

CITY OF EYOTA  
CITY COUNCIL MINUTES  
MARCH 26, 2020

Members Present: Tony Nelson and Ray Schuchard were present in Council Chambers while Bryan Cornell and Jamie Ward were on the phone (via emergency procedures)

Members Absent: John Chesney was absent at roll call but called in at 7:08 pm

Staff Present: Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Nelson called the meeting to order at 7:00 p.m.

**General Announcements:** Summer Rec Registrations: we are not accepting any registrations at least through the end of April. The situation and program will be re-evaluated after that.

The council will meet on Monday, April 20 from 5:30 to 6:00 at City Hall as the Board of Appeals and Equalization. If you believe the value or classification of your property is incorrect you need to contact the County Assessor's Office first, prior to the Council meeting on April 20. Call 328-7670

Now more than ever, you must call the County assessor to discuss your concerns now. It is unclear at this point if anyone will be physically allowed to be at the April 20 meeting.

Effective March 27, 2020 at 11:59 pm the governor has enacted the "Stay at Home" order. Remember to follow the guidelines that have been set forth. City Hall will be closed to the public until May 6. Public Works will still be out and about taking care of the city. We are working to get the council meetings transmitted through something like Zoom or possibly Facebook.

\* Councilmember John Chesney joined the meeting via telephone, 7:08 pm

**Approve Agenda:** Nelson requested adding 6.C.1. a discussion on EDA revolving loan deferments.

Motion was made by Schuchard and seconded by Cornell to approve the agenda with the addition noted. Votes via roll call Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Chesney and seconded by Ward to approve the consent agenda items 4.A and 4.B as presented. Votes via roll call Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the March 12, 2020 regular Council meeting

4.B. Minutes of the March 20, 2020 special Council meeting

**REGULAR AGENDA ITEMS:**

**Arbor Gardens Bond:** The Economic Development Authority (EDA) met earlier this evening and approved the required documents for defeasance of the Arbor Gardens bond.

Motion was made by Cornell and seconded by Chesney to move RESOLUTION #2020-19, RESOLUTION PROVIDING FOR THE DEFEASANCE OF THE OUTSTANDING \$2,200,000 HOUSING DEVELOPMENT REFUNDING BONDS, SERIES 2013A (CITY OF EYOTA, MINNESOTA GENERAL OBLIGATION) AND AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT. Votes via roll call Ayes 5, Nays 0. Motion carried. See "Exhibit 6.A"

**2020 Crack Fill and Chip Seal Project:** Two bids were received for crack filling, Fahrner Asphalt Sealers, LLC for \$17,550 and S.L. Contracting, Inc. for \$23,450.

Motion was made by Schuchard and seconded by Chesney to approve the bid from Fahrner Asphalt Sealers, LLC for 2020 crack filling project for \$17,550.50. Votes via roll call. Ayes 5, Nays 0.  
Motion carried.

Two bids were received for seal coating. Pearson Bros. Inc. for \$37,600 and Fahrner Asphalt Sealers, LLC for \$39,340. Although the Fahrner bid is higher, the Council discussed it makes more sense to have one company do both projects, as there is a timing issue with the two processes.

Motion was made by Schuchard and seconded by Chesney to approve the bid from Fahrner Asphalt Sealers, LLC for the 2020 seal coating project for \$39,340. Votes via roll call. Ayes 5, Nays 0.  
Motion carried.

**Park Drive NW Improvement Project:** Four bids have been received to improve some of the storm water drainage along a portion of Park Drive NW: \$40,297.50 DeCook Excavating, \$53,532.00 S.L. Contracting, Inc., \$68,373.00 Schumacher Excavating, Inc. and \$77,690.00 Elcor Construction, Inc.

Motion was made by Schuchard and seconded by Cornell to approve the bid from DeCook Excavating, for Park Drive NW improvements for \$40,297.50. Votes via roll call. Ayes 5, Nays 0.  
Motion carried.

**EDA Revolving Loan Payment Deferrals:** A lot of the businesses with loans are either closed or their business is being affected negatively. The EDA recommends deferring loan payments.

Motion was made by Chesney and seconded by Ward to defer loan payments through July 1, 2020, no additional interest or penalty will be applied, payments deferred will be added/paid at the end of the loan schedule. Votes via roll call. Ayes 5, Nays 0. Motion carried.

**Accounts Payable:** Motion was made by Schuchard and seconded by Ward to approve the accounts payable as presented for a total of \$58,923.50. Votes via roll call. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.D"

**Other Business:** none

**Adjourn:** Motion was made by Schuchard and seconded by Ward to adjourn the meeting. Votes via roll call. Ayes 5, Nays 0. Motion carried. Meeting was declared adjourned at 7:24 p.m.



Tony Nelson  
Mayor



Marlis Knowlton  
Clerk/Treasurer

EXTRACT OF MINUTES OF A MEETING OF THE  
CITY OF EYOTA, MINNESOTA

HELD: MARCH 26, 2020

Pursuant to due call and notice thereof, a regular or special meeting of the City Council of the City of Eyota, Minnesota, was duly called and held at the City Hall in Eyota, Minnesota on March 26, 2020, beginning at 7:00 o'clock p.m. for the purpose in part of authorizing the defeasance of the Economic Development Authority of the City of Eyota, Minnesota's, outstanding original principal amount of \$2,200,000 Housing Development Refunding Bonds, Series 2013A (City of Eyota, Minnesota General Obligation) and authorizing the execution of an escrow agreement.

The following members were present: Tony Nelson, Bryan Cornell, Ray Schuchard, Jamie Ward and John Chesney

and the following were absent: none

Councilmember Cornell introduced the following resolution and moved its adoption:

RESOLUTION #2020-19

RESOLUTION PROVIDING FOR  
THE DEFEASANCE OF THE OUTSTANDING  
\$2,200,000 HOUSING DEVELOPMENT REFUNDING BONDS, SERIES 2013A  
(CITY OF EYOTA, MINNESOTA GENERAL OBLIGATION) AND  
AUTHORIZING THE EXECUTION OF AN ESCROW AGREEMENT

A. WHEREAS, the Board of Commissioners of the Economic Development Authority of the City of Eyota, Minnesota, (the "Authority") has previously determined that it was necessary and expedient to issue its original principal amount \$2,200,000 Housing Development Refunding Bonds, Series 2013A (City of Eyota, Minnesota General Obligation) (the "Prior Bonds"), to refinance the acquisition and construction of a housing facility (the "Facility") within the City of Eyota, Minnesota (the "City"); and

B. WHEREAS, the Facility that was financed by the Prior Bonds has been sold to EYALC, LLC ( "the Buyer"), the result of which causes the Prior Bonds to violate the private activity tests of the Internal Revenue Code and Regulations if the Prior Bonds are not defeased or other remedial action taken.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eyota, Minnesota, as follows:

"Exhibit 6.A"

1. Authorization. The Council hereby authorizes the defeasance of the Prior Bonds by the Authority.

2. Escrow Agreement. Within 90 days of the sale of the Facility and its related personal property (the "Purchased Assets") to the Buyer, the President and Secretary of the Authority shall, and are hereby authorized and directed to, execute on behalf of the Authority the Escrow Agreement dated as of the date hereof between the Authority and Northland Trust Services, Inc. (the "Escrow Agent") in substantially the form submitted. The Escrow Agreement is hereby approved and adopted and made a part of this resolution and the Authority shall covenant that it will promptly enforce all provisions thereof in the event of default thereunder by the Escrow Agent.

3. Securities Purchased. Securities purchased from moneys in the Escrow Account shall, to the extent required by law, be limited to securities set forth in Minnesota Statutes, Section 118A.04, and any amendments or supplements thereto. Securities purchased from the Escrow Account shall be purchased with the disposition proceeds from the sale of the Facility and the Purchased Assets. The City has investigated the facts and hereby finds and determines that the Escrow Agent is a suitable financial institution to act as escrow agent.

4. Purchase of Securities for Escrow Account. The Escrow Agent, as agent for the Authority, is hereby authorized and directed to purchase on behalf of the Authority and in its name the appropriate United States Treasury Securities, State and Local Government Series, and/or open market securities as provided in Section 3 above, from the disposition proceeds from the sale of the Facility and the Purchased Assets to the Buyer, and, to the extent necessary, other available funds, all in accordance with the provisions of this resolution, the Authority's corresponding resolution, adopted as of the date hereof, and the Escrow Agreement and to execute all such documents (including the appropriate subscription form) required to effect such purchase in accordance with the applicable U.S. Treasury Regulations.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Chesney and, after full discussion thereof and upon a vote being taken thereon, the following members voted in favor thereof: Nelson, Cornell, Schuchard, Ward and Chesney and the following voted against the same: none

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,  
MINNESOTA, THIS 26th DAY OF MARCH, 2020.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tony Nelson, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

# Council Meeting March 12, 2020

## Approval of Accounts Payable:

To be approved by Council	\$ 53,940.70
Approved at Council meeting	
Council approval after checks written	

Payroll for Council Approval	
3/20/2020 Remittance checks	\$ 2,434.08
3/20/2020 Electronic payments	\$ 2,548.72
Remittance checks	
Electronic payments	
 Total Accounts Payable:	\$ 58,923.50

<b>Total Accounts Payable</b>	<b>\$ 58,923.50</b>
Additional Payable	
Additional Payable	
<b>Total</b>	<b>\$ 58,923.50</b>

### FOR YOUR INFORMATION - ONLY

### ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

3/12/2020 \$ 68,435.14

<b>TOTAL</b>	<b>\$ 68,435.14</b>
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101 General Fund  
210 Fire Department  
220 EDA  
221 EDA revolving loans  
222 EDA EIF Loans  
223 Rochester sales tax  
230 Park & Rec  
260 Tax Abatements  
270 TIF  
290 Gambling

*Debt Service Funds*  
312 PIR – St Rdg Refunded  
313 GO 2010 St Imp  
314 PIR – 2006 Refunded  
315 Debt Svc GO 2015 ST  
316 Debt Svc GO 2016 ST  
317 Debt Svc GO 2018 ST  
319 Debt Svc GO FireHall  
322 Debt Svc Sr Housing

*Construction Funds*  
400 PIR All Projects  
410 Reserves  
417 GO 2018A St Imp  
418 GO 2018B FireHall

*Enterprise Funds*  
601 Water  
602 Sanitary Sewer  
651 Storm Sewer  
655 Arbor Gardens

"Exhibit 6.D"

**Edit List of Invoices - Detail w/GL**

Date: 03/23/2020

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16012	1SOURCE	03/06/2020	EASTW	FIRE DEPT-COMPUTER INK	375.07
	PO BOX 8779	03/27/2020	N	CITY HALL OFFICE SUPPLIES	0.00
	CAROL STREAM	03/06/2020	N	N	0.00
1SOURCE	IL 60197-8779	03/06/2020	0.00	N	0
	<Emailing Stub Disabled>	03/06/2020	252973-0		<u>375.07</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	134.15	0.00
210-42200-430.90	Computer/Software Expense	120.46	0.00
210-42200-430.99	township portion of 430.90	120.46	0.00
Distribution Total		<u>375.07</u>	<u>0.00</u>
		Vendor Total:	375.07

16011	B & C PLUMBING AND HEATING I	03/10/2020	EASTW	WSP BATHROOM REMODEL	22.51
	661 CANYON DR NW	03/27/2020	N		0.00
B & C	EYOTA	03/10/2020	N	N	0.00
	MN 55934	03/10/2020	0.00	N	0
	<Emailing Stub Disabled>	03/10/2020	305164		<u>22.51</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	22.51	0.00
Distribution Total		<u>22.51</u>	<u>0.00</u>
		Vendor Total:	22.51

16026	CENTER FOR BUSINESS & INDUSTRY	01/08/2020	EASTW	2020 FIRE SCHOOL-6 MEMBERS	930.00
	1920 LEE BLVD	03/27/2020	N		0.00
CENTER FOR	NORTH MANKATO	01/08/2020	N	N	0.00
	MN 56003	01/08/2020	0.00	N	0
	<Emailing Stub Disabled>	01/08/2020	611602		<u>930.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	465.00	0.00
210-42200-433.19	township portion of 433.10	465.00	0.00
Distribution Total		<u>930.00</u>	<u>0.00</u>
		Vendor Total:	930.00

15989	CENTURY LINK	02/18/2020	EASTW	DIRECTORY 2/18/20-3/17/20	16.56
	PO BOX 2961	03/27/2020	N		0.00
CENLINK	PHOENIX	02/18/2020	N	N	0.00
	AZ 85062-2961	02/18/2020	0.00	N	0
	<Emailing Stub Disabled>	02/18/2020	2/18/20-3/17/20		<u>16.56</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	16.56	0.00
Distribution Total		<u>16.56</u>	<u>0.00</u>
		Vendor Total:	16.56

16020	COMPUTER DANAMICS	03/21/2020	EASTW	RDP SUPPORT 3/19-3/20,	56.91
	431 MAIN ST N	03/27/2020	N	CONFIGURE WIRELESS SETTING	0.00
COMPUTER I	CHATFIELD	03/21/2020	N	N	0.00
	MN 55923-1172	03/21/2020	0.00	N	0
	<Emailing Stub Disabled>	03/21/2020	32473		<u>56.91</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-457.00	Capital Outlay Office Equip	56.91	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					56.91	0.00
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16021	COMPUTER DANAMICS	03/14/2020		EASTW	HARDWARE PER BID, LABOR &	
	431 MAIN ST N	03/27/2020		N	TRAVEL, RECYCLE OLD EQUIPMI	7,459.59
	CHATFIELD	03/14/2020		N	N	0.00
COMPUTER I	MN 55923-1172	03/14/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/14/2020	32430			7,459.59

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-457.00	Capital Outlay Office Equip	7,459.59	0.00
Distribution Total		7,459.59	0.00

Vendor Total: 7,516.50

15999	DOVER-EYOTA PUBLIC SCHOOL	03/12/2020		EASTW	CITY SEGMENTS	
	615 SOUTH AVENUE	03/27/2020		N		181.25
	EYOTA	03/12/2020		N	N	0.00
D-ESCHOOL	MN 55934	03/12/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/12/2020	CITY SEGMENTS			181.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	181.25	0.00
Distribution Total		181.25	0.00

Vendor Total: 181.25

15988	HAMMELL EQUIPMENT, INC.	03/13/2020		EASTW	WATER TANK KIT, BLADES,	
	BOX 488	03/27/2020		N	QUICK CUT, CART MOUNT	2,120.73
	CHATFIELD	03/13/2020		N	N	0.00
HAMMELL	MN 55923	03/13/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/13/2020	1120362			2,120.73

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	2,120.73	0.00
Distribution Total		2,120.73	0.00

Vendor Total: 2,120.73

15990	HAWKINS, INC.	02/21/2020		EASTW	150 # CHLORINE CYLINDER	
	PO BOX 860263	03/27/2020		N		10.00
	MINNEAPOLIS	02/21/2020		N	N	0.00
HAWKINS	MN 55486-0263	02/21/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/21/2020	4667848			10.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

16023	HEIMAN FIRE EQUIPMENT	02/21/2020		EASTW	FIRE DEPT-GLOVES	
	25184 RUDOLPH AVE	03/27/2020		N		268.70
	SIOUX FALLS	02/21/2020		N	N	0.00
HEIMAN	SD 57107	02/21/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/21/2020	0886602-IN			268.70

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.80	Safety Training & Equipment	134.35	0.00
210-42200-430.89	township portion of 430.80	134.35	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					268.70	0.00
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16024	HEIMAN FIRE EQUIPMENT	02/20/2020	EASTW	TURN-OUT GEAR-3 PAIRS BOOT		1,125.00
	25184 RUDOLPH AVE	03/27/2020	N			0.00
HEIMAN	SIOUX FALLS	02/20/2020	N	N		0.00
	SD 57107	02/20/2020	N	0		1,125.00
	<Emailing Stub Disabled>	02/20/2020		0886484-IN		

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	562.50	0.00
210-42200-458.09	township portion of 458.00	562.50	0.00
Distribution Total		1,125.00	0.00

16025	HEIMAN FIRE EQUIPMENT	03/13/2020	EASTW	TURN-OUT GEAR-3 HELMETS		854.00
	25184 RUDOLPH AVE	03/27/2020	N			0.00
HEIMAN	SIOUX FALLS	03/13/2020	N	N		0.00
	SD 57107	03/13/2020	N	0		854.00
	<Emailing Stub Disabled>	03/13/2020		0887058-IN		

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	427.00	0.00
210-42200-458.09	township portion of 458.00	427.00	0.00
Distribution Total		854.00	0.00

Vendor Total: 2,247.70

16027	ANDY LARSON	03/08/2020	EASTW	REIMBURSEMENT-FIRE TRAININ		212.10
	27 SIXTH STREET SW	03/27/2020	N	3/7/20-3/8/20		0.00
LARSONAND	EYOTA	03/08/2020	N	N		0.00
	MN 55934	03/08/2020	N	0		212.10
	<Emailing Stub Disabled>	03/08/2020		3/8/2020		

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	106.05	0.00
210-42200-433.19	township portion of 433.10	106.05	0.00
Distribution Total		212.10	0.00

Vendor Total: 212.10

16015	MENARDS - ROCHESTER SOUTH	03/16/2020	EASTW	WSP BATHROOMS		31.52
	3000 S. BROADWAY	03/27/2020	N			0.00
MENARDS	ROCHESTER	03/16/2020	N	N		0.00
	MN 55904-5598	03/16/2020	N	0		31.52
	<Emailing Stub Disabled>	03/16/2020		13974		

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	31.52	0.00
Distribution Total		31.52	0.00

16016	MENARDS - ROCHESTER SOUTH	03/02/2020	EASTW	PRO-RIB SNOW BAR, SCREWS,		520.00
	3000 S. BROADWAY	03/27/2020	N			0.00
MENARDS	ROCHESTER	03/02/2020	N	N		0.00
	MN 55904-5598	03/02/2020	N	0		520.00
	<Emailing Stub Disabled>	03/02/2020		13133		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	520.00	0.00
Distribution Total		520.00	0.00



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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck. ?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16017	MENARDS - ROCHESTER SOUTH	03/09/2020	EASTW	WSP BATHROOM REMODEL,	
	3000 S. BROADWAY	03/27/2020	N	SHOP SUPPLIES	55.95
	ROCHESTER	03/09/2020	N	N	0.00
MENARDS	MN 55904-5598	03/09/2020	N	0	0.00
	<Emailing Stub Disabled>	03/09/2020	13486		55.95

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	39.00	0.00
101-43100-421.50	Shop Supplies	16.95	0.00
<b>Distribution Total</b>		<b>55.95</b>	<b>0.00</b>

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
16018	MENARDS - ROCHESTER SOUTH	03/19/2020	EASTW	PAPER TOWELS, POWER DRIVE	
	3000 S. BROADWAY	03/27/2020	N	GREEN MARKING TAPE,	34.63
	ROCHESTER	03/19/2020	N	N	0.00
MENARDS	MN 55904-5598	03/19/2020	N	0	0.00
	<Emailing Stub Disabled>	03/19/2020	14232		34.63

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	14.23	0.00
101-43100-421.50	Shop Supplies	0.77	0.00
230-45200-421.80	General Operating Supplies	9.75	0.00
101-43110-421.80	General Operating Supplies	9.88	0.00
<b>Distribution Total</b>		<b>34.63</b>	<b>0.00</b>

Vendor Total: 642.10

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
15996	SHIANNE JOSH MULLIKIN	03/08/2020	EASTW	MILEAGE REIMBURSEMENT	
	734 JEFFERSON AVE SW	03/27/2020	N	MARCH 7-8, 2020 TRAINING	116.15
	EYOTA	03/08/2020	N	N	0.00
MULLIKIN	MN 55934	03/08/2020	N	0	0.00
	<Emailing Stub Disabled>	03/08/2020	3/7/20-3/8/20 TRAINING		116.15

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	58.07	0.00
210-42200-433.19	township portion of 433.10	58.08	0.00
<b>Distribution Total</b>		<b>116.15</b>	<b>0.00</b>

Vendor Total: 116.15

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
15991	NAPA AUTO PARTS	03/05/2020	EASTW	SNOW PLOW-ADAPTERS, BOLTS	
	103 1 2 NW DIVISION ST	03/27/2020	N	SHOP SUPPLIES-OIL DRY	70.74
	CHATFIELD	03/05/2020	N	N	0.00
NAPA CHAT	MN 55923	03/05/2020	N	0	0.00
	<Emailing Stub Disabled>	03/05/2020	748919		70.74

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	24.99	0.00
101-43100-421.50	Shop Supplies	45.75	0.00
<b>Distribution Total</b>		<b>70.74</b>	<b>0.00</b>

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
15992	NAPA AUTO PARTS	02/25/2020	EASTW	PARKS-STAIN, BRUSHES	
	103 1 2 NW DIVISION ST	03/27/2020	N	SHOP-SUPER GLUE, TAPE	59.94
	CHATFIELD	02/25/2020	N	N	0.00
NAPA CHAT	MN 55923	02/25/2020	N	0	0.00
	<Emailing Stub Disabled>	02/25/2020	747931		59.94

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-421.80	General Operating Supplies	34.97	0.00
101-43100-421.50	Shop Supplies	24.97	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					59.94	0.00
					Vendor Total:	130.68

15993	OLMSTED COUNTY FINANCE	03/06/2020		EASTW	2020 2ND QTR BILLING-	
	CENTRAL FINANCE DEPT	03/27/2020		N	SHERIFF PROTECTION	19,320.25
	ROCHESTER	03/06/2020		N	N	0.00
OLMSTEDFIN	MN 55904	03/06/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2020	SHER-131964			19,320.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-431.30	Contracted Services	19,320.25	0.00
Distribution Total		19,320.25	0.00

15994	OLMSTED COUNTY FINANCE	03/06/2020		EASTW	2020 2ND QTR-COMMUNITY OFFI	
	CENTRAL FINANCE DEPT	03/27/2020		N		15,004.00
	ROCHESTER	03/06/2020		N	N	0.00
OLMSTEDFIN	MN 55904	03/06/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2020	SHER-131955			15,004.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-431.30	Contracted Services	15,004.00	0.00
Distribution Total		15,004.00	0.00

Vendor Total: 34,324.25

15997	JEFFREY PECK	03/08/2020		EASTW	MILEAGE REIMBURSEMENT-	
	PO BOX 872	03/27/2020		N	MARCH 7-8, 2020 TRAINING	116.15
	EYOTA	03/08/2020		N	N	0.00
PECK	MN 55934	03/08/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/08/2020	3/7/20--3/8/20 TRAINING			116.15

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	58.08	0.00
210-42200-433.19	township portion of 433.10	58.07	0.00
Distribution Total		116.15	0.00

Vendor Total: 116.15

16000	PEOPLES ENERGY COOPERATIV	03/05/2020		EASTW	BUSHS WOODLAND FEB 2020 US	
	REMITTANCE CENTER	03/27/2020		N		278.45
	DES MOINES	03/05/2020		N	N	0.00
PEOPLESOCI	IA 50940-2333	03/05/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2020	FEB 2020 USAGE-#1799			278.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	278.45	0.00
Distribution Total		278.45	0.00

16001	PEOPLES ENERGY COOPERATIV	03/05/2020		EASTW	STREET LIGHTS-FEB 2020	
	REMITTANCE CENTER	03/27/2020		N		1,054.26
	DES MOINES	03/05/2020		N	N	0.00
PEOPLESOCI	IA 50940-2333	03/05/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2020	FEB 2020 -#2627700			1,054.26

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	1,054.26	0.00
Distribution Total		1,054.26	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16002	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	38 S FRONT ST SW-FEB 2020	82.12
	REMITTANCE CENTER	03/27/2020	N		0.00
	DES MOINES	03/05/2020	N	N	0.00
PEOPLES COI	IA 50940-2333	03/05/2020	0.00	N	0
	<Emailing Stub Disabled>	03/05/2020		38 S FRONT ST SW-#2601C	82.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.10	Electric Utilities	82.12	0.00
Distribution Total		82.12	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16003	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	11 N FRONT ST NW-FEB 2020	23.07
	REMITTANCE CENTER	03/27/2020	N		0.00
	DES MOINES	03/05/2020	N	N	0.00
PEOPLES COI	IA 50940-2333	03/05/2020	0.00	N	0
	<Emailing Stub Disabled>	03/05/2020		11 N FRONT ST NW- FEB #	23.07

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	23.07	0.00
Distribution Total		23.07	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16004	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	410 SOUTH AVE SE-FEB 2020	885.88
	REMITTANCE CENTER	03/27/2020	N		0.00
	DES MOINES	03/05/2020	N	N	0.00
PEOPLES COI	IA 50940-2333	03/05/2020	0.00	N	0
	<Emailing Stub Disabled>	03/05/2020		410 SOUTH SVE SE-FEB #:	885.88

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	885.88	0.00
Distribution Total		885.88	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16005	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	422 SOUTH AVE SE-FEB 2020	79.98
	REMITTANCE CENTER	03/27/2020	N		0.00
	DES MOINES	03/05/2020	N	N	0.00
PEOPLES COI	IA 50940-2333	03/05/2020	0.00	N	0
	<Emailing Stub Disabled>	03/05/2020		422 SOUTH AVE SE-FEB #:	79.98

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	79.98	0.00
Distribution Total		79.98	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16006	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	8TH ST&SOUTH AVE SE-FEB 2020	24.93
	REMITTANCE CENTER	03/27/2020	N		0.00
	DES MOINES	03/05/2020	N	N	0.00
PEOPLES COI	IA 50940-2333	03/05/2020	0.00	N	0
	<Emailing Stub Disabled>	03/05/2020		8TH ST&SOUTH AVE SE-FI	24.93

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.10	Electric Utilities	24.93	0.00
Distribution Total		24.93	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16007	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	14 S FRONT ST SE-FEB 2020	173.95
	REMITTANCE CENTER	03/27/2020	N		0.00
	DES MOINES	03/05/2020	N	N	0.00
PEOPLES COI	IA 50940-2333	03/05/2020	0.00	N	0
	<Emailing Stub Disabled>	03/05/2020		14 S FRONT ST-FEB#2577:	173.95

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.10	Electric Utilities	173.95	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					173.95	0.00
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16008	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	CENTER AVE 7 FRO-FEB 2020		32.51
	REMITTANCE CENTER	03/27/2020	N			0.00
PEOPLES	DES MOINES	03/05/2020	N	N		0.00
SCO	IA 50940-2333	03/05/2020	N	0		0.00
	<Emailing Stub Disabled>	03/05/2020		CENTER AVE 7 FRO		32.51

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	32.51	0.00
Distribution Total		32.51	0.00

16009	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	323 5TH ST SW-FEB 2020		210.20
	REMITTANCE CENTER	03/27/2020	N			0.00
PEOPLES	DES MOINES	03/05/2020	N	N		0.00
SCO	IA 50940-2333	03/05/2020	N	0		0.00
	<Emailing Stub Disabled>	03/05/2020		323 5TH ST SW-FEB #2597		210.20

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	210.20	0.00
Distribution Total		210.20	0.00

16010	PEOPLES ENERGY COOPERATIV	03/05/2020	EASTW	315 5TH ST SW-FEB 2020		63.73
	REMITTANCE CENTER	03/27/2020	N			0.00
PEOPLES	DES MOINES	03/05/2020	N	N		0.00
SCO	IA 50940-2333	03/05/2020	N	0		0.00
	<Emailing Stub Disabled>	03/05/2020		315 5TH ST SW-FEB-#2598		63.73

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	63.73	0.00
Distribution Total		63.73	0.00

Vendor Total: 2,909.08

15998	POST-BULLETIN COMPANY, L.L.C	03/07/2020	EASTW	POST BULLETIN RENEWAL-		226.60
	P.O. BOX 6118	03/27/2020	N	52 WEEKS		0.00
POSTBULLE	ROCHESTER	03/07/2020	N	N		0.00
T	MN 55903-6118	03/07/2020	N	0		0.00
	<Emailing Stub Disabled>	03/07/2020		3/7/2020-#143886		226.60

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	226.60	0.00
Distribution Total		226.60	0.00

Vendor Total: 226.60

16022	SUN LIFE FINANCIAL	03/14/2020	EASTW	APRIL 2020 PREMIUMS		655.80
	PO BOX 7247- 0381	03/27/2020	N			0.00
SUNLIFE	PHILADELPHIA	03/14/2020	N	N		0.00
	PA 19170-0381	03/14/2020	N	0		0.00
	<Emailing Stub Disabled>	03/14/2020		APRIL 2020 PREMIUMS		655.80

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	655.80	0.00
Distribution Total		655.80	0.00

Vendor Total: 655.80

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16019	TYLER TECHNOLOGIES, INC.	03/23/2020	EASTW	PERVASIVE SUPPORT-	147.00
	P.O. BOX 203556	03/27/2020	N	MAY 2020-APRIL 2021	0.00
	DALLAS	03/23/2020	N	N	0.00
TYLER	TX 75320-3556	03/23/2020	0.00	N	0
	<Emailing Stub Disabled>	03/23/2020	025-289685		147.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	147.00	0.00
Distribution Total		147.00	0.00

Vendor Total: 147.00

15995	VERIZON	03/08/2020	EASTW	03/09/20-04/08/20	161.10
	P.O. BOX 25505	03/27/2020	N		0.00
	LEHIGH VALLEY	03/08/2020	N	N	0.00
VERIZON	PA 18002-5505	03/08/2020	0.00	N	0
	<Emailing Stub Disabled>	03/08/2020	9850036499		161.10

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	43.63	0.00
101-43100-432.10	Telephone	58.74	0.00
601-49400-432.10	Telephone	29.37	0.00
602-49450-432.10	Telephone	29.36	0.00
Distribution Total		161.10	0.00

Vendor Total: 161.10

16013	WATER SYSTEMS COMPANY	02/29/2020	EASTW	FEBRUARY 2020	27.00
		03/27/2020	N		0.00
	WINONA	02/29/2020	N	N	0.00
WATERSYST	MN 55987	02/29/2020	0.00	N	0
	<Emailing Stub Disabled>	02/29/2020	FEBRUARY 2020-#024500		27.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	27.00	0.00
Distribution Total		27.00	0.00

Vendor Total: 27.00

16014	ZEP MANUFACTURING CO.	03/03/2020	EASTW	GARBAGE BAGS, TOILET TISSUE	852.37
	13237 COLLECTIONS CENTER DF	03/27/2020	N	HAND TOWELS, SOAP, ETC	0.00
	CHICAGO	03/03/2020	N	N	0.00
ZEP	IL 60693-0132	03/03/2020	0.00	N	0
	<Emailing Stub Disabled>	03/03/2020	9004959306		852.37

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	310.03	0.00
101-41900-420.00	Office Supplies	398.87	0.00
230-45200-421.80	General Operating Supplies	143.47	0.00
Distribution Total		852.37	0.00

Vendor Total: 852.37

Grand Total:	53,940.70
Less Credit Memos:	0.00
Net Total:	53,940.70
Less Hand Check Total:	0.00
Outstanding Invoice Total:	53,940.70

Total Invoices: 40

# Check Register Report

03/02/2020-03/15/2020

Emp. Code Desc.:  
City Of Eyota

Date: 3/17/2020  
Time: 13:15:11

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
25378	03/20/2020		P	PER	PERA	Remittance Check	\$1,410.08
25379	03/20/2020		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$1,000.00
25380	03/20/2020		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00

Total Checks: 3

Sub-Total: \$2,434.08

Total Void/Stop Payment: \$0.00

Grand Total: \$2,434.08

*Electronically paid - \$2548.72 - 3/20/2020 P.R.*

Batch ID: BB 501CHECKRUN  
 Batch Comment:

Audit Trail Code: PMCHK00011485  
 Posting Date: 3/12/2020

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010585	3/12/2020	0000000000281668	15877	ADVANCED DISPOSAL SERVICES SOL	\$623.39
010586	3/12/2020	0000000000281714	13799	B AND C PLUMBING AND HEATING,	\$1,743.05
010587	3/12/2020	0000000000281675	17607	BLUFF COUNTRY NEWSPAPER GROUP	\$1.50
010588	3/12/2020	0000000000281673	15420	CHATFIELD LUMBER CO, INC	\$23.25
010589	3/12/2020	0000000000281670	19284	CINTAS CORPORATION	\$75.96
010590	3/12/2020	0000000000281678	20327	Connect Media LLC	\$210.00
010591	3/12/2020	0000000000281682	800003	DIRECT SUPPLY HEALTHCARE	\$1,000.87
010592	3/12/2020	0000000000281683	800023	DSSI	\$60.00
010593	3/12/2020	0000000000281707	10035	ELDERMARK ASSISTED LIVING SOFT	\$254.07
010594	3/12/2020	0000000000281710	11493	EYOTA MARKET	\$300.77
010595	3/12/2020	0000000000281676	18309	IN HOME REPAIRS	\$178.55
010596	3/12/2020	0000000000281672	800013	MARTIN BROS. DIST. CO., INC	\$5,027.39
010597	3/12/2020	0000000000281685	800006	MCKESSON MED.-SURGICAL MN	\$57.04
010598	3/12/2020	0000000000281665	10081	METRO SALES, INC.	\$79.46
010599	3/12/2020	0000000000281712	13249	OLMSTED MEDICAL CENTER	\$250.00
010600	3/12/2020	0000000000281711	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
010601	3/12/2020	0000000000281708	10093	Plunketts Pest Control	\$92.24
010602	3/12/2020	0000000000281681	19053	SHARPS COMPLIANCE, INC.	\$142.06
010603	3/12/2020	0000000000281671	19438	SHELLY HOLST	\$30.97
010604	3/12/2020	0000000000281677	19910	St Charles Ace Hardware	\$175.84
010605	3/12/2020	0000000000281680	13123	ST. CHARLES PRESS	\$107.59
010606	3/12/2020	0000000000281684	800027	Staples Customer Service	\$180.89
010607	3/12/2020	0000000000281667	10674	TEALWOOD CARE CENTERS, INC.	\$4,316.41
010608	3/12/2020	0000000000281666	10120	TEALWOOD MANAGEMENT	\$52,556.10
010609	3/12/2020	0000000000281679	20361	Thompson-Ward Electric Inc	\$102.50
010610	3/12/2020	0000000000281713	13782	WATER SYSTEMS COMPANY	\$153.99
010611	3/12/2020	0000000000281674	16269	WIGHAM TRUCKING & EXCAVATING	\$671.25

Total Checks: 27

Checks Total: \$68,435.14