CITY OF EYOTA
CITY COUNCIL MINUTES
MARCH 22, 2018

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson and Kurt Holst
Members Absent: Ray Schuchard
Staff Present: Community Officer McFarlen, Brad Boice, Public Works Supervisor and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Proclamation: Mayor Clark officially proclaimed April as Child Abuse Prevention Month in Eyota. And called upon all citizens, community groups, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the community in which we live.

Approve Agenda: Request to add Minnesota Department of Revenue (DNR) grant application as other business. Motion was made by Cornell and seconded by Nelson to approve the agenda with the noted addition. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A and 4.B as presented. Ayes 4, Nays 0. Motion carried.

A. Minutes of the March 8, 2018 regular Council meeting approved as presented.

B. RESOLUTION #2018-15 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, $175 cash donations accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

REPORTS:

Community Officer: Deputy McFarlen stated due to a system issue there is no service calls report but recent calls were fairly normal. Public Nuisances: he suggested the City be more diligent enforcing the nuisance ordinance which includes things like: long grass, unlicensed/non-operable vehicles, garbage/brush in yards, etc. The Council could possibly tour the town with a check list and then send letters to property owners requesting they eliminate/abate the noted nuisances. The Council agreed and asked Deputy McFarlen to work on the details with the City Clerk.

Park Board: Clark reported the Board's activities including reviewing the Summer Rec Program details and Iris Neumann is working on tree and park plans that include ash tree replacement plan in Freedom Park. The summer movie dates have been set: June 8, July 17, Aug 3 and 17. The Board is requesting people go on Facebook and vote for the movies to be played.

Council Consensus: Yes, per the Park Board's recommendation, Public Works will borrow the Hiawatha Sno-Seekers lawn roller (free of charge) to roll the park ball fields.

DESCASD Sewer Board: Nelson reported the plant has not had any recent violations and they are getting new carpet in the office.

Planning Commission: No report, there was no March meeting due to no agenda items.

Economic Development Authority (EDA): Cornell reported the EDA toured the Little Eagles Childcare Center. They are hoping to open mid May. Arbor Gardens census and financials were discussed briefly.

Brochure: Clark suggested Adam Crowson be contracted to create a development brochure; $20 per hour not exceed eight hours. There is money in the EDA's advertising budget for this.

Motion was made by Nelson and seconded by Holst to approve the hiring as presented.
Ayes 4, Nays 0. Motion carried.

Eyota Volunteer Ambulance Service Board of Directors: Clark has a seat on the Ambulance Board of Directors representing the City of Eyota. The City paid a large percentage of the building construction cost; and the Ambulance Board is planning to have the building loan paid in full next year. They are working on long term plans to replace capital assets like the ambulance. They are also having difficulty finding volunteers to work the day shift and may need to look into hiring people to cover those shifts. This could mean the service area entities would be required to make payments based on 911 addresses. Based on the building construction, Eyota has 52% of the covered area. Possibly start hiring in 2020-2021; which would mean the City needs to keep this in mind to budget appropriately. It could be as much as $40,000 a year increases.

Public Works: Brad Boice updated the Council on the wellhead protection plan creation is continuing with the next meeting in April. Boice suggested the Council start thinking about having a study done in the future to determine new well sites. Boice has contacted to the School and is starting to make plans for the second tile line to be installed, possibly in June. Businesses that will be affected during the 2018 street project construction are being contacted and discussing details. The skate park equipment has been rearranged on the new expanded concrete site.

Sidewalk Repairs: Some sidewalks do need some repairs due to unevenness. Boice recommended a company that cuts the concrete versus grinding; and presented pricing options. This is for sidewalks on both sides of Center Avenue S. Repairs will be handicap compliant.

Motion was made by Nelson and seconded by Holst to authorize Safe Step to make repairs as presented in Option #2, for 37 slab displacements with .5 inch shift or higher for $2,637. Ayes 4, Nays 0. Motion carried.

Clerks Report:
May 8 Special Election: The detailed information for both the fire hall and city hall proposed projects will not be displayed at city hall to abide by election regulations; no campaigning in the polling place. City hall is the designated polling place for absentee voting starting March 23. Detailed information will be available upon request and on the website.

Absentee voting requires an Absentee Ballot Board to be established at the time absentee voting begins. The Board is to be established via resolution; Knowlton submitted the proposed resolution for approval.

Motion was made by Cornell and seconded by Holst to approve RESOLUTION #2018-16, RESOLUTION ESTABLISING AN ABSENTEE BALLOT BOARD; establishing an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or trained city staff to perform the task. Ayes 4, Nays 0. Motion carried. See "Exhibit 5.H"

REGULAR AGENDA ITEMS:

Fire Fighter Greg Staloch Resignation: Greg Staloch submitted a resignation letter to the Fire Department. Staloch joined the Department August 1, 1988. The Eyota Volunteer Fire Department met, approved and recommends accepting the resignation/retirement effective April 1, 2018.

Motion was made by Holst and seconded by Cornell to accept Greg Staloch's resignation from the Fire Department to be effective April 1, 2018. Discussion: Thank you Greg for many years of service. Ayes 4, Nays 0. Motion carried.

Annual Transfers to/from Reserve Fund #410: Knowlton presented the Council with the standard annual debt service bond transfers and suggested transfer of funds to and from the Reserve Fund. Additionally, a request was made to transfer $41,150 from the Economic Development Authority Fund 220 to the Park Fund 230; including the accounting department #46100 Trail Development. This is the money from the Minnesota Department of Natural Resources reimbursed for property purchased for the trail from Rochester to Chester Woods Park.

Motion was made by Cornell and seconded by Nelson to approve all transfers as presented. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.B"

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of $61,331.44 as presented. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.C"

Other Business:
Minnesota Department of Natural Resources Local Trail Connections Grant: Clark requested that Iris Neumann be hired to submit a 2018 grant application for the trail along Second Street SW to Sunset Square Park. This grant was applied for and denied in 2017 so only edits will be needed to reapply. A resolution documenting the Council's support is suggested to be submitted with the grant application.

Motion was made by Nelson and seconded by Holst to pass RESOLUTION #2018-17 RESOLUTION SUPPORTING MINNESOTA DEPARTMENT OF NATURAL RESOURCES LOCAL TRAIL CONNECTIONS PROGRAM GRANT APPLICATION, if awarded the DNR grant, the City agrees to accept the grant, enter into an agreement with the State, comply with all applicable laws, environmental requirements and regulations, and certifies it will report any actual, potential, perceived, or organizational conflicts of interest. Ayes 4, Nays 0. Motion carried. See "Exhibit 7"

Adjourn: Motion was made by Cornell and seconded by Nelson to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 8:09 p.m.

Tyrel Clark
Mayor

Marlis Knowlton
Clerk/Treasurer

RESOLUTION #2018-16
CITY OF EYOTA

"RESOLUTION ESTABLISING AN ABSENTEE BALLOT BOARD"

WHEREAS, The City of Eyota is required by Minnesota Statues 203B.121, Subd. 1 to establish and Absentee Ballot Board effective March 23, 2018, and

WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in the City of Eyota, and

WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or trained city staff in the processing and counting of absentee ballots;

THERFORE, BE IT RESOLVED, by the Common Council of the City of Eyota, Minnesota herby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or trained city staff to perform the task.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 22nd DAY OF MARCH, 2018.

EYOTA CITY COUNCIL

_____
Tyrel Clark, Mayor

ATTEST:

_____
Marlis Knowlton, Clerk/Treasurer

"Exhibit 5.H"

2017 Financial Transfers - Bonds
Request to approve financial transfers between funds relating to 2017 bond payments.

These three transfer requests are scheduled transfers as included in the creation of some bonds. They are amounts on the bond payment schedules and are budgeted transfer amounts.

#1
Transfer $42,928.00
from #400 Permanent Improvement Revolving Fund
to #314 G.O. Permanent Improvement Revolving Refunding Bond Series 2012A
covering the 2017 bond payments related to 2006 street improvements (Madison Avenue)
Note: bond was previously #311 G.O. Permanent Improvement Revolving Debt Service Fund Series 2006A, which was refunded in November 2012 to #314

#2
Transfer $66,750.00
from #400 Permanent Improvement Revolving Fund
to #312 G.O. Disposal System Permanent Improvement Revolving Refunding Bonds Fund Series 2008A covering the 2017 bond payments related to Stone Ridge (residential) and Sanitary Sewer bond

#3
Transfer $84,165.00
from the utility funds as the utility fee contribution to pay the bond payment:
#601 Water Fund = $23,555.00
#602 Sanitary Sewer Fund = $47,110.00
#651 Storm Sewer Fund = $13,500.00
to #313 General Obligation Improvement Utility Revenue Bonds, Series 2010A = $84,165.00
fulfilling the bond revenue schedule for 2017 bond payments

Council Action Requested:
Motion to approve 2017 financial transfers relating to bonds as presented.

"Exhibit 6.B"

Year End 2017 Reserves
Transfers TO 410 Reserve Fund to be used for future designated projects or purchases

General Fund

$10,000 future City Hall improvements
dr 101-41900-452.00 c/o buildings
cr 101-00000-101.00 cash
dr 410-00000-101.00 cash
cr 410-00000-253.15 cap outlay

$17,950 future crack fill & seal coating
dr 101-00000-334.22 other state grant revenues (Small Cities Aid)
cr 101-00000-101.00 cash
dr 410-00000-101.00 cash
cr 410-00000-253.10 Streets

$3,000 future sidewalk expenses
dr 101-43100-453.10 c/o sidewalks
cr 101-00000-101.00 cash
dr 410-00000-101.00 cash
dr 410-00000-253.13 trails

$14,500 future land purchases
dr 101-41900-451.00 c/o land
cr 101-00000-101.00 cash
dr 410-00000-101.00 cash
cr 410-00000-253.15 C/O

Fire Department

$20,000 future fire truck
Dr 210-42200-454.00 c/o heavy equipment
Cr 210-00000-101.00 cash
Dr 410-00000-101.00 cash
Cr 410-00000-253.11 c/o

EDA

$2,000 future Rolling Hills Bus purchase
Dr 220-46500-458.10 c/o other
Cr 220-00000-101.00 cash
dr 410-00000-101.00 cash
cr 410-00000-253.12 other

$5,000 Signs
Dr 220-46500-458.10 c/o other
Cr 220-00000-101.00 cash
dr 410-00000-101.00 cash
cr 410-00000-253.15 other

Park Fund

$20,000 $10,000 water feature- $5,000 NW park - $5,000 park shelter

Dr 230-45200-453.00 c/o other imp
Cr 230-00000-101.00 cash
Dr 410-00000-101.00 cash
Cr 410-00000-253.15 c/o

$10,000 C/O equip – future mower

Dr 230-45200-458.00 c/o other equip
Cr 230-00000-101.00 cash
Dr 410-00000-101.00 cash
Cr 410-00000-253.15 capital outlay

Transfers FROM Reserve Fund to 2017 expense accounts

$7,000 codify ordinances (101-41900-431.00)

dr 410-00000-253.12 other
cr 410-00000-101.00 cash
dr 101-00000-101.00 cash
cr 101-00000-390.00 transfer in

$10,000 document imaging (101-41900-430.90)

dr 410-00000-253.15 Capital Outlay
cr 410-00000-101.00 cash
dr 101-00000-101.00 cash
cr 101-00000-390.00 transfer in

$18,500 Kubota RTV (101-43100-454.00)

Dr 410-00000-253.11 Equipment
Cr 410-00000-101.00 cash
Dr 101-00000-101.00 cash
Cr 101-00000-390.00 transfer in

$1,750 Landscape rake (101-43100-454.00)

Dr 410-00000-253.11 Equipment
Cr 410-00000-101.00 cash
Dr 101-00000-101.00 cash
Cr 101-00000-390.00 transfer in

$3,200 Compost site concrete blocks (101-43100-431.30)

Dr 410-00000-253.11 Equipment
Cr 410-00000-101.00 cash
Dr 101-00000-101.00 cash
Cr 101-00000-390.00 transfer in

Council approved 3/22/2018

Council Meeting March 22, 2018

Approval of Accounts Payable:

To be approved by Council	$	50,700.87
Council approval after checks written		
Council approval after checks written	$	1,237.00
Council approval after checks written	$	4,725.39
Payroll for Council Approval		
3/9/2018 Remittance checks	$	2,047.76
3/9/2018 Taxes paid electronically	$	2,620.42
Remittance checks	$	-
Total Accounts Payable:	$	61,331.44

Total Accounts Payable	**$**	**61,331.44**
Additional Payable		
Additional Payable		
Total	**$**	**61,331.44**

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

3/15/2018	$	59,530.03
TOTAL	$	59,530.03

101 General Fund
210 Fire Department
220 EDA
221 EDA revolving loans
222 EIF Loans
223 Rochester sales tax
230 Park & Rec
290 Gambling

Debt Service Funds
307 Taxable 2007 note
312 PIR – St Rdg Refunded
313 GO 2010 St Imp
314 PIR – 2006 Refunded
315 Debt Service GO 2015
316 Debt Service GO 2016
317 Debt Service GO 2018
322 Senior Housing (2nd)

Construction Funds
400 PIR All Projects
410 Reserves
415 GO 2015A St Imp
416 GO 2016A St Imp
417 GO 2018A St Imp

Enterprise Funds
601 Water
602 Sanitary Sewer
651 Storm Sewer
655 Arbor Gardens

"Exhibit 6.c"

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	1SOURCE	03/13/2018		EASTW	2018 Summer Rec Registration	
	PO BOX 8779	03/23/2018		N	Paper	101.94
13891	CAROL STREAM	03/13/2018		N	N	0.00
1SOURCE	IL 60197-8779	03/13/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/13/2018	211819-0			101.94

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-435.10	Legal Notices Publishing	101.94	0.00
Distribution Total		101.94	0.00

Vendor Total: 101.94

	BRAD BOICE	03/19/2018		EASTW	Lost check-#21899-Reissue	
	506 MARGARET STREET NE	03/23/2018		N	Postage water sample	10.01
13925	CHATFIELD	03/19/2018		N	N	0.00
BOICEBRAD	MN 55923	03/19/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/19/2018	3/19/18			10.01

GL Number	Account Name	Pay Amount	Relieve Amount
601-00000-202.00	Accounts Payable	10.01	0.00
Distribution Total		10.01	0.00

Vendor Total: 10.01

	CENTURY LINK	03/19/2018		EASTW	March/April 2018 Wellhouse	
	PO BOX 2961	03/23/2018		N		56.75
13923	PHOENIX	03/19/2018		N	N	0.00
CENLINK	AZ 85062-2961	03/19/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/19/2018	Mar/Apr 2018 #313872187			56.75

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	56.75	0.00
Distribution Total		56.75	0.00

Vendor Total: 56.75

	CHATFIELD LUMBER CO.	03/08/2018		EASTW	Vinyl Cement Patch 10# pail	
	4707 COUNTY ROAD 7 SE	03/23/2018		N	Wellhouse	8.69
13892	EYOTA	03/08/2018		N	N	0.00
CHATFIELDL	MN 55934	03/08/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/08/2018	92830			8.69

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	8.69	0.00
Distribution Total		8.69	0.00

Vendor Total: 8.69

	DELTA DENTAL	03/15/2018		EASTW	April 2018 Premium	
	NW5772	03/23/2018		N		59.67
13922	MINNEAPOLIS	03/15/2018		N	N	0.00
DELTA DENT	MN 55485-5772	03/15/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/15/2018	7230138			59.67

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	59.67	0.00
Distribution Total		59.67	0.00

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					Vendor Total:	59.67
	DOVER-EYOTA PUBLIC SCHOOLS	03/08/2018		EASTW	3/1/18 & 3/15/18 City Segments	
	615 SOUTH AVENUE	03/23/2018		N	3/15 Summer Rec Ad	140.00
13885	EYOTA	03/08/2018		N	N	0.00
D-ESCHOOL	MN 55934	03/08/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/08/2018				140.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	140.00	0.00
Distribution Total		140.00	0.00

Vendor Total: 140.00

	G & K SERVICES	02/28/2018		EASTW	Feb 2018 Uniforms & Mats	
	7813 SOLUTIONS CENTER	03/23/2018		N		299.51
13911	CHICAGO	02/28/2018		N	N	0.00
G&K	IL 60677-7008	02/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/28/2018	Feb 2018 #2385130			299.51

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	87.05	0.00
101-43100-441.70	Uniforms	95.60	0.00
230-45200-441.70	Uniforms	21.24	0.00
601-49400-441.70	Uniforms	63.74	0.00
602-49450-441.70	Uniforms	31.88	0.00
Distribution Total		299.51	0.00

Vendor Total: 299.51

	MENARDS - ROCHESTER SOUTH	03/09/2018		EASTW	Shop Tools, Vacuum Fire Dept	
	3000 S. BROADWAY	03/23/2018		N		113.77
13914	ROCHESTER	03/09/2018		N	N	0.00
MENARDS	MN 55904-5598	03/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/09/2018	69984			113.77

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.80	General Operating Supplies	37.84	0.00
210-42200-422.10	Repairs/Maintenance Equipment	44.98	0.00
210-42200-422.19	township portion of 422.10	44.98	0.00
230-45200-421.80	General Operating Supplies	44.53	0.00
601-49400-422.30	Repairs/Maintenance Buildings	-23.02	0.00
101-43100-421.80	General Operating Supplies	-17.77	0.00
230-45200-421.80	General Operating Supplies	-17.77	0.00
Distribution Total		113.77	0.00

Vendor Total: 113.77

	MINNESOTA ENERGY RESOURCE	03/06/2018		EASTW	Pump House	
	PO BOX 70022	03/23/2018		N		90.35
13893	PRESCOTT	03/06/2018		N	N	0.00
MNENERGY	AZ 86304-7022	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	3/6/18 #0505759364-00001			90.35

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	90.35	0.00
Distribution Total		90.35	0.00

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	MINNESOTA ENERGY RESOURCE	03/06/2018		EASTW	City Garage	
	PO BOX 70022	03/23/2018		N		525.87
13894	PRESCOTT	03/06/2018		N	N	0.00
MNENERGY	AZ 86304-7022	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	3/6/18 #0502939877-00001			525.87

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	525.87	0.00
Distribution Total		525.87	0.00

	MINNESOTA ENERGY RESOURCE	03/06/2018		EASTW	Public Works	
	PO BOX 70022	03/23/2018		N		102.55
13895	PRESCOTT	03/06/2018		N	N	0.00
MNENERGY	AZ 86304-7022	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	3/6/18 #0505794640-00001			102.55

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	102.55	0.00
Distribution Total		102.55	0.00

	MINNESOTA ENERGY RESOURCE	03/05/2018		EASTW	City Hall	
	PO BOX 70022	03/23/2018		N		96.81
13896	PRESCOTT	03/05/2018		N	N	0.00
MNENERGY	AZ 86304-7022	03/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2018	3/5/18 #0506365696-00001			96.81

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	96.81	0.00
Distribution Total		96.81	0.00

	MINNESOTA ENERGY RESOURCE	03/05/2018		EASTW	Fire Department	
	PO BOX 70022	03/23/2018		N		383.28
13897	PRESCOTT	03/05/2018		N	N	0.00
MNENERGY	AZ 86304-7022	03/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2018	3/5/18 #0507775328-00001			383.28

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.30	Gas Utilities	383.28	0.00
Distribution Total		383.28	0.00

Vendor Total: 1,198.86

	MN FIRE SERVICE CERTIFICATIO	03/06/2018		EASTW	Instructor1 Certification Exam	
	2704 MOUNDS VIEW BLVD	03/23/2018		N	2/24/18-Kale Pike	115.00
13888	MOUNDS VIEW	03/06/2018		N	N	0.00
MNFIRESERV	MN 55112	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	5366			115.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	57.50	0.00
210-42200-433.19	township portion of 433.10	57.50	0.00
Distribution Total		115.00	0.00

Vendor Total: 115.00

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	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Wellhouse	
	REMITTANCE CENTER	03/23/2018		N		796.60
13900	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2555100			796.60

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	796.60	0.00
Distribution Total		796.60	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Shop	
	REMITTANCE CENTER	03/23/2018		N		124.66
13901	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2555200			124.66

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	124.66	0.00
Distribution Total		124.66	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Lift Station	
	REMITTANCE CENTER	03/23/2018		N		24.58
13902	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2577500			24.58

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.10	Electric Utilities	24.58	0.00
Distribution Total		24.58	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Fire Hall	
	REMITTANCE CENTER	03/23/2018		N		115.67
13903	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2577700			115.67

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.10	Electric Utilities	115.67	0.00
Distribution Total		115.67	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Flag Pole Light	
	REMITTANCE CENTER	03/23/2018		N		27.41
13904	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2588000			27.41

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	27.41	0.00
Distribution Total		27.41	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage W.S. Park Shelt	
	REMITTANCE CENTER	03/23/2018		N		142.02
13905	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2597800			142.02

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	142.02	0.00

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City of Eyota
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Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
Distribution Total						142.02 / 0.00
	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Water Tower	
	REMITTANCE CENTER	03/23/2018		N		66.67
13906	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2598300			66.67

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	66.67	0.00
Distribution Total		66.67	0.00

	PEOPLES ENERGY COOPERATIV	03/13/2018		EASTW	Feb 2018 Usage Park Shelter	
	REMITTANCE CENTER	03/23/2018		N		22.84
13907	DES MOINES	03/13/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/13/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/13/2018	Feb 2018 #2627100			22.84

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	22.84	0.00
Distribution Total		22.84	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage Street Lights	
	REMITTANCE CENTER	03/23/2018		N		1,051.40
13908	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2627700			1,051.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	1,051.40	0.00
Distribution Total		1,051.40	0.00

	PEOPLES ENERGY COOPERATIV	03/06/2018		EASTW	Feb 2018 Usage City Hall	
	REMITTANCE CENTER	03/23/2018		N		98.16
13909	DES MOINES	03/06/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	Feb 2018 #2601000			98.16

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.10	Electric Utilities	98.16	0.00
Distribution Total		98.16	0.00

	PEOPLES ENERGY COOPERATIV	03/05/2018		EASTW	Feb 2018 Usage Bushes Woodland	
	REMITTANCE CENTER	03/23/2018		N		275.52
13910	DES MOINES	03/05/2018		N	N	0.00
PEOPLESCO(	IA 50940-2333	03/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2018	Feb 2018 #1799			275.52

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	275.52	0.00
Distribution Total		275.52	0.00

Vendor Total: 2,745.53

	POST-BULLETIN COMPANY, L.L.C	03/14/2018		EASTW	Newspaper renewal 52wks	
	P.O. BOX 6118	03/23/2018		N		205.40
13920	ROCHESTER	03/14/2018		N	N	0.00
POSTBULLET	MN 55903-6118	03/14/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/14/2018	2018-#143886			205.40

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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	205.40	0.00
Distribution Total		205.40	0.00

Vendor Total: 205.40

	RIVERLAND COMMUNITY COLLE(	03/07/2018		EASTW	Training Dates 1/12/17-5/30/17	
	1900 8TH AVENUE NW	03/23/2018		N	FF1 & 2,& Hazmat-Matt Axelson	1,370.00
13887	AUSTIN	03/07/2018		N	N	0.00
RIVERFIRES	MN 55912	03/07/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/07/2018	#111111			1,370.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	685.00	0.00
210-42200-433.19	township portion of 433.10	685.00	0.00
Distribution Total		1,370.00	0.00

Vendor Total: 1,370.00

	SUN LIFE FINANCIAL	03/14/2018		EASTW	April 2018 Coverage	
	PO BOX 7247- 0381	03/23/2018		N		525.25
13921	PHILADELPHIA	03/14/2018		N	N	0.00
SUNLIFE	PA 19170-0381	03/14/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/14/2018	April 2018 #244375			525.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	525.25	0.00
Distribution Total		525.25	0.00

Vendor Total: 525.25

	THOMPSON & WARD ELECTRIC I	03/12/2018		EASTW	Fire Hall & Shop new lights	
	5810 GLENBROOK CT SE	03/23/2018		N		635.90
13915	ROCHESTER	03/12/2018		N	N	0.00
THOMP&WAF	MN 55904	03/12/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/12/2018	2893			635.90

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.30	Repairs/Maintenance Buildings	635.90	0.00
Distribution Total		635.90	0.00

Vendor Total: 635.90

	U.S. POSTMASTER	03/19/2018		EASTW	1 roll 1st class stamps,	
		03/23/2018		N	2 rolls $.35, 1roll$.21	141.00
13924	EYOTA	03/19/2018		N	N	0.00
POSTMASTEI	MN 55934	03/19/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/19/2018	3/19/18 Postage			141.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	35.00	0.00
602-49450-432.20	Postage	35.00	0.00
101-41900-432.20	Postage	71.00	0.00
Distribution Total		141.00	0.00

Vendor Total: 141.00

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	US BANK EQUIPMENT FINANCE	03/13/2018		EASTW	Office Copier Rental	
	PO BOX 790448	03/23/2018		N		167.00
13890	ST LOUIS	03/13/2018		N	N	0.00
US BANK EQ	MO 63179-0448	03/13/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/13/2018	#352271951			167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00

Vendor Total: 167.00

	VERIZON	03/16/2018		EASTW	Cell charges through 4/08/18	
	P.O. BOX 25505	03/23/2018		N		129.11
13916	LEHIGH VALLEY	03/16/2018		N	N	0.00
VERIZON	PA 18002-5505	03/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/16/2018	9803138577			129.11

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	43.03	0.00
101-43100-432.10	Telephone	43.03	0.00
601-49400-432.10	Telephone	21.53	0.00
602-49450-432.10	Telephone	21.52	0.00
Distribution Total		129.11	0.00

Vendor Total: 129.11

	WATER SYSTEMS COMPANY	02/28/2018		EASTW	February 2018 Water Service	
		03/23/2018		N		26.60
13886	WINONA	02/28/2018		N	N	0.00
WATERSYSTI	MN 55987	02/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/28/2018	#331030 & #341646			26.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	26.60	0.00
Distribution Total		26.60	0.00

Vendor Total: 26.60

	JUSTIN WENDT	03/19/2018		EASTW	Lost check-#22751-Reissue	
	362 5TH STREET NE	03/23/2018		N	Model A Equipment repair	73.84
13926	EYOTA	03/19/2018		N	N	0.00
WENDT J	MN 55934	03/19/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/19/2018	3/19/2018			73.84

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	73.84	0.00
Distribution Total		73.84	0.00

Vendor Total: 73.84

	WHKS & CO.	03/02/2018		EASTW	2018 Street & Utility Improvem	
	2905 SOUTH BROADWAY	03/23/2018		N		41,850.00
13898	ROCHESTER	03/02/2018		N	N	0.00
WHKS	MN 55904-5515	03/02/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/02/2018	#37242			41,850.00

GL Number	Account Name	Pay Amount	Relieve Amount
417-43100-430.30	Engineering Fees	41,850.00	0.00

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Distribution Total					41,850.00	0.00
	WHKS & CO.	03/12/2018		EASTW	Seal Coat & Crack Seal St. Mai	
	2905 SOUTH BROADWAY	03/23/2018		N	Base Map Updates	727.04
13919	ROCHESTER	03/12/2018		N	N	0.00
WHKS	MN 55904-5515	03/12/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/12/2018	37259			727.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	511.04	0.00
601-49400-435.50	Mapping Expenses	108.00	0.00
602-49450-435.50	Mapping Expenses	108.00	0.00
Distribution Total		727.04	0.00

Vendor Total:	42,577.04
Grand Total:	50,700.87
Less Credit Memos:	0.00
Net Total:	50,700.87
Less Hand Check Total:	0.00
Outstanding Invoice Total:	50,700.87

Total Invoices: 36

Check Register Report

Date: 03/16/2018
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City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23635	03/16/2018	Printed		MNDPTWATE	MINNESOTA DEPARTMENT OF HEALTH	Class D #13869 Renewal	23.00
23636	03/16/2018	Printed		MNDPTWATE	MINNESOTA DEPARTMENT OF HEALTH	Jan-March 2018 water supply fe	1,214.00
				Total Checks: 2		**Checks Total (excluding void checks):**	**1,237.00**
				Total Payments: 2		**Bank Total (excluding void checks):**	**1,237.00**
				Total Payments: 2		**Grand Total (excluding void checks):**	**1,237.00**

Check Register Report

City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23637	03/17/2018	Printed		BLUECROSS	BLUE CROSS BLUE SHIELD OF MN	April 2018 premiums	3,243.07
23638	03/17/2018	Printed		VISA- BRAD	CARDMEMBER SERVICE	Fuel for Vehicles	1,107.32
23639	03/17/2018	Printed		VISA-MARLI	CARDMEMBER SERVICE	Registration for Iris Neumann	125.00
23640	03/17/2018	Printed		HEARTMAN	HEARTMAN INSURANCE	Agency Fee for 2018 Cobra	250.00
				Total Checks: 4		**Checks Total (excluding void checks):**	**4,725.39**
				Total Payments: 4		**Bank Total (excluding void checks):**	**4,725.39**
				Total Payments: 4		**Grand Total (excluding void checks):**	**4,725.39**

Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:
City Of Eyota

Date: 3/6/2018
Time: 13:42:17

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
23601	03/09/2018		P	PER	PERA	Remittance Check	$1,331.76
23602	03/09/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	$700.00
23603	03/09/2018		P	NCP	NCPERS Minnesota-45620	Remittance Check	$16.00

Total Checks: 3

Sub-Total: **$2,047.76**

Total Void/Stop Payment: **$0.00**

Grand Total: **$2,047.76**

Electronically paid - $ 2620.42
3/9/18 (Fed, State)

01 Master
COMPUTER CHECK REGISTER
Payables Management

Batch ID: SK-501CHECK RUN
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00007185
Posting Date: 3/15/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009536	3/15/2018	00000000000187267	15877	ADVANCED DISPOSAL SERVICES SOL	$444.80
009537	3/15/2018	00000000000187251	11422	CITY OF EYOTA	$19,361.00
009538	3/15/2018	00000000000187257	16779	CITY OF EYOTA	$581.18
009539	3/15/2018	00000000000187252	11478	DIRECTV	$568.94
009540	3/15/2018	00000000000187255	15641	HIAWATHA BROADBAND COMMUNICATI	$276.46
009541	3/15/2018	00000000000187264	800013	MARTIN BROS. DIST. CO., INC	$2,778.09
009542	3/15/2018	00000000000187263	800006	MCKESSON MED.-SURGICAL MN	$167.70
009543	3/15/2018	00000000000187250	10748	MINNESOTA ENERGY RESOURCES	$1,741.55
009544	3/15/2018	00000000000187253	11663	PEOPLES COOPERATIVE SERVICES	$1,368.13
009545	3/15/2018	00000000000187254	11665	ARBOR GARDENS PETTY CASH	$288.43
009546	3/15/2018	00000000000187265	800022	STANLEY TECHNOLOGIES	$275.21
009547	3/15/2018	00000000000187266	800027	Staples Business Advantage	$275.09
009548	3/15/2018	00000000000187249	10674	TEALWOOD CARE CENTERS, INC.	$2,972.23
009549	3/15/2018	00000000000187248	10120	TEALWOOD MANAGEMENT	$28,361.06
009550	3/15/2018	00000000000187258	18073	TOTALCARE PHARMACY LLC	$70.16

Total Checks: 15

Checks Total: $59,530.03

RESOLUTION #2018-17
CITY OF EYOTA

"RESOLUTION SUPPORTING MINNESOTA DEPARTMENT OF NATURAL RESOURCES LOCAL TRAIL CONNECTIONS PROGRAM GRANT APPLICATION"

WHEREAS, the City of Eyota supports the grant application made to the Minnesota Department of Natural Resources for the Local Trail Connections Program. The application is to construct one thousand five hundred fifty (1,550) feet of paved trail as the Downtown Connection Trail. The trail is located between two existing trails that will connect to the downtown, and

WHEREAS, the City of Eyota recognizes that it has secured $50,000 in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if the City of Eyota is awarded a grant by the Minnesota Department of Natural resources, the City of Eyota agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Eyota will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Local Trail Connections Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the City Council of the City of Eyota names the fiscal agent for the City of Eyota for this project as:

Marlis Knowlton
Clerk/Treasurer
City of Eyota
PO Box 328
Eyota, MN 55934

BE IT FURTHER RESOLVED, the City of Eyota hereby assures the Eyota Downtown Connection Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF EYOTA THIS 22nd DAY OF MARCH, 2018.

_____
Tyrel Clark, Mayor

ATTEST:

_____
Marlis Knowlton, Clerk/Treasurer

"Exhibit 7"