

CITY OF EYOTA
CITY COUNCIL MINUTES
DECEMBER 7, 2016

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard, Tony Nelson and Kurt Holst

Members Absent: none

Staff Present: Jeff Peck and Bill MacMonegle, Fire Chiefs and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

General Announcement/Correction: At the last council meeting daycares were being discussed during the EDA report. A comment was made that Kids Korner has a two (2) year waiting list. That is incorrect. There are current openings for some age groups. Other age groups may be full at this time but the wait is far less than two years.

Approve Agenda: Motion was made by Cornell and seconded by Holst to approve the agenda with moving the regular agenda item 6.A after the consent agenda. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the November 22, 2016 regular Council meeting

4.B. Power of Produce, authorize Iris Neumann to apply for a grant and send the letter of support as presented. The PoP Club is a farmers' market incentive program for children.

REGULAR AGENDA ITEMS:

Score Board Donation: Representatives Jeff and Renee Bradshaw, of the Jackie Reiland Memorial group Jackson's Angels, offered to pay for the purchase and installation of a score board in the Freedom Park ball field, now designated as the Jackie Reiland Memorial Field. The project has been completed and the total cost was \$6,683.31. A check for \$7,000 was submitted; the additional funds will pay for a future container to house the scoreboard remote controls.

Motion was made by Cornell and seconded by Holst accept the scoreboard via Resolution #2016-39 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, accepting the \$7,000 cash donation for the scoreboard purchase and installation cost. Discussion: Knowlton noted that the resolution will be corrected to show the donated cash amount to be \$7,000. Ayes 5, Nays 0. Motion carried.

REPORTS:

Community Officer: Deputy Johnson announced Eyota will have a different Community Officer in December. Deputy Casey McFarlen is being assigned as the new Community Officer and is scheduled to start December 12. Deputy Johnson is being promoted to investigations and will continue as Eyota's Officer through December 16.

There were numerous vehicles parked on the streets for this first major snow event. Vehicles will be ticketed in the future.

Planning Commission: Knowlton reported that the November 30 special meeting was spent continuing the process of codifying the ordinances. The Commission did request guidance from the Council on how to proceed; suggested to contract professional help reviewing and updating the zoning and subdivision ordinances. The Council agreed to contact Planner Kristi Clarke to request a quote for services. The Council also advised the Commission to submit zoning questions to the Council for guidance.

Fire Department:

Turn Out Gear Extractor Grant: A grant has been awarded to the Eyota Fire Department, \$10,000 with a required City match of \$1,200 for the cost of the machine, a metal base, delivery (\$9,270) and installation. There will be some minor construction, plumbing and electrical work that will need to be done. There is \$3,000 budgeted in 2016 for this machine.

Motion was made by Holst and seconded by Cornell to approve purchasing and installing the extractor with the majority of the cost being covered by the grant and the balance from the budgeted \$3,000. Ayes 5, Nays 0. Motion carried.

Appoint New Firefighters Andring and Hansen: At the regular business meeting held on December 1, 2016 the members of the Eyota Volunteer Fire Department approved a motion to recommend to the City of Eyota to accept two new firefighters into the membership: Jasen Andring and Adam Hansen. Neither have any firefighting training or proof of successful medical examination.

Motion was made by Schuchard and seconded by Holst to appoint Jasen Andring and Adam Hansen to be Eyota Volunteer Fire Department members, pending successful medical examination. Ayes 5, Nays 0. Motion carried.

Chief Training Officer Bill MacMonegle submitted the preliminary 2017 training schedule and explained increased training hours. The Relief Association bylaws have been changed to require a mandatory thirty six (36) individual annual training hours to be effective January 2017. Members will not be paid for the year that the mandatory training hours have not been completed.

A trailer has been purchased by the Relief Association out of donations. This trailer will haul the OTV off-highway terrain vehicle. The Relief Association will be donating the trailer to the City at a later date.

Mayor Clark suggested a building committee be established to begin addressing building issues, especially storage needs. Chief Peck reported the Eyota Township did agree to lower the sale price of Engine #5 to \$15,000.

Clerk Report: None.

REGULAR AGENDA ITEMS:

14 South Front Street SW Water/Sewer Billing: Workout 24/7 owners Steve and Amy Hinrichs are requesting a refund of \$116.77 which is the water and sewer billed in July and August, significantly higher than normal. There were no known problems with the meter, toilets or other common culprits. Consensus: Steve and Amy can choose to have the meter tested; if the meter is accurate they will pay for the cost of the testing and no refund will be issued, if the meter was faulty the City will pay for the testing and issue a refund.

Employee Health Insurance: As requested, details of the insurance premium costs were submitted for the employees to pay 100, 90/10 or 80/20 percentages; and a 50/50 percentage of dependent premiums.

The Council deliberated at length the cost of insurance on the City and taxpayers versus the employees, other city and corporate benefits and the 2017 budget. The Council recognized the importance and value of retaining good staff, but the increased cost of the insurance is the contributing factor in making this decision to change.

Motion was made by Holst and seconded by Cornell to change to a 90/10 percentage split for employee's single coverage (City pays 90%/Employee pays 10%) and a 50/50 percentage split for all dependent premiums. Holst, Cornell, Schuchard and Clark voted in favor. Nelson voted opposed. Ayes 4, Nays 1. Motion carried.

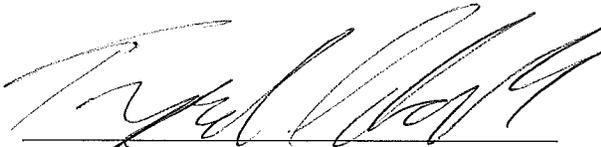
Unused Vacation Carry Forward Request – Knowlton: Motion was made by Cornell and seconded by Nelson to approve city employees to be allowed to carry forward up to eighty (80) hours of unused vacation time into 2017. Ayes 5, Nays 0. Motion carried.

Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable in the total amount of \$98,878.23. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.E"

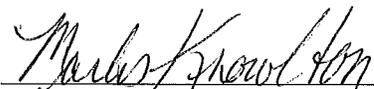
Other Business: 2016 Street and Utility Improvement Project.

Sodding the alley in the Madison/Franklin Avenue and Third/Fourth Street SW block. Staff was informed sod is still able to be cut and delivered; should the alley be sodded at this late date. Council agreed not to sod the alley now and the maintenance of this unimproved alley will be reconsidered at a later date.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:10 p.m.



Tyrel Clark
Mayor



Marliss Knowlton
Clerk/Treasurer