
SEMCAC	MN 55971	10/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2017	10-2017 SALES			100.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-208.50	Due to Other Gov. Units	100.00	0.00
Distribution Total		100.00	0.00
Vendor Total:		100.00	

13549	LINUS SOPPA	10/26/2017		EASTW	1/2" ROD- TOOL RACK FOR SHOF	
	1380 CHURCH AVENUE	11/13/2017		N		10.00
	ST. CHARLES	10/26/2017		N	N	0.00
RED'S	MN 55972	10/26/2017	0.00	Y	0	0.00
	<Emailing Stub Disabled>	10/26/2017	4941			10.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	10.00	0.00
Distribution Total		10.00	0.00
Vendor Total:		10.00	

13548	SUPERIOR SCREENERS INC.	11/06/2017		EASTW	6 RETIREE JACKETS	
	25 9-1/2 STREET S.E.	11/13/2017		N		408.00
	ROCHESTER	11/06/2017		N	N	0.00
SUPERIORSC	MN 55904	11/06/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/06/2017				408.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-441.70	Uniforms	204.00	0.00
210-42200-441.79	township portion of 441.70	204.00	0.00
Distribution Total		408.00	0.00
Vendor Total:		408.00	

13552	ULINE	10/19/2017		EASTW	LEAF BAGS - 6 BOXES / 60	
	ATTN: ACCOUNTS RECEIVABLE	11/13/2017		N		331.78
	CHICAGO	10/19/2017		N	N	0.00
ULINE	IL 60680-1741	10/19/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/19/2017	91495642			331.78

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43200-438.65	Refuse Collection Charges	331.78	0.00
Distribution Total		331.78	0.00
Vendor Total:			331.78

13556	ULTIMATE SAFETY CONCEPTS IN	10/31/2017		EASTW	REFILL 3 EXTINGQ-	76.50
	PO BOX 5827	11/13/2017		N	ARBOR GARDEN TRAINING	0.00
CLAREYS	ROCHESTER	10/31/2017		N	N	0.00
	MN 55903-5827	10/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2017	173955			76.50

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	38.25	0.00
210-42200-421.89	township portion of 421.80	38.25	0.00
Distribution Total		76.50	0.00
Vendor Total:			76.50

13559	WATER SYSTEMS COMPANY	10/31/2017		EASTW	OCTOBER WATER SERVICE	26.60
	WINONA	11/13/2017		N		0.00
WATERSYSTI	MN 55987	10/31/2017	0.00	N	N	0.00
	<Emailing Stub Disabled>	10/31/2017	10-2017 STMT		0	26.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	26.60	0.00
Distribution Total		26.60	0.00
Vendor Total:			26.60

13558	WHKS & CO.	11/03/2017		EASTW	CHIP SEAL MAIN; LI'L EAGLES CF	2,484.71
	2905 SOUTH BROADWAY	11/13/2017		N		0.00
WHKS	ROCHESTER	11/03/2017		N	N	0.00
	MN 55904-5515	11/03/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/03/2017	36808			2,484.71

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	1,484.16	0.00
101-41900-430.30	Engineering Fees	962.56	0.00
101-41900-430.30	Engineering Fees	37.99	0.00
Distribution Total		2,484.71	0.00

13569	WHKS & CO.	11/02/2017		EASTW	2018 STREET & UTILITY REVIEW	12,400.00
	2905 SOUTH BROADWAY	11/13/2017		N	8-3-17 THRU 9-29-17	0.00
WHKS	ROCHESTER	11/02/2017		N	N	0.00
	MN 55904-5515	11/02/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/02/2017	36811			12,400.00

GL Number	Account Name	Pay Amount	Relieve Amount
417-43100-430.30	Engineering Fees	12,400.00	0.00
Distribution Total		12,400.00	0.00
Vendor Total:			14,884.71

**Edit List of Invoices - Detail w/GL**

Date: 11/06/2017

Time: 12:57 pm

Page 6

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Grand Total:	59,213.47
Less Credit Memos:	0.00
Net Total:	59,213.47
Less Hand Check Total:	0.00
Outstanding Invoice Total:	59,213.47

Total Invoices: 24

# Check Register Report

Date: 10/24/2017

Time: 2:54 pm

Page: 1

City of Eyota

BANK: EASTWOOD BANK

Check No.	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>EASTWOOD BANK Checks</b>							
23210	10/24/2017	Printed		CAREERTRAC	CAREER TRACK	LEADERSHIP SKILLS FOR WOMEN	199.00
<b>Total Checks: 1</b>						<b>Checks Total (excluding void checks):</b>	<b>199.00</b>
<b>Total Payments: 1</b>						<b>Bank Total (excluding void checks):</b>	<b>199.00</b>
<b>Total Payments: 1</b>						<b>Grand Total (excluding void checks):</b>	<b>199.00</b>

Check Register Report

Date: 10/31/2017

Time: 10:03 am

Page: 1

City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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**EASTWOOD BANK Checks**

23244	10/31/2017	Printed		RIVERLAND	RIVERLAND COMM COLLEGE	FF1, FFII, SCOTT SCHMIDT	1,370.00
23245	10/31/2017	Printed		POSTMASTER	U.S. POSTMASTER	NOV 2017 W/S BILL POSTAGE	218.40

**Total Checks: 2** **Checks Total (excluding void checks): 1,588.40**

**Total Payments: 2** **Bank Total (excluding void checks): 1,588.40**

**Total Payments: 2** **Grand Total (excluding void checks): 1,588.40**

**Check Register Report**  
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:  
City Of Eyota

Date: 11/2/2017  
Time: 9:49:45

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount	
23253	11/03/2017		P	PER	PERA	Remittance Check	\$1,265.15	
23254	11/03/2017		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00	
23255	11/03/2017		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00	
<b>Total Checks: 3</b>							<b>Sub-Total:</b>	<b>\$1,981.15</b>
							<b>Total Void/Stop Payment:</b>	<b>\$0.00</b>
							<b>Grand Total:</b>	<b>\$1,981.15</b>

Electronically Paid  
Taxes \$ 2266.08

System: 10/26/2017 11:51:37 AM  
User Date: 10/26/2017

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Sharon

Batch ID: SK-501CHECK RUN  
h Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00006360  
Posting Date: 10/26/2017

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009345	10/26/2017	00000000000168238	10081	METRO SALES, INC.	\$139.08
009346	10/26/2017	00000000000168239	10093	Plunketts Pest Control	\$92.24
009347	10/26/2017	00000000000168240	10120	TEALWOOD MANAGEMENT	\$24,603.38
009348	10/26/2017	00000000000168242	10238	TKE CORP	\$308.50
009349	10/26/2017	00000000000168244	10674	TEALWOOD CARE CENTERS, INC.	\$3,065.44
009350	10/26/2017	00000000000168246	11422	CITY OF EYOTA	\$17,127.00
009351	10/26/2017	00000000000168249	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$17.50
009352	10/26/2017	00000000000168250	11493	EYOTA MARKET	\$1,592.23
009353	10/26/2017	00000000000168252	12581	G & K SERVICES	\$66.92
009354	10/26/2017	00000000000168254	12759	POST-BULLETIN COMPANY, L.L.C.	\$39.00
009355	10/26/2017	00000000000168256	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
009356	10/26/2017	00000000000168258	13249	OLMSTED MEDICAL CENTER	\$191.00
009357	10/26/2017	00000000000168265	15420	CHATFIELD LUMBER CO, INC	\$20.17
009358	10/26/2017	00000000000168276	800003	DIRECT SUPPLY HEALTHCARE	\$472.75
009359	10/26/2017	00000000000168278	800006	MCKESSON MED.-SURGICAL MN	\$305.10
009360	10/26/2017	00000000000168279	800013	MARTIN BROS. DIST. CO., INC	\$2,832.65
009361	10/26/2017	00000000000168280	800022	STANLEY TECHNOLOGIES	\$269.78
009362	10/26/2017	00000000000168281	800024	HD Supply Facilities Maintenan	\$43.98
009363	10/26/2017	00000000000168282	800027	Staples Business Advantage	\$79.55

Total Checks: 19

Checks Total: \$51,286.27