CITY OF EYOTA
CITY COUNCIL MINUTES
APRIL 27, 2017

Members Present: Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst
Members Absent: Tyrel Clark
Staff Present: Mike Bubany, Finance Advisor, David Drown Associates and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Pro-tem Cornell called the meeting to order at 7:02 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Holst to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Holst and seconded by Schuchard to approve the consent agenda items 4.A through 4.D as presented. Ayes 4, Nays 0. Motion carried.

4.A Minutes of the April 13, 2017 regular Council meeting approved as presented.
NOTE: Subsequent Council action on May 11, 2017 modified these minutes. Refer to the April 13 and May 11 minutes for details.

4.B Minutes of the April 17, 2017 Board of Appeal and Equalization meeting as presented.

4.C RESOLUTION #2017-14 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, accepting and acknowledging $1,150 total cash donations from two parties and designates the funds to the Fire Department Fund for the purchase of future equipment to be determined at a later date.

4.D RESOLUTION #2017-15 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, accepting and acknowledging used equipment donations, pressure washer unit and winch for Ranger, and designates the equipment to the Fire Department for general use.

REPORTS:

DESCASD Sewer Board: Schuchard said it was a short meeting; they did discuss action and cost to address a water runoff issue on land being used by the District.

Planning Commission: Schuchard reported the April 19 was spent working on the ordinance codification process. The Council verified that the proposed zoning, subdivision and liquor ordinances are satisfactory and the Commission can schedule the required public hearing on May 17 in order for these three ordinances to be passed and continue with the codification process.

Economic Development Authority (EDA): Cornell reported the EDA approved proceeding with replacing two decks and patios on Arbor Gardens, now that financial concerns have been alleviated. EDA financial status was reported.

Implementation Committee Proposal: The Minnesota Design Team, during their follow up visit, suggested a committee be formed to help share information on projects that numerous groups are working on separately. For instance the American Legion/Sunset Square Park area suggested improvements and the Legion members, Park Board, EDA, City, etc. The Council agreed it is a good idea and requested it be sent to the EDA; and the EDA can define the members and goals to form an implementation committee.

Little Eagles Childcare Project and TIF: Mike Bubany explained some basics of tax increment financing (TIF) and tax abatement, Eyota's history with both tools and how the proposed daycare project came to request TIF. The Council, Bubany and the childcare developers discussed the tax revenues, the need for additional daycare facilities, the risk to the city, taxpayers and developers, the value of the land (one acre in the Second Street Wetlands parcel) and possible tax abatement to recoup that land cost.

The original financial assistance request for this project included the stipulation that the daycare would be awarded a DEED grant: that did not happen. The Council agreed the December 2016 motions to approve EDA loans and the sale of the land, that were both contingent on securing the DEED grant, need to be rescinded.

Motion was made by Schuchard and seconded by Nelson to repeal the two December 27, 2016 motions:
Motion to approve the request for the two loans, $10,000 and $15,000, contingent on obtaining the DEED grant. Motion to approve selling the one acre parcel for one dollar ($1) pending securing the DEED grant. Discussion: it was questioned if the decision needed to be made now to create a TIF or recoup through taxes; it was determined no, that decision can wait. Council agreed it would not be through a TIF because of the cost, it would most likely be recouping the money through taxes.
Ayes 4, Nays 0. Motion carried.

If indeed the Council is not currently opposed to the possibility of approving TIF and tax abatement, the next step would be to schedule two required public hearings (via resolutions) to move forward. Public hearings will be scheduled on June 8, 2017, 7:00 p.m.

Motion was made by Nelson and seconded by Holst to approve RESOLUTION NO. 2017-16 CALLING FOR A PUBLIC HEARING ON THE ESTABLISHMENT OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1, THE APPROVAL OF THE DEVELOPMENT PROGRAM RELATED THERETO, THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-1, AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO. Ayes 4, Nays 0. Motion carried. See "Exhibit 5.C.3-a"

Motion was made by Nelson and seconded by Schuchard to approve RESOLUTION NO. 2017-17 CALLING A PUBLIC HEARING REGARDING PROPERTY TAX ABATEMENT.
Ayes 4, Nays 0. Motion carried. See "Exhibit 5.C.3-b"

Façade Improvement Loan Applications: The EDA is recommending the following façade improvement loans be approved:
John Erickson, 22 South Front Street SW: east half is the laundry mat, $5,150 and west half is the portion used for antiques, $3,650, and
Pete Bowman, 14 South Front Street SW, 24/7 Workout Center, $4,025
Motion was made by Nelson and seconded by Holst to approve the requested façade improvement loans. Ayes 4, Nays 0. Motion carried.

Clerks Report:
City Compost Site: A new city site is now open; it is located at the farthest east end of Second Street SE. Currently it will be unlocked and available Monday – Friday, 7:30 a.m. to 4:00 p.m. The City is looking for individuals that would be willing to lock and unlock the gates so that it could be open other hours; possibly Wednesday evenings and during the day on Saturdays. Notices will be distributed when final arrangements have been made. This site is for city residents only. Grass, yard waste, garden waste and small branches will be accepted. No large branches, trees or stumps.

Training: Motion was made by Nelson and seconded by Schuchard to authorize Kathie Hall to attend the League of Minnesota Cities Clerks' Orientation Conference in Rochester, June 14 – 16, 2017. Ayes 4, Nays 0. Motion carried.

REGULAR AGENDA ITEMS:

Eyota Market Off Sale Liquor License Inquiry: The owners of the Eyota Market (grocery store 501 Glen ST SW) are contemplating adding the sale of intoxicating liquor. In order to add liquor sales, significant building renovations would need to be made to meet State off sale liquor regulations. Before beginning the task of researching store remodeling, the owners have asked if the City would be open to approving an off sale intoxicating liquor license for this location. There are no current limits to how many exclusive intoxicating off sale liquor licenses can be issued.
Council Consensus: they are okay with the idea, there was no known reason not to consider approval of a future request.

Eyota Farmers Market Vendor Fees: The Eyota Farmers Market vendor fees are currently $5 per week with a maximum of $60 for the entire season fees; are being requested to be increased to $10 per week with a maximum of $100 per season. This fee is listed on the fee schedule and a change will require a revision be made via approval of RESOLUTION #2017-18, RESOLUTION ESTABLISHING THE FEE SCHEDULE FOR THE CITY OF EYOTA.

Motion was made by Nelson and seconded by Holst to increase the vendor fee as recommended. Discussion: via Resolution 2017-18. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.B"

Storm Water Study Work Meeting Request: Motion was made by Nelson and seconded by Schuchard to schedule a council work meeting on Monday, May 22, 7:00 p.m. Ayes 4, Nays 0. Motion carried. Discussion: this is a work meeting to discuss with the city engineers storm water issues, studies, and improvements along with any progress being made on the Second Street Wetlands project and possibly the 2018 street and utility improvement project.

Bremer Bank Investments: Options were presented to increase interest earnings on the funds in Bremer Bank. Council instructed Knowlton to bring back details to invest in Bremer's Money Market Premier account; along with information on the 4M Fund and certificates of deposit.

Comprehensive Plan Review: On March 13 the Planning Commission reviewed the Comprehensive Plan to determine if purchasing the residential home at 119 Madison Avenue SW would be compliant with the Plan. Seeing that this parcel is located in between the American Legion and the parcel owned by the City (123 Madison AVE SW); and near Sunset Square Park it has the potential to be developed into numerous options: Legion expansion, park expansion, trail extension, community gardens, splash pad, community pavilion, parking, apartments, even a new fire hall. All these options fit into numerous goals of the Comprehensive Plan: Community Services and Facilities, Parks, City-wide Trails, Housing Goals, Parks & Recreation and Natural Resource Goals, Commercial and Industrial Goals and Growth Guidelines. The Planning Commission motioned to recommend to the Council to move forward to acquire 119 Madison Avenue SW, as it is in compliance with the City's Comprehensive Plan.

The Council briefly discussed the property, its possible value and possible future use.

Summer Rec Program Employees: Applicants being recommended by Program Director Ryan Scheevel to be hired as 2017 Summer Rec Program employees were submitted.
Motion was made by Nelson and seconded by Schuchard to approve hiring the noted persons, as presented, as 2017 Summer Rec employees pending successful completion of employment requirements. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.F"

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of $55,483.51. Ayes 4, Nays 0. Motion carried. See "Exhibit 6.G"

Other Business: None.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting.
Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 8:21 p.m.

Bryan Cornell
Mayor Pro-tem

Marlis Knowlton
Clerk/Treasurer

EXTRACT OF MINUTES OF A MEETING OF THE CITY COUNCIL OF THE CITY OF EYOTA, MINNESOTA

HELD: April 27, 2017

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Eyota, Olmsted County, Minnesota, was duly held at the City Hall on Thursday, the 27th day of April, 2017, at 7:00 o'clock p.m. for the purpose, in part, of calling a public hearing on the establishment of Municipal Development District No. 1, and the Development Program for related thereto, and the establishment of Tax Increment Financing District 1-1 within Municipal Development District No. 1, and the Tax Increment Financing Plan related thereto.

The following Councilmembers were present:
Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

and the following were absent: Tyrel Clark

Councilmember Nelson introduced the following resolution and moved its adoption;

RESOLUTION #2017-16
CITY OF EYOTA

"RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ESTABLISHMENT OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1, THE APPROVAL OF THE DEVELOPMENT PROGRAM RELATED THERETO, THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-1, AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO"

BE IT RESOLVED by the City Council (the "Council") of the City of Eyota, Minnesota (the "City"), as follows:

1. Public Hearing. The City Council shall meet on Thursday, June 8, 2017, at approximately 7:00 p.m. to hold a public hearing on the following matter: (a) the proposed establishment of Municipal Development District No. 1, (b) the proposed approval of the Development Program related thereto, (c) the proposed establishment of Tax Increment Financing District No. 1-1, and (d) the proposed adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1794, inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of Program and Plan. The City Clerk is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Development Program and Tax Increment Financing Plan, as proposed to be adopted, on file in the City Clerk's Office at City Hall and to make such copies available for inspection by the public.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Holst and upon vote being taken thereon, the following voted in favor:
Cornell, Nelson, Schuchard and Holst

"Exhibit 5.C.3-a"

and the following voted against the same. none

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA THIS 27TH DAY OF APRIL, 2017.

EYOTA CITY COUNCIL

Bryan Cornell, Mayor Pro-tem

ATTEST:

Marlis Knowlton, Clerk-Treasurer

STATE OF MINNESOTA)
CITY OF EYOTA) SS.
COUNTY OF OLMSTED)

I, the undersigned, being the duly qualified City Clerk of the City of Eyota, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Eyota, Minnesota duly called and held, as such minutes relate to the calling of a public hearing on Municipal Development District No. 1 and Tax Increment Financing District No. 1-1, as proposed to be adopted.

_____ _____

Marlis Knowlton, City Clerk-Treasurer Date

EXHIBIT A

CITY OF EYOTA
COUNTY OF OLMSTED
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING

ON THE ESTABLISHMENT OF MUNICIPAL DEVELOPMENT DISTRICT NO. 1, THE APPROVAL OF THE DEVELOPMENT PROGRAM RELATED THERETO, THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-1 AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO

NOTICE IS HEREBY GIVEN that the City of Eyota, Olmsted County, Minnesota, will hold a public hearing on Thursday, June 8, 2017, at approximately 7:00 p.m. at the Eyota City Hall in the City of Eyota, Minnesota, relating to (a) the proposed establishment of Municipal Development District No. 1, (b) the proposed approval of the Development Program related thereto, (c) the proposed establishment of Tax Increment Financing District No. 1-1, and (d) the proposed adoption of the Tax Increment Financing Plan relating thereto, all pursuant to and in accordance with Minnesota Statutes, Sections 469.124 to 469.134 and 469.174 to 469.1794, inclusive, as amended (the "Act"). Copies of the Development Program and Tax Increment Financing Plan for Tax Increment Financing District No. 1-1, as proposed to be adopted, will be on file and available for public inspection at the office of the City Clerk at City Hall.

The properties proposed to be affected by Tax Increment Financing District No. 1-1 are described in the Tax Increment Financing Plan on file in the office of the City Clerk. A map of the Tax Increment Financing District is set forth below:

(INSERT MAP)

Any person wishing to express an opinion on the matters to be considered at the public hearing will be heard orally or submit written comments to: City of Eyota, PO Box 328, Eyota, MN 55934

Dated: April 27, 2017

BY ORDER OF THE CITY COUNCIL

/s/ Marlis Knowlton
City Clerk-Treasurer

RESOLUTION #2017-17
CITY OF EYOTA

"RESOLUTION CALLING A PUBLIC HEARING REGARDING PROPERTY TAX ABATEMENT"

WHEREAS, the City of Eyota ("City") has received a request from Little Eagles Childcare (the "Company") for tax abatement assistance under Minn. Stat. Sections 469.1812 through 469.1815 (the "Abatement Act"), for the site acquisition and construction of a daycare facility (the "Project"); and

WHEREAS, under the Abatement Act, the City must hold a public hearing prior to approval of any abatement; and

WHEREAS, the City Council has determined to hold the required public hearing and consider the terms of abatement assistance requested by Company.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eyota, that:

1. The Council directs staff and consultants to craft an abatement resolution, plan and a contract for private development for the Project for consideration by the Council at a public hearing on June 8, 2017. The abatement of City taxes on approximately one acre of current Parcel No. 62.14.22.028643 (which will be split) shall not exceed a period of 10 years and will commence with taxes payable 2028. The maximum amount of abatement to be collected during that time shall not exceed $50,000.

2. The City Clerk is authorized and directed to publish a notice in the City's official newspaper announcing a public hearing before the City Council on June 8, 2017 at 7:00 p.m. in the council chambers on the abatement resolution. The notice shall be published in the newspaper at least 11 days but not more than 30 days prior to the public hearing, and shall be in substantially the form attached as Exhibit A to this resolution, with dollar amounts and years filled in according to proposed terms provided by the City Clerk.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA THIS 27TH DAY OF APRIL, 2017.

EYOTA CITY COUNCIL

Bryan Cornell, Mayor Pro-tem

ATTEST:

Marlis Knowlton, Clerk-Treasurer

Attendance: Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst
Motion by: Nelson Seconded by: Schuchard Vote: Ayes 4, Nays 0

"Exhibit 5.C.3-b"

EXHIBIT A

CITY OF EYOTA
NOTICE OF PUBLIC HEARING
PROPERTY TAX ABATEMENT

Notice is hereby given that the City Council of the City of Eyota, Minnesota (the "City") will meet at 7:00 p.m. on Thursday, June 8th, 2017 in the Council Room at the Eyota City Hall located at 38 South Front Street Southwest, Eyota, Minnesota, to conduct a public hearing to consider granting a property tax abatement under Minnesota Statutes, Sections 469.1812 to 469.1815, to assist with site acquisition and construction costs of a new daycare facility (the "Property"). The Property is described as follows:

Approximately 1 acre of Tax Parcel No. 62.14.22.028643
(new tax parcel number to be assigned after land split)

The tax abatement to be collected by the City shall not exceed a period of 10 years and will commence with taxes payable 2028. The maximum amount of abatement to be collected during that time shall not exceed $50,000.

A draft copy of the abatement resolution containing the terms of the abatement will be on file at City Hall and available and on line at www.eyota.govoffice.com for public inspection on and after the date of this notice. Any person wishing to express an opinion on the matters to be considered at the public hearing will be heard orally or submit written comments to: City of Eyota, PO Box 328, Eyota, MN 55934

Dated: April 27, 2017

/s/ Marlis Knowlton
City Clerk-Treasurer

City of Eyota
RESOLUTION #2017-18

RESOLUTION ESTABLISHING THE FEE SCHEDULE FOR THE CITY OF EYOTA

WHEREAS, permit fees, license fees and services fees are to be established from time to time by Resolution adopted by the City Council, and

WHEREAS, the fee schedule for the year 2017 was approved and adopted January 12, and

WHEREAS, the 2017 Farmers Market vendor fees have been reviewed and recommended to be increased, and

WHEREAS, the fee schedule will be revised to include the following 2017 fees:

Farmers Market Vendor Fees per time $10 and an annual maximum of $100

THEREFORE, BE IT RESOLVED by the City Council of the City of Eyota the Fee Schedule 2017 is revised,

BE IT FURTHER RESOLVED that these fees shall become effective immediately.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 27th DAY OF APRIL, 2017.

EYOTA CITY COUNCIL

Bryan Cornell, Mayor Pro-Tem

ATTEST:

Marlis Knowlton, Clerk/Treasurer

"Exhibit 6.B"

2017 Summer Recreation Employees

1) Liz Rovelstad
2) Aleese Holst
3) Sam Callahan
4) Madison Field
5) Breanna Tews
6) Jenny Craig
7) Will Ideker
8) Jack Studer
9) Isaac Bushman
10) Bailey Wallace
11) Madison Tuma
12) Madison Werle
13) Breanna Hoffman
14) Brooke Smith

Substitutes:

1) Halle Schott
2) Lindsay Field
3) Coleton Swee
4) Joe Callahan
5) Cory Franklin
6) Bryanna Anderson - DAPE Teacher @ DE

"Exhibit 6.F"

Council Meeting April 27, 2017

Approval of Accounts Payable:

To be approved by Council			$	48,626.41
Council approval after checks written		4/20/2017	$	2,143.37
Council approval after checks written			$	-
Council approval after checks written			$	-
Payroll for Council Approval				
4/21/2017	Remittance checks		$	2,339.93
4/21/2017	Taxes paid electronically		$	2,373.80
	Remittance checks		$	-
	Taxes paid electronically		$	-
	Total Accounts Payable:		$	55,483.51

Total Accounts Payable	**$**	**55,483.51**
Additional Payable	$	-
Additional Payable	$	-
Total	**$**	**55,483.51**

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

4/13/2017	$	70,304.46
	$	-
TOTAL	$	70,304.46

101 General Fund
210 Fire Department
220 EDA
221 EDA revolving loans
222 EIF Loans
223 Rochester sales tax
230 Park & Rec
290 Gambling

Debt Service Funds
307 Taxable 2007 note
312 PIR – St Rdg Refunded
313 GO 2010 St Imp
314 PIR – 2006 Refunded
315 Debt Service GO 2015
316 Debt Service GO 2016
322 Senior Housing (2nd)

Construction Funds
400 PIR All Projects
410 Reserves
415 GO 2015A St Imp
416 GO 2016A St Imp

Enterprise Funds
601 Water
602 Sanitary Sewer
651 Storm Sewer
655 Arbor Gardens

"Exhibit 6.G"

Edit List of Invoices - Detail w/GL

Date: 04/24/2017
Time: 1:09 pm
Page 1

City of Eyota

	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	BERGERSON-CASWELL, INC.	04/12/2017		EASTW	WELL #2 LABOR,MATERIALS	
	5115 INDUSTRIAL STREET	04/28/2017		N	INSPECT AND REPAIR	20,587.00
13042	MAPLE PLAIN	04/12/2017		N	N	0.00
BERGERSON	MN 55359	04/12/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/12/2017	23379			20,587.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-458.00	Capital Outlay Other Equip	20,587.00	0.00
Distribution Total		20,587.00	0.00

Vendor Total: 20,587.00

	CENTURY LINK	04/11/2017		EASTW	APR PHONE & INTERNET	
	PO BOX 2961	04/28/2017		N		339.32
13045	PHOENIX	04/11/2017		N	N	0.00
CENLINK	AZ 85062-2961	04/11/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/11/2017	4-2017 STMT			339.32

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-430.90	Computer/Software Expense	32.73	0.00
601-49400-430.90	Computer/Software Expense	16.37	0.00
602-49450-430.90	Computer/Software Expense	16.37	0.00
101-41900-432.10	Telephone	123.24	0.00
601-49400-432.10	Telephone	95.85	0.00
602-49450-432.10	Telephone	27.39	0.00
101-43100-432.10	Telephone	27.37	0.00
Distribution Total		339.32	0.00

Vendor Total: 339.32

	CJ SIGNAGE LLC	03/30/2017		EASTW	VINYL SIGNS FOR LOADER & RT\	
	PO BOX 52	04/28/2017		N	'CITY OF EYOTA'	171.00
13044	DOVER	03/30/2017		N	N	0.00
CJ SIGNAGE	MN 55929	03/30/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/30/2017	275			171.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	171.00	0.00
Distribution Total		171.00	0.00

Vendor Total: 171.00

	DALLAS TRUCK CENTERS, INC	04/20/2017		EASTW	TANKER #3 FLAT IR REPAIR	
	2729 WHYNAUCHT COURT SE	04/28/2017		N	REPLACE STEM	50.00
13046	ROCHESTER	04/20/2017		N	N	0.00
DALLASTRK	MN 55904	04/20/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/20/2017	3250			50.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.19	township portion of 422.10	50.00	0.00
Distribution Total		50.00	0.00

Vendor Total: 50.00

	DOVER, EYOTA, ST.CHARLES AS	03/31/2017		EASTW	3-2017 SEWER FLOW DEBT	
	P.O. BOX 396	04/28/2017		N	2,297,000	16,640.49
13047	ST. CHARLES	03/31/2017		N	N	0.00
DES	MN 55972-0396	03/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2017	07805			16,640.49

	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
Ref. No. / Vendor No.						
	DOVER, EYOTA, ST.CHARLES AS	04/24/2017		EASTW	MAR 2017 SEWER HOOK-UP	
	P.O. BOX 396	04/28/2017		N	256 WHETSTONE PL NW	2,640.00
13048	ST. CHARLES	04/24/2017		N	N	0.00
DES	MN 55972-0396	04/24/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/24/2017	3-2017 SAC REPORT			2,640.00

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	16,640.49	0.00
Distribution Total		16,640.49	0.00

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	2,640.00	0.00
Distribution Total		2,640.00	0.00

Vendor Total: 19,280.49

	EYOTA MARKET	03/31/2017		EASTW	NAPKINS, CITY HALL & WATER	
	501 GLEN STREET SW	04/28/2017		N		9.00
13049	EYOTA	03/31/2017		N	N	0.00
EYOTA MKT	MN 55934	03/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2017	3-2017 STMT			9.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	9.00	0.00
Distribution Total		9.00	0.00

Vendor Total: 9.00

	FORESTRY SUPPLIERS, INC	04/12/2017		EASTW	DRIP TORCH & TRUCK BRACKET	
	205 WEST RANKIN ST	04/28/2017		N	USING DONATION FUNDS	251.59
13050	JACKSON	04/12/2017		N	N	0.00
FORESTRY S	MS 39284-8397	04/12/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/12/2017	176417			251.59

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	251.59	0.00
Distribution Total		251.59	0.00

Vendor Total: 251.59

	WILLIAM GOETZ	03/14/2017		EASTW	TOWED 1 GRADER & 2 LOADERS	
	PO BOX 365	04/28/2017		N	OUT OF WETLANDS MUD	800.00
13043	ST. CHARLES	03/14/2017		N	N	0.00
BILL'STOWI	MN 55972	03/14/2017	0.00	Y	0	0.00
	<Emailing Stub Disabled>	03/14/2017	3-14-2017			800.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	800.00	0.00
Distribution Total		800.00	0.00

Vendor Total: 800.00

	MENARDS - ROCHESTER SOUTH	04/12/2017		EASTW	SHOP CART FOR SANDER	
	3000 S. BROADWAY	04/28/2017		N	RATCHET& PAINT FOR SNOW PU	100.18
13052	ROCHESTER	04/12/2017		N	N	0.00
MENARDS	MN 55904-5598	04/12/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/12/2017	46687			100.18

City of Eyota

	Vendor Name	Post Date		Bank	Invoice Description Line 2	
	Vendor Address	Pay. Date	PO Number	Hold?	Invoice Description Line 2	Gross Amount
Ref. No.	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
Vendor No.	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.80	General Operating Supplies	31.48	0.00
101-43125-422.10	Repairs/Maintenance Equipment	68.70	0.00
Distribution Total		100.18	0.00

	MENARDS - ROCHESTER SOUTH	04/04/2017		EASTW	SHOP SUPPLIES; PAINT- PARKS	
	3000 S. BROADWAY	04/28/2017		N	MAILBOX REPAIR;SEWER MANH(	155.67
13053	ROCHESTER	04/04/2017		N	N	0.00
MENARDS	MN 55904-5598	04/04/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/04/2017	46111			155.67

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.86	Utility Repairs	67.99	0.00
230-45200-422.10	Repairs/Maintenance Equipment	42.23	0.00
101-43100-421.50	Shop Supplies	35.00	0.00
101-43110-421.80	General Operating Supplies	10.45	0.00
Distribution Total		155.67	0.00

Vendor Total: 255.85

	MN DEPT OF LABOR & INDUSTRY	03/31/2017		EASTW	Q1 BLDING PERMIT RPT 3-31-17	
	FINANCIAL SERVICES OFFICE	04/28/2017		N	NO CONF# PROVIDED ON INV	78.75
13051	ST PAUL	03/31/2017		N	N	0.00
DEPT LABOR	MN 55164-0219	03/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2017	Q1 2017 BLD PERMIT SUR(			78.75

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	78.75	0.00
Distribution Total		78.75	0.00

Vendor Total: 78.75

	NAPA AUTO PARTS	04/21/2017		EASTW	REPAIR FOR MOWER TIRE&	
	103 1 2 NW DIVISION ST	04/28/2017		N	SNOW PUSHER	24.97
13054	CHATFIELD	04/21/2017		N	N	0.00
NAPA CHAT	MN 55923	04/21/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/21/2017	628696			24.97

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	18.98	0.00
101-43125-422.10	Repairs/Maintenance Equipment	5.99	0.00
Distribution Total		24.97	0.00

Vendor Total: 24.97

	OLMSTED COUNTY ENVIRONMEI	04/13/2017		EASTW	1ST QTR 2017 WATER TESTING	
	2122 CAMPUS DRIVE SE - S 200	04/28/2017		N		167.40
13056	ROCHESTER	04/13/2017		N	N	0.00
OLM-ENVIRO	MN 55904-4744	04/13/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/13/2017	17006			167.40

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.21	Water Test Fees	167.40	0.00
Distribution Total		167.40	0.00

Vendor Total: 167.40

City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	OLMSTED COUNTY FINANCE	03/31/2017		EASTW	Q1 2017 JAN-MAR FEES & FINES	
	CENTRAL FINANCE DEPT	04/28/2017		N		623.83
13055	ROCHESTER	03/31/2017		N	N	0.00
OLMSTEDFIN	MN 55904	03/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2017	1ST QTR 2017 FEES & FINI			623.83

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-208.50	Due to Other Gov. Units	623.83	0.00
Distribution Total		623.83	0.00

Vendor Total: 623.83

	RIVERLAND COMM COLLEGE	04/01/2017		EASTW	2017 MN FIRE/EMS/RESCUE SCH	
		04/28/2017		N	FITZPAT; GASNER;WENDT	400.00
13057	ALBERT LEA	04/01/2017		N	N	0.00
RIVERLAND	MN 56007	04/01/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/01/2017	2006SFS-30			400.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	200.00	0.00
210-42200-433.19	township portion of 433.10	200.00	0.00
Distribution Total		400.00	0.00

Vendor Total: 400.00

	SCHWAAB, INC	04/19/2017		EASTW	ENDORSEMENT STAMP	
	P.O. BOX 3128	04/28/2017		N		39.25
13059	MILWAUKEE	04/19/2017		N	N	0.00
SCHWAAB	WI 53201-3128	04/19/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/19/2017	B013109			39.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	39.25	0.00
Distribution Total		39.25	0.00

Vendor Total: 39.25

	SENSUS METERING SYSTEMS	04/12/2017		EASTW	1 YEAR METER SOFWARE SUPP(	
	DEPT 0800	04/28/2017		N		1,949.94
13060	DALLAS	04/12/2017		N	N	0.00
SENSUS	TX 75312-0800	04/12/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/12/2017	ZA17017894			1,949.94

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-430.90	Computer/Software Expense	974.97	0.00
602-49450-430.90	Computer/Software Expense	974.97	0.00
Distribution Total		1,949.94	0.00

Vendor Total: 1,949.94

	LINUS SOPPA	03/29/2017		EASTW	LOADER PALLET FORK REPAIR	
	1380 CHURCH AVENUE	04/28/2017		N		62.00
13058	ST. CHARLES	03/29/2017		N	N	0.00
RED'S	MN 55972	03/29/2017	0.00	Y	0	0.00
	<Emailing Stub Disabled>	03/29/2017	4840			62.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	62.00	0.00

	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
Ref. No. / Vendor No.						

Distribution Total			62.00	0.00
			Vendor Total:	62.00

	ST. CHARLES PRESS	04/24/2017		EASTW	2017-18 NEWSPAPER RENEWAL	
	P.O. BOX 617	04/28/2017		N		43.00
13061	ST. CHARLES	04/24/2017		N	N	0.00
STCHARLESF	MN 55972	04/24/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/24/2017	2017-18 RENEWAL			43.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	43.00	0.00
Distribution Total		43.00	0.00
		Vendor Total:	43.00

	US BANK EQUIPMENT FINANCE	04/18/2017		EASTW	COPIER RENT	
	PO BOX 790448	04/28/2017		N		198.58
13062	ST LOUIS	04/18/2017		N	N	0.00
US BANK EQ	MO 63179-0448	04/18/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/18/2017	328861869			198.58

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	198.58	0.00
Distribution Total		198.58	0.00
		Vendor Total:	198.58

	VERIZON	04/08/2017		EASTW	CELL CHGS THRU 04-08	
	P.O. BOX 25505	04/28/2017		N		127.35
13063	LEHIGH VALLEY	04/08/2017		N	N	0.00
VERIZON	PA 18002-5505	04/08/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/08/2017	9783551203			127.35

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	22.90	0.00
101-43100-432.10	Telephone	52.21	0.00
601-49400-432.10	Telephone	26.12	0.00
602-49450-432.10	Telephone	26.12	0.00
Distribution Total		127.35	0.00
		Vendor Total:	127.35

	WHKS & CO.	04/19/2017		EASTW	2017 ENGINEERING SERVICES	
	2905 SOUTH BROADWAY	04/28/2017		N		3,167.09
13064	ROCHESTER	04/19/2017		N	N	0.00
WHKS	MN 55904-5515	04/19/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/19/2017	36093			3,167.09

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	743.36	0.00
101-41900-430.30	Engineering Fees	488.96	0.00
101-41900-430.30	Engineering Fees	340.80	0.00
101-41900-430.30	Engineering Fees	280.00	0.00
101-41900-430.30	Engineering Fees	1,100.16	0.00
101-41900-430.30	Engineering Fees	43.52	0.00
101-41900-430.30	Engineering Fees	133.76	0.00
101-41900-430.30	Engineering Fees	36.53	0.00
Distribution Total		3,167.09	0.00

Edit List of Invoices - Detail w/GL

City of Eyota

	Vendor Name	Post Date		Bank	Invoice Description Line 2	
	Vendor Address	Pay. Date	PO Number	Hold?	Invoice Description Line 2	Gross Amount
Ref. No.	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
Vendor No.	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

Vendor Total:	3,167.09
Grand Total:	48,626.41
Less Credit Memos:	0.00
Net Total:	48,626.41
Less Hand Check Total:	0.00
Outstanding Invoice Total:	48,626.41

Total Invoices: 23

Check Register Report

City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
22540	04/20/2017	Printed		VISA- BRAD	CARDMEMBER SERVICE	VOLLEYBALL; ATV SPRAYER;EYEWAS	947.57
22541	04/20/2017	Printed		VISA-MARLI	CARDMEMBER SERVICE	2017 CLERKS CONF - 3/14 TO3/17	284.58
22542	04/20/2017	Printed		DELTA DENT	DELTA DENTAL	MAY 2017 DENTAL	396.48
22543	04/20/2017	Printed		SUNLIFE	SUN LIFE FINANCIAL	MAY 2017 COVERAGE	514.74
				Total Checks: 4		**Checks Total (excluding void checks):**	**2,143.37**
				Total Payments: 4		**Bank Total (excluding void checks):**	**2,143.37**
				Total Payments: 4		**Grand Total (excluding void checks):**	**2,143.37**

Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:
City Of Eyota

Date: 4/19/2017
Time: 10:38:44

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
22537	04/21/2017		P	PER	PERA	Remittance Check	$1,323.93
22538	04/21/2017		P	EDC	AXA Equitable Equi-Vest	Remittance Check	$1,000.00
22539	04/21/2017		P	NCP	NCPERS Minnesota-45620	Remittance Check	$16.00

Total Checks: 3

Sub-Total: **$2,339.93**

Total Void/Stop Payment: **$0.00**

Grand Total: **$2,339.93**

Electronically Paid
Taxes
#2373 80

Batch ID: SK-501CHECK RUN Audit Trail Code: PMCHK00005351
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN Posting Date: 4/13/2017

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009072	4/13/2017	00000000000140093	15877	ADVANCED DISPOSAL SERVICES SOL	$97.49
009073	4/13/2017	00000000000140095	17048	ALICIA ANDERS	$93.10
009074	4/13/2017	00000000000140098	13799	B AND C PLUMBING AND HEATING,	$97.00
009075	4/13/2017	00000000000140099	16023	BECKLEY'S OFFICE PRODUCTS	$35.00
009076	4/13/2017	00000000000140087	11422	CITY OF EYOTA	$17,127.00
009077	4/13/2017	00000000000140094	16779	CITY OF EYOTA	$560.88
009078	4/13/2017	00000000000140103	800003	DIRECT SUPPLY HEALTHCARE	$336.30
009079	4/13/2017	00000000000140088	11478	DIRECTV	$513.03
009080	4/13/2017	00000000000140100	16435	EXCEPTIONAL CARPET CARE, INC	$149.98
009081	4/13/2017	00000000000140092	15641	HIAWATHA BROADBAND COMMUNICATI	$269.85
009082	4/13/2017	00000000000140104	800024	HD Supply Facilities Maintenan	$177.40
009083	4/13/2017	00000000000140097	800013	MARTIN BROS. DIST. CO., INC	$2,398.26
009084	4/13/2017	00000000000140096	TEMP0000000905	MARY JEAN WITT	$807.46
009085	4/13/2017	00000000000140082	10051	CAPITAL ONE COMMERCIAL	$320.73
009086	4/13/2017	00000000000140083	10081	METRO SALES, INC.	$149.99
009087	4/13/2017	00000000000140101	18683	MILL CREEK CARPET LLC	$4,823.00
009088	4/13/2017	00000000000140086	10748	MINNESOTA ENERGY RESOURCES	$1,129.83
009089	4/13/2017	00000000000140105	13249	OLMSTED MEDICAL CENTER	$76.00
009090	4/13/2017	00000000000140089	11663	PEOPLES COOPERATIVE SERVICES	$1,408.97
009091	4/13/2017	00000000000140102	10454	SUMMIT COMPANIES	$210.00
009092	4/13/2017	00000000000140085	10674	TEALWOOD CARE CENTERS, INC.	$8,123.12
009093	4/13/2017	00000000000140084	10120	TEALWOOD MANAGEMENT	$31,153.97
009094	4/13/2017	00000000000140091	13558	OFFICE EQUIPMENT FINANCE SERV.	$164.13
009095	4/13/2017	00000000000140106	13782	WATER SYSTEMS COMPANY	$81.97

Total Checks: 24 Checks Total: $70,304.46