

CITY OF EYOTA
CITY COUNCIL MEETING MINUTES
MAY 11, 2023

Members Present: Tyrel Clark, Tony Nelson, John Chesney, Jamie Ward, John Pittenger

Members Absent: none

Staff: Public Works Supervisor Brad Boice, Community Officer Deputy Peterson and Marlis Knowlton, Clerk/Treasurer

Guests: see "Exhibit A"

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m.

Agenda: Motion was made by Nelson and seconded by Chesney to set the agenda as presented. Ayes 5, Nays 0. Motion carried.

Visitor Communications: Wes Bussell addressed the Council with a list of grievances.

Consent Agenda: Motion was made by Chesney and seconded by Pittenger to approve the consent agenda items 4.A through 4.F as presented. Ayes 5, Nays 0. Motion carried.

4A. Minutes of the April 27, 2023 regular Council meeting

4.B. Minutes of the May 3, 2023 special Council meeting

4.C. RESOLUTION #2023-25 EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$715 cash to the Fire Department for future equipment purchases

4.D Medsurety, LLC Agreement to administer COBRA Insurance services, \$21 per month

E. RESOLUTION #2023-26 EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$14,969.37 cash to the Fire Department from the Eyota Relief Association to offset cost of the new 2023 Ranger ATV, tracks, and Alumna trailer

F. 2022 Financial Audit Acknowledgement of Receipt

Reports:

Community Officer: Deputy Peterson commented on the April calls and the mock crash that was held at school.

Fire Department: Clerk/Treasurer Marlis Knowlton has served on the Eyota Volunteer Fire Department Relief Association Board of Trustees as one of the Municipal Trustees. Per the By-Laws of the Relief Association, the Executive Board is required to have three municipal trustees: one elected municipal official (currently the Mayor), the Chief of the Eyota Volunteer Fire Department and one elected or appointed municipal (currently the City Clerk/Treasurer).

Motion was made by Pittenger and seconded by Chesney to appoint Councilmember Tony Nelson to be the elected or appointed, third municipal trustee, replacing City Clerk/Treasurer Knowlton, on the Relief Association Executive Board, effective immediately. Ayes 5, Nays 0. Motion carried.

Park Board: The May 10th regular meeting was cancelled.

Motion was made by Nelson and seconded by Ward to reschedule the May Park Board meeting to Wednesday, May 31, starting at 5:30 pm to do park tours. Ayes 5, Nays 0. Motion carried.

Public Works: Brad Boice gave an update on the construction status of the Jefferson Avenue SW area street project and the Madison Avenue NW project. Both of these projects have a June 30 construction completion request. Spring hydrant flushing will begin Monday. Batting cages are being installed in West Side Park.

Boice met with City Engineers and will suggest future street improvement projects to be considered as:
Reconstruction: 5 ST NE and 2 ST SW (Madison-Hwy 42)
Mill-Overlay: Robert AVE SW (Jefferson-Knowledge), Glen ST (one block), Bush CT, 4 ST SW (one block), Everett AVE SW (two blocks)
Future repair: Knowledge Road
The well piping water redundancy project should not be forgotten.

Clerk: no report

REGULAR AGENDA ITEMS:

Whetstone Place NW Storm Water Drainage Proposed Project: In the fall of 2022, storm water management improvement plans were approved with the contingency that all affected property owners would be in agreement with the plans. Council agreed without 100% participation with the approved plans, the project would not be completed. At that time one property owner did not agree to have his back property line regraded with the designed larger berm.

Property owners requested to discuss the project again; requesting the storm drain and tile lines be installed and the berm to remain as it currently is constructed. The project was discussed in detail with the property owners and City Engineer.

Motion was made by Pittenger and seconded by Nelson to instruct the City Engineer to get updated cost estimates of the tile line, in order to make a decision on how to move forward. Ayes 5, Nays 0. Motion carried.

Eyota Days Committee Request to Waive Fees: Eyota Days Committee requested the following fees be waived: \$125 tournaments - park use (softball, volleyball, basketball), \$150 ATV permits, borrowed recreational vehicles used by the Committee (6 permits @ \$25), \$200 fireworks permit, \$25 dance permit, and \$40 concession stand rent. These fees have been waived in previous years, but the \$50 damage deposits for both the park uses, and concession stand rental have been paid.

Motion was made by Pittenger and seconded by Chesney to waive the fees as requested and the damage deposits to be paid. Ayes 5, Nays 0. Motion carried.

Employee Staffing and Council Pay:

Utility Billing Clerk The Personnel Committee interviewed three applicants and is recommending hiring Alexis Batzel as the Utility Billing Clerk. Pay scale grade two and step three.

Motion was made by Chesney and seconded by Nelson to approve hiring Alexis Batzel as recommended, starting wage \$22.11. Ayes 5, Nays 0. Motion carried.

Accounting Clerk position This position is recommended to be changed to a Deputy Clerk/Treasurer.

Motion was made by Chesney and seconded by Pittenger to approve changing the job title as recommended. Ayes 5, Nays 0. Motion carried.

Motion was made by Pittenger and seconded by Ward to approve the newly submitted job description for Deputy Clerk/Treasurer. Ayes 5, Nays 0. Motion carried.

Motion was made by Pittenger and seconded by Chesney to approve opening and post the new Deputy Clerk/Treasurer job opening. Discussion: post the position to be open until filled and hopefully have a recommendation for the May 25th Council meeting. Ayes 5, Nays 0. Motion carried.

Council Pay

Motion was made by Pittenger and seconded by Chesney to approve to pay \$50 stipend per meeting for meetings the personnel committee attended, as was done as past practice. Voted in favor Pittenger, Chesney, Nelson. Abstained, being the personnel committee representatives being paid Clark and Ward. Ayes 3, Nays 0, Abstained 2. Motion carried.

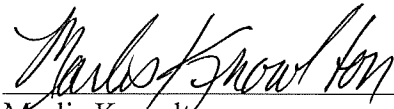
Bremer Bank Building Proposed Purchase, Bonding Special Election Results: May 9 election ballot question of “Shall the City of Eyota be authorized to issue its general obligation bonds in an amount not to exceed \$400,000 to provide funds for the acquisition and betterment of a building located at 27 Second Street SW for use as the Eyota City Hall?” was defeated. Election results 303 voters, 113 voted yes, and 190 voted no. Although the election results will not be officially canvassed until May 17, the Council agreed it is obvious the referendum was defeated. Although there are other financial options available to purchase the bank building, the Council will not pursue them. The purchase agreement with Bremer Bank will be terminated, knowing that the \$5,000 earnest money will not be refunded.

Motion was made by Nelson and seconded by Pittenger to terminate the purchase agreement with Bremer Bank. Ayes 5, Nays 0. Motion carried.


Accounts Payable: Motion was made by Pittenger and seconded by Ward to approve the accounts payable as presented \$35,610.22. Ayes 5, Nays 0. Motion carried. See “Exhibit 6.E”

Other Business: none

Adjourn: Motion was made by Nelson and seconded by Chesney to adjourn the meeting. Ayes 5, Nays 0. Motion carried. Meeting was declared adjourned at 8:11 p.m.



Marlis Knowlton
Clerk/Treasurer



Tyrel Clark
Mayor

Guest Sign In

Eyota City Council Meeting

Date: May 11 2023

Name: Please print.

Citizen - Please list your address

Business Representative - Please list company and address

Other Guests - Please list affiliation to a group or business, or personal address

BRIAN MUELLER

Olmsted County

Wes Russell

City of Eyota

John Haas Catherine Tri

~~City of Eyota~~ 273 Whetstone PL NW

Don Koller

910 Downer Court

Brad Boice

Public Works

KASEY TRANTHA

241 Whetstone PL NW

Jenny Drome

241 Whetstone PL NW

Daren Sikkink

WHKS

Brett Hampel

Whetstone

'Exhibit A'

Council Meeting May 11, 2023

Approval of Accounts Payable:

To be approved by Council
 Approved at Council meeting \$ 30,245.03

Council approval after checks written
 Checks cut 4/28/23 \$ 796.47

Payroll for Council Approval
 4/28/2023 Remittance checks \$ 1,578.56
 4/28/2023 Electronic payments \$ 2,990.16

Total Accounts Payable: \$ 35,610.22

Total Accounts Payable \$ **35,610.22**
 Additional Payable
 Additional Payable
Total \$ **35,610.22**

101 General Fund	<i>Debt Service Funds</i>	<i>Construction Funds</i>	<i>Enterprise Funds</i>
203 Am Rescue Plan Act 2021	313 GO 2010 St Imp	400 PIR All Projects	601 Water
210 Fire Department	315 Debt Service GO 2015 ST	410 Reserves	602 Sanitary Sewer
220 EDA	316 Debt Service GO 2016 ST	423 Const 2022 St Imp	651 Storm Sewer
221 EDA revolving loans	317 Debt Service GO 2018 ST	442 Menards	
222 EDA EIF Loans	319 Debt Service GO FireHall		
223 Rochester Sales Tax	323 Debt Service GO 2022 ST		
230 Park & Rec	331 Debt Service Refund GO 2015A		
260 Tax Abatements			
270 TIF			
290 Gambling			

"Exhibit 6.E"

Edit List of Invoices - Detail w/GL
FOR COUNCIL APPROVAL 5/11/2023

Date: 05/06/2023

Time: 11:56 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
19648	BAUER-ELECTROTECH	04/26/2023	EASTW	CK COMPUTER SCADA SYSTEM,	442.70
	517 41ST AVENUE	05/12/2023	N	IP'S & UPDATE SOFTWARE	0.00
	WINONA	04/26/2023	N	N	0.00
BAUER-ELEC	MN 55987-0469	04/26/2023	0.00	N	0
	<Emailing Stub Disabled>	04/26/2023	49602		442.70

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
601-49400-430.90	Computer/Software Expense		442.70	0.00
Distribution Total			442.70	0.00

Vendor Total: 442.70

19643	CHS	04/28/2023	EASTW	GRASS SEED PARKS/STREETS	204.00
	321 MAIN ST	05/12/2023	N		0.00
	CHATFIELD	04/28/2023	N	N	0.00
CHS	MN 55923	04/28/2023	0.00	N	0
	<Emailing Stub Disabled>	04/28/2023	411-IH1188		204.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
230-45200-422.55	Tree Purchase and Maintenance		102.00	0.00
101-43110-422.55	Tree Purchase and Maintenance		102.00	0.00
Distribution Total			204.00	0.00

Vendor Total: 204.00

19652	CINTAS	04/13/2023	EASTW	4/13/2023 MATS	162.33
	P.O. BOX 88005	05/12/2023	N		0.00
	CHICAGO	04/13/2023	N	N	0.00
CINTAS	IL 60680-1005	04/13/2023	0.00	N	0
	<Emailing Stub Disabled>	04/13/2023	4152365824		162.33

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings		162.33	0.00
Distribution Total			162.33	0.00

19653	CINTAS	04/06/2023	EASTW	4/6/2023 UNIFORMS	43.55
	P.O. BOX 88005	05/12/2023	N		0.00
	CHICAGO	04/06/2023	N	N	0.00
CINTAS	IL 60680-1005	04/06/2023	0.00	N	0
	<Emailing Stub Disabled>	04/06/2023	4151648330		43.55

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43100-441.70	Uniforms		19.58	0.00
230-45200-441.70	Uniforms		4.36	0.00
601-49400-441.70	Uniforms		13.07	0.00
602-49450-441.70	Uniforms		6.54	0.00
Distribution Total			43.55	0.00

19654	CINTAS	04/13/2023	EASTW	4/13/2023 UNIFORMS	43.55
	P.O. BOX 88005	05/12/2023	N		0.00
	CHICAGO	04/13/2023	N	N	0.00
CINTAS	IL 60680-1005	04/13/2023	0.00	N	0
	<Emailing Stub Disabled>	04/13/2023	4152365783		43.55

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43100-441.70	Uniforms		19.58	0.00
230-45200-441.70	Uniforms		4.36	0.00
601-49400-441.70	Uniforms		13.07	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

	Uniforms				6.54	0.00
	Distribution Total				43.55	0.00

19655	CINTAS	04/20/2023		EASTW	4/20/2023 UNIFORMS	
	P.O. BOX 88005	05/12/2023		N		43.55
	CHICAGO	04/20/2023		N	N	0.00
CINTAS	IL 60680-1005	04/20/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/20/2023	4153067080			43.55

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43100-441.70	Uniforms		19.58	0.00
230-45200-441.70	Uniforms		4.36	0.00
601-49400-441.70	Uniforms		13.07	0.00
602-49450-441.70	Uniforms		6.54	0.00
	Distribution Total		43.55	0.00

19656	CINTAS	04/27/2023		EASTW	4/27/2023 UNIFORMS	
	P.O. BOX 88005	05/12/2023		N		43.55
	CHICAGO	04/27/2023		N	N	0.00
CINTAS	IL 60680-1005	04/27/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/27/2023	41553744005			43.55

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43100-441.70	Uniforms		19.58	0.00
230-45200-441.70	Uniforms		4.36	0.00
601-49400-441.70	Uniforms		13.07	0.00
602-49450-441.70	Uniforms		6.54	0.00
	Distribution Total		43.55	0.00

Vendor Total: 336.53

19657	CORE & MAIN LP	04/26/2023		EASTW	Curbstop repair lids	
	PO BOX 28330	05/12/2023		N	6 at \$46.72	280.32
	ST LOUIS	04/26/2023		N	N	0.00
CORE	MO 63146	04/26/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/26/2023	S747153			280.32

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
601-49400-422.70	Utility System Maint Supplies		280.32	0.00
	Distribution Total		280.32	0.00

Vendor Total: 280.32

19649	DOVER, EYOTA, ST.CHARLES AS	04/28/2023		EASTW	APR 2023 - 2,868 GALLONS	
	P.O. BOX 396	05/12/2023		N		19,531.08
	ST. CHARLES	04/28/2023		N	N	0.00
DES	MN 55972-0396	04/28/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/28/2023	08219			19,531.08

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee		19,531.08	0.00
	Distribution Total		19,531.08	0.00

Vendor Total: 19,531.08

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	FORUM COMMUNICATIONS COM	05/03/2023	EASTW	VARIANCE TYREL CLARK	
	PO BOX 2020	05/12/2023	N	SCTA-123	35.42
19650	FARGO	05/03/2023	N	N	0.00
FORUM COMI	ND 58107-2020	05/03/2023	N	0	0.00
	<Emailing Stub Disabled>	05/03/2023	221224-1		35.42

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses		35.42	0.00
Distribution Total			35.42	0.00

Vendor Total: 35.42

	G P TRUCK PAINTING	04/14/2023	EASTW	TOUCH UP PAINT ON PLOW TRU	
	1008 MAIN ST NE	05/12/2023	N		68.28
19644	CHATFIELD	04/14/2023	N	N	0.00
GPTRUCK	MN 55923	04/14/2023	N	0	0.00
	<Emailing Stub Disabled>	04/14/2023	1396		68.28

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment		68.28	0.00
Distribution Total			68.28	0.00

Vendor Total: 68.28

	GOPHER STATE ONE-CALL	04/30/2023	EASTW	APR 2023 BILLING - 23 TICKETS	
		05/12/2023	N		31.05
19635	HANOVER	04/30/2023	N	N	0.00
GOPHER	MD 21076-1317	04/30/2023	N	0	0.00
	<Emailing Stub Disabled>	04/30/2023	3040387		31.05

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services		31.05	0.00
Distribution Total			31.05	0.00

Vendor Total: 31.05

	HAWKINS ASH CPAS	04/28/2023	EASTW	2022 AUDIT FINAL BILL	
	3720 NOTTINGHAM DR NW	05/12/2023	N		3,400.00
19651	ROCHESTER	04/28/2023	N	N	0.00
HAWKINSCP/	MN 55901	04/28/2023	Y	0	0.00
	<Emailing Stub Disabled>	04/28/2023	3181010		3,400.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41900-430.10	Auditing & Accounting Service		3,400.00	0.00
Distribution Total			3,400.00	0.00

Vendor Total: 3,400.00

	HIAWATHA BROADBAND COM. IN	05/02/2023	EASTW	May Fire Hall phone & internet	
	58 JOHNSON STREET	05/12/2023	N		108.15
19658	WINONA	05/02/2023	N	N	0.00
HBC	MN 55987	05/02/2023	N	0	0.00
	<Emailing Stub Disabled>	05/02/2023	inv 5-2-23		108.15

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
210-42200-432.10	Telephone		34.08	0.00
210-42200-432.19	township portion of 432.10		34.08	0.00
210-42200-430.90	Computer/Software Expense		20.00	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

	township portion of 430.90				19.99	0.00
	Distribution Total				108.15	0.00

19659	HIAWATHA BROADBAND COM. IN	05/02/2023		EASTW	Public Works May phone & inter	
	58 JOHNSON STREET	05/12/2023		N		90.35
HBC	WINONA	05/02/2023		N	N	0.00
	MN 55987	05/02/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/02/2023	inv 5-2-2023			90.35

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43100-430.90	Computer/Software Expense		49.66	0.00
101-43100-432.10	Telephone		40.69	0.00
	Distribution Total		90.35	0.00

19660	HIAWATHA BROADBAND COM. IN	05/02/2023		EASTW	City Hall May phone & internet	
	58 JOHNSON STREET	05/12/2023		N		327.93
HBC	WINONA	05/02/2023		N	N	0.00
	MN 55987	05/02/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/02/2023	inv 05-02-2023			327.93

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense		135.43	0.00
101-41900-432.10	Telephone		192.50	0.00
	Distribution Total		327.93	0.00

Vendor Total: 526.43

19642	LABOR AND INDUSTRY	03/31/2023		EASTW	1ST QTR 2023 BUILDING PERMIT:	
	FINANCIAL SERVICES	05/12/2023		N		25.25
LABOR&IND	ST.PAUL	03/31/2023		N	N	0.00
	MN 55155	03/31/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/31/2023				25.25

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses		25.25	0.00
	Distribution Total		25.25	0.00

Vendor Total: 25.25

19646	MARCIA MACKEY	04/24/2023		EASTW	FARMERS MKT ADV REIMB	
	374 5TH WAY SE	05/12/2023		N		105.00
MACKEYMAR	DOVER	04/24/2023		N	N	0.00
	MN 55929	04/24/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/24/2023				105.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
220-46600-434.30	Advertising/Promotions		105.00	0.00
	Distribution Total		105.00	0.00

Vendor Total: 105.00

19647	MINN POLLUTION CONTROL AGE	04/24/2023		EASTW	SCOTT SCHMIDT WASTEWATER	
	520 LAFAYETTE ROAD NORTH	05/12/2023		N	CERTIFICATION	45.00
MPCA	ST. PAUL	04/24/2023		N	N	0.00
	MN 55155-4194	04/24/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/24/2023				45.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

	Travel/Training/Instruction			45.00	0.00
	Distribution Total			45.00	0.00

Vendor Total: 45.00

19645	NAPA AUTO PARTS	04/28/2023	EASTW	WATER TOWER LIGHTS, PARK R	
	103 1 2 NW DIVISION ST	05/12/2023	N		30.97
	CHATFIELD	04/28/2023	N	N	0.00
NAPA CHAT	MN 55923	04/28/2023	0.00	N	0
	<Emailing Stub Disabled>	04/28/2023	887547		30.97

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings		24.99	0.00
601-49400-422.10	Repairs/Maintenance Equipment		5.98	0.00
	Distribution Total		30.97	0.00

Vendor Total: 30.97

19663	OCHRO	04/26/2023	EASTW	Bacteria testing	
	2122 CAMPUS DRIVE SE	05/12/2023	N		247.50
	ROCHESTER	04/26/2023	N	N	0.00
OCHRO	MN 55904	04/26/2023	0.00	N	0
	<Emailing Stub Disabled>	04/26/2023	619		247.50

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
601-49400-438.21	Water Test Fees		247.50	0.00
	Distribution Total		247.50	0.00

Vendor Total: 247.50

19637	OLMSTED COUNTY PUBLIC WOR	03/31/2023	EASTW	12 CY SALT & SAND 20%	
	2122 CAMPUS DRIVE S.E.	05/12/2023	N		552.00
	ROCHESTER	03/31/2023	N	N	0.00
OLMPUBMOR	MN 55904	03/31/2023	0.00	N	0
	<Emailing Stub Disabled>	03/31/2023	MAR 23 #4406 R&B		552.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43125-422.43	Sand & Salt & Misc.		552.00	0.00
	Distribution Total		552.00	0.00

Vendor Total: 552.00

19636	ST. CHARLES PRESS	04/30/2023	EASTW	SUBSCRIPTION RENEWAL	
	P.O. BOX 617	05/12/2023	N		54.00
	ST. CHARLES	04/30/2023	N	N	0.00
STCHARLESF	MN 55972	04/30/2023	0.00	N	0
	<Emailing Stub Disabled>	04/30/2023			54.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions		54.00	0.00
	Distribution Total		54.00	0.00

19661	ST. CHARLES PRESS	04/30/2023	EASTW	Farmers Market Ads	
	P.O. BOX 617	05/12/2023	N	April 7 & 14	72.00
	ST. CHARLES	04/30/2023	N	N	0.00
STCHARLESF	MN 55972	04/30/2023	0.00	N	0
	<Emailing Stub Disabled>	04/30/2023	April 2023		72.00

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FOR COUNCIL APPROVAL 5/11/2023

Date: 05/06/2023

Time: 11:56 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
220-46500-434.30	Advertising/Promotions		72.00	0.00
Distribution Total			72.00	0.00

Vendor Total: 126.00

19638	SWANK MOTION PICTURES,INC.	04/27/2023		EASTW	PUSS IN BOOTS THE LAST WISH	
	2844 PAYSHERE CIRCLE	05/12/2023		N	6/2/23 MOVIE NIGHT	480.00
	CHICAGO	04/27/2023		N	N	0.00
SWANK	IL 60674	04/27/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/27/2023				480.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
230-45200-441.50	Other Equipment Rentals		480.00	0.00
Distribution Total			480.00	0.00

19639	SWANK MOTION PICTURES,INC.	04/27/2023		EASTW	MINIONS THE RISE OF GRU	
	2844 PAYSHERE CIRCLE	05/12/2023		N	6/23/23 MOVIE NIGHT	480.00
	CHICAGO	04/27/2023		N	N	0.00
SWANK	IL 60674	04/27/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/27/2023				480.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
230-45200-441.50	Other Equipment Rentals		480.00	0.00
Distribution Total			480.00	0.00

19640	SWANK MOTION PICTURES,INC.	04/27/2023		EASTW	TOP GUN MAVERICK	
	2844 PAYSHERE CIRCLE	05/12/2023		N	7/11/23 MOVIE NIGHT	480.00
	CHICAGO	04/27/2023		N	N	0.00
SWANK	IL 60674	04/27/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/27/2023				480.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
230-45200-441.50	Other Equipment Rentals		480.00	0.00
Distribution Total			480.00	0.00

19641	SWANK MOTION PICTURES,INC.	04/27/2023		EASTW	DC LEAGUE OF SUPER-PETS	
	2844 PAYSHERE CIRCLE	05/12/2023		N	7/27/23 MOVIE NIGHT	480.00
	CHICAGO	04/27/2023		N	N	0.00
SWANK	IL 60674	04/27/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/27/2023				480.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
230-45200-441.50	Other Equipment Rentals		480.00	0.00
Distribution Total			480.00	0.00

Vendor Total: 1,920.00

19664	WATER SYSTEMS COMPANY	04/24/2023		EASTW	drinking water	
	WINONA	05/12/2023		N		19.60
	WATERSYST	04/24/2023		N	N	0.00
	MN 55987	04/24/2023	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/24/2023	529425			19.60

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies		19.60	0.00
Distribution Total			19.60	0.00

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Date: 05/06/2023

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	WATER SYSTEMS COMPANY	04/30/2023	EASTW	drinking water	
		05/12/2023	N		17.90
19665	WINONA	04/30/2023	N	N	0.00
WATERSYST	MN 55987	04/30/2023	0.00	N	0
	<Emailing Stub Disabled>	04/30/2023	534090		<u>0.00</u>
					17.90

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies		17.90	0.00
Distribution Total			17.90	0.00

Vendor Total: 37.50

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	WIGHAM TRUCKING &	05/02/2023	EASTW	Street Sweeping - spring	
	606 HIGHWAY 42 SE	05/12/2023	N		2,300.00
19662	EYOTA	05/02/2023	N	N	0.00
WIGHAM	MN 55934	05/02/2023	0.00	N	0
	<Emailing Stub Disabled>	05/02/2023	2747		<u>0.00</u>
					2,300.00

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-43110-431.30	Contracted Services		2,300.00	0.00
Distribution Total			2,300.00	0.00

Vendor Total: 2,300.00

Grand Total: 30,245.03

Less Credit Memos: 0.00

Net Total: 30,245.03

Less Hand Check Total: 0.00

Outstanding Invoice Total: 30,245.03

Total Invoices: 31

Edit List of Invoices - Detail w/GL

CHECKS CUT 4/28/2023

Date: 04/28/2023

Time: 8:17 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date
	Email Address	Inv. Date	Invoice No.		Net Amount
	SUN LIFE FINANCIAL	04/14/2023	EASTW	MAY 2023 PREMIUMS	
	PO BOX 7247- 0381	04/28/2023	N		479.30
19633	PHILADELPHIA	04/14/2023	N	N	0.00
SUNLIFE	PA 19170-0381	04/14/2023	0.00	N	0
	<Emailing Stub Disabled>	04/14/2023			<u>0.00</u>
					479.30

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay		479.30	0.00
Distribution Total			479.30	0.00

Vendor Total: 479.30

	U.S. POSTMASTER	04/28/2023	EASTW	MAY 2023 UB POSTAGE	
		04/28/2023	N		317.17
19634	EYOTA	04/28/2023	N	N	0.00
POSTMASTEI	MN 55934	04/28/2023	0.00	N	0
	<Emailing Stub Disabled>	04/28/2023			<u>0.00</u>
					317.17

GL Number	Account Name	Distribution Line Description	Pay Amount	Relieve Amount
601-49400-432.20	Postage		158.59	0.00
602-49450-432.20	Postage		158.58	0.00
Distribution Total			317.17	0.00

Vendor Total: 317.17

Grand Total:	796.47
Less Credit Memos:	<u>0.00</u>
Net Total:	796.47
Less Hand Check Total:	<u>0.00</u>
Outstanding Invoice Total:	796.47

Total Invoices: 2

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.: EYOTA
City Of Eyota

Date: 4/25/2023
Time: 15:33:31

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
27843	04/28/2023		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$16.00
27842	04/28/2023		P	PER	PERA	Remittance Check	\$1,562.56
Total Checks: 2						Sub-Total:	\$1,578.56
						Total Void/Stop Payment:	\$0.00
						Grand Total:	\$1,578.56

Electronically paid
\$ 2,990.16
4/29/2023 P.R.