

CITY OF EYOTA
CITY COUNCIL MINUTES
MARCH 8, 2018

Members Present: Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: Tyrel Clark

Staff Present: Fire Chief Jeff Peck, Fire Department Chief Training Officer Bill MacMonegle, WHKS & Co. Engineer Daren Sikkink and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Pro-tem Cornell called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Nelson to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.D as presented. Ayes 4, Nays 0. Motion carried.

- A. Minutes of the February 22, 2018 regular Council meeting approved as presented.
- B. RESOLUTION #2018-13 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$125 cash donations accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.
- C. 2018 Street Sweeping Contract approved entering into contract with Wigham Services for basic sweeping for a minimum cost of \$3,190.
- D. Iris Neumann approved to attend the Minnesota Farmers' Market Association Spring conference and Annual Meeting in Monticello, MN, March 21, 2018; registration fee \$60, mileage, meals and possible lodging expenses.

REPORTS:

Fire Department: Chief Peck reported the Building Committee is moving forward with plans to hire a construction manager. The Request for Proposal has been finalized and interviews will be scheduled soon.

Clerks Report: Knowlton informed the Council of upcoming trainings and meetings.

REGULAR AGENDA ITEMS:

2018 Street and Utility Improvement Project: City Engineer Sikkink provided maps and explained the plan revisions as discussed previously with the Council. Request to approve the plans and advertise for construction bids to be opened April 10.

Motion was made by Holst and seconded by Schuchard to approve the 2018 Street and Utility Improvement project plans and specifications and authorize City Clerk to advertise for bids, opening will be April 10, 2:00 p.m. at City Hall; via RESOLUTION #2018-14 RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS .
Ayes 4, Nays 0. Motion carried.

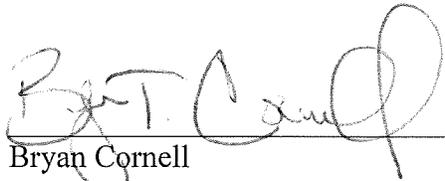
Swimming Pool and Splash Pad Feasibility Study Request: Kasondra Allen and Chrissy Andring gave an update to the Council explaining the Committee’s recommendation for a feasibility study to be completed. The cost of the study does not include travel expenses for meetings. The study would be paid out of 2018 budgeted capital outlay improvements in the Park Fund.

Motion was made by Holst and seconded by Nelson to move ahead and approve hiring Burbach Aquatics, Inc. to complete a feasibility study in the amount of \$2,250. Ayes 4, Nays 0. Motion carried. See “Exhibit 6.B”

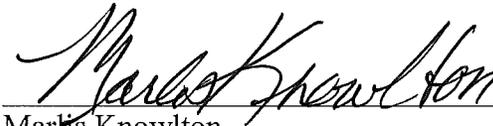
Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable in the amount of \$38,259.45 as presented. Ayes 4, Nays 0. Motion carried. See “Exhibit 6.C”

Other Business: None.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 7:33 p.m.



Bryan Cornell
Mayor Pro-tem



Marlis Knowlton
Clerk/Treasurer

Eyota Pool Committee – Feasibility Study Request

The Eyota Pool Committee presented to the Park Board on February 21, 2018 to partner with Burbach Aquatics, Inc. to complete a feasibility study at the cost of \$2,250. The Park Board recommended this request move forward to the City Council.

Feasibility Study

(Owner = Eyota Pool Committee)

1. Perform an on-site technical analysis of 3 sites as part of basic service. The sites for the placement of a new aquatic-recreation facility are to be selected by the owner. Burbach Aquatics, Inc. will prepare a rating table showing the numerical rating of each site;
2. Review present and future projections of the community's demographics;
3. Perform a marketing study including on-site evaluation of surrounding communities' aquatic facilities highlighting their relative strengths and programming;
4. Analyze demand for aquatics in the community;
5. Determine optimum programming needs and define which type of aquatic facility can best handle those needs. Develop a system wide approach to meeting the community's aquatic needs. Burbach Aquatics, Inc. will present a foam board presentation to the owner illustrating different types of facilities and their respective uses;
6. From the above data, a detailed demand analysis will be completed, which will be used to determine the size of the proposed pool vessels. This demand will be calculated to meet the community's present needs while, a second demand will be calculated, based on supplied demographics, for the next 25 years;
7. A conceptual plan of the proposed facilities will be developed based on the above data. Preparation of three versions of the conceptual plan of aquatic and recreation facilities is included in the basic service. Conceptual plans will include a bathhouse or natatorium, pools including support areas (site amenities and other assets as appropriate);
8. Burbach Aquatics, Inc. will conduct up to three review and comment sessions with the owner and interested community groups to review the proposed conceptual plans and their associated programming, receiving community input in the development of the final conceptual plan;
9. Burbach Aquatics, Inc. will evaluate and incorporate owner and community comments into the final conceptual plan. Individual components of the proposed facility will be analyzed taking into consideration issues such as maintenance, probable operating cost impacts, impact on the quality of the aquatic environment and serviceability;
10. Burbach Aquatics, Inc. will provide opinions of probably construction costs based on recommendations for the pool shells, surge tanks, piping systems, filter systems, recirculation pumps, chemical systems, pool heaters, wading pools, deck equipment, sanitary facilities, site amenities, bathhouses, mechanical buildings, and other project elements for a total of 32 categories;
11. Prepare overall final recommendations regarding the type of size of facilities, extent to which existing facilities can be reused, location, demotion, phasing, etc;
12. The labor to prepare six copies of the step #2 report and the labor to prepare two foam boards are included in basic service;

"Exhibit 6.B"

13. Present findings to the owner for review and approval;
14. A total of seven trips included in basic service. The trip schedule for this step is as follows:
 - a. Site visit to collect data for site ratings;
 - b. On-site evaluation of surrounding competing facilities to collect data;
 - c. Meet with owner to review programming and conduct information meeting illustrating different types of facilities in their respective uses;
 - d. Meet with the owner to review the demand analysis and conceptual plans;
 - e. Conduct review sessions with community groups;
 - f. Meet with the owner to review final conceptual plans and opinions of probable construction and operating costs;
 - g. Meet with the owner to review the final report.

* Meeting schedule outline is suggested and can be varied to meet owner's specific needs*

Council Meeting March 9, 2018

Approval of Accounts Payable:

To be approved by Council	\$	32,624.90
Council approval after checks written	\$	809.62
Council approval after checks written	\$	-
Council approval after checks written	\$	-
Payroll for Council Approval		
2/21/2018 Remittance checks	\$	2,143.18
2/21/2018 Taxes paid electronically	\$	2,681.75
Remittance checks	\$	-
Total Accounts Payable:	\$	38,259.45

Total Accounts Payable	\$	38,259.45
Additional Payable	\$	-
Additional Payable	\$	-
Total	\$	38,259.45

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

2/15/2018	\$	43,729.66
3/1/2018	\$	72,770.66
TOTAL	\$	116,500.32

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 290 Gambling

Debt Service Funds
 307 Taxable 2007 note
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 317 Debt Service GO 2018
 322 Senior Housing (2nd)

Construction Funds
 400 PIR All Projects
 410 Reserves
 415 GO 2015A St Imp
 416 GO 2016A St Imp
 417 GO 2018A St Imp

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.C"

Edit List of Invoices - Detail w/GL

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	ALLEGRA	02/16/2018	EASTW	TIMECARDA	
	2410 N. BROADWAY	03/09/2018	N		115.56
13849	ROCHESTER	02/16/2018	N	N	0.00
ALLEGRA	MN 55906	02/16/2018	N	0	0.00
	<Emailing Stub Disabled>	02/16/2018	700371		115.56

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.40	Other Printing/Binding	115.56	0.00
Distribution Total		115.56	0.00

Vendor Total: 115.56

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	AMERICAN LEGION	02/23/2018	EASTW	2-USA FLAGS, 1-POW	
	PO BOX 311	03/09/2018	N		110.00
13852	EYOTA	02/23/2018	N	N	0.00
AMLEGION	MN 55934	02/23/2018	N	0	0.00
	<Emailing Stub Disabled>	02/23/2018	2/23/2018		110.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	110.00	0.00
Distribution Total		110.00	0.00

Vendor Total: 110.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CEDA	02/15/2018	EASTW	Grant writing Small Cities Dev	
	PO BOX 483	03/09/2018	N	DEED Grant	300.00
13858	CHATFIELD	02/15/2018	N	N	0.00
CEDA	MN 55923	02/15/2018	N	0	0.00
	<Emailing Stub Disabled>	02/15/2018			300.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.00	Other Professional Services	300.00	0.00
Distribution Total		300.00	0.00

Vendor Total: 300.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CENTURY LINK	02/26/2018	EASTW	Directory	
	PO BOX 2961	03/09/2018	N		11.04
13862	PHOENIX	02/26/2018	N	N	0.00
CENLINK	AZ 85062-2961	02/26/2018	N	0	0.00
	<Emailing Stub Disabled>	02/26/2018	Feb/March 2018 #31301389		11.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	11.04	0.00
Distribution Total		11.04	0.00

Vendor Total: 11.04

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CENTURYLINK	02/26/2018	EASTW	FEBRUARY-MARCH 2018 PHONE	
	PO BOX 2961	03/09/2018	N	WELLHOUSE	56.75
13845	PHOENIX	02/26/2018	N	N	0.00
CENTURYLK	AZ 85062-2961	02/26/2018	N	0	0.00
	<Emailing Stub Disabled>	02/26/2018	FEB/MAR 2018 #313872187		56.75

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	56.75	0.00
Distribution Total		56.75	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 56.75

13865	CHATFIELD LUMBER CO.	03/01/2018	EASTW	Lumber- Picnic Tables	
	4707 COUNTY ROAD 7 SE	03/09/2018	N	Wellhouse Vinyl cement patch	78.77
	EYOTA	03/01/2018	N	N	0.00
CHATFIELDL	MN 55934	03/01/2018	0.00	N	0
	<Emailing Stub Disabled>	03/01/2018	92760		78.77

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	70.08	0.00
601-49400-422.30	Repairs/Maintenance Buildings	8.69	0.00
Distribution Total		78.77	0.00

13877	CHATFIELD LUMBER CO.	02/01/2018	EASTW	Wellhouse Repairs	
	4707 COUNTY ROAD 7 SE	03/09/2018	N		108.01
	EYOTA	02/01/2018	N	N	0.00
CHATFIELDL	MN 55934	02/01/2018	0.00	N	0
	<Emailing Stub Disabled>	02/01/2018	92501		108.01

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	108.01	0.00
Distribution Total		108.01	0.00

Vendor Total: 186.78

13857	TYREL CLARK	02/28/2018	EASTW	Advertising Facebook	
	129 SANDSTONE DR NW	03/09/2018	N		10.00
	EYOTA	02/28/2018	N	N	0.00
CLARK,T	MN 55934	02/28/2018	0.00	N	0
	<Emailing Stub Disabled>	02/28/2018	February 2018		10.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46100-443.00	Other Miscellaneous	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

13876	CONSTRUCTION MANAGEMENT	02/28/2018	EASTW	Feb 2018 Services	
	1700 N BROADWAY, SUITE 128	03/09/2018	N		700.95
	ROCHESTER	02/28/2018	N	N	0.00
CMS	MN 55906	02/28/2018	0.00	N	0
	<Emailing Stub Disabled>	02/28/2018	18-210		700.95

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	700.95	0.00
Distribution Total		700.95	0.00

Vendor Total: 700.95

13875	DOVER, EYOTA, ST.CHARLES AS	02/28/2018	EASTW	Feb 2018-charges	
	P.O. BOX 396	03/09/2018	N		17,440.77
	ST. CHARLES	02/28/2018	N	N	0.00
DES	MN 55972-0396	02/28/2018	0.00	N	0
	<Emailing Stub Disabled>	02/28/2018	07860		17,440.77

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,440.77	0.00
Distribution Total		17,440.77	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 17,440.77

13861	FIRE SAFETY USA, INC.	02/28/2018		EASTW	Streamlight E-Spot firebox	350.00
	3253 19TH ST NW	03/09/2018		N		0.00
	ROCHESTER	02/28/2018		N	N	0.00
FIRESAFETY	MN 55901	02/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/28/2018	108760			350.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	175.00	0.00
210-42200-421.89	township portion of 421.80	175.00	0.00
Distribution Total		350.00	0.00

Vendor Total: 350.00

13873	HAWKINS, INC.	02/23/2018		EASTW	Chlorine Cylinder	20.00
	PO BOX 860263	03/09/2018		N		0.00
	MINNEAPOLIS	02/23/2018		N	N	0.00
HAWKINS	MN 55486-0263	02/23/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/23/2018	4235412			20.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

13870	HIAWATHA BROADBAND COM. IN	03/02/2018		EASTW	City Hall Phone/Internet/Cable	217.13
	58 JOHNSON STREET	03/09/2018		N		0.00
	WINONA	03/02/2018		N	N	0.00
HBC	MN 55987	03/02/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/02/2018	March 2018-#71232			217.13

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	50.39	0.00
101-41900-432.10	Telephone	166.74	0.00
Distribution Total		217.13	0.00

13871	HIAWATHA BROADBAND COM. IN	03/05/2018		EASTW	March 2018-Fire Hall	65.55
	58 JOHNSON STREET	03/09/2018		N	Phone/Internet	0.00
	WINONA	03/05/2018		N	N	0.00
HBC	MN 55987	03/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2018	March 2018 #73597			65.55

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.10	Telephone	18.38	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
210-42200-432.19	township portion of 432.10	18.38	0.00
Distribution Total		65.55	0.00

13883	HIAWATHA BROADBAND COM. IN	03/06/2018		EASTW	March 2018 City Maintenance	75.17
	58 JOHNSON STREET	03/09/2018		N		0.00
	WINONA	03/06/2018		N	N	0.00
HBC	MN 55987	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	March 2018 #93803			75.17

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-430.90	Computer/Software Expense	38.41	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address		Invoice No.			

101-43100-432.10	Telephone					36.76	0.00
Distribution Total						75.17	0.00

Vendor Total: 357.85

13867	JOHN'S AUTO ELECTRIC	02/28/2018		EASTW	Alternator Repair		
	8708 VIOLA ROAD NE	03/09/2018		N	By-pass pump		75.00
	EYOTA	02/28/2018		N	N		0.00
JOHN'S AUT	MN 55934	02/28/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/28/2018	46416				75.00

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.10	Repairs/Maintenance Equipment	75.00	0.00
Distribution Total		75.00	0.00

Vendor Total: 75.00

13847	LEAGUE OF MINNESOTA CITIES	02/26/2018		EASTW	2018 SAFETY&LOSS CONTROL V		
	145 UNIVERSITY AVE. W.	03/09/2018		N	BRAD & MARLIS		40.00
	ST. PAUL	02/26/2018		N	N		0.00
LEAGMNCITY	MN 55103-2044	02/26/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/26/2018					40.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-433.10	Travel/Training/Instruction	20.00	0.00
101-43100-433.10	Travel/Training/Instruction	20.00	0.00
Distribution Total		40.00	0.00

Vendor Total: 40.00

13851	MENARDS - ROCHESTER SOUTH	02/15/2018		EASTW	SHOP-RAIN GUTTER REPAIR		
	3000 S. BROADWAY	03/09/2018		N	WELLHOUSE RE-DO		51.17
	ROCHESTER	02/15/2018		N	N		0.00
MENARDS	MN 55904-5598	02/15/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/15/2018	68448				51.17

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.80	General Operating Supplies	12.88	0.00
101-43110-421.80	General Operating Supplies	10.95	0.00
601-49400-421.80	General Operating Supplies	19.56	0.00
602-49450-421.80	General Operating Supplies	7.78	0.00
Distribution Total		51.17	0.00

13881	MENARDS - ROCHESTER SOUTH	02/28/2018		EASTW	Paint for Wellhouse		
	3000 S. BROADWAY	03/09/2018		N	Wastebasket-city hall		70.58
	ROCHESTER	02/28/2018		N	N		0.00
MENARDS	MN 55904-5598	02/28/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/28/2018	69323				70.58

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.30	Repairs/Maintenance Buildings	53.74	0.00
101-41900-443.00	Other Miscellaneous	16.84	0.00
Distribution Total		70.58	0.00

Vendor Total: 121.75

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Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	City	Disc. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Use Description 1 On Check	Discount
	Email Address	Inv. Date	Invoice No.		Hand Check Number/Date	Net Amount
13846	MINNESOTA DEPARTMENT OF HE	02/26/2018		EASTW	JAN -MARCH 2018 COMMUNITY	
MNDPTWATE	SEC OF DRINKING WATER PROT	03/09/2018		N	WATER SUPPLY CONNECTION FE	1,194.00
	ST. PAUL	02/26/2018		N	N	0.00
	MN 55164-0494	02/26/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/26/2018	2018 1ST QTR			1,194.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	1,194.00	0.00
Distribution Total		1,194.00	0.00

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	City	Disc. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Use Description 1 On Check	Discount
	Email Address	Inv. Date	Invoice No.		Hand Check Number/Date	Net Amount
13880	MINNESOTA DEPARTMENT OF HE	03/05/2018		EASTW	Water Supply System Operator	
MNDPTWATE	SEC OF DRINKING WATER PROT	03/09/2018		N	Renewal-Scott Schmidt	23.00
	ST. PAUL	03/05/2018		N	N	0.00
	MN 55164-0494	03/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2018	Class D #13869 Renewal			23.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-443.30	Dues & Subscriptions	23.00	0.00
Distribution Total		23.00	0.00

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	City	Disc. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Use Description 1 On Check	Discount
	Email Address	Inv. Date	Invoice No.		Hand Check Number/Date	Net Amount
13884	MINNESOTA DEPARTMENT OF HE	03/06/2018		EASTW	JAN - MARCH 2018 COMMUNITY	
MNDPTWATE	SEC OF DRINKING WATER PROT	03/09/2018		N	WATER SUPPLY CONNECTION FE	20.00
	ST. PAUL	03/06/2018		N	N	0.00
	MN 55164-0494	03/06/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/06/2018	2018- JAN - MARCH			20.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 1,237.00

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	City	Disc. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Use Description 1 On Check	Discount
	Email Address	Inv. Date	Invoice No.		Hand Check Number/Date	Net Amount
13863	MISSISSIPPI WELDERS SUPPLY (02/27/2018		EASTW	Shop supplies-Torch oxygen	
MISSWELDEF	2705 HWY 14 W	03/09/2018		N		35.41
	ROCHESTER	02/27/2018		N	N	0.00
	MN 55901	02/27/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/27/2018	2666116			35.41

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	35.41	0.00
Distribution Total		35.41	0.00

Vendor Total: 35.41

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	City	Disc. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Use Description 1 On Check	Discount
	Email Address	Inv. Date	Invoice No.		Hand Check Number/Date	Net Amount
13859	MN FARMERS MARKET ASSOC	02/28/2018		EASTW	2018 MFMA Spring Conference-	
MFMA	C/O JESSE DAVIS	03/09/2018		N	Iris	50.00
	BOVEY	02/28/2018		N	N	0.00
	MN 55709	02/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/28/2018	01885			50.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46600-433.10	Travel/Training/Instruction	50.00	0.00
Distribution Total		50.00	0.00

Vendor Total: 50.00

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Ref. No.	Vendor Name Vendor Address City	Post Date Pay. Date	PO Number Req. No.	Bank Hold?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check	Gross Amount Taxes Withheld
Vendor No.	State/Province Zip/Postal Email Address	Disc. Date Due Date Inv. Date	Disc. % Invoice No.	1099? Sep. Ck.?	Hand Check Number/Date	Discount Net Amount
13878	MN STATE FIRE DEPT ASSOC 28711 HOLLY DRIVE NW ISANTI	03/05/2018 03/09/2018 03/05/2018		EASTW N N	2018 Membership Dues	187.00 0.00
MNFIREASSC	MN 55040 <Emailing Stub Disabled>	03/05/2018 03/05/2018	0.00 2018 Membership Dues	N 0		0.00 187.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-443.39	township portion of 443.30	93.50	0.00
210-42200-443.30	Dues & Subscriptions	93.50	0.00
Distribution Total		187.00	0.00

Vendor Total: 187.00

13879	MOBILE HEALTH SERVICES, LLC 7841 WAYZATA BOULEVARD STE MINNEAPOLIS	02/19/2018 03/09/2018 02/19/2018		EASTW N N	25 SCBA-Medical Exams 25 Quantitative Fit Test	0.00 2,345.00
MEDCOMPAS	MN 55426 <Emailing Stub Disabled>	02/19/2018 02/19/2018	0.00 33030	Y 0		0.00 2,345.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.50	Medical and Dental Fees	1,172.50	0.00
210-42200-430.59	township portion of 430.50	1,172.50	0.00
Distribution Total		2,345.00	0.00

Vendor Total: 2,345.00

13864	NAPAAUTO PARTS 103 1 2 NW DIVISION ST CHATFIELD	02/22/2018 03/09/2018 02/22/2018		EASTW N N	Shop - Pipe Joint Compound	5.99 0.00
NAPA CHAT	MN 55923 <Emailing Stub Disabled>	02/22/2018 02/22/2018	0.00 663178	N 0		0.00 5.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	5.99	0.00
Distribution Total		5.99	0.00

Vendor Total: 5.99

13853	OLMSTED COUNTY HIGHWAY 2122 CAMPUS DRIVE S.E. ROCHESTER	01/31/2018 03/09/2018 01/31/2018		EASTW N N	1/31/2018- SAND & SALT MIX	1,925.00 0.00
OLMHWDYDEF	MN 55904 <Emailing Stub Disabled>	01/31/2018 01/31/2018	0.00 JAN 18 #4406 R&B	N 0		0.00 1,925.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.43	Sand & Salt & Misc.	1,925.00	0.00
Distribution Total		1,925.00	0.00

Vendor Total: 1,925.00

13866	ON SITE SANITATION 95 WOODLYNN AVENUE ST. PAUL	02/24/2018 03/09/2018 02/24/2018		EASTW N N	Skating Rink & Winter Services	104.00 0.00
ONSITESANI	MN 55117 <Emailing Stub Disabled>	02/24/2018 02/24/2018	0.00 0000549833	N 0		0.00 104.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	104.00	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	
	State/Province Zip/Postal	Due Date		1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

Distribution Total					104.00	0.00
					Vendor Total:	104.00

13848	PC APPLICATIONS CONSULTANT:	02/23/2018		EASTW	255A BLACK TONER FOR PRINTE	99.99
	200 SOUTH MAIN STREET	03/09/2018		N	HPLJ3015	
BROWNCHAF	STEWARTVILLE	02/23/2018		N	N	0.00
	MN 55976	02/23/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/23/2018	0014291			99.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	99.99	0.00
Distribution Total		99.99	0.00
		Vendor Total:	99.99

13882	JEFFREY PECK	03/05/2018		EASTW	Mileage reimbursement training	
	PO BOX 872	03/09/2018		N	March 3-4, 2018	222.36
PECK	EYOTA	03/05/2018		N	N	0.00
	MN 55934	03/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/05/2018	Mar 2018Mileage reimburse			222.36

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	111.18	0.00
210-42200-433.19	township portion of 433.10	111.18	0.00
Distribution Total		222.36	0.00
		Vendor Total:	222.36

13872	POST-BULLETIN COMPANY, L.L.C	02/28/2018		EASTW	City Code & Fee Ordinances pub	427.68
	P.O. BOX 6118	03/09/2018		N		
POSTBULLE	ROCHESTER	02/28/2018		N	N	0.00
	MN 55903-6118	02/28/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/28/2018	022818124844			427.68

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	427.68	0.00
Distribution Total		427.68	0.00
		Vendor Total:	427.68

13868	ROCHESTER FIRE EXTINGUISHE	02/22/2018		EASTW	Fire extinguisher maintance	
	826 4TH STREET SE	03/09/2018		N	Inspections	553.58
ROCHFIREEX	ROCHESTER	02/22/2018		N	N	0.00
	MN 55904	02/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	02/22/2018	1-1638			553.58

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.80	Safety Training & Equipment	110.71	0.00
210-42200-430.80	Safety Training & Equipment	110.71	0.00
230-45200-430.80	Safety Training & Equipment	110.72	0.00
601-49400-430.80	Safety Training & Equipment	110.72	0.00
602-49450-430.80	Safety Training & Equipment	110.72	0.00
Distribution Total		553.58	0.00
		Vendor Total:	553.58

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	SHERWIN WILLIAMS	02/23/2018	EASTW	Linelazer 3400	
	2900 E FRONTAGE RD HWY 63	03/09/2018	N	Street line painter	4,000.00
13869	ROCHESTER	02/23/2018	N	N	0.00
SHERWINWIL	MN 55904-5509	02/23/2018	0.00	N	0
	<Emailing Stub Disabled>	02/23/2018	0618-7		<u>4,000.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-458.10	Capital Outlay Other	4,000.00	0.00
Distribution Total		4,000.00	0.00

Vendor Total: 4,000.00

	ST. JOSEPH EQUIPMENT, INC.	02/22/2018	EASTW	SHOP SUPPLIES-TEFLON TAPE	
	N1751 CTY ROAD M	03/09/2018	N	LOADER-NIPPLES	16.74
13850	LA CROSSE	02/22/2018	N	N	0.00
ST.JOSEPH	WI 54601	02/22/2018	0.00	N	0
	<Emailing Stub Disabled>	02/22/2018	P30332		<u>16.74</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.80	General Operating Supplies	2.26	0.00
101-43100-422.10	Repairs/Maintenance Equipment	14.48	0.00
Distribution Total		16.74	0.00

Vendor Total: 16.74

	ULINE	03/02/2018	EASTW	Supplies for fire fighting	
	ATTN: ACCOUNTS RECEIVABLE	03/09/2018	N		1,068.70
13860	CHICAGO	03/02/2018	N	N	0.00
ULINE	IL 60680-1741	03/02/2018	0.00	N	0
	<Emailing Stub Disabled>	03/02/2018	11594402		<u>1,068.70</u>

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	534.35	0.00
210-42200-421.89	township portion of 421.80	534.35	0.00
Distribution Total		1,068.70	0.00

Vendor Total: 1,068.70

	US BANK	02/23/2018	EASTW	Paying Agent Fee	
	CM-9705	03/09/2018	N	GO DISP SYS & PIR REF BD 2008.	450.00
13874	ST. PAUL	02/23/2018	N	N	0.00
U.S.BANK	MN 55170-9705	02/23/2018	0.00	N	0
	<Emailing Stub Disabled>	02/23/2018	4918221		<u>450.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
312-47100-462.00	Fiscal Agent Fee's	450.00	0.00
Distribution Total		450.00	0.00

Vendor Total: 450.00

Grand Total:	32,624.90
Less Credit Memos:	<u>0.00</u>
Net Total:	32,624.90
Less Hand Check Total:	<u>0.00</u>
Outstanding Invoice Total:	32,624.90

Total Invoices: 37

Check Register Report

Date: 02/28/2018

Time: 10:21 am

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City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23595	02/28/2018	Printed			POSTMASTER U.S. POSTMASTER	POSTAGE-UTILITY BILLS	213.36
23593	02/28/2018	Printed			DELTA DENT DELTA DENTAL	MARCH 2018 PREMIUM	436.26
23594	02/28/2018	Printed			SCHOSSOW I MICHELLE SCHOSSOW	REIMBURSEMENT TAX FEE	160.00
Total Checks: 3						Checks Total (excluding void checks):	809.62
Total Payments: 3						Bank Total (excluding void checks):	809.62
Total Payments: 3						Grand Total (excluding void checks):	809.62

Handwritten checks

Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:
City Of Eyota

Date: 2/21/2018
Time: 13:57:56

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
23566	02/21/2018		P	PER	PERA	Remittance Check	\$1,427.18
23567	02/21/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
23568	02/21/2018		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00

Total Checks: 3

Sub-Total: \$2,143.18
Total Void/Stop Payment: \$0.00
Grand Total: \$2,143.18

Electronically paid \$2681.75

Batch ID: SK-501CHECK RUN
 Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00007000
 Posting Date: 2/15/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009491	2/15/2018	00000000000183176	15877	ADVANCED DISPOSAL SERVICES SOL	\$434.49
009492	2/15/2018	00000000000183177	16023	BECKLEY'S OFFICE PRODUCTS	\$36.50
009493	2/15/2018	00000000000183174	15420	CHATFIELD LUMBER CO, INC	\$13.83
009494	2/15/2018	00000000000183180	16779	CITY OF EYOTA	\$681.18
009495	2/15/2018	00000000000183168	11463	CUSTOM COMMUNICATIONS, INC	\$954.39
009496	2/15/2018	00000000000183181	800003	DIRECT SUPPLY HEALTHCARE	\$430.36
009497	2/15/2018	00000000000183162	10035	ELDERMARK ASSISTED LIVING SOFT	\$253.00
009498	2/15/2018	00000000000183179	16435	EXCEPTIONAL CARPET CARE, INC	\$268.44
009499	2/15/2018	00000000000183170	12581	G & K SERVICES	\$70.26
009500	2/15/2018	00000000000183175	15641	HIAWATHA BROADBAND COMMUNICATI	\$273.07
009501	2/15/2018	00000000000183185	800024	HD Supply Facilities Maintenanc	\$25.43
009502	2/15/2018	00000000000183183	800013	MARTIN BROS. DIST. CO., INC	\$2,774.81
009503	2/15/2018	00000000000183167	10748	MINNESOTA ENERGY RESOURCES	\$1,565.04
009504	2/15/2018	00000000000183169	11663	PEOPLES COOPERATIVE SERVICES	\$1,581.50
009505	2/15/2018	00000000000183171	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
009506	2/15/2018	00000000000183163	10093	Plunketts Pest Control	\$92.24
009507	2/15/2018	00000000000183184	800022	STANLEY TECHNOLOGIES	\$1,664.31
009508	2/15/2018	00000000000183186	800027	Staples Business Advantage	\$31.17
009509	2/15/2018	00000000000183166	10674	TEALWOOD CARE CENTERS, INC.	\$4,345.28
009510	2/15/2018	00000000000183164	10120	TEALWOOD MANAGEMENT	\$26,591.17
009511	2/15/2018	00000000000183165	10238	TKE CORP	\$1,011.03
009512	2/15/2018	00000000000183173	13782	WATER SYSTEMS COMPANY	\$82.16
009513	2/15/2018	00000000000183178	16269	WIGHAM TRUCKING & EXCAVATING	\$530.00

Total Checks: 23

Checks Total: \$43,729.66

Batch ID: SK-501CHECK RUN
 Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00007075
 Posting Date: 3/1/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009514	3/1/2018	00000000000184953	14411	APPLIANCE VILLAGE	\$3,144.28
009515	3/1/2018	00000000000184965	TEMP0000007113	BARBARA MOLLERT	\$7.16
009516	3/1/2018	00000000000184945	11422	CITY OF EYOTA	\$35,000.00
009517	3/1/2018	00000000000184958	800003	DIRECT SUPPLY HEALTHCARE	\$109.38
009518	3/1/2018	00000000000184946	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$35.00
009519	3/1/2018	00000000000184954	16435	EXCEPTIONAL CARPET CARE, INC	\$220.11
009520	3/1/2018	00000000000184949	12581	G & K SERVICES	\$70.26
009521	3/1/2018	00000000000184966	TEMP0000007114	HERBERT RIEGLER	\$988.97
009522	3/1/2018	00000000000184960	800013	MARTIN BROS. DIST. CO., INC	\$2,520.53
009523	3/1/2018	00000000000184964	TEMP0000007112	MARY MILLER	\$1,174.40
009524	3/1/2018	00000000000184959	800006	MCKESSON MED.-SURGICAL MN	\$186.06
009525	3/1/2018	00000000000184940	10051	CAPITAL ONE COMMERCIAL	\$38.09
009526	3/1/2018	00000000000184950	13249	OLMSTED MEDICAL CENTER	\$38.00
009527	3/1/2018	00000000000184947	11663	PEOPLES COOPERATIVE SERVICES	\$43.00
009528	3/1/2018	00000000000184955	19272	PHETSAMY PHAYVANH	\$150.62
009529	3/1/2018	00000000000184941	10093	Plunketts Pest Control	\$92.24
009530	3/1/2018	00000000000184963	TEMP0000007111	SHRILEY GREEN	\$719.32
009531	3/1/2018	00000000000184943	10454	SUMMIT COMPANIES	\$230.00
009532	3/1/2018	00000000000184944	10674	TEALWOOD CARE CENTERS, INC.	\$2,899.89
009533	3/1/2018	00000000000184942	10120	TEALWOOD MANAGEMENT	\$24,856.68
009534	3/1/2018	00000000000184951	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.51
009535	3/1/2018	00000000000184952	13782	WATER SYSTEMS COMPANY	\$82.16

Total Checks: 22

Checks Total: \$72,770.66