

CITY OF EYOTA  
CITY COUNCIL MINUTES  
FEBRUARY 28, 2019

Members Present: Tony Nelson, Bryan Cornell, Ray Schuchard, Jamie Ward and John Chesney

Members Absent: none

Staff Present: Community Officer Deputy Peterson; Brad Boice, Public Works Supervisor; Cathy Enerson, EDA Director and Marlis Knowlton, Clerk/Treasurer

Guests: Dale Heintz, EDA President; Chris and Vicki Arendt, Eyota Ambulance Service; Jesse Frericks, David Stolp and Andrew Distad, SQR2

**Call to Order:** Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Chesney to approve the agenda as presented. Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Schuchard and seconded by Ward to approve the consent agenda items 4.A through 4.C as presented. Ayes 5, Nays 0. Motion carried.

4.A Minutes of the February 14, 2019 regular Council meeting approved as presented.

4.B. RESOLUTION #2019-11 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$100 cash donations accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

4.C. Minutes of the February 21, 2019 Council work meeting approved as presented

**REPORTS:**

**DESCASD Sewer Board:** Neither Council Representative was able to attend the last meeting, so there was no report.

**Economic Development Authority (EDA):** Cornell reported the Arbor Gardens' census and finances. There is a part time cook position open.

Annual EDA Report: Dale Heintz and Cathy Enerson presented the report outlining the major accomplishments and projects during 2018.

New Construction Fee Reduction Request: Currently there are no new development or building permit fees being waived in 2019; commercial or residential. After detailed discussion the Council decided to leave the fees as they are. No action was taken to reduce or waive any fees for 2019.

**Public Works:**

Public Works Buildings Ceiling Light Replacement: Boice presented options, bids and his recommendation to replace the ceiling lights in all three public works buildings.

Motion was made by Cornell and seconded by Chesney to accept Thompson and Ward \$4,666 bid and replace all the lights. Discussion: disposal of the old lights is not included. Ayes 5, Nays 0. Motion carried.

Compost Site Winter Burning: The Council discussed the option of burning the brush at the compost site during the winter because the estimates received to chip the brush are extremely expensive and more than originally anticipated.

Motion was made by Schuchard and seconded by Ward to allow Public Works to burn the brush, after checking the weather forecast for appropriate/desirable wind directions, while there is enough snow cover for safety and first informing the Fire Department. Ayes 5, Nays 0. Motion carried.

Snow: Boice first thanked the citizens for their patience and understanding during the blizzard and continuing through the cleanup. Public Works is still widening the streets; trying to push back the snow versus plowing the streets which fills in driveways again.

Pay Loader: Boice explained recent down time due to broken and loose wires on the loader; he suggested it may be time to consider replacing the loader because it is twenty-five years old and an essential piece of equipment. Boice was instructed to bring purchase quotes and if available, trade in program information to a future meeting for consideration and discussion.

Clerks Report: Knowlton informed the Council that staff is working with Olmsted County Public Health Services on their project to complete a Community Health Needs Assessment in collaboration with Mayo Clinic Rochester and Olmsted Medical Center. A public meeting will be scheduled sometime in April to be held here in Eyota.

### **REGULAR AGENDA ITEMS:**

**PUBLIC HEARING Schumann Grocery & Gas Conditional Use Permit:** A Conditional Use Permit has been requested by the Schumann entities (Gas Station LLC, Grocery Store LLC and Grocery Operations LLC) on behalf of a potential buyer to use their property located at 501 Glen Street SW for auto body work, assembly and repair of vehicle mechanicals and a collector vehicle sales showroom. The Council will hold the public hearing seeing that the Planning Commission does not currently have enough members to have a quorum.

Motion was made by Cornell and seconded by Chesney to close the regular meeting. Ayes 5, Nays 0. Motion carried. Motion was made by Schuchard and seconded by Ward to open the public hearing meeting. Ayes 5, Nays 0. Motion carried. 7:40 p.m. Mayor Nelson asked for comments from the public, there were none. No comments were submitted in writing. Motion was made by Schuchard and seconded by Chesney to close the public hearing. Ayes 5, Nays 0. Motion carried. Motion was made by Cornell and seconded by Chesney to open the regular meeting. Ayes 5, Nays 0. Motion carried.

The Council discussed, with the potential buyers, more details of the business operations and if anything is concerning to require conditions be enforced. It would be a classic car restoration and collector cars, including some sales. They will use all state of the art equipment and all operations

will be inside. Possible car shows; for instance morning shows with coffee. Traffic will be less compared to the current grocery store. Their clientele will not stand for a mess or junk cars around. Their intent is to keep the gas pumps to begin with and signage would be similar to the current signs as far as size.

Motion was made by Schuchard and seconded by Chesney to approve the following Finding of Facts: the building and use fits the zoning regulations, the operations fits and is compliant with the Comprehensive Plan, parking available is adequate, both vehicle and pedestrian traffic will reduce, there will be very little hazardous materials and will be inside and regulated, there are no public health implications. Ayes 5, Nays 0. Motion carried.

The Council did not see any need for additional conditions that current zoning or other ordinances does not already address and regulate. However, seeing that conditional use permits are approved for the property, not the owners or business; this permit will be approved contingent on the sale of the property being final. The approval of this permit is null and void if these buyers do not purchase the property.

Motion was made by Cornell and seconded by Ward to approve a Conditional Use Permit, with no conditions, and contingent on the sale of the property as applied for. Ayes 5, Nays 0. Motion carried.

**Frozen Water Meter Replacement:** Paul Pongratz, owner of 42 Park Drive NW trailer, is requesting the \$160 fee to replace the frozen water meter be waived. Mr. Pongratz is alleging it freezing was the fault of the City. It is city policy (via ordinance) that meters damaged by the owner shall be the owner's responsibility to replace.

Motion was made by Ward and seconded by Cornell to split the meter fee between the city and the customer 50/50. Pongratz will be charged \$80. Nelson, Cornell, Ward and Chesney voted in favor. Schuchard voted opposed. Ayes 4, Nays 1. Motion carried.

**Eyota Volunteer Ambulance Service:** Chris Arendt, Director first thanked the City for plowing snow during the blizzard because the ambulance went out on numerous calls. The Ambulance Service as a whole is doing well and the building is paid off. However, since 1976 when it was established, times have changed and most responders are now paid positions. Arendt has begun to propose the idea of joint powers to the townships they service and have received favorable responses. Joint powers give authorization to levy funds and tax property owners. Charges would be based on the number of E911 addresses versus property values. The City of Eyota has close to 50% of the addresses in the territory served. Proposed estimate would be \$135,296 annual payroll cost; half of that being the City's responsibility to pay the Ambulance Service. The joint powers would have a representative from each entity which would eliminate multiple meetings to accomplish anything. Right now they are planning to start this in 2020, but it may be necessary sooner. There is a lot of research and legal processes to be completed. The Council was in favor of the proposal and supportive of the Service, acknowledging its importance in the community. The City will need to budget for 2020 and possibly analyze and reprioritize the current budget if a payment to the Service is necessary in 2019. See "Exhibit 6.C"

**Fire Hall Improvement Project Pay Request #4:** Pay requests have been submitted by Kraus Anderson Construction Company for the Fire Hall Construction Project totaling \$132,037.58. Detail: \$13,775.00 K & M Glass, \$39,154.56 Kraus-Anderson Construction, \$30,400.00 Pearson & Stemper Electric, \$13,056.46 DeCook Excavating, \$262.16 Johnson Hardware and \$35,389.40 Northland Concrete. Construction expenses have been reduced by the normal five percent retainage, and the net is paid out to the contractor.

Motion was made by Chesney and seconded by Schuchard to approve Fire Hall Project pay requests payable to the listed contractors as recommended, for a total of \$132,037.58. Ayes 5, Nays 0. Motion carried.

**Board of Appeal and Equalization:** Motion was made by Schuchard and seconded by Cornell to call a special meeting on April 15, 2019 from 5:30 to 6:00 p.m. for the Council to meet as the Board of Appeal and Equalization. Ayes 5, Nays 0. Motion carried.

**Capital Improvement Plan:** The Council met at a work meeting on February 21<sup>st</sup> with Mike Bubany, City's financial advisor, and discussed updates and revisions to the current Capital Improvement Plan; which included the wetland project, fire hall alley reconstruction, swimming pool and Fire Department budget items. Two scenarios were drafted, with and without a swimming pool. Nelson later requested Bubany create a third option to combine projects (two streets and wetlands) into one project to be bonded and tentatively plan on \$1.8 million in 2021. The wetland project is not urgent and construction will not be planned for 2019; while the alley behind the Fire Hall is a priority. Council requested Knowlton supply them with printed versions of the three scenarios and this will be discussed at a future meeting after the Council has had time to review that third option.

Motion was made by Cornell and seconded by Chesney to authorize the City Engineers to start work on the Fire Department alley reconstruction project. Ayes 5, Nays 0. Motion carried.

**Supporting State Legislature Bills:** The Council requested more time to review the information and have this put on the next March 14 agenda.

**Accounts Payable:** Motion was made by Schuchard and seconded by Chesney to approve the accounts payable with the removal of the \$395.50 invoice to Municipal Emergency Services (sensors to be returned) for a reduced total payable amount of \$187,050.24 as presented. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.H"

**Other Business:** none

**Adjourn:** Motion was made by Cornell and seconded by Ward to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:40 p.m.

  
\_\_\_\_\_  
Tony Nelson  
Mayor

  
\_\_\_\_\_  
Marlis Knowlton  
Clerk/Treasurer

**The issue:**

Significant drops in volunteers. Not just Eyota, but Local, State and Nationally.

National movement away from volunteer essential services ( Fire, Law Enforcement, EMS).

For services currently fulltime, hard to keep employees ( Living wage, burnout, job satisfaction).

**Background:**

Eyota Ambulance has been providing service to the communities since 1976 ( over 43 years). The current director has been in his role for 23 years. The communities need to position themselves for ongoing emergency care provision. The current environment will no longer support an all volunteer Ambulance Service.

**Assessment:**

Cannot continue with current model. Stepped hiring approach. Starting with day shifts initially, with evening and weekend on-call wage. Next weekend day and evening coverage. Finally, weekday evening coverage.

**Proposed Plan:**

WEEKDAY			2 Person Crew
12 hour shift	\$15/hr	\$46,800/year/crew member ( 5 day/week coverage)	\$93,600

WEEKDAY evening			2 Person Crew with 80 calls
12 hour shift	\$3/hr ONCALL wage \$50/call	\$180/week/crew member if 5 days	\$18,720 + \$8000= \$26,720

WEEKENDS			2 Person Crew
12 hour shift x 2 Total 48 hrs/weekend	\$3/hr ONCALL wage \$50/call	\$144/weekend/crew member (if all 48 hrs)	\$14,976

**\$135,296**

**Ambulance Payroll Proposals**

1. Formation of Joint Powers between Townships and Cities.
2. Utilization of e911 vs valuations for rate determinations

“Exhibit 6.C”

# Council Meeting February 28, 2019

## Approval of Accounts Payable:

To be approved by Council \$ 139,182.32  
 Approved at Council meeting

Council approval after checks written  
 2/13/2019 Bremer Bank Loan pymt \$ 42,833.61

Payroll for Council Approval  
 2/22/2019 Remittance checks \$ 2,225.31

2/22/2019 Taxes paid electronically \$ 2,809.00

Total Accounts Payable: \$ 187,050.24

**Total Accounts Payable \$ 187,050.24**

Additional Payable

Additional Payable

**Total \$ 187,050.24**

### FOR YOUR INFORMATION - ONLY

### ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

2/14/2019 \$ 72,897.37

2/15/2019 \$ 12,513.97

**TOTAL \$ 85,411.34**

101 General Fund  
 210 Fire Department  
 220 EDA  
 221 EDA revolving loans  
 222 EIF Loans  
 223 Rochester sales tax  
 230 Park & Rec  
 290 Gambling

*Debt Service Funds*  
 307 Taxable 2007 note  
 312 PIR - St Rdg Refunded  
 313 GO 2010 St Imp  
 314 PIR - 2006 Refunded  
 315 Debt Service GO 2015  
 316 Debt Service GO 2016  
 317 Debt Service GO 2018  
 322 Senior Housing (2nd)

*Construction Funds*  
 400 PIR All Projects  
 410 Reserves  
 415 GO 2015A St Imp  
 416 GO 2016A St Imp  
 417 GO 2018A St Imp

*Enterprise Funds*  
 601 Water  
 602 Sanitary Sewer  
 651 Storm Sewer  
 655 Arbor Gardens

"Exhibit 6.H"

**Edit List of Invoices - Detail w/GL**

Date: 03/01/2019

Time: 8:12 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	02/22/2019	EASTW	NAME PLATE JOHN CHESNEY	
	PO BOX 8779	03/01/2019	N		11.95
14885	CAROL STREAM	02/22/2019	N	N	0.00
1SOURCE	IL 60197-8779	02/22/2019	0.00	N	0
	<Emailing Stub Disabled>	02/22/2019	234022-0		<u>11.95</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41100-443.00	Other Miscellaneous	11.95	0.00
Distribution Total		11.95	0.00

Vendor Total: 11.95

	BRAUN INTERTEC CORP	02/05/2019	EASTW	FIRE HALL PROJECT-	
	NW 7644 PO BOX 1450	03/01/2019	N	CONSTRUCTION & MATERIALS TI	441.00
14884	MINNEAPOLIS	02/05/2019	N	N	0.00
BRAUN	MN 55485	02/05/2019	0.00	N	0
	<Emailing Stub Disabled>	02/05/2019	B159383		<u>441.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.00	Other Professional Services	441.00	0.00
Distribution Total		441.00	0.00

Vendor Total: 441.00

	CENTURY LINK	02/11/2019	EASTW	WELLHOUSE 2/11/19-3/10/19	
	PO BOX 2961	03/01/2019	N		56.81
14893	PHOENIX	02/11/2019	N	N	0.00
CENLINK	AZ 85062-2961	02/11/2019	0.00	N	0
	<Emailing Stub Disabled>	02/11/2019	2/11/2019		<u>56.81</u>

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	56.81	0.00
Distribution Total		56.81	0.00

Vendor Total: 56.81

	CHATFIELD LUMBER CO.	02/15/2019	EASTW	2X10 8' F&L #2 & BTR	
	4707 COUNTY ROAD 7 SE	03/01/2019	N	PLOW TRUCK	9.68
14891	EYOTA	02/15/2019	N	N	0.00
CHATFIELDL	MN 55934	02/15/2019	0.00	N	0
	<Emailing Stub Disabled>	02/15/2019	97671		<u>9.68</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	9.68	0.00
Distribution Total		9.68	0.00

Vendor Total: 9.68

	DECOOK EXCAVATING, INC.	01/29/2019	EASTW	PAY REQUEST-FIRE HALL	
	P.O. BOX 69	03/01/2019	N		13,056.46
14880	BYRON	01/29/2019	N	N	0.00
DECOOK EXC	MN 55920	01/29/2019	0.00	N	0
	<Emailing Stub Disabled>	01/29/2019	1/29/2019		<u>13,056.46</u>

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	16,348.59	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-3,292.13	0.00
Distribution Total		13,056.46	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 13,056.46

14894	DELTA DENTAL	02/15/2019		EASTW	MARCH 2019 PREMIUM	309.39
	NW5772	03/01/2019		N		0.00
	MINNEAPOLIS	02/15/2019		N	N	0.00
DELTA DENT	MN 55485-5772	02/15/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/15/2019	7566317			309.39

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	309.39	0.00
Distribution Total		309.39	0.00

Vendor Total: 309.39

14896	DOVER-EYOTA PUBLIC SCHOOLS	02/08/2019		EASTW	2/1 & 2/15/19 SEGMENTS	71.25
	615 SOUTH AVENUE	03/01/2019		N		0.00
	EYOTA	02/08/2019		N	N	0.00
D-ESCHOOL	MN 55934	02/08/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/08/2019	2/8/2019			71.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	71.25	0.00
Distribution Total		71.25	0.00

Vendor Total: 71.25

14873	FIRE SAFETY USA, INC.	01/30/2019		EASTW	E-ONE DEF LEVEL SENSOR KIT	550.00
	3253 19TH ST NW	03/01/2019		N		0.00
	ROCHESTER	01/30/2019		N	N	0.00
FIRESAFETY	MN 55901	01/30/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/30/2019	119391			550.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	275.00	0.00
210-42200-422.19	township portion of 422.10	275.00	0.00
Distribution Total		550.00	0.00

Vendor Total: 550.00

14875	HEIMAN FIRE EQUIPMENT	02/19/2019		EASTW	FIRE HUNTER USA	250.00
	PO BOX 248	03/01/2019		N	SIZE 12.5	0.00
	ASHTON	02/19/2019		N	N	0.00
HEIMAN	IA 51232-0248	02/19/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/19/2019	0876822-IN			250.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	125.00	0.00
210-42200-458.09	township portion of 458.00	125.00	0.00
Distribution Total		250.00	0.00

14876	HEIMAN FIRE EQUIPMENT	02/19/2019		EASTW	FIRE HUNTER USA	250.00
	PO BOX 248	03/01/2019		N	SIZE 11	0.00
	ASHTON	02/19/2019		N	N	0.00
HEIMAN	IA 51232-0248	02/19/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/19/2019	0876821-IN			250.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	125.00	0.00
210-42200-458.09	township portion of 458.00	125.00	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total	250.00	0.00
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Vendor Total: 500.00

14879	JOHNSON HARDWARE COMPAN\	01/23/2019	EASTW	PAY REQUEST #2-FIRE HALL	
	PO BOX 3628	03/01/2019	N	THROUGH 12/31/2018	262.16
	OMAHA	01/23/2019	N	N	0.00
JOHNSONHR	NE 68108	01/23/2019	0.00	Y	0
	<Emailing Stub Disabled>	01/23/2019	1/23/2019		262.16

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	899.97	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-637.81	0.00
Distribution Total		262.16	0.00

Vendor Total: 262.16

14882	K & M GLASS	01/31/2019	EASTW	PAY REQUEST-FIRE HALL	
	208 16TH ST SE	03/01/2019	N		13,775.00
	ROCHESTER	01/31/2019	N	N	0.00
K&MGLASS	MN 55904	01/31/2019	0.00	N	0
	<Emailing Stub Disabled>	01/31/2019	1/31/2019		13,775.00

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	14,500.00	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-725.00	0.00
Distribution Total		13,775.00	0.00

Vendor Total: 13,775.00

14883	KRAUS-ANDERSON CONSTRUCT	01/31/2019	EASTW	PAY REQUEST #3-FIRE HALL	
	502 2ND AVENUE SW	03/01/2019	N	THROUGH 1/31/2019	39,154.56
	ROCHESTER	01/31/2019	N	N	0.00
KRAUS-ANDE	MN 55902	01/31/2019	0.00	N	0
	<Emailing Stub Disabled>	01/31/2019	1/31/2019		39,154.56

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	45,486.83	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-6,332.27	0.00
Distribution Total		39,154.56	0.00

Vendor Total: 39,154.56

14899	MAVO SYSTEMS INC	02/06/2019	EASTW	FIRE HALL-REMOVE ASBESTOS	
	4330 CENTERVILLE RD	03/01/2019	N	FLOOR TILE & MASTIC	970.00
	WHITE BEAR LAKE	02/06/2019	N	N	0.00
MAVOSYSTEI	MN 55127	02/06/2019	0.00	N	0
	<Emailing Stub Disabled>	02/06/2019	68360		970.00

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.00	Other Professional Services	970.00	0.00
Distribution Total		970.00	0.00

Vendor Total: 970.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
14886	MINN POLLUTION CONTROL AGE	02/04/2019	EASTW	WASTEWATER CERTIFICATION	23.00
	520 LAFAYETTE ROAD NORTH	03/01/2019	N	RENEWAL-SCOTT SCHMIDT	0.00
MPCA	ST. PAUL	02/04/2019	N	N	0.00
	MN 55155-4194	02/04/2019	0.00	0	23.00
	<Emailing Stub Disabled>	02/04/2019	2/4/2019		

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-443.30	Dues & Subscriptions	23.00	0.00
Distribution Total		23.00	0.00

Vendor Total: 23.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
14877	MINNESOTA DEPARTMENT OF HE	02/26/2019	EASTW	2019 1ST QTR 1/1/19-3/31/19	1,274.00
	SEC OF DRINKING WATER PROT	03/01/2019	N	WATER SUPPLY CONNECTION FE	0.00
MNDPTWATE	ST. PAUL	02/26/2019	N	N	0.00
	MN 55164-0494	02/26/2019	0.00	0	1,274.00
	<Emailing Stub Disabled>	02/26/2019	2/26/2019		

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	1,274.00	0.00
Distribution Total		1,274.00	0.00

Vendor Total: 1,274.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
14889	NAPA AUTO PARTS	02/20/2019	EASTW	PLOW TRUCK, SHOP SUPPLIES	99.95
	103 1 2 NW DIVISION ST	03/01/2019	N	PAYLOADER LIGHT	0.00
NAPA CHAT	CHATFIELD	02/20/2019	N	N	0.00
	MN 55923	02/20/2019	0.00	0	99.95
	<Emailing Stub Disabled>	02/20/2019	704190		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	88.96	0.00
101-43100-421.50	Shop Supplies	10.99	0.00
Distribution Total		99.95	0.00

Vendor Total: 99.95

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
14897	IRIS NEUMANN	02/18/2019	EASTW	REIMBURSEMENTS FOR	216.50
	319 HELEN CT SW	03/01/2019	N	CONFERENCE & TRAININGS	0.00
NEUMANN	EYOTA	02/18/2019	N	N	0.00
	MN 55934	02/18/2019	0.00	0	216.50
	<Emailing Stub Disabled>	02/18/2019	2/18/2019		

GL Number	Account Name	Pay Amount	Relieve Amount
220-46600-433.10	Travel/Training/Instruction	216.50	0.00
Distribution Total		216.50	0.00

Vendor Total: 216.50

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
14900	NORTHLAND CONCRETE&MASOI	02/26/2019	EASTW	PAY REQUEST #1-FIRE HALL	35,389.40
	1225 STAGECOACH ROAD	03/01/2019	N		0.00
NORTHLAND	SHAKOPEE	02/26/2019	N	N	0.00
	MN 55379	02/26/2019	0.00	0	35,389.40
	<Emailing Stub Disabled>	02/26/2019	12/17/2018		

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	37,252.00	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-1,862.60	0.00

**Edit List of Invoices - Detail w/GL**

Date: 03/01/2019

Time: 8:12 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						35,389.40	0.00
						Vendor Total:	35,389.40

14892	PC APPLICATIONS CONSULTANT:	02/14/2019		EASTW	NEW BACKUP CARRIAGE ON		
	200 SOUTH MAIN STREET	03/01/2019		N	SERVER AT CITY HALL		239.99
BROWNCRAF	STEWARTVILLE	02/14/2019		N	N		0.00
	MN 55976	02/14/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/14/2019	00014779				239.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	239.99	0.00
Distribution Total		239.99	0.00
		Vendor Total:	239.99

14881	PEARSON STEMPER ELECTRIC	01/31/2019		EASTW	PAY REQUEST #2-FIRE HALL		
	11999 EQUINE DR	03/01/2019		N			30,400.00
PEARSONSTI	ST. CHARLES	01/31/2019		N	N		0.00
	MN 55972	01/31/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	01/31/2019	1/31/19				30,400.00

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	33,600.00	0.00
418-00000-206.10	Retainage/Holdbacks Payable	-3,200.00	0.00
Distribution Total		30,400.00	0.00
		Vendor Total:	30,400.00

14887	JEFFREY PECK	02/05/2019		EASTW	MILEAGE REIMBURSEMENT		
	PO BOX 872	03/01/2019		N	AUSTIN-PIPELINE AWARENESS		58.00
PECK	EYOTA	02/05/2019		N	N		0.00
	MN 55934	02/05/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/05/2019	2/5/2019				58.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	29.00	0.00
210-42200-433.19	township portion of 433.10	29.00	0.00
Distribution Total		58.00	0.00
		Vendor Total:	58.00

14890	ST. JOSEPH EQUIPMENT, INC.	02/15/2019		EASTW	SHOE FOR KUBOTA		
	N1751 CTY ROAD M	03/01/2019		N	SNOWBLOWER		58.92
ST.JOSEPH	LA CROSSE	02/15/2019		N	N		0.00
	WI 54601	02/15/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/15/2019	P39355				58.92

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	58.92	0.00
Distribution Total		58.92	0.00
		Vendor Total:	58.92

14888	SUN LIFE FINANCIAL	02/14/2019		EASTW	MARCH 2019 PREMIUMS		
	PO BOX 7247- 0381	03/01/2019		N			577.60
SUNLIFE	PHILADELPHIA	02/14/2019		N	N		0.00
	PA 19170-0381	02/14/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/14/2019	2/14/2019				577.60

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	Invoice No.	Hand Check Number/Date	Net Amount
	Email Address					

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	577.60	0.00
Distribution Total		577.60	0.00

Vendor Total: 577.60

14901	TIMBERLINE TOOL, LLC	02/18/2019		EASTW	SQUEEZE-OFF TOLL	
	P.O. BOX 1328	03/01/2019		N	STANDARD GAS SIZES	456.60
	WHITEFISH	02/18/2019		N	N	0.00
TIMBERLINE	MT 59937	02/18/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/18/2019	17240			456.60

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	228.30	0.00
210-42200-421.89	township portion of 421.80	228.30	0.00
Distribution Total		456.60	0.00

Vendor Total: 456.60

14874	ULTIMATE SAFETY CONCEPTS IN	02/19/2019		EASTW	RAE SENSOR, RAW LIQUID OR	
	PO BOX 5827	03/01/2019		N		203.00
	ROCHESTER	02/19/2019		N	N	0.00
CLAREYS	MN 55903-5827	02/19/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/19/2019	181400			203.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	101.50	0.00
210-42200-422.19	township portion of 422.10	101.50	0.00
Distribution Total		203.00	0.00

Vendor Total: 203.00

14895	VERIZON	02/08/2019		EASTW	JAN 9-FEB 8, 2019	
	P.O. BOX 25505	03/01/2019		N		134.12
	LEHIGH VALLEY	02/08/2019		N	N	0.00
VERIZON	PA 18002-5505	02/08/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/08/2019	9823790605			134.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	28.53	0.00
101-43100-432.10	Telephone	35.20	0.00
601-49400-432.10	Telephone	35.19	0.00
602-49450-432.10	Telephone	35.20	0.00
Distribution Total		134.12	0.00

Vendor Total: 134.12

14898	WORKMAN PUBLISHING	02/26/2019		EASTW	180 GOOD & CHEAP COOKBOOK:	
	225 VARICK STREET	03/01/2019		N		180.00
	NEW YORK	02/26/2019		N	N	0.00
WORKMAN P	NY 10014	02/26/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/26/2019	2/26/2019			180.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46600-443.00	Other Miscellaneous	180.00	0.00
Distribution Total		180.00	0.00

Vendor Total: 180.00

**Edit List of Invoices - Detail w/GL**

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
14878	ZEP MANUFACTURING CO.	02/26/2019		EASTW	MISC SUPPLIES-SHOP	702.98
	13237 COLLECTIONS CENTER DF	03/01/2019		N	PARKS & CITY HALL	0.00
ZEP	CHICAGO	02/26/2019		N	N	0.00
	IL 60693-0132	02/26/2019	0.00	N	0	702.98
	<Emailing Stub Disabled>	02/05/2019	9004008529			

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	269.03	0.00
101-41900-422.30	Repairs/Maintenance Buildings	224.72	0.00
230-45200-422.10	Repairs/Maintenance Equipment	209.23	0.00
Distribution Total		702.98	0.00

Vendor Total: 702.98

Grand Total: 139,182.32

Less Credit Memos: 0.00

Net Total: 139,182.32

Less Hand Check Total: 0.00

Outstanding Invoice Total: 139,182.32

Total Invoices: 29

INVOICE APPROVAL LIST BY FUND REPORT

Date: 02/13/2019  
 Time: 2:27 pm  
 Page: 1

City of Eyola

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 314 DEBT SERVICE - PIR 2</b>							
<b>Dept: 47000 Debt Service</b>							
314-47000-460.10	Bond Principal BREMER BANK	2/1/2019	BOND PYMT DUE-PIR 2006 BO	0	02/01/2019	02/01/2019	41,000.00
							<u>41,000.00</u>
314-47000-461.10	Bond Interest BREMER BANK	2/1/2019	BOND PYMT DUE-PIR 2006 BO	0	02/01/2019	02/01/2019	1,833.61
							<u>1,833.61</u>
						<b>Total Dept. Debt Service:</b>	<u>42,833.61</u>
						<b>SERVICE - PIR 2006 Refund:</b>	<u>42,833.61</u>
						<b>Grand Total:</b>	<u>42,833.61</u>

*pd 2/13/19 CK# 24407*

**Check Register Report**  
**PAYROLL REMITTANCE CHECKS**

Emp. Code Desc.:  
 City Of Eyota

Date: 2/19/2019  
 Time: 14:31:05

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
24449	02/22/2019		P	PER	PERA	Remittance Check	\$1,501.31
24450	02/22/2019		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
24451	02/22/2019		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00
<b>Total Checks: 3</b>						<b>Sub-Total:</b>	<b>\$2,225.31</b>
						<b>Total Void/Stop Payment:</b>	<b>\$0.00</b>
						<b>Grand Total:</b>	<b>\$2,225.31</b>

*Electronically paid \$2809.00 - 2/22/19 P.R.*

System: 2/14/2019 3:29:44 PM  
User Date: 2/14/2019

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Sharon

Batch ID: SK-501CHECK RUN  
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00009205  
Posting Date: 2/14/2019

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009997	2/14/2019	0000000000231618	11422	CITY OF EYOTA	\$17,281.00
009998	2/14/2019	0000000000231625	16779	CITY OF EYOTA	\$622.23
009999	2/14/2019	0000000000231619	11478	DIRECTV	\$583.01
010000	2/14/2019	0000000000231620	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$120.00
010001	2/14/2019	0000000000231632	10035	ELDERMARK ASSISTED LIVING SOFT	\$506.00
010002	2/14/2019	0000000000231629	16435	EXCEPTIONAL CARPET CARE, INC	\$171.80
010003	2/14/2019	0000000000231624	15641	HIAWATHA BROADBAND COMMUNICATI	\$279.44
010004	2/14/2019	0000000000231627	800013	MARTIN BROS. DIST. CO., INC	\$4,164.19
010005	2/14/2019	0000000000231617	10748	MINNESOTA ENERGY RESOURCES	\$2,057.06
010006	2/14/2019	0000000000231621	11663	PEOPLES COOPERATIVE SERVICES	\$1,682.40
010007	2/14/2019	0000000000231634	19053	SHARPS COMPLIANCE, INC.	\$71.03
010008	2/14/2019	0000000000231631	19910	St Charles Ace Hardware	\$23.55
010009	2/14/2019	0000000000231633	13123	ST. CHARLES PRESS	\$629.05
010010	2/14/2019	0000000000231622	11952	STORTZ SATELLITE	\$69.79
010011	2/14/2019	0000000000231630	17062	TANDEM PRINTING INC.	\$207.45
010012	2/14/2019	0000000000231616	10674	TEALWOOD CARE CENTERS, INC.	\$10,309.20
010013	2/14/2019	0000000000231615	10120	TEALWOOD MANAGEMENT	\$26,281.89
010014	2/14/2019	0000000000231626	TEMP0000008676	TIMOTHY HAGUE	\$7,686.00
010015	2/14/2019	0000000000231623	13558	OFFICE EQUIPMENT FINANCE SERV.	\$76.46
010016	2/14/2019	0000000000231628	13782	WATER SYSTEMS COMPANY	\$75.82
Total Checks: 20					Checks Total: \$72,897.37

System: 2/15/2019 11:23:26 AM  
User Date: 2/15/2019

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Sharon

Batch ID: SK-501CHECK RUN  
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN  
Checkbook ID: 501EYOTA

Audit Trail Code: PMCHK00009215  
Posting Date: 2/15/2019

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010017	2/15/2019	00000000000231734	10674	TEALWOOD CARE CENTERS, INC.	\$12,513.97
Total Checks:	1			Checks Total:	\$12,513.97