

CITY OF EYOTA
CITY COUNCIL MINUTES
APRIL 9, 2020

Members Present: Tony Nelson and Ray Schuchard were present in Council Chambers while Bryan Cornell, Jamie Ward and John Chesney were on the phone (via emergency procedures)

Members Absent: none

Staff Present: Financial Advisor Mike Bubany, David Drown Associates Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m.

General Announcements: Summer Rec Registrations: we are not accepting any registrations at least through the end of April. The council will meet on Monday, April 20 from 5:30 to 6:00 at City Hall as the Board of Appeals and Equalization. US Census is very important to be filled out by everyone. This data is used for many things including federal and state funding.

Approve Agenda: Nelson requested adding 6.F regarding storm water retention planning and request for proposal.

Motion was made by Chesney and seconded by Cornell to approve the agenda with the addition noted. Votes via roll call Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented. Votes via roll call Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the March 26, 2020 regular Council meeting with one correction as noted.

Park Drive NW Improvement Project: Four bids have been received to improve some of the storm water drainage along a portion of Park Drive NW: \$40,297.50 DeCook Excavating, \$53,532.00 L.L. Contracting, Inc., S.L. Contracting, Inc., \$68,373.00 Schumacher Excavating, Inc. and \$77,690.00 Elcor Construction, Inc.

4.B. RESOLUTION #2020-22, RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, accepting \$150 in cash donations to the Fire Department for the purchase of future equipment to be determined

Reports:

Community Officer: Mayor Nelson noted Deputy Peterson's March service calls reported had ninety-one total calls, none of them out of the ordinary or concerning.

REGULAR AGENDA ITEMS:

Public Hearing – Vacate Utility Easement 219 Jefferson Avenue SW: March 12, 2020 the Council approved to consider the vacation of the utility easement described as: 219 Jefferson Avenue SW, Sunset Square 1st Subdivision, originally consisting of two parcels: the original full lot of Lot 3 Block 1 and the north half of Lot 4, Block 1. Since combined via Olmsted County records into PIN #62.14.22.056928

PUBLIC HEARING: Due to the pandemic and social distancing there was no one at the Council meeting and no written comments were received.

Motion was made by Chesney and seconded by Ward to move RESOLUTION #2020-21, RESOLUTION VACATING A UTILITY EASEMENT UPON PETITION OF A MAJORITY OF ABUTTING LANDOWNERS, a ten-foot (10') utility easement as described is hereby vacated; and Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law. Votes via roll call Ayes 5, Nays 0. Motion carried.

Tax Increment Financing Request: A prominent business (identified as JM project) in Olmsted County is proposing to move part of its business operations to Eyota. A letter requesting assistance was submit as a 'but for' letter, requesting Tax Increment Financing (TIF) and the City apply for three different grant opportunities for funding to construct an access from and turn lanes on Highway 42, extend water and sewer along the property and correct identified soft soils for building construction. Mike Bubany, Financial Advisor explained the TIF process, request, benefits and risks. If the Council is in favor of the project and request, tonight's action will only be to call for public hearings to discuss the TIF and business subsidy.

Motion was made by Chesney and seconded by Schuchard to move RESOLUTION #2020-23, RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-3, AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO, public hearing scheduled for June 11, 2020. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Chesney to move RESOLUTION #2020-24, RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED BUSINESS SUBSIDY, public hearing scheduled for June 11, 2020. Votes via roll call. Ayes 5, Nays 0. Motion carried.

2020 Crack Fill and Chip Seal Project: The 2020 crack filling and chip sealing bids were reviewed and approved at the March 26 meeting. The crack filling contract was awarded to Fahrner Asphalt Sealers, LLC.

Both Fahrner Asphalt Sealers and Pearson Bros. Inc. submitted a bid for the seal coating project. The Council awarded the bid to Fahrner assuming the same contractor for both projects would be beneficial. Fahrner was not the lowest bid. (\$37,600.00 Pearson and \$39,340.50 Fahrner)

Motion was made by Cornell and seconded by Ward to approve awarding the seal coating project contract to Pearson Bros. Inc. for \$39,340. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Annual Transfers to/from Reserve Fund #410: Suggested annual transfers to and from the 410 Reserves Fund were reviewed. Council requested the money being reserved for a future foam trailer (Fire Dept.) should be changed to say future foam apparatus; as other options are being investigated, for instance a truck.

Motion was made by Schuchard and seconded by Cornell to approve the recommended 2019 transfers of reserved funds as presented, with the one identification correction. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Accounts Payable: Motion was made by Schuchard and seconded by Chesney to approve the accounts payable as presented for a total of \$65,649.68. Votes via roll call. Ayes 5, Nays 0. Motion carried. See “Exhibit 6.E”

Request for Proposals – Storm Water Retention Planning, Cost Feasibility: In order to apply for a Federal grant to improve the 2nd Street Wetlands acreage for storm water management, a Request for Proposals (RFP) is required for engineering services for project cost estimates. A proposed RFP was submitted for Council consideration.

Motion was made by Cornell and seconded by Ward to approve sending out the RFP as presented. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Other Business: Mayor Nelson announced:

As many of you have already heard the governor has extended the stay at home order thru May 4, 2020. The City of Eyota is will continue following the President’s and Governor’s guidelines. With that in mind we will continue to have City Hall locked from the public. Please continue to use the payment box on the west end of the building for water payments and other permit items.

We will continue to practice social distancing.

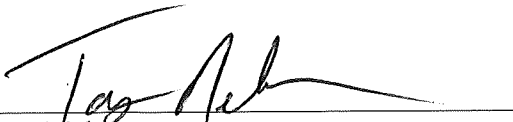
Parks - Parks was a hot topic for many cities. The governor has left city parks access to the individual cities. The City of Eyota took the position to post signs at the playground equipment and skate parks. Our position is we are not sanitizing equipment so residents and kids will use at their own risk. The Governor encourages people to get out and about. The request is to keep up on social distancing and limit to groups of 10 or less. We are not having our deputies ticket kids or adults but letting them know what is expected.

Private Homes - Being outside in your driveway, lawn, garage or house talking with friends or neighbors is not illegal. The order states 10 or less people and keep up on the six-foot social distancing. I have been in contact with legislative leaders and have talked with them about people’s concerns. What I have found was this is totally fine as long as we follow the numbers and distancing. Law Enforcement may stop by as a reminder to the numbers of people and social distancing requirements.


This is a trying time for everyone, even your elected officials. We are all doing our best to adjust with this changing time. We continue to work on trying to find the best technology to stream our meetings. As with everything using government equipment to do meetings comes with guidelines and data privacy rules. We will continue to look at ways to get our information out.

Lastly, just remember to keep practicing your social distancing, groups of 10 or less and continue to eat and shop local. We will all get through this and come out stronger. Please stay safe and continue to practice good hand hygiene.

Adjourn: Motion was made by Chesney and seconded by Cornell to adjourn the meeting. Votes via roll call. Ayes 5, Nays 0. Motion carried. Meeting was declared adjourned at 7:40 p.m.



Tony Nelson
Mayor



Markis Knowlton
Clerk/Treasurer

Council Meeting April 9, 2020

Approval of Accounts Payable:

To be approved by Council \$ 59,586.33
 Approved at Council meeting

Council approval after checks written \$ 723.29
 3/31/2020

Payroll for Council Approval
 4/3/2020 Remittance checks \$ 2,542.83
 4/3/2020 Electronic payments \$ 2,797.23
 Remittance checks
 Electronic payments

Total Accounts Payable: \$ 65,649.68

Total Accounts Payable	\$ 65,649.68
Additional Payable	
Additional Payable	
Total	\$ 65,649.68

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

3/26/2020 \$ 1,942.30

TOTAL \$ 1,942.30

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EDA EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 260 Tax Abatements
 270 TIF
 290 Gambling

Debt Service Funds
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Svc GO 2015 ST
 316 Debt Svc GO 2016 ST
 317 Debt Svc GO 2018 ST
 319 Debt Svc GO FireHall
 322 Debt Svc Sr Housing

Construction Funds
 400 PIR All Projects
 410 Reserves
 417 GO 2018A St Imp
 418 GO 2018B FireHall

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.E"

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
16054 BLUECROSS	BLUE CROSS BLUE SHIELD OF M MINNEAPOLIS MN 55486-0448 <Emailing Stub Disabled>	04/02/2020 04/10/2020 04/02/2020 04/02/2020 04/02/2020		EASTW N N N	MAY 2020 PREMIUMS 0 200402446947	5,974.79 0.00 0.00 <u>0.00</u> 5,974.79

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	5,974.79	0.00
Distribution Total		5,974.79	0.00

Vendor Total: 5,974.79

16048 CEDA	CEDA PO BOX 483 CHATFIELD MN 55923 <Emailing Stub Disabled>	03/26/2020 04/10/2020 03/26/2020 03/26/2020 03/26/2020		EASTW N N N	2020-2ND QTR N 0 2020 2ND QTR	9,271.25 0.00 0.00 <u>0.00</u> 9,271.25
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GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.30	Contracted Services	9,271.25	0.00
Distribution Total		9,271.25	0.00

Vendor Total: 9,271.25

16044 CENLINK	CENTURY LINK PO BOX 2961 PHOENIX AZ 85062-2961 <Emailing Stub Disabled>	03/18/2020 04/10/2020 03/18/2020 03/18/2020 03/18/2020		EASTW N N N	DIRECTORY 3/18/20-4/17/20 N 0 DIRECTORY 3/18/20-4/17/2	16.56 0.00 0.00 <u>0.00</u> 16.56
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	16.56	0.00
Distribution Total		16.56	0.00

Vendor Total: 16.56

16042 CHS	CHS 321 MAIN ST CHATFIELD MN 55923 <Emailing Stub Disabled>	03/31/2020 04/10/2020 03/31/2020 03/31/2020 03/31/2020		EASTW N N N	TREE SPRAY N 0 411-IE7460	15.95 0.00 0.00 <u>0.00</u> 15.95
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GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.55	Tree Purchase and Maintenance	15.95	0.00
Distribution Total		15.95	0.00

Vendor Total: 15.95

16035 CINTAS	CINTAS P.O. BOX 650838 DALLAS TX 75265-0838 <Emailing Stub Disabled>	03/31/2020 04/10/2020 03/31/2020 03/31/2020 03/31/2020		EASTW N N N	MARCH 2020 MATS & UNIFORMS N 0 MARCH 2020 MATS & UNIF	329.44 0.00 0.00 <u>0.00</u> 329.44
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	93.84	0.00
101-43100-441.70	Uniforms	106.02	0.00
230-45200-441.70	Uniforms	23.56	0.00
601-49400-441.70	Uniforms	70.68	0.00

Edit List of Invoices - Detail w/GL

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check		Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Net Amount
	Email Address	Inv. Date	Invoice No.			

602-49450-441.70	Uniforms				35.34	0.00
Distribution Total					329.44	0.00

Vendor Total: 329.44

16037	CONSTRUCTION MANAGEMENT :	03/31/2020		EASTW	MARCH 2020 SERVICES	608.28
	1700 N BROADWAY, SUITE 128	04/10/2020		N		0.00
CMS	ROCHESTER	03/31/2020		N	N	0.00
	MN 55906	03/31/2020	0.00	N	0	608.28
	<Emailing Stub Disabled>	03/31/2020	20-308			

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	608.28	0.00
Distribution Total		608.28	0.00

Vendor Total: 608.28

16047	CORE & MAIN LP	03/31/2020		EASTW	HANDHELD AND DOCKING STATI	6,719.54
	PO BOX 28330	04/10/2020		N	DEVICES-WATER METER READS	0.00
CORE	ST LOUIS	03/31/2020		N	N	0.00
	MO 63146	03/31/2020	0.00	N	0	6,719.54
	<Emailing Stub Disabled>	03/31/2020	M066035			

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-457.00	Capital Outlay Office Equip	6,719.54	0.00
Distribution Total		6,719.54	0.00

Vendor Total: 6,719.54

16034	FIRE SAFETY USA, INC.	03/31/2020		EASTW	CMC TUBULAR WEBBING	202.21
	3253 19TH ST NW	04/10/2020		N		0.00
FIRESAFETY	ROCHESTER	03/31/2020		N	N	0.00
	MN 55901	03/31/2020	0.00	N	0	202.21
	<Emailing Stub Disabled>	03/31/2020	133088			

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	101.11	0.00
210-42200-421.89	township portion of 421.80	101.10	0.00
Distribution Total		202.21	0.00

Vendor Total: 202.21

16053	FORUM COMMUNICATIONS COM	03/31/2020		EASTW	3/4/2020-ORDINANCE #168 CHAN	45.24
	PO BOX 2020	04/10/2020		N		0.00
FORUM COMI	FARGO	03/31/2020		N	N	0.00
	ND 58107-2020	03/31/2020	0.00	N	0	45.24
	<Emailing Stub Disabled>	03/31/2020	3/4/20-#2827115			

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	45.24	0.00
Distribution Total		45.24	0.00

Vendor Total: 45.24

16032	GENERATOR SYSTEM SERVICES	04/01/2020		EASTW	GENERATOR FOR WELL	19,310.00
	407 3RD AVE SE	04/10/2020		N		0.00
GENERATOR	MAPLETON	04/01/2020		N	N	0.00
	MN 56065	04/01/2020	0.00	N	0	19,310.00
	<Emailing Stub Disabled>	04/01/2020	17786			

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-458.00	Capital Outlay Other Equip	19,310.00	0.00
Distribution Total		19,310.00	0.00

Vendor Total: 19,310.00

16033	GOPHER STATE ONE-CALL	03/31/2020		EASTW	MARCH 2020 LOCATES		
		04/10/2020		N			14.85
	HANOVER	03/31/2020		N	N		0.00
GOPHER	MD 21076-1317	03/31/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	03/31/2020	0030380				14.85

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	14.85	0.00
Distribution Total		14.85	0.00

Vendor Total: 14.85

16043	HAMMELL EQUIPMENT, INC.	03/31/2020		EASTW	CHISEL BLADE		
	BOX 488	04/10/2020		N			35.38
	CHATFIELD	03/31/2020		N	N		0.00
HAMMELL	MN 55923	03/31/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	03/31/2020	1121481				35.38

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	35.38	0.00
Distribution Total		35.38	0.00

Vendor Total: 35.38

16045	HAWKINS, INC.	03/26/2020		EASTW	150# CHLORINE CYLINDER		
	PO BOX 860263	04/10/2020		N			10.00
	MINNEAPOLIS	03/26/2020		N	N		0.00
HAWKINS	MN 55486-0263	03/26/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	03/26/2020	4687607				10.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

16050	HIAWATHA BROADBAND COM. IN	04/02/2020		EASTW	PUBLIC WORKS-4/2/20-5/1/20		
	58 JOHNSON STREET	04/10/2020		N			75.45
	WINONA	04/02/2020		N	N		0.00
HBC	MN 55987	04/02/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/02/2020	4/2/20-5/1/20-#93803				75.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-432.10	Telephone	36.99	0.00
101-43100-430.90	Computer/Software Expense	38.46	0.00
Distribution Total		75.45	0.00

16051	HIAWATHA BROADBAND COM. IN	04/02/2020		EASTW	CITY HALL-4/2/2020-5/1/2020		
	58 JOHNSON STREET	04/10/2020		N			224.66
	WINONA	04/02/2020		N	N		0.00
HBC	MN 55987	04/02/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/02/2020	4/1/20-5/1/20-#71232				224.66

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	169.93	0.00
101-41900-430.90	Computer/Software Expense	54.73	0.00
Distribution Total		224.66	0.00

16052	HIAWATHA BROADBAND COM. IN	04/02/2020		EASTW	FIRE DEPT-4/2/20-5/1/20		
HBC	58 JOHNSON STREET	04/10/2020		N			90.11
	WINONA	04/02/2020		N	N		0.00
	MN 55987	04/02/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/02/2020	4/2/20-5/1/20-#73597				90.11

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	30.66	0.00
210-42200-430.90	Computer/Software Expense	14.40	0.00
210-42200-432.19	township portion of 432.10	30.66	0.00
210-42200-430.90	Computer/Software Expense	14.39	0.00
Distribution Total		90.11	0.00

Vendor Total: 390.22

16031	INTERSTATE MOTOR TRUCKS, IN	04/01/2020		EASTW	ENGINE 7-CONNECTOR/TERMINA		
	PO BOX 730	04/10/2020		N	WIRE		15.33
	ALBERT LEA	04/01/2020		N	N		0.00
INTERSTATE	MN 56007	04/01/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/01/2020	ROC-2035911				15.33

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	7.66	0.00
210-42200-422.19	township portion of 422.10	7.67	0.00
Distribution Total		15.33	0.00

Vendor Total: 15.33

16062	LEAGUE OF MN CITIES INS TRUS	04/06/2020		EASTW	WORKERS COMPENSATION		
LMCIT	C/O BERKLEY RISK ADMIN CO LL	04/10/2020		N	APRIL 1,2020- MARCH 31, 2021		15,514.00
	MINNEAPOLIS	04/06/2020		N	N		0.00
	MN 55402-3332	04/06/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/06/2020	WC-1002228-4 APRIL 2020-				15,514.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-42150-415.00	Workers Compensation Insurance	968.75	0.00
601-49400-415.00	Workers Compensation Insurance	1,078.05	0.00
210-42200-415.00	Workers Compensation Insurance	5,481.70	0.00
101-41400-415.00	Workers Compensation Insurance	317.38	0.00
602-49450-415.00	Workers Compensation Insurance	30.79	0.00
651-49990-415.00	Workers Compensation Insurance	74.93	0.00
230-45200-415.00	Workers Compensation Insurance	2,123.52	0.00
101-43100-415.00	Workers Compensation Insurance	4,879.84	0.00
101-41100-415.00	Workers Compensation Insurance	79.90	0.00
101-43125-415.00	Workers Compensation Insurance	479.14	0.00
Distribution Total		15,514.00	0.00

Vendor Total: 15,514.00

16057	MINNESOTA ENERGY RESOURCI	04/01/2020		EASTW	CITY HALL 3/3/20-3/31/20		
MNENERGY	PO BOX 3140	04/10/2020		N			56.61
	MILWAUKEE	04/01/2020		N	N		0.00
	WI 53201-3140	04/01/2020	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/01/2020	3/3/20-3/31/20-#050636569€				56.61

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	56.61	0.00
Distribution Total		56.61	0.00

16058	MNENERGY	MINNESOTA ENERGY RESOURCI	04/01/2020	EASTW	FIRE HALL-3/3/20-3/31/20		
		PO BOX 3140	04/10/2020	N			256.92
		MILWAUKEE	04/01/2020	N	N		0.00
		WI 53201-3140	04/01/2020	0.00	N	0	0.00
		<Emailing Stub Disabled>	04/01/2020		#0507775328-00001-MARCI		256.92

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.30	Gas Utilities	256.92	0.00
Distribution Total		256.92	0.00

16059	MNENERGY	MINNESOTA ENERGY RESOURCI	04/01/2020	EASTW	PUMP HOUSE-3/3/20-3/31/20		
		PO BOX 3140	04/10/2020	N			39.11
		MILWAUKEE	04/01/2020	N	N		0.00
		WI 53201-3140	04/01/2020	0.00	N	0	0.00
		<Emailing Stub Disabled>	04/01/2020		MARCH 2020-#0505759364		39.11

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	39.11	0.00
Distribution Total		39.11	0.00

16060	MNENERGY	MINNESOTA ENERGY RESOURCI	04/01/2020	EASTW	PW-3/3/20-3/31/20		
		PO BOX 3140	04/10/2020	N			67.84
		MILWAUKEE	04/01/2020	N	N		0.00
		WI 53201-3140	04/01/2020	0.00	N	0	0.00
		<Emailing Stub Disabled>	04/01/2020		MARCH 2020-#0505794640		67.84

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	67.84	0.00
Distribution Total		67.84	0.00

16061	MNENERGY	MINNESOTA ENERGY RESOURCI	04/02/2020	EASTW	CITY GARAGE-3/3/20-3/31/20		
		PO BOX 3140	04/10/2020	N			276.42
		MILWAUKEE	04/02/2020	N	N		0.00
		WI 53201-3140	04/02/2020	0.00	N	0	0.00
		<Emailing Stub Disabled>	04/02/2020		MARCH 2020-#0502939877		276.42

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	276.42	0.00
Distribution Total		276.42	0.00

Vendor Total: 696.90

16055	DEPT LABOR	MN DEPT OF LABOR & INDUSTRY\	04/01/2020	EASTW	PRESSURE VESSEL FEE		
		FINANCIAL SERVICES OFFICE	04/10/2020	N			10.00
		ST PAUL	04/01/2020	Y	N		0.00
		MN 55164-0219	04/01/2020	0.00	N	0	0.00
		<Emailing Stub Disabled>	04/01/2020		ABR0233221I		10.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	10.00	0.00
Distribution Total		10.00	0.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check		Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Discount
	Email Address	Inv. Date	Invoice No.			Net Amount
16056	MN DEPT OF LABOR & INDUSTRY	04/03/2020	EASTW	2020 1ST QTR BUILDING PERMIT		
	FINANCIAL SERVICES OFFICE	04/10/2020	N	SURCHARGE FEE		92.40
	ST PAUL	04/03/2020	N	N		0.00
DEPT LABOR	MN 55155	04/03/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/03/2020	2020 1ST QTR			92.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	92.40	0.00
Distribution Total		92.40	0.00

Vendor Total: 102.40

16038	NAPA AUTO PARTS	03/24/2020	EASTW	SHOP SUPPLIES- BLADE, BIT		
	103 1 2 NW DIVISION ST	04/10/2020	N	HOLDER, BOXED MINATURES		32.45
	CHATFIELD	03/24/2020	N	N		0.00
NAPA CHAT	MN 55923	03/24/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/24/2020	751013			32.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	32.45	0.00
Distribution Total		32.45	0.00

16039	NAPA AUTO PARTS	04/03/2020	EASTW	FENDER WASHERS		
	103 1 2 NW DIVISION ST	04/10/2020	N			9.00
	CHATFIELD	04/03/2020	N	N		0.00
NAPA CHAT	MN 55923	04/03/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/03/2020	752318			9.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	9.00	0.00
Distribution Total		9.00	0.00

16040	NAPA AUTO PARTS	03/30/2020	EASTW	WELL HOUSE-CHLORINE PUMP		
	103 1 2 NW DIVISION ST	04/10/2020	N	REPAIR-OIL PLUGS		5.80
	CHATFIELD	03/30/2020	N	N		0.00
NAPA CHAT	MN 55923	03/30/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/30/2020	751657			5.80

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.10	Repairs/Maintenance Equipment	5.80	0.00
Distribution Total		5.80	0.00

16041	NAPA AUTO PARTS	03/31/2020	EASTW	MISCELLANEOUS SHOP SUPPLIE		
	103 1 2 NW DIVISION ST	04/10/2020	N			145.39
	CHATFIELD	03/31/2020	N	N		0.00
NAPA CHAT	MN 55923	03/31/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2020	751823			145.39

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	145.39	0.00
Distribution Total		145.39	0.00

Vendor Total: 192.64

16049	TONY NELSON	03/09/2020	EASTW	MILEAGE REIMBURSEMENT-		
	PO BOX 1322	04/10/2020	N	3/9/2020		24.15
	EYOTA	03/09/2020	N	N		0.00
NELSONTON	MN 55934	03/09/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/09/2020	3/9/2020			24.15

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-443.00	Other Miscellaneous	24.15	0.00
Distribution Total		24.15	0.00

Vendor Total: 24.15

16036	REGION 15 MSFDA	04/06/2020		EASTW	2020 MINNESOTA STATE FIRE	
	303 COULEE WAY	04/10/2020		N	DEPARTMENT ASSOCIATION DUI	50.00
REGION15	WABASHA	04/06/2020		N	N	0.00
	MN 55981	04/06/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/06/2020	2020 DUES-EYOTA			50.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-443.30	Dues & Subscriptions	25.00	0.00
210-42200-443.39	township portion of 443.30	25.00	0.00
Distribution Total		50.00	0.00

Vendor Total: 50.00

16046	WATER SYSTEMS COMPANY	03/31/2020		EASTW	MARCH 2020	
		04/10/2020		N		47.20
WATERSYST	WINONA	03/31/2020		N	N	0.00
	MN 55987	03/31/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2020	709956/711937			47.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	47.20	0.00
Distribution Total		47.20	0.00

Vendor Total: 47.20

Grand Total:		59,586.33
Less Credit Memos:		0.00
Net Total:		59,586.33
Less Hand Check Total:		0.00
Outstanding Invoice Total:		59,586.33

Total Invoices: 32

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Date: 03/31/2020

Time: 11:04 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16029	DELTA DENTAL	03/31/2020	EASTW	APRIL 2020 PREMIUMS	408.40
	NW5772	03/31/2020	N		0.00
	MINNEAPOLIS	03/31/2020	N	N	0.00
DELTA DENT	MN 55485-5772	03/31/2020	0.00	N	0
	<Emailing Stub Disabled>	03/31/2020	RIS0002731985		408.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	408.40	0.00
Distribution Total		408.40	0.00

Vendor Total: 408.40

16028	MED CITY ELECTRIC LLC	03/31/2020	EASTW	ARBOR GARDENS-MOVED FAX L	100.00
	6934 11TH AVE SW, SUITE A	03/31/2020	N	FROM OFFICE UPSTAIRS TO DOI	0.00
	ROCHESTER	03/31/2020	N	N	0.00
MED CITY E	MN 55902	03/31/2020	0.00	N	0
	<Emailing Stub Disabled>	03/31/2020	1021		100.00

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-443.00	Other Miscellaneous	100.00	0.00
Distribution Total		100.00	0.00

Vendor Total: 100.00

16030	U.S. POSTMASTER	03/31/2020	EASTW	POSTAGE MARCH 2020 UB	214.89
		03/31/2020	N		0.00
	EYOTA	03/31/2020	N	N	0.00
POSTMASTEI	MN 55934	03/31/2020	0.00	N	0
	<Emailing Stub Disabled>	03/31/2020	POSTAGE MARCH 2020 UE		214.89

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	107.45	0.00
602-49450-432.20	Postage	107.44	0.00
Distribution Total		214.89	0.00

Vendor Total: 214.89

Grand Total: 723.29

Less Credit Memos: 0.00

Net Total: 723.29

Less Hand Check Total: 0.00

Outstanding Invoice Total: 723.29

Total Invoices: 3

Check Register Report

03/16/2020-03/29/2020

Emp. Code Desc.:
City Of Eyota

Date: 3/30/2020
Time: 14:59:12

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
25403	04/03/2020		P	PER	PERA	Remittance Check	\$1,518.83
25404	04/03/2020		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$1,000.00
25405	04/03/2020		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00

Total Checks: 3

Sub-Total: \$2,542.83
Total Void/Stop Payment: \$0.00
Grand Total: \$2,542.83

Electronically paid - \$2797.23 - P.R. 4/3/2020

System: 3/26/2020 12:23:58 PM
User Date: 3/26/2020

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Brandon

Batch ID: BB 501CHECKRUN
Batch Comment:

Audit Trail Code: PMCHK00011593
Posting Date: 3/26/2020

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010612	3/26/2020	00000000000283049	11663	PEOPLES COOPERATIVE SERVICES	\$1,595.30
010613	3/26/2020	00000000000283052	TEMP0000010165	WINONA COUNTY DEPT OF HUMAN SE	\$347.00
Total Checks:	2			Checks Total:	\$1,942.30