CITY OF EYOTA
CITY COUNCIL MINUTES
APRIL 26, 2018

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst
Members Absent: none
Staff Present: Fire Chief Jeff Peck, Brad Boice, Public Works Supervisor and Marlis Knowlton, Clerk/Treasurer
Guests: Jeff St. Mane, Ronnie Stahl, Garry Miller

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Request to replace 6.D Dahl property with 2018 Street Project Assessment, Gary Miller and add 5.F Trail Committee Report. Motion was made by Nelson and seconded by Holst to approve the agenda with noted changes. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A through 4.E as presented. Ayes 5, Nays 0. Motion carried.

A. Minutes of the April 9, 2018 Board of Appeal and Equalization approved as presented.

B. Minutes of the April 12, 2018 regular Council meeting approved as presented.

C. RESOLUTION #2018-24 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, $170 cash donations accepted and designated to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

D. Eyota Days, Inc. exempt lawful gambling permit (raffle and bingo) July 19-20 at the Eyota American Legion.

E. Training, authorize Clerk to attend MCFOA Region Meeting, May 18, in Chatfield, $15 registration plus mileage.

REPORTS:

DESCASD Sewer Board: Schuchard reported the plant has been running very well. One clarifier might need repairs due to winter ice damage. Employees have passed their licensing exams, but the contracted helper will stay on for a while to continue helping and training.

Planning Commission: Schuchard reported the Commission held a public hearing that will be discussed later on the agenda.

Economic Development Authority (EDA): Cornell reported Arbor Gardens census, maintenance project requests will be on the next Council agenda, the budget and staff openings. Knowlton was authorized to boost a Facebook post for the cook position.

The EDA discussed: south side entrance city welcome sign is on hold, redevelopment map will be updated, community video script is being written, and the build and save incentive program decision is on hold until additional information is gathered.

Eyota Indoor Storage Façade Improvement Grant Request: Four improvement projects were submitted for funding, two did qualify as façade improvements. Two building signs $2,313.88 and permanent ground cover (gravel, cement) $3,000.00 for a total request of $5,313.88. $2,500.00 will be a grant payment and half of the remaining balance $1,406.94 (2,813.88 ÷2) will total $3,906.94 approved to be paid out.

Motion was made by Schuchard and seconded by Holst to approve a total of $3,906.94 to Eyota Indoor Storage for improvements. Discussion: Clark noted this is the last $2,000 grant available. Ayes 5, Nays 0. Motion carried.

Public Works: Brad Boice recapped for the Council some of the public works projects that have been worked on: hydrant flushing planned, sidewalk repairs on Center Avenue S, pot holes patched, tree and brush trimming, spring park maintenance, skate park improvements, ball fields rolled and aerated (thank you to the Hiawatha Sno-Seekers for the use of the roller) and 2018 Street and Utility Improvement Project planning.

It was noted that spring street sweeping is tentatively scheduled for May 3 and 4. It appears last year's chips did not adhere as well as normal when the chip sealing was done. The engineers were contacted and it may have been caused by oil chemistry during the process. Other cities are seeing the same problem.

Clerk: Motion was made by Cornell and seconded by Schuchard to require all payroll checks to be made direct deposit, starting immediately. Discussion: employed youth checks will not go into a parent/guardian account, they will need to set up a savings account for deposits. Ayes 5, Nays 0. Motion carried.

Trails Committee: Trails Chair Jeff St. Mane requested support for the continued efforts to request state bonding funds to complete the Chester Woods State Trail. The trails committee was established in 1995 and continues today. The first stretch of trail is from County Road 11 on the east side of Rochester to Chester Woods Park; 1.5 miles of that trail has been graded, culverts installed, retaining wall built, etc. Now funds are needed to pave that and construct the remaining 3.5 miles of trail. St. Mane noted the Minnesota Department of Natural Resources has purchased property to construct a trail from Chester Woods Park to Eyota.

Council Consensus: Yes the City supports completing this trail and to send emails to Senators and Representatives along with City boards and committees to request they also send support requests.

REGULAR AGENDA ITEMS:

121 Madison Avenue NW, Deb Schwartz Property: The property is vacant, with vehicles and debris in the yard. A recent fire call resulted in the arrest of an alleged trespasser. The owner was contacted and informed the City of the following: Neil Schwartz has no ownership or authority of the

property, the trespasser did not have authorization to be on the property, steps have been taken to secure the home and no trespassing signs have been installed, the owner plans on keeping the property for now and said the vehicles and trash will be removed in the next couple months. The Fire Department submitted a letter stating their concern of the overall safety and fire hazards.
The Council agreed, due to past complaints, the recent fire and trespassing, and general condition of the property and trailer something needs to be done. Nelson suggested requiring the vehicles to be removed within 30 days and the property to be cleaned up and secured within 60 days. Knowlton requested the new nuisance ordinance be reviewed before demanding specific time lines; as the ordinance has procedures with timing in respect to these types of situations.

Motion was made by Nelson and seconded by Holst to authorize to begin the process of cleanup and condemnation per the City ordinance on 121 Madison Avenue NW. Ayes 5, Nays 0. Motion carried.

Summer Rec Directors' Job Descriptions: The Council reviewed the descriptions and agreed that hiring assistants will give coaches the opportunity to gain experience in a leadership position.
And at the Director's discretion, up to two merit-based Assistant Directors will be awarded to current staff members each year. The stipend of $250 will be provided from the Director's salary to any Assistant Director.

Motion was made by Cornell and seconded by Nelson to approve Summer Recreation Director and Assistant Director Job Descriptions and pay as presented. Ayes 5, Nays 0. Motion carried.

American Legion Parking Lot Repair: Legion Commander Ronnie Stahl informed the Council that the American Legion committee agreed on four inch blacktop versus six inch. Per the City Engineer the parking lot cost is less than 20% of the overall 2018 Street Project and can be added to the project without violating bidding regulations. Estimated total cost $39,900 with the City to pay 55% or $21,945. The Legion's portion is $17,955 and they will start a fund raiser in May. The contractor has been contacted and is agreeable to the additional project. The project may not be able to be completed before Eyota Days; all agreed it would be better to have the current asphalt reclaimed and have no new blacktop, then have the current pot holes.

The City will be in charge of the project, adding it to the 2018 Street Project and invoicing the Legion later with exact expense amounts.

Motion was made by Nelson and seconded by Holst to proceed with the 4" blacktop as discussed. Ayes 5, Nays 0. Motion carried.

115 Franklin Avenue SW, 2018 Street Assessment: Gary Miller, on behalf of the homeowner Karen Dahl, requested the Council reconsider an assessment on this property for the 2018 project because it was already assessed in the 2016 project. The assessments were to be per parcel. It was overlooked that this parcel was included in both years and added to the 2018 assessment list.

Motion was made by Cornell and seconded by Nelson to waive the 2018 Street and Utility Improvement Project assessment on 115 Franklin Avenue SW. Ayes 5, Nays 0. Motion carried.

Thompson and Ward Electric Rezoning Property: Thompson and Ward Electric request their one acre parcel on Sandstone Drive NW be rezoned from R-1 (low density residential) to C-1 (Commercial). The Council previously approved the creation of the parcel through metes and bounds. The Planning Commission held the required public hearing on April 18 and did not receive any comments and recommends to rezone the property from R-1 (Residential) to C-1 (Commercial) and to amend the Land Use Plan for the property from Residential to Commercial.

*** Councilmember Cornell left the meeting 8:01 p.m. ****

Finding of Facts:
2009 Land Use Plan criteria do meet with the proposed site and use, and; Land use Plan goals allow for the orderly development within area that can be served by municipal facilities, while accommodating and expanding growth for the City would be accomplished by allowing this land use change. Specific zoning C-1 performance standards are met with the proposed site and use, and; The stated purpose of the Commercial zoning and land use allow for the proposed building uses, and; The requested use is adjacent to existing commercial uses in the area so not considered spot zoning;

Motion was made by Nelson and seconded by Holst to approve the Thompson and Ward Electric parcel to be rezoned and to amend the Land Use Plan as presented. Ayes 4, Nays 0.
Motion carried. See "Exhibit 6.E"

Accounts Payable: Request to add the MCFOA training $15 registration fee to the payables. Motion was made by Nelson and seconded by Holst to approve the addition and the new total payable amount of $38,680.39. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.F"

Other Business:
Fire Hall Proposed Improvement Project – Architect: Fire Chief Peck reported the building committee requested six architects to tour the building and bid. Three declined immediately and two did not show up to the prearranged meeting. The building committee is recommending CRW Architecture and Design; as the only one that showed up and the company we are working with already. The Council was asked to submit any specific features they would like to see in the design; specifically energy savings items. Also, if the bids are reasonable the Committee is asking if an additional 20' can be added to the east side of the building for more storage.

Council Consensus: Yes, to CRW as the architect firm and yes, the additional space on the east side will be considered, versus a driveway on the east side.

119 Madison Avenue SW Don Dahl Property: This topic will be on the next Council agenda, May 10.

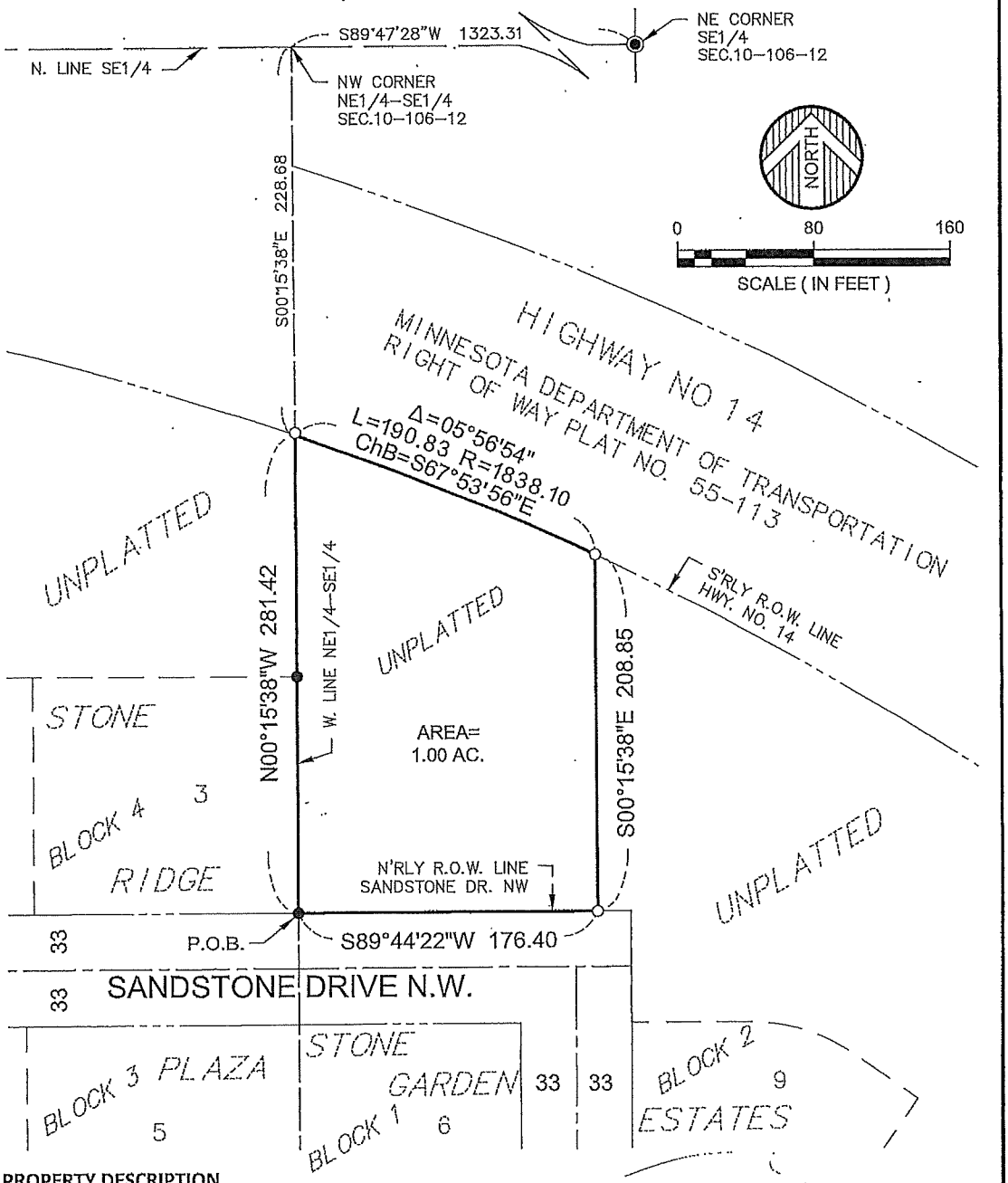
Adjourn: Motion was made by Holst and seconded by Nelson to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 8:10 p.m.

Tyrel Clark
Mayor

Marlis Knowlton
Clerk/Treasurer

CERTIFICATE OF SURVEY

PART OF THE NE1/4 OF THE SE1/4, SEC.10, T106N, R12W
CITY OF EYOTA, OLMSTED COUNTY, MINNESOTA



PROPERTY DESCRIPTION

That part of the Northeast Quarter of the Southeast Quarter, Section 10, Township 106 North, Range 12 West, Olmsted County, Minnesota, described as follows:

Beginning at the southeast corner of Lot 3, Block 4, STONE RIDGE PLAZA, according to the plat thereof on file at the County Recorder's office, said Olmsted County; thence North 00 degrees 15 minutes 38 seconds West along the east line of said Lot 3 and its northerly extension, also being the west line of said Northeast Quarter of the Southeast Quarter, 281.42 feet to the southerly right-of-way line of Highway Number 14, according to MINNESOTA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY PLAT NO. 55-113; thence easterly along said southerly right-of-way line 190.83 feet on a non-tangential curve concave southerly, having a radius of 1838.10 feet, a central angle of 05 degrees 56 minutes 54 seconds and a chord bearing of South 67 degrees 53 minutes 56 seconds East; thence South 00 degrees 15 minutes 38 seconds East along a line parallel with the east line of said Lot 3 a distance of 208.85 feet to the northerly right-of-way of Sandstone Drive NW; thence South 89 degrees 44 minutes 22 seconds West along said northerly right-of-way line 176.40 feet to the point of beginning.

BEARINGS
BEARINGS ARE BASED ON THE OLMSTED COUNTY COORDINATE SYSTEM (NAD83 - 1996 ADJUSTMENT)

◉ = FOUND SECTION CORNER MONUMENT
● = FOUND IRON MONUMENT
○ = SET 1/2" IRON PIPE 14" LONG WITH PLASTIC CAP STAMPED LS 41887

© 2017 WIDSETH SMITH NOLTING

DATE: JULY 7, 2017	PREPARED FOR: MR. JOHN KEEFE	WIDSETH SMITH NOLTING — Engineering, Architecture, Surveying, Environmental
SCALE: AS SHOWN	I HEREBY CERTIFY THAT THIS SURVEY, PLAN, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA	
DRAWN BY: M.P.G.	Peter G. Oetliker 8/4/2017	
CHECKED BY: P.G.O.		
FILE NUMBER: 1070R0066.000	PETER G. OETLIKER DATE: LIC. NO. 41887	

4
35560 PH 1-16-18

"Exhibit 6.E"

Council Meeting April 26, 2018

Approval of Accounts Payable:

To be approved by Council	$	31,715.94
Approved at Council meeting-MCFOA meeting	$	15.00
Council approval after checks written	$	2,636.76
Payroll for Council Approval		
4/20/2018 Remittance checks	$	2,068.47
4/20/2018 Taxes paid electronically	$	2,244.22
Total Accounts Payable:	$	38,680.39

Total Accounts Payable	**$**	**38,680.39**
Additional Payable		
Additional Payable		
Total	**$**	**38,680.39**

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

4/12/2018	$	62,641.17
TOTAL	$	62,641.17

101 General Fund
210 Fire Department
220 EDA
221 EDA revolving loans
222 EIF Loans
223 Rochester sales tax
230 Park & Rec
290 Gambling

Debt Service Funds
307 Taxable 2007 note
312 PIR – St Rdg Refunded
313 GO 2010 St Imp
314 PIR – 2006 Refunded
315 Debt Service GO 2015
316 Debt Service GO 2016
317 Debt Service GO 2018
322 Senior Housing (2nd)

Construction Funds
400 PIR All Projects
410 Reserves
415 GO 2015A St Imp
416 GO 2016A St Imp
417 GO 2018A St Imp

Enterprise Funds
601 Water
602 Sanitary Sewer
651 Storm Sewer
655 Arbor Gardens

"Exhibit 6.F"

Edit List of Invoices - Detail w/GL

Date: 04/23/2018
Time: 12:04 pm
Page 1

City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	CENTURY LINK	04/19/2018		EASTW	WELLHOUSE 4/11/18-5/10/18	
	PO BOX 2961	04/27/2018		N		56.54
13996	PHOENIX	04/19/2018		N	N	0.00
CENLINK	AZ 85062-2961	04/19/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/19/2018	4/11/18-5/10/18 #313872187			56.54

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	56.54	0.00
Distribution Total		56.54	0.00

Vendor Total: 56.54

	DELTA DENTAL	04/14/2018		EASTW	May 2018 Premiums	
	NW5772	04/27/2018		N		309.39
14007	MINNEAPOLIS	04/14/2018		N	N	0.00
DELTA DENT	MN 55485-5772	04/14/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/14/2018	7261590 #PF66617201			309.39

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	309.39	0.00
Distribution Total		309.39	0.00

Vendor Total: 309.39

	DOVER, EYOTA, ST.CHARLES AS	03/31/2018		EASTW	MARCH 2018 SEWER CHARGES	
	P.O. BOX 396	04/27/2018		N		16,715.09
14002	ST. CHARLES	03/31/2018		N	N	0.00
DES	MN 55972-0396	03/31/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2018	07865			16,715.09

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	16,715.09	0.00
Distribution Total		16,715.09	0.00

Vendor Total: 16,715.09

	DOVER-EYOTA PUBLIC SCHOOLS	04/09/2018		EASTW	CITY SEGMENTS 4/1/18 & 4/15/18	
	615 SOUTH AVENUE	04/27/2018		N		111.25
14001	EYOTA	04/09/2018		N	N	0.00
D-ESCHOOL	MN 55934	04/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/09/2018	4/1 & 4/15/18 CITY SEGMEI			111.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	111.25	0.00
Distribution Total		111.25	0.00

Vendor Total: 111.25

	DAVID OR LORI EHLENFELDT	04/17/2018		EASTW	RE-ISSUE LOSTCHECK #23068	
	13500 COUNTY ROAD 9	04/27/2018		N		16.00
14004	EYOTA	04/17/2018		N	N	0.00
EHLENFELDT	MN 55934	04/17/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/17/2018	4/17/18			16.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	16.00	0.00
Distribution Total		16.00	0.00

Edit List of Invoices - Detail w/GL

Date: 04/23/2018
Time: 12:04 pm
Page 2

City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
					Vendor Total:	16.00
	HACH COMPANY	04/10/2018		EASTW	CHLORINE, DEIONIZED WATER	
	2207 COLLECTIONS CENTER DRI	04/27/2018		N		68.88
13995	CHICAGO	04/10/2018		N	N	0.00
HACH	IL 60693	04/10/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/10/2018	10913725			68.88

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	68.88	0.00
Distribution Total		68.88	0.00

	HACH COMPANY	04/10/2018		EASTW	FLUORIDE	
	2207 COLLECTIONS CENTER DRI	04/27/2018		N		39.15
13999	CHICAGO	04/10/2018		N	N	0.00
HACH	IL 60693	04/10/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/10/2018	10914637			39.15

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	39.15	0.00
Distribution Total		39.15	0.00

					Vendor Total:	108.03
	HAWKINS, INC.	04/05/2018		EASTW	CHLORINE & PHOSPHATE	
	PO BOX 860263	04/27/2018		N		831.40
13998	MINNEAPOLIS	04/05/2018		N	N	0.00
HAWKINS	MN 55486-0263	04/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/05/2018	4257575			831.40

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	831.40	0.00
Distribution Total		831.40	0.00

	HAWKINS, INC.	04/16/2018		EASTW	2-ECH INJ CK LE	
	PO BOX 860263	04/27/2018		N		171.82
14006	MINNEAPOLIS	04/16/2018		N	N	0.00
HAWKINS	MN 55486-0263	04/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/16/2018	4262314			171.82

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	171.82	0.00
Distribution Total		171.82	0.00

					Vendor Total:	1,003.22
	LEAGUE OF MN CITIES INS TRUS	04/04/2018		EASTW	Workers Comp Ins. 2018-2019	
	C/O BERKLEY RISK ADMIN CO LL	04/27/2018		N		12,021.00
14005	MINNEAPOLIS	04/04/2018		N	N	0.00
LMCIT	MN 55402-3332	04/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/04/2018	2018-2019 Workers Comp Ir			12,021.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-415.00	Workers Compensation Insurance	680.15	0.00
210-42200-415.00	Workers Compensation Insurance	4,892.13	0.00
101-41400-415.00	Workers Compensation Insurance	453.03	0.00
602-49450-415.00	Workers Compensation Insurance	365.50	0.00
651-49990-415.00	Workers Compensation Insurance	56.35	0.00
230-45100-415.00	Workers Compensation Insurance	239.31	0.00

Edit List of Invoices - Detail w/GL

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount

230-45200-415.00	Workers Compensation Insurance	715.63	0.00
101-43100-415.00	Workers Compensation Insurance	4,023.15	0.00
101-41100-415.00	Workers Compensation Insurance	58.72	0.00
101-43125-415.00	Workers Compensation Insurance	537.03	0.00
Distribution Total		12,021.00	0.00

Vendor Total: 12,021.00

	MANAHAN MACHINE SHOP, INC	04/15/2018		EASTW	EAGLE SCOUT PROJECT-UTHKE	
	7051 100TH AVENUE S.E.	04/27/2018		N		170.00
13994	CHATFIELD	04/15/2018		N	N	0.00
MANAHAN	MN 55923	04/15/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/15/2018	65825			170.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.50	Landscaping and Signs	170.00	0.00
Distribution Total		170.00	0.00

Vendor Total: 170.00

	METRO SALES INC	04/05/2018		EASTW	2018 2ND QTR CONTRACT&COPI	
	ATTN: ACCOUNTS RECEIVABLE	04/27/2018		N		223.68
13997	MINNEAPOLIS	04/05/2018		N	N	0.00
METRO	MN 55423-4637	04/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/05/2018	INV1048435			223.68

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	223.68	0.00
Distribution Total		223.68	0.00

Vendor Total: 223.68

	MINN RURAL WATER ASSOC.	04/17/2018		EASTW	OCT 10-12, 2018 BRAD BOICE	
	217 12TH AVE SE	04/27/2018		N	WASTEWATER SCHOOL	255.00
13980	ELBOW LAKE	04/17/2018		N	N	0.00
MNRURALWA	MN 56531	04/17/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/17/2018	OCT 10-12, 2018 WASTEW.			255.00

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-433.10	Travel/Training/Instruction	255.00	0.00
Distribution Total		255.00	0.00

Vendor Total: 255.00

	NAPA AUTO PARTS	04/05/2018		EASTW	COUPLER, ICE MELT	
	103 1 2 NW DIVISION ST	04/27/2018		N		4.49
13989	CHATFIELD	04/05/2018		N	N	0.00
NAPA CHAT	MN 55923	04/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/05/2018	667495			4.49

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	5.49	0.00
210-42200-443.00	Other Miscellaneous	12.98	0.00
101-43100-422.10	Repairs/Maintenance Equipment	-13.98	0.00
Distribution Total		4.49	0.00

Edit List of Invoices - Detail w/GL

Date: 04/23/2018
Time: 12:04 pm
Page 4

City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	NAPA AUTO PARTS	03/22/2018		EASTW	SPRAY PAINT WHITE & ORANGE	
	103 1 2 NW DIVISION ST	04/27/2018		N		20.46
13990	CHATFIELD	03/22/2018		N	N	0.00
NAPA CHAT	MN 55923	03/22/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/22/2018	666053			20.46

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	20.46	0.00
Distribution Total		20.46	0.00

	NAPA AUTO PARTS	04/05/2018		EASTW	WINDSHIELD WASH PICK-UP	
	103 1 2 NW DIVISION ST	04/27/2018		N		5.98
13991	CHATFIELD	04/05/2018		N	N	0.00
NAPA CHAT	MN 55923	04/05/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/05/2018	667498			5.98

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	5.98	0.00
Distribution Total		5.98	0.00

	NAPA AUTO PARTS	04/16/2018		EASTW	2 -22" EXACTFITBLADE	
	103 1 2 NW DIVISION ST	04/27/2018		N	PLOW TRUCK	12.98
13992	CHATFIELD	04/16/2018		N	N	0.00
NAPA CHAT	MN 55923	04/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/16/2018	668559			12.98

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	12.98	0.00
Distribution Total		12.98	0.00

	NAPA AUTO PARTS	04/16/2018		EASTW	2-22" EXACTFITBLADE	
	103 1 2 NW DIVISION ST	04/27/2018		N	PLOW TRUCK	12.98
13993	CHATFIELD	04/16/2018		N	N	0.00
NAPA CHAT	MN 55923	04/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/16/2018				12.98

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	12.98	0.00
Distribution Total		12.98	0.00

Vendor Total: 56.89

	SUN LIFE FINANCIAL	04/14/2018		EASTW	MAY 2018 PAYMENT	
	PO BOX 7247- 0381	04/27/2018		N		555.84
14000	PHILADELPHIA	04/14/2018		N	N	0.00
SUNLIFE	PA 19170-0381	04/14/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/14/2018	MAY 2018 #244375			555.84

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	555.84	0.00
Distribution Total		555.84	0.00

Vendor Total: 555.84

	VERIZON	04/08/2018		EASTW	4/9/18-5/8/18 CELL CHARGES	
	P.O. BOX 25505	04/27/2018		N		114.01
14003	LEHIGH VALLEY	04/08/2018		N	N	0.00
VERIZON	PA 18002-5505	04/08/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/08/2018	9804990864			114.01

Edit List of Invoices - Detail w/GL

City of Eyota

	Vendor Name	Post Date		Bank	Invoice Description Line 2	
	Vendor Address	Pay. Date	PO Number	Hold?	Invoice Description Line 2	Gross Amount
Ref. No.	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
Vendor No.	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	28.51	0.00
101-43100-432.10	Telephone	28.50	0.00
601-49400-432.10	Telephone	28.50	0.00
602-49450-432.10	Telephone	28.50	0.00
Distribution Total		114.01	0.00

Vendor Total: 114.01

Grand Total:	31,715.94
Less Credit Memos:	0.00
Net Total:	31,715.94
Less Hand Check Total:	0.00
Outstanding Invoice Total:	31,715.94

Total Invoices: 20

Edit List of Invoices - Detail w/GL

Date: 04/27/2018
Time: 8:19 am
Page 1

City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	MCFOA REGION VI	04/27/2018		EASTW	MCFOA REGION VI MEETING	
	CITY OF KASSON	04/27/2018		N	MAY 18, 2018	15.00
14008	KASSON	04/27/2018		N	N	0.00
MCFOAIV	MN 55944	04/27/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/27/2018	MAY 18, 2018			15.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-433.10	Travel/Training/Instruction	15.00	0.00
Distribution Total		15.00	0.00

Vendor Total: 15.00

Grand Total:	15.00
Less Credit Memos:	0.00
Net Total:	15.00
Less Hand Check Total:	0.00
Outstanding Invoice Total:	15.00

Total Invoices: 1

Check Register Report

Date: 04/19/2018
Time: 10:27 am
Page: 1

City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23721	04/19/2018	Printed		CITYOFLERO	CITY OF LEROY	SEMLM Mtg. April 30,2018	25.00
23722	04/19/2018	Printed		G&K	G & K SERVICES	March 2018 Mats & Uniforms	327.85
23723	04/19/2018	Printed		OLMSTEDFIN	OLMSTED COUNTY FINANCE	2017 April-Dec Fines & Fees	1,657.09
23724	04/19/2018	Printed		PEOPLESCO(	PEOPLES ENERGY COOPERATIVE	MARCH 2018 USAGE	548.47
23725	04/19/2018	Printed		PSI	PRINTING SYSTEMS, INC.	Doublr Window Envelopes	53.35
23726	04/19/2018	Printed		SEMNLEGMU	SE MN LEAGUE OF MUNICIPALITIES	SEMLM 4/30/18 Afternoon Train	25.00

Total Checks: 6 **Checks Total (excluding void checks): 2,636.76**

Total Payments: 6 **Bank Total (excluding void checks): 2,636.76**

Total Payments: 6 **Grand Total (excluding void checks): 2,636.76**

Check Register Report

4-20-18 PR#1516

Emp. Code Desc.:
City Of Eyota

Date: 4/16/2018
Time: 15:50:21

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
23713	04/20/2018		P	104	MARLIS KNOWLTON	2nd P/R in April	$0.00
23714	04/20/2018		P	126	RENEE MIERAU	2nd P/R in April	$0.00
23715	04/20/2018		P	123	MICHELLE SCHOSSOW	2nd P/R in April	$0.00
23716	04/20/2018		P	114	BRADLEY BOICE	2nd P/R in April	$0.00
23717	04/20/2018		P	120	SCOTT SCHMIDT	2nd P/R in April	$0.00
23718	04/20/2018		P	PER	PERA	Remittance Check	$1,336.47
23719	04/20/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	$700.00
23720	04/20/2018		P	NCP	NCPERS Minnesota-45620	Remittance Check	$32.00

Total Checks: 8

Sub-Total: $2,068.47

Total Void/Stop Payment: $0.00

Grand Total: $2,068.47

Electronically pd - (Fed & MN) $2244.22

01 Master
COMPUTER CHECK REGISTER
Payables Management

Batch ID: SK-501CHECK RUN
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00007318
Posting Date: 4/12/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009582	4/12/2018	00000000000190984	800002	BRIGGS CORPORATION	$102.99
009583	4/12/2018	00000000000190977	11422	CITY OF EYOTA	$19,361.00
009584	4/12/2018	00000000000190982	16779	CITY OF EYOTA	$671.18
009585	4/12/2018	00000000000190985	800003	DIRECT SUPPLY HEALTHCARE	$509.45
009586	4/12/2018	00000000000190978	11478	DIRECTV	$573.19
009587	4/12/2018	00000000000190974	10035	ELDERMARK ASSISTED LIVING SOFT	$253.00
009588	4/12/2018	00000000000190981	15641	HIAWATHA BROADBAND COMMUNICATI	$272.82
009589	4/12/2018	00000000000190983	17775	J.T. FLORAL AND GIFT	$49.40
009590	4/12/2018	00000000000190987	800013	MARTIN BROS. DIST. CO., INC	$3,159.38
009591	4/12/2018	00000000000190986	800006	MCKESSON MED.-SURGICAL MN	$215.30
009592	4/12/2018	00000000000190976	10748	MINNESOTA ENERGY RESOURCES	$1,241.58
009593	4/12/2018	00000000000190979	11663	PEOPLES COOPERATIVE SERVICES	$1,442.50
009594	4/12/2018	00000000000190988	800022	STANLEY TECHNOLOGIES	$276.91
009595	4/12/2018	00000000000190989	800027	Staples Business Advantage	$247.49
009596	4/12/2018	00000000000190973	10674	TEALWOOD CARE CENTERS, INC.	$3,695.86
009597	4/12/2018	00000000000190975	10120	TEALWOOD MANAGEMENT	$30,404.61
009598	4/12/2018	00000000000190980	13558	OFFICE EQUIPMENT FINANCE SERV.	$164.51

Total Checks: 17

Checks Total: $62,641.17