

CITY OF EYOTA
CITY COUNCIL MINUTES
DECEMBER 14, 2017

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Jeff Peck, Justin Wendt, Bill MacMonegle Fire Department Chiefs; Brad Boice, Public Works Supervisor; and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Holst and seconded by Cornell to approve the agenda as presented. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the November 2, 2017 regular Council meeting approved

4.B. Exempt raffle permit approved for Whitetails Unlimited, January 20, 2018 at the Eyota American Legion.

REPORTS:

Fire Department: Chief Peck reported the Department held their internal officer elections, no changes are being recommended.

Park Board: Holst reported the Board approved another park improvement Scout project; the Council will take action at a later date. The Board appointed Jake Schleusner as the 2018 Chair and Jacob Robinson as the Co-Chair.

Motion was made by Cornell and seconded by Holst to approve the Board's recommendation and appoint both Jacob Robinson and Dom Kellen to another three year term on the Park Board; terms will expire December 2020. Ayes 5, Nays 0. Motion carried.

Economic Development Authority (EDA): Cornell reported on Arbor Gardens' financials, census and job openings: a cook and resident assistants. Cathy Enerson was requested to start researching generators for backup power at Arbor Gardens.

Motion was made by Nelson and seconded by Schuchard to approve the EDA's recommendation and accept the immediate resignation of Ryan Castle as an EDA member. Discussion: Thanked Ryan for his service. Ayes 5, Nays 0. Motion carried. Note: no replacement at this time, this term expires 2022.

Motion was made by Holst and seconded by Nelson to approve the EDA's recommendation and appoint Dale Heintz to another six year term on the EDA; term will expire December 2023. Ayes 5, Nays 0. Motion carried.

The EDA appointed Dale Heintz as the 2018 EDA President and Craig Horan as the Vice President.

Planning Commission:

Motion was made by Nelson and seconded by Schuchard to approve the Commission's recommendation and appoint Frank Merchant to another three year term on the Commission; term will expire December 2020. Ayes 5, Nays 0. Motion carried.

Motion was made by Nelson and seconded by Schuchard to approve the Commission's recommendation and appoint Lief Hughes to another three year term on the Commission; term will expire December 2020. Ayes 5, Nays 0. Motion carried.

Clerks Report: Motion was made by Cornell and seconded by Schuchard to approve Knowlton's request to carry forward into 2018 unused 2017 vacation hours that exceed the maximum carry forward of 40 hours. Ayes 5, Nays 0. Motion carried.

Public Works: Boice reported the sanitary sewer main repairs in the Summerfield area are being completed. The status of other minor maintenance projects was given.

REGULAR AGENDA ITEMS:

Water Supply Plan: Boice presented the Council with the Water Supply Plan he has completed. The plan is required by the Minnesota Department of Natural Resources (DNR). It includes extensive well and water usage information, some dating back to 1960. It also includes estimated future populations and water usage to 2040; also included is emergency contacts and water conservation plans. The Water Supply Plan will be approved by the DNR before it is implemented by the City.

A Critical Water Deficiency Order is required to be adopted within six months of the Plan approval. The new City Code that will be adopted in January or February includes wording related to water deficiency and water usage restrictions which may be set by resolution. The details of the requirements will be researched.

Pothole Repair Policy: Boice submitted a proposed pothole repair policy that was recommended by the League of Minnesota Cities Insurance Trust to be implemented.

Motion was made by Schuchard and seconded by Nelson to approve the Pothole Repair Policy as presented. Ayes 5, Nays 0. Motion carried.

Todd Kruegel Metes and Bounds Request: Todd Kruegel of Kruegel Gas Service submitted a metes and bounds application to section off the Canadian Pacific railroad spur they are purchasing. This is basically the section of rail line between Highway 14 and 19 Street SE that Kruegel currently uses. This section of rail line needs to be divided off to show the exact portion Canadian Pacific is selling.

Motion was made by Nelson and seconded by Schuchard to approve the metes and bounds application as presented. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.C"

2016 Street & Utility Improvements Project Final Pay Request: A-1 Excavating Inc. has completed all the construction, calculated the final materials quantities and submitted Pay Request #7 of \$ 66,320.69. The original project bid price was \$1,020,327.25 and the total work completed \$987,824.91. This payment does include the previously held 5% retainage. By making this final payment the City accepts the project and initiates the start of the two-year maintenance bond.

Motion was made by Holst and seconded by Cornell to approve the 2016 Street & Utility Improvements Project final pay request #7, payable to A-1 Excavating Inc., \$66,320.69. Ayes 5, Nays 0. Motion carried.

Alcohol Compliance Violations: Alcohol compliance checks where completed at all the Eyota establishments selling alcohol. Servers at both the Eyota Market and Buddy's Liquor failed by selling liquor to a minor. Ordinance #120 Regulating Alcohol Compliance Checks and Inspections states violations shall be charged an administrative fine of \$250 for the first violation.

Motion was made by Holst and seconded by Cornell to acknowledge the alcohol compliance check failure at the Eyota Market and Buddy's Liquor and charges both entities the first offense \$250 administrative fine. Ayes 5, Nays 0. Motion carried.

Microsoft 365 Exchange: The City is currently using Godaddy as the host for the city emails. The Godaddy hosting agreement expires on December 30, 2017 and this would be a good time to upgrade to Microsoft 365 Exchange for emails and calendars which provides more features. All of the details are still being researched.

Motion was made by Cornell and seconded by Holst to approve the upgrade to Microsoft 365 Exchange. Ayes 5, Nays 0. Motion carried.

Greater Minnesota Transportation Alternatives Grant Application: A letter of intent was submitted to the Greater Minnesota Transportation Alternatives for a trails grant; along Second Street SW (connecting to existing trail that ends at the culverts) and on the future proposed daycare facility, extending to Sunset Square Park and/or the American Legion parking lot. The review process has been completed and Eyota is invited to proceed with a full TA grant application for inclusion in the State Transportation Improvement Program for fiscal years 2019 to 2022.

The original intent request of \$192,000 is advised to be increased for a new project total of \$250,000 and to include an estimated cost of the project when it is constructed in the year 2022. Olmsted County is required to be Eyota's sponsor and has reservations with small dollar amount grant projects of this nature.

Due to the noted concerns, timeline and additional reporting requirements for a grant process through the involved agencies the Council decided not to continue to pursue this grant. Other grant opportunities (like DNR grants) will be investigated for this trail extension. No further action was taken.

Fire Hall Improvement Project: In order to bond (borrow) money to make major improvements to the fire hall, an election is required to obtain voter approval. Waiting until the normal November 2018 elections would delay construction and inevitably increase building expenses.

Special elections are highly regulated; the first available dates would be April 10 or May 8. The question on the ballot needs to be worded precisely and preapproved. Knowlton will continue researching the process and cost to have a special election this spring.

Resignation of Accounting Clerk Kathie Hall: Kathie will be leaving mid-January. The job opening will be posted immediately and applications will be accepted through January 12. NOTE: job description and application information will be available at City Hall and online.

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable total in the amount of \$169,047.37 as presented. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.J"

Other Business:

Childcare Assignment of Development Agreement: Home Federal Savings Bank is requesting an Assignment of Development Agreement be signed for the Little Eagles Daycare Center, technically the corporation created by the owners. At this point the Council took no action.

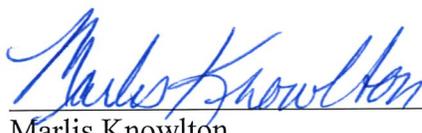
Payroll Miscalculation: Knowlton reported a payroll calculation error was discovered on just one employee, but it dates back to 2016. Numerous reporting corrections will be required after the extent of the problem is researched and verified.

Motion was made by Schuchard and seconded by Nelson to hire the City Auditor, Tom Cummings to research and to make the needed corrections. Ayes 5, Nays 0. Motion carried.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:10 p.m.



Tyrel Clark
Mayor

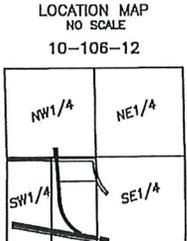
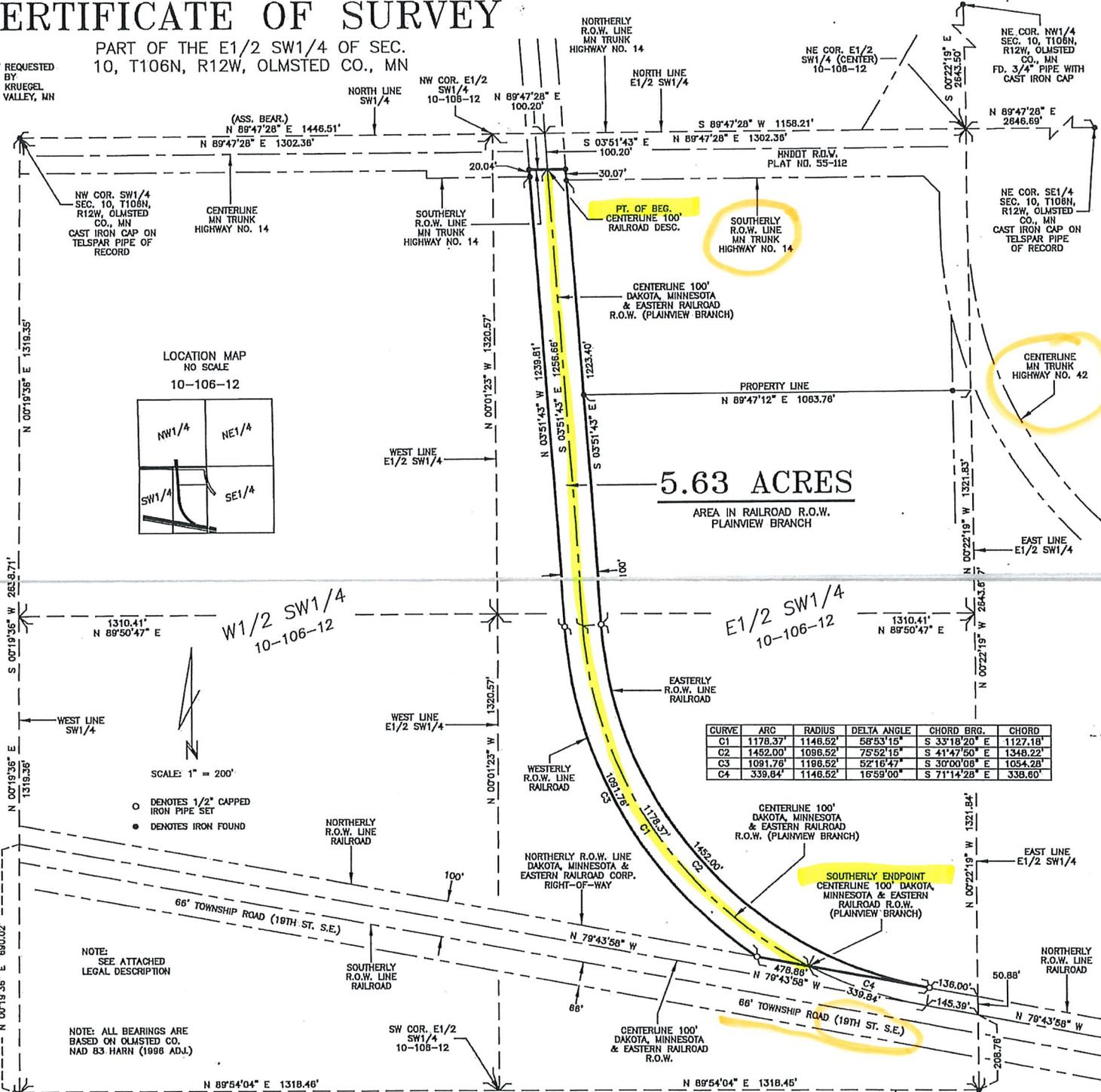


Marlis Knowlton
Clerk/Treasurer

CERTIFICATE OF SURVEY

PART OF THE E1/2 SW1/4 OF SEC. 10, T106N, R12W, OLMSTED CO., MN

SURVEY REQUESTED BY
TODD KRUEGEL
SPRING VALLEY, MN



CURVE	ARC	RADIUS	DELTA ANGLE	CHORD BRG.	CHORD
C1	1178.37'	1148.62'	58°53'15"	S 33°18'20" E	1127.18'
C2	1452.00'	1086.52'	75°52'16"	S 41°47'50" E	1348.22'
C3	1081.78'	1186.52'	52°16'47"	S 30°00'08" E	1054.28'
C4	339.84'	1146.52'	16°59'00"	S 71°14'28" E	338.60'

SCALE: 1" = 200'

- DENOTES 1/2" CAPPED IRON PIPE SET
- DENOTES IRON FOUND

NOTE: SEE ATTACHED LEGAL DESCRIPTION

NOTE: ALL BEARINGS ARE BASED ON OLMSTED CO. NAD 83 HARN (1996 ADJ.)

CERTIFICATE OF SURVEY
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
JEROME R. SCHWARZ *Jerome R. Schwarz* LICENSE NO. 13810. DATE: 10-18-17 SHEET 1 OF 4.

"Exhibit 6.C"

Council Meeting December 14, 2017

Approval of Accounts Payable:

To be approved by Council		\$	164,625.96
Council approval after checks written	11/30/2017	\$	218.96
Council approval after checks written		\$	-
Council approval after checks written		\$	-
Payroll for Council Approval			
12/1/2017 Remittance checks		\$	1,981.15
12/1/2017 Taxes paid electronically		\$	2,221.30
Remittance checks		\$	-
Taxes paid electronically		\$	-
Total Accounts Payable:			<u>\$ 169,047.37</u>

Total Accounts Payable	\$ 169,047.37
Additional Payable	\$ -
Additional Payable	\$ -
Total	\$ 169,047.37

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

	\$	-
	\$	-
	\$	-
TOTAL	<u>\$</u>	<u>-</u>

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 290 Gambling

Debt Service Funds
 307 Taxable 2007 note
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 317 Debt Service GO 2018
 322 Senior Housing (2nd)

Construction Funds
 400 PIR All Projects
 410 Reserves
 415 GO 2015A St Imp
 416 GO 2016A St Imp
 417 GO 2018A St Imp

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

See "Exhibit J"

Edit List of Invoices - Detail w/GL

Date: 12/11/2017

Time: 1:37 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			
	1SOURCE	12/06/2017		EASTW	COPY PAPER; SHEET PROTECTC	
	PO BOX 877	12/15/2017		N	INDEX FILES 1-100; HAND SANTIZ	78.14
13618	CAROL STREAM	12/06/2017		N	N	0.00
1SOURCE	IL 60197-8779	12/06/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/06/2017	205109-0			78.14

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	34.99	0.00
101-41900-420.00	Office Supplies	43.15	0.00
Distribution Total		78.14	0.00

Vendor Total: 78.14

	A-1 EXCAVATING, INC	11/29/2017		EASTW	FINAL PAY REQ - No 7	
	408 26TH AVENUE	12/15/2017		N	2016 STREET & UTIL PROJEC	66,320.69
13621	BLOOMER	11/29/2017		N	N	0.00
A-1 EXCAVA	WI 54724	11/29/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/29/2017	PAY REQUEST No 7 - FINA			66,320.69

GL Number	Account Name	Pay Amount	Relieve Amount
416-43100-431.30	Contracted Services	17,820.47	0.00
416-00000-206.10	Retainage/Holdbacks Payable	48,500.22	0.00
Distribution Total		66,320.69	0.00

Vendor Total: 66,320.69

	ADVANCED DISPOSAL	11/30/2017		EASTW	WELL HOUSE TRASH FROM REM	
	PO BOX 74008053	12/15/2017		N	EXTRA DUMP FEE	85.17
13655	CHICAGO	11/30/2017		N	N	0.00
ADV DISPOS	IL 60674-8053	11/30/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/30/2017	G60002029693			85.17

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.40	Refuse Disposal	85.17	0.00
Distribution Total		85.17	0.00

Vendor Total: 85.17

	BLUE CROSS BLUE SHIELD OF M	12/01/2017		EASTW	JAN 2018 COVERAGE	
		12/15/2017		N		4,678.78
13619	MINNEAPOLIS	12/01/2017		N	N	0.00
BLUECROSS	MN 55486-0448	12/01/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/01/2017	171201427129			4,678.78

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	4,678.78	0.00
Distribution Total		4,678.78	0.00

Vendor Total: 4,678.78

	BRIGGS AND MORGAN, P.A.	11/27/2017		EASTW	TIF PROFESSIONAL SERVICE	
	PO BOX 64591	12/15/2017		N	IMPLIMENT ASSISTANCE	2,000.00
13640	ST. PAUL	11/27/2017		N	N	0.00
BRIGGS&MOI	MN 55164-0591	11/27/2017	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/27/2017	609179			2,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
270-46500-431.00	Other Professional Services	2,000.00	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

Distribution Total						2,000.00	0.00
						Vendor Total:	2,000.00

13647	CARDMEMBER SERVICE	12/02/2017		EASTW	GAS FOR ALL VEHICLES		301.24
	PO BOX 790408	12/15/2017		N			0.00
	ST LOUIS	12/02/2017		N	N		0.00
VISA- BRAD	MO 63179-0408	12/02/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/02/2017	12-2017 STMT				301.24

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-421.20	Vehicle Fuel and Oil	48.81	0.00
602-49450-421.20	Vehicle Fuel and Oil	24.40	0.00
601-49400-421.20	Vehicle Fuel and Oil	24.41	0.00
101-43100-421.20	Vehicle Fuel and Oil	203.62	0.00
Distribution Total		301.24	0.00
		Vendor Total:	301.24

13645	CENTURY LINK	11/18/2017		EASTW	DIRECTORY		11.04
	PO BOX 2961	12/15/2017		N			0.00
	PHOENIX	11/18/2017		N	N		0.00
CENLINK	AZ 85062-2961	11/18/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/18/2017	11-2017 DIRECTORY				11.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	11.04	0.00
Distribution Total		11.04	0.00
		Vendor Total:	11.04

13627	CHATFIELD LUMBER CO.	11/15/2017		EASTW	WELL HOUSE - 3- 2x6x10'		27.19
	4707 COUNTY ROAD 7 SE	12/15/2017		N			0.00
	EYOTA	11/15/2017		N	N		0.00
CHATFIELDL	MN 55934	11/15/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/15/2017	91432				27.19

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	27.19	0.00
Distribution Total		27.19	0.00
		Vendor Total:	27.19

13624	CONSTRUCTION MANAGEMENT :	11/30/2017		EASTW	NOV BLD CODE INSP		1,039.53
	1700 N BROADWAY, SUITE 128	12/15/2017		N			0.00
	ROCHESTER	11/30/2017		N	N		0.00
CMS	MN 55906	11/30/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	11/30/2017	17-1110				1,039.53

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,039.53	0.00
Distribution Total		1,039.53	0.00
		Vendor Total:	1,039.53

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			
13632	CORE & MAIN LP	11/21/2017		EASTW	MARKING FLAGS	65.40
	PO BOX 249	12/15/2017		N	6 -3/4" COUPLING	0.00
	FARMINGTON	11/21/2017		N	N	0.00
CORE	MN 55024	11/21/2017	0.00	N	0	65.40
	<Emailing Stub Disabled>	11/21/2017	392379			

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	65.40	0.00
Distribution Total		65.40	0.00

Vendor Total: 65.40

13643	CRW ARCHITECTURE + DESIGN	11/22/2017		EASTW	FIRE STATION STUDY	240.00
	211 11TH AVE NW	12/15/2017		N		0.00
	ROCHESTER	11/22/2017		N	N	0.00
CRW ARCHIT	MN 55901	11/22/2017	0.00	N	0	240.00
	<Emailing Stub Disabled>	11/22/2017	2704A			

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-452.00	Capital Outlay Buildings	240.00	0.00
Distribution Total		240.00	0.00

Vendor Total: 240.00

13631	DAVID DROWN ASSOCIATES	11/28/2017		EASTW	CONTINUING CONSULTING FEES	1,800.00
	5029 UPTOWN AVENUE SOUTH	12/15/2017		N	2010A; 2015; 2016 STREET	0.00
	MINNEAPOLIS	11/28/2017		N	N	0.00
DAVIDDROWI	MN 55410-2244	11/28/2017	0.00	N	0	1,800.00
	<Emailing Stub Disabled>	11/28/2017	3931			

GL Number	Account Name	Pay Amount	Relieve Amount
316-47000-462.00	Fiscal Agent Fee's	600.00	0.00
315-47000-462.00	Fiscal Agent Fee's	600.00	0.00
313-47000-462.00	Fiscal Agent Fee's	600.00	0.00
Distribution Total		1,800.00	0.00

Vendor Total: 1,800.00

13623	DOVER, EYOTA, ST.CHARLES AS	11/30/2017		EASTW	11-2017 SEWER FLOW	17,072.39
	P.O. BOX 396	12/15/2017		N	2,767,000	0.00
	ST. CHARLES	11/30/2017		N	N	0.00
DES	MN 55972-0396	11/30/2017	0.00	N	0	17,072.39
	<Emailing Stub Disabled>	11/30/2017	7842			

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,072.39	0.00
Distribution Total		17,072.39	0.00

13657	DOVER, EYOTA, ST.CHARLES AS	12/11/2017		EASTW	SEWER BUILDING FEES	2,640.00
	P.O. BOX 396	12/15/2017		N	417 2ND ST SW - LITTLE EAGLES	0.00
	ST. CHARLES	12/11/2017		N	N	0.00
DES	MN 55972-0396	12/11/2017	0.00	N	0	2,640.00
	<Emailing Stub Disabled>	12/11/2017	11-2017 SAC REPORT			

GL Number	Account Name	Pay Amount	Relieve Amount
602-00000-208.10	Due to DES San Dist.	2,640.00	0.00
Distribution Total		2,640.00	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 19,712.39

13646	EYOTA VOLUNTEER AMBULANCE	12/01/2017		EASTW	2017 - OPERATING IN LIEU OF	
	C/O CHRIS ARENDT	12/15/2017		N	PER CAPITA	5,000.00
	EYOTA	12/01/2017		N	N	0.00
EYOTAAMBUI	MN 55934	12/01/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/01/2017	2017 ANNUAL PAYMENT			5,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-42150-449.10	Per Capita Levy	5,000.00	0.00
Distribution Total		5,000.00	0.00

Vendor Total: 5,000.00

13642	FIRE SAFETY USA, INC.	10/31/2017		EASTW	ANNUAL INSPECTION	
	3253 19TH ST NW	12/15/2017		N	ENGINE'S 6 & 7	1,389.15
	ROCHESTER	10/31/2017		N	N	0.00
FIRESAFETY	MN 55901	10/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2017	105302			1,389.15

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	694.58	0.00
210-42200-422.19	township portion of 422.10	694.57	0.00
Distribution Total		1,389.15	0.00

13648	FIRE SAFETY USA, INC.	11/02/2017		EASTW	VIPER COAT & PANT FOR	
	3253 19TH ST NW	12/15/2017		N	F.MERCHANT & B.GASNER	3,685.00
	ROCHESTER	11/02/2017		N	N	0.00
FIRESAFETY	MN 55901	11/02/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/02/2017	104994			3,685.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	1,842.50	0.00
210-42200-458.09	township portion of 458.00	1,842.50	0.00
Distribution Total		3,685.00	0.00

Vendor Total: 5,074.15

13628	FLEETPRIDE	11/08/2017		EASTW	ANNUAL PLOW INSPECTION	
	PO BOX 847118	12/15/2017		N		102.00
	DALLAS	11/08/2017		N	N	0.00
FLEETPRIDE	TX 75284-7118	11/08/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/08/2017	88730810			102.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	102.00	0.00
Distribution Total		102.00	0.00

Vendor Total: 102.00

13634	G & K SERVICES	11/30/2017		EASTW	NOV UNIFORMS & MATS	
	7813 SOLUTIONS CENTER	12/15/2017		N		282.99
	CHICAGO	11/30/2017		N	N	0.00
G&K	IL 60677-7008	11/30/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/30/2017	11-2017 STMT			282.99

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.70	Uniforms	19.59	0.00
602-49450-441.70	Uniforms	29.38	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
						58.79
					Uniforms	0.00
						88.18
					Uniforms	0.00
						87.05
					Repairs/Maintenance Buildings	0.00
						282.99
						0.00
					Distribution Total	282.99

Vendor Total: 282.99

	GOPHER STATE ONE-CALL	11/30/2017		EASTW	NOV 2017 LOCATES -39	
		12/15/2017		N		52.65
13626	HANOVER	11/30/2017		N	N	0.00
GOPHER	MD 21076-1317	11/30/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/30/2017	7110367			52.65

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	52.65	0.00
		52.65	0.00
	Distribution Total		

Vendor Total: 52.65

	MENARDS - ROCHESTER SOUTH	11/15/2017		EASTW	VAPORPROOF LIGHT; FLOOR JA	
	3000 S. BROADWAY	12/15/2017		N	RECEIP BLADES	128.65
13633	ROCHESTER	11/15/2017		N	N	0.00
MENARDS	MN 55904-5598	11/15/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/15/2017	61999			128.65

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	103.68	0.00
101-43100-421.80	General Operating Supplies	24.97	0.00
		128.65	0.00
	Distribution Total		

Vendor Total: 128.65

	MINNESOTA DEPARTMENT OF HE	11/08/2017		EASTW	4TH QTR 2017 CONNECTION	
	SEC OF DRINKING WATER PROT	12/15/2017		N	751 CONNECTIONS	1,194.00
13625	ST. PAUL	11/08/2017		N	N	0.00
MNDPTWATE	MN 55164-0494	11/08/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/08/2017	4TH QTR 2017 CONNECTIK			1,194.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	1,194.00	0.00
		1,194.00	0.00
	Distribution Total		

Vendor Total: 1,194.00

	MINNESOTA ENERGY RESOURCE	12/06/2017		EASTW	12-2017 STMTS	
	PO BOX 70022	12/15/2017		N		666.85
13651	PRESCOTT	12/06/2017		N	N	0.00
MENERGY	AZ 86304-7022	12/06/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/06/2017	12-2017 STMTS			666.85

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	61.43	0.00
101-43100-438.30	Gas Utilities	296.71	0.00
101-43100-438.30	Gas Utilities	67.56	0.00
210-42200-438.30	Gas Utilities	189.17	0.00
101-41900-438.30	Gas Utilities	51.98	0.00
		666.85	0.00
	Distribution Total		

Vendor Total: 666.85

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	NAPA AUTO PARTS	11/27/2017	EASTW	WELL HOUSE REMODEL	
	103 1 2 NW DIVISION ST	12/15/2017	N		15.97
13635	CHATFIELD	11/27/2017	N	N	0.00
NAPA CHAT	MN 55923	11/27/2017	N	0	0.00
	<Emailing Stub Disabled>	11/27/2017	654217		15.97

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	15.97	0.00
Distribution Total		15.97	0.00

	NAPA AUTO PARTS	11/27/2017	EASTW	HYDRAULIC HOSE & FITTINGS	
	103 1 2 NW DIVISION ST	12/15/2017	N	10w30 OIL PAY LOADER REPAIR	72.33
13636	CHATFIELD	11/27/2017	N	N	0.00
NAPA CHAT	MN 55923	11/27/2017	N	0	0.00
	<Emailing Stub Disabled>	11/27/2017	654271		72.33

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	30.36	0.00
101-43100-421.20	Vehicle Fuel and Oil	41.97	0.00
Distribution Total		72.33	0.00

	NAPA AUTO PARTS	11/27/2017	EASTW	OIL & CORD REPAIR PART	
	103 1 2 NW DIVISION ST	12/15/2017	N		48.54
13637	CHATFIELD	11/27/2017	N	N	0.00
NAPA CHAT	MN 55923	11/27/2017	N	0	0.00
	<Emailing Stub Disabled>	11/27/2017	654304		48.54

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	6.57	0.00
101-43100-421.20	Vehicle Fuel and Oil	41.97	0.00
Distribution Total		48.54	0.00

	NAPA AUTO PARTS	11/25/2017	EASTW	PAY LOADER REPAIR- HYD HOSE	
	103 1 2 NW DIVISION ST	12/15/2017	N	ADAPTERS & FITTING	25.36
13638	CHATFIELD	11/25/2017	N	N	0.00
NAPA CHAT	MN 55923	11/25/2017	N	0	0.00
	<Emailing Stub Disabled>	11/25/2017	654034		25.36

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	25.36	0.00
Distribution Total		25.36	0.00

	NAPA AUTO PARTS	12/01/2017	EASTW	LOADER MAINTENANCE	
	103 1 2 NW DIVISION ST	12/15/2017	N		240.54
13653	CHATFIELD	12/01/2017	N	N	0.00
NAPA CHAT	MN 55923	12/01/2017	N	0	0.00
	<Emailing Stub Disabled>	12/01/2017	654716		240.54

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	240.54	0.00
Distribution Total		240.54	0.00

Vendor Total: 402.74

	OLMSTED COUNTY FINANCE	12/08/2017	EASTW	1ST QTR 2017 OLM CTY	
	CENTRAL FINANCE DEPT	12/15/2017	N	COMM DEPUTY & SCHOOL DEPU	33,761.50
13620	ROCHESTER	12/08/2017	N	N	0.00
OLMSTEDFIN	MN 55904	12/08/2017	N	0	0.00
	<Emailing Stub Disabled>	12/08/2017	2018 1ST QTR DEPUTY		33,761.50

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-431.30	Contracted Services	15,004.00	0.00
101-42110-431.30	Contracted Services	18,757.50	0.00
Distribution Total		33,761.50	0.00

Vendor Total: 33,761.50

13614	OLMSTED MEDICAL CENTER	10/31/2017		EASTW	NEW FIREFIGHTER MED EXAM	
	210 9TH STREET S.E.	12/15/2017		N	KALE PIKE	302.00
	ROCHESTER	10/31/2017		N	N	0.00
OLMSTEDME	MN 55903-0756	10/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2017	127821934			302.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.50	Medical and Dental Fees	151.00	0.00
210-42200-430.59	township portion of 430.50	151.00	0.00
Distribution Total		302.00	0.00

Vendor Total: 302.00

13639	PC APPLICATIONS CONSULTANT:	11/28/2017		EASTW	FIX EMAIL SPAM PROBLEMS	
	200 SOUTH MAIN STREET	12/15/2017		N		75.00
	STEWARTVILLE	11/28/2017		N	N	0.00
BROWNCHAF	MN 55976	11/28/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/28/2017	14146			75.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	75.00	0.00
Distribution Total		75.00	0.00

Vendor Total: 75.00

13649	PEOPLES ENERGY COOPERATIV	12/04/2017		EASTW	NOV 2017 ELECTRIC	
	REMITTANCE CENTER	12/15/2017		N		281.09
	DES MOINES	12/04/2017		N	N	0.00
PEOPLESOCI	IA 50940-2333	12/04/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/04/2017	12-2017 ACCT 1799			281.09

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	281.09	0.00
Distribution Total		281.09	0.00

13650	PEOPLES ENERGY COOPERATIV	12/06/2017		EASTW	NOV 2017 ELECTRIC	
	REMITTANCE CENTER	12/15/2017		N		2,304.14
	DES MOINES	12/06/2017		N	N	0.00
PEOPLESOCI	IA 50940-2333	12/06/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/06/2017	12-2017 STMTS			2,304.14

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	973.38	0.00
101-41900-438.10	Electric Utilities	103.98	0.00
601-49400-438.10	Electric Utilities	806.36	0.00
101-43100-438.10	Electric Utilities	119.27	0.00
602-49450-438.10	Electric Utilities	24.49	0.00
210-42200-438.10	Electric Utilities	112.91	0.00
101-43100-438.10	Electric Utilities	34.55	0.00
230-45200-438.10	Electric Utilities	63.31	0.00
601-49400-438.10	Electric Utilities	42.80	0.00
230-45200-438.10	Electric Utilities	23.09	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						2,304.14	0.00
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Vendor Total: 2,585.23

13656	POST-BULLETIN COMPANY, L.L.C	10/31/2017		EASTW	157 ORD; WEB-MEDREC; DMC OC		753.16
	P.O. BOX 6118	12/15/2017		N	CITY NOTICE		0.00
	ROCHESTER	10/31/2017		N	N		0.00
POSTBULLE	MN 55903-6118	10/31/2017	0.00	N	0		753.16
	<Emailing Stub Disabled>	10/31/2017	103117				

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	84.24	0.00
101-41900-435.10	Legal Notices Publishing	80.00	0.00
220-46500-434.30	Advertising/Promotions	320.00	0.00
101-41900-435.10	Legal Notices Publishing	268.92	0.00
Distribution Total		753.16	0.00

Vendor Total: 753.16

13629	ROCHESTER PLUMBING & HEATI	11/27/2017		EASTW	JET CLEAN LINE & CAMERA VIDE		5,108.73
	2840 WILDER ROAD NW	12/15/2017		N			0.00
	ROCHESTER	11/27/2017		N	N		0.00
ROCH.PLUME	MN 55903-7125	11/27/2017	0.00	N	0		5,108.73
	<Emailing Stub Disabled>	11/27/2017	95115				

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.86	Utility Repairs	5,108.73	0.00
Distribution Total		5,108.73	0.00

Vendor Total: 5,108.73

13654	SCBA SALES & RENTALS LLC	12/07/2017		EASTW	2 - AIR PACKS		4,218.00
	162S 1900W SUITE #200	12/15/2017		N			0.00
	LINDON	12/07/2017		N	N		0.00
SCBA	UT 84042	12/07/2017	0.00	N	0		4,218.00
	<Emailing Stub Disabled>	12/07/2017	101057				

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	2,109.00	0.00
210-42200-458.09	township portion of 458.00	2,109.00	0.00
Distribution Total		4,218.00	0.00

Vendor Total: 4,218.00

13617	SEMCAC	11/28/2017		EASTW	2017 SENIOR DINING DONATION		2,000.00
	PO BOX 549	12/15/2017		N			0.00
	RUSHFORD	11/28/2017		N	N		0.00
SEMCAC	MN 55971	11/28/2017	0.00	N	0		2,000.00
	<Emailing Stub Disabled>	11/28/2017	2017 CONTRIBUTION SENI				

GL Number	Account Name	Pay Amount	Relieve Amount
290-41900-443.00	Other Miscellaneous	2,000.00	0.00
Distribution Total		2,000.00	0.00

Vendor Total: 2,000.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13622	ST. JOSEPH EQUIPMENT, INC.	12/01/2017	EASTW	OIL & CARTRIDGE FOR RTV; LOA	171.21
	N1751 CTY ROAD M	12/15/2017	N	& TRACTOR	0.00
	LA CROSSE	12/01/2017	N	N	0.00
ST.JOSEPH	WI 54601	12/01/2017	N	0	171.21
	<Emailing Stub Disabled>	12/01/2017	P28612		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.20	Vehicle Fuel and Oil	160.55	0.00
101-43100-422.10	Repairs/Maintenance Equipment	10.66	0.00
Distribution Total		171.21	0.00
		Vendor Total:	171.21

13616	TITAN MACHINERY	12/04/2017	EASTW	INDICATOR FILTER; HYDR FILTER	184.21
	6340 COUNTY RD 101 E	12/15/2017	N	FOR LOADER	0.00
	SHAKOPEE	12/04/2017	N	N	0.00
TITAN	MN 55379-9052	12/04/2017	N	0	184.21
	<Emailing Stub Disabled>	12/04/2017	10258670 GP		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	184.21	0.00
Distribution Total		184.21	0.00

13630	TITAN MACHINERY	11/28/2017	EASTW	PAYLOADER REPAIR- CYLINDER	964.08
	6340 COUNTY RD 101 E	12/15/2017	N	LOCKING PIN	0.00
	SHAKOPEE	11/28/2017	N	N	0.00
TITAN	MN 55379-9052	11/28/2017	N	0	964.08
	<Emailing Stub Disabled>	11/28/2017	10231361 GP		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	964.08	0.00
Distribution Total		964.08	0.00
		Vendor Total:	1,148.29

13644	U.S. POSTMASTER	11/20/2017	EASTW	PERMIT #12 FOR 2018	225.00
	EYOTA	12/15/2017	N		0.00
	POSTMASTEI MN 55934	11/20/2017	N	N	0.00
	<Emailing Stub Disabled>	11/20/2017	N	0	225.00
		11/20/2017	2018 PERMIT #12		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.40	Other Printing/Binding	225.00	0.00
Distribution Total		225.00	0.00
		Vendor Total:	225.00

13615	US BANK EQUIPMENT FINANCE	12/01/2017	EASTW	COPIER RENT	167.00
	PO BOX 790448	12/15/2017	N		0.00
	ST LOUIS	12/01/2017	N	N	0.00
US BANK EQ	MO 63179-0448	12/01/2017	N	0	167.00
	<Emailing Stub Disabled>	12/01/2017	345552590		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00
		Vendor Total:	167.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	WATER SYSTEMS COMPANY	11/30/2017		EASTW	NOVEMBER WATER SERVICE	26.60
		12/15/2017		N		0.00
13652	WINONA	11/30/2017		N	N	0.00
WATERSYSTI	MN 55987	11/30/2017	0.00	N	0	26.60
	<Emailing Stub Disabled>	11/30/2017	11-2017 STMT			

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	26.60	0.00
Distribution Total		26.60	0.00
Vendor Total:			26.60

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	WHKS & CO.	11/21/2017		EASTW	2016 STREET PROF SERV	4,820.64
	2905 SOUTH BROADWAY	12/15/2017		N	11-26-16 TO 10-27-17	0.00
13641	ROCHESTER	11/21/2017		N	N	0.00
WHKS	MN 55904-5515	11/21/2017	0.00	N	0	4,820.64
	<Emailing Stub Disabled>	11/21/2017	36900			

GL Number	Account Name	Pay Amount	Relieve Amount
416-43100-430.30	Engineering Fees	4,820.64	0.00
Distribution Total		4,820.64	0.00
Vendor Total:			4,820.64

Total Invoices: 44

Grand Total:	164,625.96
Less Credit Memos:	0.00
Net Total:	164,625.96
Less Hand Check Total:	0.00
Outstanding Invoice Total:	164,625.96

Check Register Report

Date: 11/30/2017

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BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23332	11/30/2017	Printed			POSTMASTER U.S. POSTMASTER	DEC 2017 W/S BILL POSTAGE	218.96
Total Checks: 1						Checks Total (excluding void checks):	218.96
Total Payments: 1						Bank Total (excluding void checks):	218.96
Total Payments: 1						Grand Total (excluding void checks):	218.96

Manual Check

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
City Of Eyota

Date: 11/28/2017
Time: 15:17:38

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount	
23302	12/01/2017		P	PER	PERA	Remittance Check	\$1,265.15	
23303	12/01/2017		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00	
23304	12/01/2017		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00	
Total Checks: 3							Sub-Total:	\$1,981.15
							Total Void/Stop Payment:	\$0.00
							Grand Total:	\$1,981.15

Electronically Paid Taxes

\$ 2221.30