

CITY OF EYOTA  
CITY COUNCIL MINUTES  
FEBRUARY 8, 2018

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard and Kurt Holst

Members Absent: Tony Nelson

Staff Present: Brad Boice, Public Works Supervisor; Fire Department Chiefs: Jeff Peck, Justin Wendt, Bill MacMonegle; WHKS & Co. Engineers: Daren Sikkink, Nate Anderson; and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Addition requested to add May 8 Special Election documents to be approved. Motion was made by Cornell and seconded by Schuchard to approve the agenda with the one noted addition. Ayes 4, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Holst and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented. Ayes 4, Nays 0. Motion carried.

A. Minutes of the January 25, 2018 regular Council meeting approved as presented.

B. RESOLUTION #2018-09 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$575 cash donations accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

**REPORTS:**

**Community Officer:** Deputy McFarlen was not available due to a service call.

**Fire Department:**

2019 Township Budget Planning: Fire Chief Peck reviewed the proposed equipment list that will be presented to the Eyota Township Board in order to help prepare their 2019 budget. The Council did not have any initial concerns with the proposed budget and will wait for the Township to comment.

Fire Hall Improvement Planning – Construction Manager Recruiting: Peck shared concerns the Building Committee has with the process of hiring a Construction Manager, the timing and cost prior to the May election for the public to vote on the proposed improvement project. Two proposals from CRW Architecture and Design Group were presented. The Council discussed options and expectations, and agreed professional help from CRW to hire a construction manager would be a benefit.

Motion was made by Cornell and seconded by Holst to approve phase two of the proposal and hire CRW Architecture to help select a Construction Manager, at a cost not to exceed \$2,000. Discussion: the payment will come from undesignated funds from the Fire reserve funds. Ayes 4, Nays 0. Motion carried. See "Exhibit 5.B"

**Public Works:** Brad Boice, Public Works Supervisor updated the Council that there will be another Wellhead Protection Plan meeting next week and the scoping phase of the project could be completed soon.

**Variable Frequency Drive Replacement on Well #1 Update:** Although the replaced variable frequency drive failure does not appear to be caused by a power surge, the insurance company is going to cover the replacement cost minus the \$250 deductible. Anticipated payment = \$5,285

**Bulk Water Purchase Request - Haz-Mat Response and Magellan Pipeline:** Magellan Pipeline (NW corner of Hwy 14 & 42) is constructing a new bio diesel tank and has requested to purchase 180,000 gallons of water for tank testing purposes. After consideration the Council consensus is to allow the sale as long as pumping quits in case there is a local fire and that Public Works staff closely monitor the water tower water level during the process.

**Mapping:** Boice and Daren Sikkink, WHKS & Co. Engineer presented and explained new maps developed. One includes street maintenance history which will be used to plan future maintenance. In order to effectively budget for street maintenance costs the Council gave WHKS authorization to start a long term (five year) Capital Improvement Plan (CIP) for streets.

**Clerks Report:** The annual Board of Appeal and Equalization meeting has been scheduled by Olmsted County for April 9, from 5:30 to 6:00 p.m.

### **REGULAR AGENDA ITEMS:**

**Small Cities Development Block Grant:** Michelle Vrieze, Community and Economic Development Associates (CEDA) Director of Grants was present to explain the grant application and process.

Mayor Clark opened the public hearing at 7:50 p.m. to take public comments regarding the grant application. There were no public comments made. During the hearing Vrieze explained the grant would provide \$12,500 per unit to improve up to twenty apartment units in Eyota. The apartment complex owners are required to pay thirty percent of the renovation costs, the grant covers the other seventy percent and City pays nothing. Administration costs are also covered by the grant funds and the administration tasks are completed by CEDA.

Mayor Clark closed the public hearing at 7:53 p.m.

There are grant application documents that need to be completed, signed and submitted by February 19. One of the documents needed is a resolution authorizing the grant application be submitted.

Motion was made by Cornell and seconded by Schuchard to authorize submitting the grant application as noted and pass RESOLUTION #2018-10 RESOLUTION AUTHORIZING A SMALL CITIES DEVELOPMENT PROGRAM FULL APPLICATION CITY OF EYOTA. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.A"

**Second Street Wetlands:** Nate Anderson and Daren Sikkink from WHKS & Co. explained the status of the wetland development project. There are two different regulating agencies that control wetlands and their creation. We are still trying to negotiate a final plan with the two agencies.

The Council is not anxious to give up land in Sunset Square Park in order to have enough land to earn the necessary credits to have certified Army Corp credits. Anderson will continue to explore options, including adding areas of West Side Park to the wetland area to earn credits.

**2018 Street & Utility Improvements Project:** Daren Sikkink discussed some of the detailed project features from the January 29 public information meeting. Sikkink requested Council direction on how to proceed with plans regarding the following properties:  
Our Saviors (222 4<sup>th</sup> ST SW) parking along Fourth Street will be similar to the Catholic Church parking: drive over curb to parking spot and then a B style curb separating the sidewalk.

Faith Methodist (27 4<sup>th</sup> ST SW) the Church will need to grant a sidewalk easement to the City in order to move the sidewalk back on to their property to have room for a B style curb between the sidewalk and parking spots; and to provide long enough parking spots.

American Legion (intersection of South Front ST and Madison AVE SW) a driveover curb along the north side of South Front ST from the café to the intersection. It will curve around the corner from South Front to Madison to define a corner versus a drive through street to the west.

Trees: the City will replace trees on request.

Lafayette Avenue Sidewalk (from 4<sup>th</sup> to 5<sup>th</sup> ST SW) will be completely replaced because more than fifty percent of it needs to be repaired.

Fifth ST SW will be a B style curb. The driveway approaches of 326 and 330 5<sup>th</sup> because their driveways are lower than the street will have a driveover curb at the street edge. A storm sewer catch basin will be added east of 326 5<sup>th</sup> ST. No additional subdrain tiling will be added, other than connecting to 510 Jefferson AVE SW.

Construction Timing – the contractor will be requested not to do any construction on 5<sup>th</sup> ST SW and South Front ST SW that will conflict with Eyota Days in July.

**2018 Seal Coating Project:** Two bids have been received to seal coat: Bush Court SW, Robert Avenue SW, 6th Street SW, 7th Street SW, Madison Avenue SW from 5th Street to 6th Street and Glen Street SW from Robert Avenue to Highway 42 in 2018. Bids received were: \$34,056 Fahrner Asphalt Sealers, LLC and \$42,210 Pearson Bros. Inc.

Motion was made by Cornell and seconded by Holst to approve awarding the 2018 seal coating project contract to Fahrner Asphalt Sealers, LLC in the amount of \$34,056. Ayes 4, Nays 0.  
Motion carried.

There was \$40,000 budgeted and the \$6,000 excess will be used to do more crack filling. Bids should be available at the following Council meeting.

**Pavilion Proposal:** The Task Force formed to research an event center type pavilion in Sunset Square Park submitted a preliminary construction proposal. After discussing the wetland project, possible flood zone issues, the American Legion's property and the City's land to the west; the

Council confirmed that pavilion plans should be put on hold until the wetland development planning is finalized so property lines are defined. The Council did request the American Legion be asked if any of their land could be used and the City's property insurance agent should be contacted to clarify flood zone construction issues and concerns.

**119 Madison Avenue SW Dahl Property:** Property improvement options were discussed. The Council agreed this parcel has been vacant far too long and it is in the best interest of the City to purchase it so it can be used for something other than a vacant home. The City should at least make an effort to purchase it from Dahl.

Motion was made by Cornell and seconded by Holst to move forward and reconsider purchasing the property from Dahl. Discussion: Clark and Holst will negotiate with Dahl, at least try to get him to the table and it is acceptable to include other EDA members to assist. Clark, Holst and Cornell voted in favor. Schuchard voted opposed, stating there are other properties in town that need cleaning up more than this one. Ayes 3, Nays 1. Motion carried.

**Accounts Payable:** Request was made to add \$167 paid to US Bank Equipment Finance. Motion was made by Holst and seconded by Cornell to approve the accounts payable in the amount of \$70,459.49 with the noted addition. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.G"

**Other Business:**

**Closed Meeting Our Saviors Lutheran Church Purchase Consideration:** Mayor Clark closed the meeting at 9:05 p.m. and reopened approximately 9:12 p.m.

During the closed meeting the Council discussed if the City should make an offer to purchase the church property at 222 4<sup>th</sup> Street SW and at what price is the City willing to offer at this time knowing it has been currently decided to have the voters decide if the property should be purchased at a May special election.

Council Consensus: do not make an offer to purchase the property with a contingency based on the special election results, and keep the question on the ballot.

**May 8 Special Election Documents:** Specific documents need to be approved in order to hold a special election. This includes the ballot questions to be approved by (in this case) Bond Counsel attorneys and a resolution to formerly call for a special election.

Motion was made by Cornell and seconded by Holst to pass RESOLUTION #2018-11 RESOLUTION CALLING FOR AN ELECTION ON GENERAL OBLIGATION BONDS, and the ballot questions being:

Question No. 1:

"Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$1,445,000 to provide funds to finance the acquisition and betterment, including the construction of an addition, to the existing Eyota Fire Hall?"

Question No. 2;

"Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$413,000 to provide funds for the acquisition and betterment of a building located at 222 Fourth Street SW for use as the Eyota City Hall?"

Discussion: Schuchard is opposed to Question 2 because we have not defined the wants and needs of replacing the current City Hall, and the amount of money. The voters will decide and even then the City is not obligated to purchase the property, this just gives the City the means to if needed. Clark, Cornell and Holst voted in favor. Schuchard voted opposed, although he is in favor of the fire hall question. Ayes 3, Nays 1. Motion carried. See "Exhibit 7"

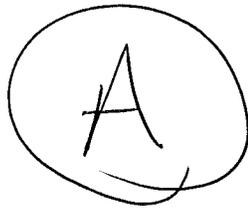
**Adjourn:** Motion was made by Cornell and seconded by Schuchard to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 9:20 p.m.



Tyrel Clark  
Mayor

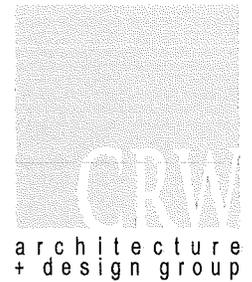


Marlis Knowlton  
Clerk/Treasurer



January 31, 2018

Mr. Jeff Peck, Fire Chief  
City of Eyota  
PO Box 915  
Eyota, MN 55934



**RE: Proposal for Architectural/Engineering Services - PHASE 2  
Eyota Fire Station  
Eyota, Minnesota**

Dear Chief Peck:

CRW architecture + design group would like to thank you for the opportunity to provide this proposal for Phase 2 A/E services for the remodeling and addition to the Eyota Fire Station. Our proposal is summarized as follows:

### **PROJECT UNDERSTANDING**

Having completed the Phase 1 Schematic Design for the remodeling and addition to the Eyota Fire Hall, the City of Eyota is now ready to move forward with Phase 2 of the project, by selecting a Construction Manager and finalizing the construction/bid documents.

Phase 2 of the project will be completed to allow for a special Voter Referendum scheduled to take place on May 10, 2018 and to allow for construction activities to begin shortly after the Referendum approval.

### **PROJECT SCOPE OF WORK AND DELIVERABLES**

#### **PHASE 2**

- Selection of a Construction Manager
- Preparation of Construction/Bid Documents including: Architectural, Structural Engineering, and Mechanical/Electrical Engineering
- Certification of bid/construction drawings.
- Provide required response to CMS code review letter.

#### **PHASE 2 – Construction Activities (CA)**

- Assist the Construction Manager with construction administration services on an hourly basis to include shop drawing review, Pay Application review and approvals, Change Order documentation, and final punch list walkthrough.

### **PROPOSED FEES**

CRW architecture + design group proposes to perform the work described above on a Lump Sum basis as follows:

- **PHASE 2: \$70,000**
- **PHASE 2 CA: Hourly N.T.E. \$8,000**

## PROPOSAL CONDITIONS

- We recommend Surveying, Soils Investigation, and Civil Engineering and other site related design be completed by the current Eyota City Engineer (WHKS). These costs are not included in the above estimated fees.
- Structural and M/E/P Engineering fees are included in the above Phase 2 estimated fees.
- Additional services above and beyond the scope of work described in this proposal will be billed separately and will require prior authorization by the City of Eyota.
- Cost of all plan reproductions used for bidding, permit, and construction will be a reimbursable expense or paid directly by the owner.

## ACCEPTANCE

Chief Peck, this proposal is being submitted electronically. If you accept this proposal and would like us to proceed with the work, please sign the Authorization block and return one signed PDF file to me, retain one proposal for your records. Your signed authorization will initiate the described services. We are ready and have the available staff to begin working on this project immediately upon your authorization.

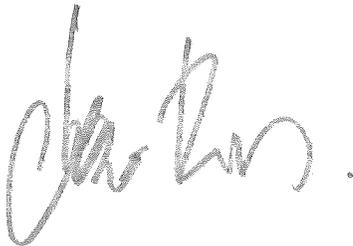
I have enjoyed working with you and the rest of the committee on the completion of Phase 1 and look forward to seeing this project become a reality

The attached terms and conditions shall be considered part of this proposal.

Please do not hesitate to contact us at 507.206.6201 if you have any questions regarding this proposal.

Sincerely,

**CRW architecture + design group, Inc.**



Jose L. Rivas, AIA, LEED AP  
President

Attachments: CRW Terms and Conditions  
2018 Compensation Schedule

## AUTHORIZATION

**I have reviewed the proposal and agree with its terms. I hereby authorize CRW architecture + design group to proceed with the work described.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RESOLUTION #2018-10  
CITY OF EYOTA**

**RESOLUTION AUTHORIZING A  
SMALL CITIES DEVELOPMENT PROGRAM FULL APPLICATION  
CITY OF EYOTA**

WHEREAS, the Minnesota Department of Employment and Economic Development (DEED) has approved the City of Eyota's Small Cities Development Program (SCDP) preliminary proposal that was submitted; and

WHEREAS, CEDA may now submit a full application for SCDP funds on behalf of the City of Eyota; and

WHEREAS, the intended use of the SCDP funding will be to provide rental rehabilitation for low to moderate income households in the target area located in the City of Eyota as defined in the application.

THE CITY OF EYOTA RESOLVES:

Sec. 1. That the City of Eyota act as the legal sponsor for the project contained in the Application to be submitted on February 22, 2018 and that CEDA is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Eyota.

Sec. 2. That the City of Eyota has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

Sec. 3. That the City of Eyota has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

Sec. 4. That upon approval of its application by the State, the City of Eyota may enter into an agreement with the State of Minnesota for the approved project, and that the City of Eyota certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

Sec. 5. That the Mayor or the City Clerk/Treasurer of the City of Eyota is hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project on behalf of the City of Eyota.

"Exhibit 6.A"

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF  
EYOTA, MINNESOTA, THIS 8<sup>th</sup> DAY OF FEBRUARY, 2018.

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer  
City of Eyota

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tyrel Clark, Mayor  
City of Eyota

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ron Zeigler, CEO President  
CEDA

\_\_\_\_\_  
Date

WITNESSED:

\_\_\_\_\_  
(Signature/Title)

\_\_\_\_\_  
Date

# Council Meeting February 8, 2018

## Approval of Accounts Payable:

To be approved by Council		\$	64,977.44
Approved at meeting on 2/8/18		\$	167.00
Council approval after checks written	1/31/2018	\$	215.04
Council approval after checks written		\$	-
Council approval after checks written		\$	-
Payroll for Council Approval			
1/26/2018 Remittance checks		\$	2,182.65
1/26/2018 Taxes paid electronically		\$	2,885.97
Remittance checks		\$	-
1/26/2018 Taxes paid electronically		\$	31.34
Total Accounts Payable:		\$	70,459.44

<b>Total Accounts Payable</b>	<b>\$</b>	<b>70,459.44</b>
Additional Payable	\$	-
Additional Payable	\$	-
<b>Total</b>	<b>\$</b>	<b>70,459.44</b>

### FOR YOUR INFORMATION - ONLY

### ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

2/1/2018	\$	49,769.52
	\$	-
	\$	-
<b>TOTAL</b>	<b>\$</b>	<b>49,769.52</b>

101 General Fund  
210 Fire Department  
220 EDA  
221 EDA revolving loans  
222 EIF Loans  
223 Rochester sales tax  
230 Park & Rec  
290 Gambling

*Debt Service Funds*  
307 Taxable 2007 note  
312 PIR – St Rdg Refunded  
313 GO 2010 St Imp  
314 PIR – 2006 Refunded  
315 Debt Service GO 2015  
316 Debt Service GO 2016  
317 Debt Service GO 2018  
322 Senior Housing (2nd)

*Construction Funds*  
400 PIR All Projects  
410 Reserves  
415 GO 2015A St Imp  
416 GO 2016A St Imp  
417 GO 2018A St Imp

*Enterprise Funds*  
601 Water  
602 Sanitary Sewer  
651 Storm Sewer  
655 Arbor Gardens

"Exhibit 6.G"

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 1

City of Eyota

Ret. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	01/03/2018	EASTW	Stapler, scissors & tape	
	PO BOX 8779	02/09/2018	N		80.35
13802	CAROL STREAM	01/03/2018	N	N	0.00
1SOURCE	IL 60197-8779	01/03/2018	0.00	N	0
	<Emailing Stub Disabled>	01/03/2018	206956-0		<u>80.35</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	80.35	0.00
Distribution Total		80.35	0.00

	1SOURCE	01/30/2018	EASTW	envelopes	
	PO BOX 8779	02/09/2018	N		60.17
13803	CAROL STREAM	01/30/2018	N	N	0.00
1SOURCE	IL 60197-8779	01/30/2018	0.00	N	0
	<Emailing Stub Disabled>	01/30/2018	209005-0		<u>60.17</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	60.17	0.00
Distribution Total		60.17	0.00

Vendor Total: 140.52

	AMERICAN WATERWORKS	12/08/2017	EASTW	Wellhouse & WS Pavilion	
	829 ROLLING VIEW LN SE	02/09/2018	N		2,394.94
13803	PINE ISLAND	12/08/2017	N	N	0.00
AMERICAN W	MN 55963	12/08/2017	0.00	N	0
	<Emailing Stub Disabled>	12/08/2017	19152		<u>2,394.94</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	1,200.00	0.00
601-49400-422.30	Repairs/Maintenance Buildings	1,194.94	0.00
Distribution Total		2,394.94	0.00

	AMERICAN WATERWORKS	12/08/2017	EASTW	Well house foundation	
	829 ROLLING VIEW LN SE	02/09/2018	N		7,526.06
13800	PINE ISLAND	12/08/2017	N	N	0.00
AMERICAN W	MN 55963	12/08/2017	0.00	N	0
	<Emailing Stub Disabled>	12/08/2017	19188		<u>7,526.06</u>

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	7,526.06	0.00
Distribution Total		7,526.06	0.00

Vendor Total: 9,921.00

	B & C PLUMBING AND HEATING II	01/29/2018	EASTW	Thermostat replaced Fire Hall	
	661 CANYON DR NW	02/09/2018	N		38.64
13781	EYOTA	01/29/2018	N	N	0.00
B & C	MN 55934	01/29/2018	0.00	N	0
	<Emailing Stub Disabled>	01/29/2018	297068		<u>38.64</u>

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.30	Repairs/Maintenance Buildings	38.64	0.00
Distribution Total		38.64	0.00

Vendor Total: 38.64

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 2

City of Eyota

Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
13777	CENTURY LINK PO BOX 2961 PHOENIX	02/01/2018 02/09/2018 02/01/2018		EASTW N N	Directory 1-2018	11.04 0.00 0.00
CENLINK	AZ 85062-2961 <Emailing Stub Disabled>	02/01/2018 02/01/2018	0.00 313013897-Jan 2018	N 0	0	0.00 11.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	11.04	0.00
Distribution Total		11.04	0.00

Vendor Total: 11.04

13794	CHATFIELD LUMBER CO. 4707 COUNTY ROAD 7 SE EYOTA	01/02/2018 02/09/2018 01/02/2018		EASTW N N	Lumber	28.40 0.00 0.00
CHATFIELDL	MN 55934 <Emailing Stub Disabled>	01/02/2018 01/02/2018	0.00 92151	N 0	0	0.00 28.40

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.30	Repairs/Maintenance Buildings	16.43	0.00
601-49400-422.30	Repairs/Maintenance Buildings	11.97	0.00
Distribution Total		28.40	0.00

13794	CHATFIELD LUMBER CO. 4707 COUNTY ROAD 7 SE EYOTA	02/05/2018 02/09/2018 02/05/2018		EASTW N N	Shop Tools	6.99 0.00 0.00
CHATFIELDL	MN 55934 <Emailing Stub Disabled>	02/05/2018 02/05/2018	0.00 92253	N 0	0	0.00 6.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	6.99	0.00
Distribution Total		6.99	0.00

Vendor Total: 35.39

13793	CONSTRUCTION MANAGEMENT : 1700 N BROADWAY, SUITE 128	01/31/2018 02/09/2018		EASTW N	January 2018 charges	1,492.82 0.00
CMS	ROCHESTER MN 55906 <Emailing Stub Disabled>	01/31/2018 01/31/2018 01/31/2018	0.00 18-110	N N	0	0.00 1,492.82

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,492.82	0.00
Distribution Total		1,492.82	0.00

Vendor Total: 1,492.82

13773	CORE & MAIN LP PO BOX 28330 ST LOUIS	01/19/2018 02/09/2018 01/19/2018		EASTW N N	1" h20 meter for Little Eagles	236.26 0.00 0.00
CORE	MO 63146 <Emailing Stub Disabled>	01/19/2018 01/19/2018	0.00 I358538	N 0	0	0.00 236.26

Number	Account Name	Pay Amount	Relieve Amount
601-49400-459.10	Capital Outlay Meters	236.26	0.00
Distribution Total		236.26	0.00

Vendor Total: 236.26

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 3

City of Eyota

Ret. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	DOVER, EYOTA, ST.CHARLES AS	01/31/2018	EASTW	January 2018 charges	
	P.O. BOX 396	02/09/2018	N		21,150.85
13792	ST. CHARLES	01/31/2018	N	N	0.00
DES	MN 55972-0396	01/31/2018	N	0	0.00
	<Emailing Stub Disabled>	01/31/2018	07854		21,150.85

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	16,296.00	0.00
602-49450-438.51	Sewer Utilities-DES Fee	4,854.85	0.00
Distribution Total		21,150.85	0.00

Vendor Total: 21,150.85

Ret. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	DOVER-EYOTA PUBLIC SCHOOLS	12/29/2017	EASTW	2017 Summer transportation	
	615 SOUTH AVENUE	02/09/2018	N	July transportation	1,049.28
13782	EYOTA	12/29/2017	N	N	0.00
D-ESCHOOL	MN 55934	12/29/2017	N	0	0.00
	<Emailing Stub Disabled>	12/29/2017	5678		1,049.28

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-431.30	Contracted Services	1,049.28	0.00
Distribution Total		1,049.28	0.00

Vendor Total: 1,049.28

Ret. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	DOVER-EYOTA PUBLIC SCHOOLS	12/29/2017	EASTW	2017 Summer Transportation	
	615 SOUTH AVENUE	02/09/2018	N	August Transportation	458.69
13782	EYOTA	12/29/2017	N	N	0.00
D-ESCHOOL	MN 55934	12/29/2017	N	0	0.00
	<Emailing Stub Disabled>	12/29/2017	5679		458.69

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-431.30	Contracted Services	458.69	0.00
Distribution Total		458.69	0.00

Vendor Total: 1,507.97

Ret. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	FLEETPRIDE	12/20/2017	EASTW	BEACON LIGHT	
	PO BOX 847118	02/09/2018	N		238.64
13804	DALLAS	12/20/2017	N	N	0.00
FLEETPRIDE	TX 75284-7118	12/20/2017	N	0	0.00
	<Emailing Stub Disabled>	12/20/2017	89599196		238.64

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	238.64	0.00
Distribution Total		238.64	0.00

Vendor Total: 238.64

Ret. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	HAWKINS, INC.	01/26/2018	EASTW	Water dept.	
	PO BOX 860263	02/09/2018	N	Chlorine cylinder	20.00
13791	MINNEAPOLIS	01/26/2018	N	N	0.00
HAWKINS	MN 55486-0263	01/26/2018	N	0	0.00
	<Emailing Stub Disabled>	01/26/2018	4219909		20.00

GL Number	Account Name	Pay Amount	Relieve Amount
001-49400-421.60	Chemicals & Chem Products	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 4

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
13796	HIAWATHA BROADBAND COM. IN	02/05/2018	EASTW	January 2018 Fire Hall	65.66
	58 JOHNSON STREET	02/09/2018	N		0.00
HBC	WINONA	02/05/2018	N	N	0.00
	MN 55987	02/05/2018	0.00	N	0
	<Emailing Stub Disabled>	02/05/2018	Jan 2018 #73597		65.66

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.10	Telephone	18.44	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
210-42200-432.19	township portion of 432.10	18.43	0.00
<b>Distribution Total</b>		<b>65.66</b>	<b>0.00</b>

13797	HIAWATHA BROADBAND COM. IN	02/05/2018	EASTW	Jan 2018- Maintenance Shop	75.28
	58 JOHNSON STREET	02/09/2018	N		0.00
HBC	WINONA	02/05/2018	N	N	0.00
	MN 55987	02/05/2018	0.00	N	0
	<Emailing Stub Disabled>	02/05/2018	Jan 2018- #93803		75.28

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-430.90	Computer/Software Expense	38.41	0.00
101-43100-432.10	Telephone	36.87	0.00
<b>Distribution Total</b>		<b>75.28</b>	<b>0.00</b>

13798	HIAWATHA BROADBAND COM. IN	02/05/2018	EASTW	Jan 2018- City Hall	193.12
	58 JOHNSON STREET	02/09/2018	N		0.00
HBC	WINONA	02/05/2018	N	N	0.00
	MN 55987	02/05/2018	0.00	N	0
	<Emailing Stub Disabled>	02/05/2018	Jan 2018 #71232		193.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	50.39	0.00
101-41900-432.10	Telephone	142.73	0.00
<b>Distribution Total</b>		<b>193.12</b>	<b>0.00</b>

Vendor Total: 334.06

13776	INTERSTATE MOTOR TRUCKS, IN	01/24/2018	EASTW	Plow Truck Horn & mirror repair	172.72
	PO BOX 730	02/09/2018	N		0.00
INTERSTATE	ALBERT LEA	01/24/2018	N	N	0.00
	MN 56007	01/24/2018	0.00	N	0
	<Emailing Stub Disabled>	01/24/2018			172.72

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	172.72	0.00
<b>Distribution Total</b>		<b>172.72</b>	<b>0.00</b>

13786	INTERSTATE MOTOR TRUCKS, IN	01/31/2018	EASTW	Plow Truck Horn & Mirror Repai	49.68
	PO BOX 730	02/09/2018	N		0.00
INTERSTATE	ALBERT LEA	01/31/2018	N	N	0.00
	MN 56007	01/31/2018	0.00	N	0
	<Emailing Stub Disabled>	01/31/2018	2026290		49.68

Number	Account Name	Pay Amount	Relieve Amount
-43125-422.10	Repairs/Maintenance Equipment	49.68	0.00
<b>Distribution Total</b>		<b>49.68</b>	<b>0.00</b>

Vendor Total: 222.40

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 5

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	LEAGUE OF MINNESOTA CITIES	02/01/2018	EASTW	2018 Directory of MN city's	
	145 UNIVERSITY AVE. W.	02/09/2018	N		61.20
13770	ST. PAUL	02/01/2018	N	N	0.00
LEAGMNCITY	MN 55103-2044	02/01/2018	0.00	N	0
	<Emailing Stub Disabled>	02/01/2018			0.00
					61.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	61.20	0.00
Distribution Total		61.20	0.00

Vendor Total: 61.20

	FRANCIS J. MCANULTY	12/29/2017	EASTW	Little Eagles Legal Fees	
	1765 GREENVIEW DR SW	02/09/2018	N		1,554.00
13771	ROCHESTER	12/29/2017	N	N	0.00
MCANULTY	MN 55902	12/29/2017	0.00	Y	0
	<Emailing Stub Disabled>	12/29/2017	2017 Legal Fees		0.00
					1,554.00

GL Number	Account Name	Pay Amount	Relieve Amount
270-46500-431.00	Other Professional Services	1,554.00	0.00
Distribution Total		1,554.00	0.00

Vendor Total: 1,554.00

	MISSISSIPPI WELDERS SUPPLY (	01/25/2018	EASTW	Shop Torch refurb	
	2705 HWY 14 W	02/09/2018	N		59.00
13774	ROCHESTER	01/25/2018	N	N	0.00
MISSWELDEF	MN 55901	01/25/2018	0.00	N	0
	<Emailing Stub Disabled>	01/25/2018	2642298		0.00
					59.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-424.00	Small Tools/Minor Equipment	59.00	0.00
Distribution Total		59.00	0.00

Vendor Total: 59.00

	MISSISSIPPI WELDERS SUPPLY (	01/30/2018	EASTW	Torch & Welder	
	2705 HWY 14 W	02/09/2018	N		27.15
13787	ROCHESTER	01/30/2018	N	N	0.00
MISSWELDEF	MN 55901	01/30/2018	0.00	N	0
	<Emailing Stub Disabled>	01/30/2018	2648375		0.00
					27.15

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	27.15	0.00
Distribution Total		27.15	0.00

Vendor Total: 86.15

	MN DEPT OF PUBLIC SAFETY	01/18/2018	EASTW	2017 Storage of Haz Waste fee	
	EPCRA PROGRAM	02/09/2018	N		100.00
13772	ST. PAUL	01/18/2018	N	N	0.00
PUBLIC SAF	MN 55101-6223	01/18/2018	0.00	N	0
	<Emailing Stub Disabled>	01/18/2018	55034003122017-M90823		0.00
					100.00

GL Number	Account Name	Pay Amount	Relieve Amount
-49400-421.60	Chemicals & Chem Products	100.00	0.00
Distribution Total		100.00	0.00

Vendor Total: 100.00

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 6

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	MN FIRE SERVICE CERTIFICATIO	01/22/2018	EASTW	Recertification	
	2704 MOUNDS VIEW BLVD	02/09/2018	N	Pike, Gasner, Peck	75.00
13775	MOUNDS VIEW	01/22/2018	N	N	0.00
MNFIRESERV	MN 55112	01/22/2018	0.00	N	0.00
	<Emailing Stub Disabled>	01/22/2018	5304		75.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	37.50	0.00
210-42200-433.19	township portion of 433.10	37.50	0.00
<b>Distribution Total</b>		<b>75.00</b>	<b>0.00</b>

Vendor Total: 75.00

	NAPA AUTO PARTS	02/01/2018	EASTW	Shop Tools, supplies, Pick-up,	
	103 1 2 NW DIVISION ST	02/09/2018	N		141.38
13778	CHATFIELD	02/01/2018	N	N	0.00
NAPA CHAT	MN 55923	02/01/2018	0.00	N	0.00
	<Emailing Stub Disabled>	02/01/2018			141.38

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	22.98	0.00
101-43100-424.00	Small Tools/Minor Equipment	65.09	0.00
101-43100-421.50	Shop Supplies	5.99	0.00
601-49400-421.20	Vehicle Fuel and Oil	7.88	0.00
3-49450-421.20	Vehicle Fuel and Oil	7.88	0.00
0-45200-421.20	Vehicle Fuel and Oil	15.78	0.00
101-43100-421.20	Vehicle Fuel and Oil	15.78	0.00
<b>Distribution Total</b>		<b>141.38</b>	<b>0.00</b>

	NAPA AUTO PARTS	01/02/2018	EASTW	Credit	
	103 1 2 NW DIVISION ST	02/09/2018	N		-66.06
13790	CHATFIELD	01/02/2018	N	N	0.00
NAPA CHAT	MN 55923	01/02/2018	0.00	N	0.00
	<Emailing Stub Disabled>	01/02/2018	1022018		-66.06

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	-41.99	0.00
101-43100-422.10	Repairs/Maintenance Equipment	-24.07	0.00
<b>Distribution Total</b>		<b>-66.06</b>	<b>0.00</b>

Vendor Total: 75.32

	OLMSTED COUNTY HIGHWAY	12/29/2017	EASTW	2017 Charges	
	2122 CAMPUS DRIVE S.E.	02/09/2018	N		1,925.00
13780	ROCHESTER	12/29/2017	N	N	0.00
OLMHWYDEF	MN 55904	12/29/2017	0.00	N	0.00
	<Emailing Stub Disabled>	12/29/2017	DEC 17 #4406 R & B		1,925.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.43	Sand & Salt & Misc.	1,925.00	0.00
<b>Distribution Total</b>		<b>1,925.00</b>	<b>0.00</b>

Vendor Total: 1,925.00

	ON SITE SANITATION	01/27/2018	EASTW	Skating Rink & Winter Service	
	95 WOODLYNN AVENUE	02/09/2018	N		104.00
13784	ST.PAUL	01/27/2018	N	N	0.00
ONSITESANI	MN 55117	01/27/2018	0.00	N	0.00
	<Emailing Stub Disabled>	01/27/2018	0000541290		104.00

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 7

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check		Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Net Amount
	Email Address	Inv. Date	Invoice No.			

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	104.00	0.00
<b>Distribution Total</b>		<b>104.00</b>	<b>0.00</b>

Vendor Total: 104.00

13788	ROCHESTER PETROLIUM EQUIP	01/30/2018		EASTW	Air Compressor New Shop	
	1205 SECOND STREET NW	02/09/2018		N		2,284.84
	STEWARTVILLE	01/30/2018		N	N	0.00
ROCHPETRO	MN 55976	01/30/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/30/2018	123737			2,284.84

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-458.10	Capital Outlay Other	2,284.84	0.00
<b>Distribution Total</b>		<b>2,284.84</b>	<b>0.00</b>

Vendor Total: 2,284.84

13801	LINUS SOPPA	12/18/2017		EASTW	Cutting	
	1380 CHURCH AVENUE	02/09/2018		N		59.00
RED'S	ST. CHARLES	12/18/2017		N	N	0.00
	MN 55972	12/18/2017	0.00	Y	0	0.00
	<Emailing Stub Disabled>	12/18/2017	12/18/2017			59.00

Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	14.00	0.00
101-43100-422.10	Repairs/Maintenance Equipment	45.00	0.00
<b>Distribution Total</b>		<b>59.00</b>	<b>0.00</b>

Vendor Total: 59.00

13789	ST. JOSEPH EQUIPMENT, INC.	01/31/2018		EASTW	Dump Truck Plow Repairs	
	N1751 CTY ROAD M	02/09/2018		N	Copler & adapter	17.34
	LA CROSSE	01/31/2018		N	N	0.00
ST.JOSEPH	WI 54601	01/31/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/31/2018	P29945			17.34

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	17.34	0.00
<b>Distribution Total</b>		<b>17.34</b>	<b>0.00</b>

Vendor Total: 17.34

13785	U.S. POSTMASTER	02/01/2018		EASTW	P.O. Box Rent due-6 mo.	
		02/09/2018		N		36.00
	EYOTA	02/01/2018		N	N	0.00
POSTMASTEI	MN 55934	02/01/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/01/2018				36.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	12.00	0.00
602-49450-432.20	Postage	12.00	0.00
1-41900-432.20	Postage	12.00	0.00
<b>Distribution Total</b>		<b>36.00</b>	<b>0.00</b>

Vendor Total: 36.00

**Edit List of Invoices - Detail w/GL**

Date: 02/05/2018

Time: 2:29 pm

Page 8

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	WHKS & CO.	12/29/2017		EASTW	2017 Services	
	2905 SOUTH BROADWAY	02/09/2018		N		23,250.00
13779	ROCHESTER	12/29/2017		N	N	0.00
WHKS	MN 55904-5515	12/29/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/29/2017	37113			23,250.00

GL Number	Account Name	Pay Amount	Relieve Amount
417-43100-430.30	Engineering Fees	23,250.00	0.00
Distribution Total		23,250.00	0.00

Vendor Total: 23,250.00

Grand Total: 65,043.50

Less Credit Memos: -66.06

Net Total: 64,977.44

Less Hand Check Total: 0.00

Outstanding Invoice Total: 64,977.44

Total Invoices: 35

**Edit List of Invoices - Detail w/GL**

Date: 02/09/2018

Time: 8:49 am

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	US BANK EQUIPMENT FINANCE	02/09/2018		EASTW	Office Copier rental	167.00
	PO BOX 790448	02/09/2018		N		0.00
13805	ST LOUIS	02/09/2018		N	N	0.00
US BANK EQ	MO 63179-0448	02/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/09/2018	350013710			167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00

Vendor Total: 167.00

Grand Total: 167.00

Less Credit Memos: 0.00

Net Total: 167.00

Less Hand Check Total: 0.00

Outstanding Invoice Total: 167.00

Total Invoices: 1

# Check Register Report

Manual Cks/no Council approval

Date: 01/31/2018

Time: 9:16 am

Page: 1

City of Eyota

BANK: EASTWOOD BANK

Check No.	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>EASTWOOD BANK Checks</b>							
23525	01/31/2018	Printed			POSTMASTER U.S. POSTMASTER	Feb 2018 w/s Bill Postage	215.04
<b>Total Checks: 1</b>						<b>Checks Total (excluding void checks):</b>	<b>215.04</b>
<b>Total Payments: 1</b>						<b>Bank Total (excluding void checks):</b>	<b>215.04</b>
<b>Total Payments: 1</b>						<b>Grand Total (excluding void checks):</b>	<b>215.04</b>

# Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:  
City Of Eyota

Date: 1/24/2018  
Time: 13:15:26

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
96	01/26/2018		P	PER	PERA	Remittance Check	\$1,466.65
23497	01/26/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
23498	01/26/2018		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00
<b>Total Checks: 3</b>						<b>Sub-Total:</b>	<b>\$2,182.65</b>
						<b>Total Void/Stop Payment:</b>	<b>\$0.00</b>
						<b>Grand Total:</b>	<b>\$2,182.65</b>

Taxes Electronically Paid \$2,885.97

# Check Register Report

## Payroll Remittance Checks

Emp. Code Desc.:  
City Of Eyota

Date: 1/25/2018  
Time: 8:34:13

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
<del>34</del>	01/26/2018		P	122	KATHRYN HALL	2nd P/R Jan 2018	\$0.00
<del>23499</del>	01/26/2018	ck 23499	P	122	KATHRYN HALL	Spec PR 2 PR Jan 18 Hall Vi	\$0.00

Total Checks: 2

Sub-Total: \$0.00  
Total Void/Stop Payment: \$0.00  
Grand Total: \$0.00

Electronically Paid 1-26-18  
\$31.34

System: 2/1/2018 11:20:52 AM  
User Date: 2/1/2018

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Sharon

Batch ID: SK-501CHECK RUN  
F Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00006909  
Posting Date: 2/1/2018

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009477	2/1/2018	0000000000181290	800002	BRIGGS CORPORATION	\$87.71
009478	2/1/2018	0000000000181289	15608	CAROLE JACOBSON	\$16.63
009479	2/1/2018	0000000000181285	11422	CITY OF EYOTA	\$17,361.00
009480	2/1/2018	0000000000181291	800003	DIRECT SUPPLY HEALTHCARE	\$1,700.44
009481	2/1/2018	0000000000181286	11478	DIRECTV	\$568.94
009482	2/1/2018	0000000000181295	800024	HD Supply Facilities Maintenanc	\$248.97
009483	2/1/2018	0000000000181293	800013	MARTIN BROS. DIST. CO., INC	\$2,625.30
009484	2/1/2018	0000000000181292	800006	MCKESSON MED.-SURGICAL MN	\$173.53
009485	2/1/2018	0000000000181294	800022	STANLEY TECHNOLOGIES	\$183.49
009486	2/1/2018	0000000000181296	800027	Staples Business Advantage	\$232.19
009487	2/1/2018	0000000000181284	10674	TEALWOOD CARE CENTERS, INC.	\$2,069.48
009488	2/1/2018	0000000000181282	10120	TEALWOOD MANAGEMENT	\$24,228.43
009489	2/1/2018	0000000000181287	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.51
009490	2/1/2018	0000000000181288	13782	WATER SYSTEMS COMPANY	\$108.90
Total Checks: 14					Checks Total: \$49,769.52

EXTRACT OF MINUTES OF MEETING OF  
THE CITY COUNCIL OF THE  
CITY OF EYOTA, MINNESOTA

HELD: February 8, 2018

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Eyota, Minnesota, was duly called and held at the City Hall on February 8, 2018, at 7:00 o'clock p.m.

The following members were present: Tyrel Clark, Bryan Cornell, Ray Schuchard and Kurt Holst

and the following were absent: Tony Nelson

Member Cornell introduced the following resolution and moved its adoption:

RESOLUTION #2018-11  
CITY OF EYOTA

RESOLUTION CALLING FOR AN ELECTION ON  
GENERAL OBLIGATION BONDS

BE IT RESOLVED by the City Council (the "Council") of the City of Eyota, Minnesota (the "City"), as follows:

1. Project. This Council has investigated the facts and does hereby find, determine and declare that it is necessary and expedient to issue general obligation bonds to finance the (a) acquisition, betterment and expansion of the municipal fire hall (the "Fire Hall"); and (a) the acquisition and betterment of an existing building for use as the municipal city hall (the "City Hall").

2. Election. The proposition of authorizing the issuance of not to exceed \$1,445,000 general obligation bonds for Fire Hall purpose and the issuance of not to exceed \$413,000 general obligations bonds for the City Hall purpose shall be submitted to the qualified electors of the City at the special election to be held on May 8, 2018. The election shall be held between the hours of 7:00 a.m. and 8:00 p.m. The polling place for the election shall be the Dover-Eyota High School auditorium located at 615 South Avenue SW in the City.

3. Notice and Ballot. The Clerk-Treasurer is hereby authorized and directed to post and publish according to law a Notice of Election and Ballot, and to prepare ballots for the question for use at the election, which notice and ballot shall be in substantially the following forms:

"Exhibit 7"

## NOTICE OF ELECTION

NOTICE IS HEREBY GIVEN that an election on a question will be held in and for the City of Eyota, Olmsted County, Minnesota, on May 8, 2018, between the hours of 7:00 a.m. and 8:00 p.m., at which time the following question will be submitted:

Question No. 1:

"Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$1,445,000 to provide funds to finance the acquisition and betterment, including the construction of an addition, to the existing Eyota Fire Hall?"

Question No. 2;

"Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$413,000 to provide funds for the acquisition and betterment of a building located at 222 Fourth Street SW for use as the Eyota City Hall?"

The polling place for the election shall be the City Hall located at the Dover-Eyota High School auditorium located at 615 South Avenue SW in the City, at which place all of the qualified electors of the City may cast their ballots.

Dated: February 8, 2018.

BY ORDER OF THE CITY COUNCIL

/s/ Marlis Knowlton  
City Clerk-Treasurer

CITY QUESTION BALLOT

CITY OF EYOTA

May 8, 2018

**INSTRUCTIONS TO VOTERS**

To vote, completely fill in the oval(s) next to your choice(s) like this: 

---

To vote for a question, fill in the oval next to the word "YES" for that question. To vote against a question, fill in the oval next to the word "NO" for that question.

CITY QUESTION 1:

ISSUANCE OF BONDS FOR BETTERMENT AND EXPANSION OF FIRE HALL

- YES "Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$1,445,000 to provide funds to finance the acquisition and betterment, including the construction of an addition, to the existing Eyota Fire Hall?"
- NO

**BY VOTING "YES" ON THIS BALLOT QUESTION NO. 1, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.**

CITY QUESTION 2:

ISSUANCE OF BONDS FOR ACQUISITION AND BETTERMENT OF CITY HALL

- YES "Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$413,000 to provide funds for the acquisition and betterment of a building located at 222 Fourth Street SW for use as the Eyota City Hall?"
- NO

**BY VOTING "YES" ON THIS BALLOT QUESTION NO. 2, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.**

4. Election Judges. Election judges will be appointed at least twenty five days prior to the election.

5. Manner; Canvass. The election shall be held and conducted in accordance with the statutes of the State of Minnesota applicable, and the Council shall meet as required by law for the purpose of canvassing the election and declaring the results thereof.

The motion for the adoption of the foregoing resolution was duly seconded by member Holst and, after full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof: Clark, Cornell and Holst

and the following voted against the same: Schuchard

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 8<sup>th</sup> DAY OF FEBRUARY, 2018.

EYOTA CITY COUNCIL

---

Tyrel Clark, Mayor

ATTEST:

---

Marlis Knowlton, Clerk/Treasurer