

CITY OF EYOTA
CITY COUNCIL MINUTES
DECEMBER 10, 2015

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson and Ray Schuchard

Members Absent: Kurt Holst was absent at roll call but arrived later, 7:30 p.m.

Staff Present: Justin Wendt and Bill MacMonegle, Fire Department; Daren Sikkink and Nate Anderson, WHKS & Co. and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Cornell to approve the agenda with the addition of the city hall façade, if time allows. Ayes (4), Nays (0). Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.B"

4.A. Minutes of the November 23, 2015 regular Council meeting

4.B. RESOLUTION #2015-37, RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED from St. Paul's United Church of Christ Women's Guild a \$50 cash donation to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

Debts: Mayor Clark opened the public comment period regarding debts owed to the City and to be certified to the tax rolls. No public comment.

Motion made by Nelson and seconded by Cornell to approve RESOLUTION #2015-35 RESOLUTION ADOPTING ASSESSMENT FOR WATER-SEWER BILL, assessing delinquent utility bills owed to the City to be placed on the tax rolls. Ayes (4), Nays (0). Motion carried. See "Exhibit 5.A"

Truth in Taxation: Mayor Clark called for public comment regarding the levy and budget. No public comment.

Motion made by Cornell and seconded by Schuchard to approve the 2015 levy amount of \$575,925. Ayes (4), Nays (0). Motion carried.

Motion made by Nelson and seconded by Schuchard to approve RESOLUTION 2015-36 RESOLUTION ADOPTING FINAL TAX LEVY, RESOLUTION APPROVING 2015 TAX LEVY, COLLECTIBLE IN 2016, the 2015 levy amount of \$575,925. Ayes (4), Nays (0). Motion carried. See "Exhibit 6"

Clark requested to wait until the next meeting to approve the 2016 budget; he requested more time to review it and consider adjustments.

REPORTS:

Economic Development Authority (EDA): Clark reported the Arbor Gardens financials and there are no vacancies at this time. Cornell reported the EDA financials. The Minnesota Design Team is coming in April and the first planning committee meeting will be in January; Connie Meiners will be the Chair. The EDA reviewed their strategic plan for 2016.

Motion was made by Nelson and seconded by Schuchard to appoint Ryan Castle, from Bremer Bank, as an EDA board member, term expires December 2016. Ayes (4), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Schuchard to approve waiving \$2,250 fees on a new residential or commercial building application in 2016, as a continuation of the new construction incentives. Ayes (4), Nays (0). Motion carried.

Fire Department: As recommended by the Fire Department members the Council made the following motions.

Motion was made by Cornell and seconded by Schuchard to appoint Jeff Peck Fire Chief for 2016. Ayes (4), Nays (0). Motion carried.

Motion was made by Cornell and seconded by Schuchard to appoint Justin Wendt Assistant Fire Chief for 2016. Ayes (4), Nays (0). Motion carried.

Motion was made by Schuchard and seconded by Cornell to approve Andrew Larson as a new Fire Department member. Ayes (4), Nays (0). Motion carried.

Motion was made by Schuchard and seconded by Cornell to approve Brian Halverson as a new Fire Department member pending proof of satisfactory medical examination. Ayes (4), Nays (0). Motion carried.

Motion was made by Cornell and seconded Schuchard to sell Engine #5 pending the Eyota Township Board's approval. Ayes (4), Nays (0). Motion carried.

The Training Officer position will be open tomorrow and applications from the Eyota Fire Department will be accepted through Friday, December 18. Applicants will be interviewed and Council representatives will make their recommendation for hire at the December 29 meeting.

Park Board: Nelson reported the Board delayed any decision on replacing landscape edging in Bush Park. The Board recommended the 2016 Chair be Jacob Schleusner and Co-Chair Jacob Robinson, Council approved.

**** Kurt Holst arrived to the meeting 7:30 p.m. ****

The Board reviewed the Summer Rec Director job description and recommends posting the job opening immediately. The Council requested the timeline be finalized at the next Council meeting.

Motion was made by Holst and seconded by Schuchard to appoint Kevin Kullot as a Park Board member, three year term, expiring December 2018. Ayes (5), Nays (0). Motion carried.

The skate park equipment purchased from Lanesboro is here, some repairs are required and those should be done and ready for use in the spring.

Clerks Report: The Eyota Township Board requested the Council attend their next meeting as a regular joint meeting; will discuss Fire Department issues and other joint items. Motion was made by Schuchard and seconded by Nelson to schedule December 21 as a work meeting to attend the Township Board meeting. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

2016 Street & Utility Improvements Project: The required public hearing to receive comments regarding the 2016 improvements was held December 9; no objections to the project were heard. Plans will continue to move forward with the project.

Motion was made by Cornell and seconded by Holst to move RESOLUTION #2015-38, RESOLUTION ORDERING IMPROVEMENTS AND DIRECTING PREPARATION OF FINAL PLANS AND SPECIFICATIONS for the 2016 Street & Utility Improvements Project. Ayes (5), Nays (0). Motion carried. See "Exhibit 8.A"

Property owners in the 2016 project area are encouraged to contact City Hall with any questions or concerns specific to their parcel before the plans are finalized. An information meeting will be held in February.

2015 Street & Utility Improvements Project: Daren Sikkink, WHKS & Co., explained the status of the sodding in the 2015 construction area. Sikkink also explained options the City could take regarding the unfinished work. Consensus of the Council: wait until spring and see if Sodko comes back and finishes the work and replaces any sod that does not grow before considering any action. The Council did request the Engineers and staff keep track of all the extra time spent from the project completion date of November 7 until whenever this is finalized.

Second Street Wetlands: Daren Sikkink and Nate Anderson, WHKS & Co. explained wetlands, wetland credits and Second Street Wetland improvement concepts. After reviewing six concepts the Council consensus was option four to continue researching. This option creates some more wetland through lowering the elevation of some of the field, uses that fill to create some berms and includes an acre of land in the southeast corner to be established for possible future development. There is a possibility that the City can work in partnership with Byron on selling wetland credits; meetings will be scheduled to obtain more information.

Bees: The City received two complaints regarding bees being kept in a residential neighborhood. The homeowner keeping the bees was informed to remove the bees; as bees are not allowed in residential districts. The homeowner did request to wait and move the bees in late winter or early spring when it would be physically easier to move them.

The Planning Commission reviewed the animal ordinance and recommends no changes to the ordinance. Bees are considered agricultural animals; they are not pets and they produce a crop or food; they are not allowed in residential districts.

Council Consensus: The bees need to be removed before March 1, 2016; unless the homeowner comes before the Council and requests more time.

American Legion 2016 Liquor License: The Council discussed if the American Legion should have an on-sale liquor license versus a club license; and if a club license is issued should a guest book and/or door buzzer be required to be used. The Council suggested the on-sale liquor license fee be reduced and it would be left up to the Legion if they want to apply for an on-sale license.

Motion was made by Nelson and seconded by Holst to approve the American Legion 2016 club liquor license pending a successful application is submitted and a guest book is used at the entrance door. Ayes (5), Nays (0). Motion carried.

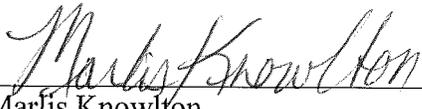
Accounts Payable: Knowlton requested the addition of \$900 payable to JJG Masonry for the final payment to tuck point city hall. Motion was made by Nelson and seconded by Cornell to approve the accounts payable with additional payment of \$900 for a total payable amount of \$33,926.15. Ayes (5), Nays (0). Motion carried. See "Exhibit 8.F"

Other Business: Knowlton presented some preliminary suggestions and prices for improvements to the façade of city hall. The Council requested sign options and quotes be brought to the next meeting for consideration. The sign is the priority at this time.

Adjourn: Motion was made by Cornell and seconded by Nelson to adjourn the meeting. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:50 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer