

CITY OF EYOTA
CITY COUNCIL MINUTES
MAY 24, 2018

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Fire Chief Jeff Peck, Assistant Fire Chief Justin Wendt, Public Works Supervisor Brad Boice and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Request to add Stone Garden Estates subdivision street right-of-way issues. Motion was made by Cornell and seconded by Holst to approve the agenda with the noted addition. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.B as presented. Ayes 5, Nays 0. Motion carried.

4.A Minutes of the May 10, 2018 regular Council meeting approved as presented.

4. B Minutes of the May 14, 2018 Canvassing Board meeting approved as presented.

REPORTS:

DESCASD Sewer Board: Schuchard reported assets of \$1,297,475.32 and submitted a copy of the 2017 District's audit. Insurance will help cover the cost of the clarifier repairs. There is an opening for a plant operator, as one of the current employees is leaving.

Planning Commission: Schuchard reported the Commission held two variance hearings and approved both variances. No further action is required by the Council.

Economic Development Authority (EDA): Cornell reported Arbor Gardens' census, staffing needs, maintenance projects and financial status. Little Eagles Childcare Center ribbon cutting was today and they will open June 4. Dannika Anderson, a Dover Eyota elementary student presented the need for a family style restaurant in town that would be open later, for example after school events. The Council suggested revisiting the Minnesota Design Team recommendations, the Minnesota University Gap Analysis findings and even possibly surveying the area for suggestions.

Build and Save Program was discussed at the EDA meeting and the Council requested information be included in the next Council agenda for discussion.

Public Works: Brad Boice highlighted information from the 2018 Street and Utility Improvement Project pre-construction meeting. Project starts June 4, Griffin Construction Co. will start with two crews, work beginning on 4th and 5th Street. Some boulevard trees will be removed, property owners will be notified. Please avoid the construction areas as much as possible.

2018 seal coating maintenance is scheduled to begin the second week of June. This is the southwest part of town, portions of: Bush Court, Robert Avenue Glen Street, 6th and 7th Street.

Ballfield Spraying: It was agreed that because the ballfield's grass is so healthy this spring, they will only be sprayed for weeds this year and not also fertilized as originally planned and budgeted.

Clerk: No report.

REGULAR AGENDA ITEMS:

Fire Hall Improvement Project: General Contractor and Architect contracts have not yet been submitted for review. The Building Committee is putting out a bid package request for the pre-stressed concrete very soon. Due to the bond issuance cost there is less money available for construction expenses. Clark suggested pursuing a grant from Otto Bremer Fund and the Council was in consensus with that idea.

Justin Wendt suggested donating out of date air tanks that are in storage to the University of Minnesota for training exercises. The Eyota Township approved the suggested donation. The Council also agreed and the tanks will be donated.

Financial Transfers Request: The following transfers of money are being recommended by the City's Financial Advisor Mike Bubany and Clerk/Treasurer Marlis Knowlton.

Fund 307 \$54,151.96 to be moved to Reserve Fund 410 and designated to future street overlays. Fund 307 was the People's Coop note from the 2007 Stone Ridge area development, and is now completed.

Previous Construction Funds 415 (2015 Street/Utility Project) and 416 (2016 Street/Utility Project) construction expenses were paid out of the construction fund until completed, both projects are now complete. It is being recommended to transfer this money to the PIR Fund for future projects. Fund 415 \$21,921.69 and Fund 416 \$8,257.82 to be moved to PIR Fund 400.

In order to zero out the three Funds (307, 415, 416), these dollar amounts will change a little bit based on final interest earning calculations.

Motion was made by Schuchard and seconded by Nelson to approve transfers as presented; knowing the dollar amounts may vary. Ayes 5, Nays 0. Motion carried.

119 Madison Avenue SW Dahl Property: Clark noted a verbal offer of \$48,400 was given to Don Dahl weeks ago and no definite response or decision has been received. Clark suggested sending Dahl a written offer with a sunset date of June 11.

Motion was made Nelson and seconded by Holst to send a written offer of \$48,400 and state the offer is good through June 11, 2018. Ayes 5, Nays 0. Motion carried.

Accounts Payable: Motion was made by Holst and seconded by Schuchard to approve the accounts payable amount of \$51,011.04 as presented. Ayes 5, Nays 0. Motion carried. See “Exhibit 6.D”

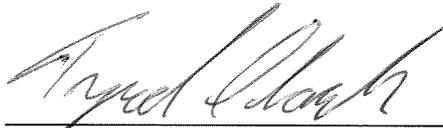
Other Business:

Stone Garden Estates Boulevards: The subdivision developer has not restored the street right-of-ways (boulevards) along Whetstone Place NW for the preexisting properties of 225 Whetstone Place and 577 Canyon Lane. Knowlton was instructed to contact the City Engineers and verify that restoration of those boulevards needs to be added to the subdivision completion punch list. The City does not own the street yet and will not assume ownership until all things are completed.

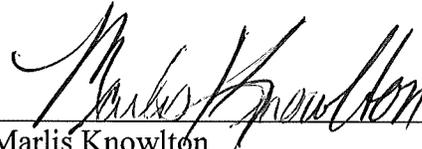
Second Street SW No Parking Signs: After discussing the situation with Second Street neighbors, Nelson requested changing the no parking signs on Second Street by the new Little Eagles Childcare Center. Options and scenarios were discussed. It was mentioned that anyone parking down in the ditch near the field will be ticketed.

Motion was made by Nelson and seconded by Cornell to direct Brad Boice to order new parking signs immediately replacing the current ones with No parking Monday through Friday from 6:00 a.m. to 6:30 p.m. Ayes 5, Nays 0. Motion carried.

Adjourn: Motion was made by Cornell and seconded by Nelson to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 7:40 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer

Council Meeting May 24, 2018

Approval of Accounts Payable:

To be approved by Council \$ 46,632.99
 Approved at Council meeting

Council approval after checks written

Payroll for Council Approval
 5/18/2018 Remittance checks \$ 2,023.87

5/18/2018 Taxes paid electronically \$ 2,354.18

Total Accounts Payable: \$ 51,011.04

Total Accounts Payable	\$	51,011.04
<hr/>		
Additional Payable		
Additional Payable		
Total	\$	51,011.04

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

	4/26/2018	\$	29,304.25
	5/10/2018	\$	84,271.58
TOTAL		\$	<u>113,575.83</u>

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 290 Gambling

Debt Service Funds
 307 Taxable 2007 note
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 317 Debt Service GO 2018
 322 Senior Housing (2nd)

Construction Funds
 400 PIR All Projects
 410 Reserves
 415 GO 2015A St Imp
 416 GO 2016A St Imp
 417 GO 2018A St Imp

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.D"

Edit List of Invoices - Detail w/GL

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	05/15/2018	EASTW	Newsletter Paper&Copy paper	
	PO BOX 8779	05/25/2018	N		62.05
14056	CAROL STREAM	05/15/2018	N	N	0.00
1SOURCE	IL 60197-8779	05/15/2018	N	0	0.00
	<Emailing Stub Disabled>	05/15/2018	216657-0		62.05

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.40	Other Printing/Binding	55.96	0.00
101-41900-420.00	Office Supplies	46.64	0.00
101-41900-420.00	Office Supplies	-10.00	0.00
101-41900-420.00	Office Supplies	-30.55	0.00
Distribution Total		62.05	0.00

Vendor Total: 62.05

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	DEAN BIERBAUM	05/09/2018	EASTW	Election Judge 5/8/2018	
	PO BOX 388	05/25/2018	N	Special Election	77.50
14079	EYOTA	05/09/2018	N	N	0.00
BIERBAUMD	MN 55934	05/09/2018	N	0	0.00
	<Emailing Stub Disabled>	05/09/2018	5/8/2018		77.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	77.50	0.00
Distribution Total		77.50	0.00

Vendor Total: 77.50

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	NANCY BOETTCHER	05/09/2018	EASTW	Election Judge 5/8/2018	
	327 4TH ST SW	05/25/2018	N	Special Election	77.50
14080	EYOTA	05/09/2018	N	N	0.00
BOETTCHERI	MN 55934	05/09/2018	N	0	0.00
	<Emailing Stub Disabled>	05/09/2018	5/8/2018		77.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	77.50	0.00
Distribution Total		77.50	0.00

Vendor Total: 77.50

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CENTURY LINK	05/11/2018	EASTW	Wellhouse 5/11/18-6/10/18	
	PO BOX 2961	05/25/2018	N	#313872187	56.58
14097	PHOENIX	05/11/2018	N	N	0.00
CENLINK	AZ 85062-2961	05/11/2018	N	0	0.00
	<Emailing Stub Disabled>	05/11/2018	5/11/18-6/10/18 #313872187		56.58

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.10	Telephone	56.58	0.00
Distribution Total		56.58	0.00

Vendor Total: 56.58

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CORE & MAIN LP	05/04/2018	EASTW	10 VLV Box Top Section	
	PO BOX 28330	05/25/2018	N	5 1/4 VB Water Lid	35.92
14068	ST LOUIS	05/04/2018	N	N	0.00
CORE	MO 63146	05/04/2018	N	0	0.00
	<Emailing Stub Disabled>	05/04/2018	1825932		35.92

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	35.92	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

Distribution Total						35.92	0.00
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14069	CORE & MAIN LP	05/07/2018		EASTW	26" VLV Box Top Section		
	PO BOX 28330	05/25/2018		N	10 VLV Box Top Section		195.92
CORE	ST LOUIS	05/07/2018		N	N		0.00
	MO 63146	05/07/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/07/2018	1829333				195.92

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	195.92	0.00
Distribution Total		195.92	0.00

14094	CORE & MAIN LP	05/15/2018		EASTW	Hydrant Extension parts		
	PO BOX 28330	05/25/2018		N			935.40
CORE	ST LOUIS	05/15/2018		N	N		0.00
	MO 63146	05/15/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/15/2018	1875129				935.40

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.85	Hydrant Repair	935.40	0.00
Distribution Total		935.40	0.00

Vendor Total: 1,167.24

14095	DELTA DENTAL	05/15/2018		EASTW	June 2018 Premium		
	NW5772	05/25/2018		N			309.39
DELTA DENT	MINNEAPOLIS	05/15/2018		N	N		0.00
	MN 55485-5772	05/15/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/15/2018	7292149				309.39

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	309.39	0.00
Distribution Total		309.39	0.00

Vendor Total: 309.39

14066	DOVER-EYOTA PUBLIC SCHOOLS	05/10/2018		EASTW	5/15 Farmers Market Ad		
	615 SOUTH AVENUE	05/25/2018		N	5/1 & 5/15 City Segments		102.50
D-ESCHOOL	EYOTA	05/10/2018		N	N		0.00
	MN 55934	05/10/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/10/2018	5/10/18				102.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	85.00	0.00
220-46600-434.30	Advertising/Promotions	17.50	0.00
Distribution Total		102.50	0.00

Vendor Total: 102.50

14087	EYOTA MARKET	04/28/2018		EASTW	Fire Dept Training 4/28/2018		
	501 GLEN STREET SW	05/25/2018		N			29.41
EYOTA MKT	EYOTA	04/28/2018		N	N		0.00
	MN 55934	04/28/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/28/2018	00298336				29.41

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.80	Safety Training & Equipment	14.70	0.00
210-42200-430.89	township portion of 430.80	14.71	0.00
Distribution Total		29.41	0.00

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date		1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

Vendor Total: 29.41

14081	MARGARET A FOGARTY	05/09/2018		EASTW	Election Judge 5/8/2018	
	127 RENA BELLE ST. NW	05/25/2018		N	Special Election	130.00
	EYOTA	05/09/2018		N	N	0.00
FOGARTY	MN 55934	05/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/09/2018	5/8/2018			130.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	130.00	0.00
Distribution Total		130.00	0.00

Vendor Total: 130.00

14073	GOPHER STATE ONE-CALL	04/30/2018		EASTW	April 2018	
		05/25/2018		N		14.10
	HANOVER	04/30/2018		N	N	0.00
GOPHER	MD 21076-1317	04/30/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/30/2018	8040366			14.10

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	37.80	0.00
101-43100-431.30	Contracted Services	-23.70	0.00
Distribution Total		14.10	0.00

Vendor Total: 14.10

14090	HEARTLAND TIRE & SERVICE	05/14/2018		EASTW	Mower Tire	
	2811 SOUTH BROADWAY	05/25/2018		N		22.40
	ROCHESTER	05/14/2018		N	N	0.00
HEARTLAND	MN 55904	05/14/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/14/2018	258541			22.40

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	22.40	0.00
Distribution Total		22.40	0.00

Vendor Total: 22.40

14091	MARLIS K. KNOWLTON	05/18/2018		EASTW	Mileage to trainings, meetings	
	2343 110TH AVENUE S.E.	05/25/2018		N	Election-water, snacks	129.27
	EYOTA	05/18/2018		N	N	0.00
KNOWLTONM	MN 55934	05/18/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/18/2018	5/18/2018			129.27

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-433.10	Travel/Training/Instruction	117.83	0.00
101-41410-443.00	Other Miscellaneous	11.44	0.00
Distribution Total		129.27	0.00

Vendor Total: 129.27

14078	DAVID LEWIS	05/09/2018		EASTW	Head Election Judge 5/8/18	
	3438 90 AVE SE	05/25/2018		N	Special Election	204.75
	EYOTA	05/09/2018		N	N	0.00
LEWISD	MN 55934	05/09/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/09/2018	5/8/2018			204.75

GL Number	Account Name	Pay Amount	Relieve Amount
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	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date		1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

101-41410-410.00	Wages & Salaries					204.75	0.00
Distribution Total						204.75	0.00

Vendor Total: 204.75

14093	MENARDS - ROCHESTER SOUTH	05/14/2018		EASTW	Shop Tools-Shovel, metal grind		
	3000 S. BROADWAY	05/25/2018		N	Wellhouse-paint, PA System Box		83.86
	ROCHESTER	05/14/2018		N	N		0.00
MENARDS	MN 55904-5598	05/14/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/14/2018	74922				83.86

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	25.97	0.00
101-41900-420.00	Office Supplies	15.96	0.00
601-49400-422.30	Repairs/Maintenance Buildings	26.87	0.00
101-43100-421.50	Shop Supplies	15.06	0.00
Distribution Total		83.86	0.00

Vendor Total: 83.86

14067	MINN ASSOC. OF SMALL CITIES	05/16/2018		EASTW	2018-2019 Membership Dues		
	JILL SLETTEN, MAOSC	05/25/2018		N			1,067.10
	ST. PAUL	05/16/2018		N	N		0.00
MAOSC	MN 55103-2044	05/16/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/16/2018	2018-2019 Membership Due				1,067.10

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	1,067.10	0.00
Distribution Total		1,067.10	0.00

Vendor Total: 1,067.10

14096	MINNESOTA DEPT OF HEALTH	05/21/2018		EASTW	2018 2nd Qtr Water Connection		
	SERVICE CONNECTION FEES	05/25/2018		N			1,214.00
	ST. PAUL	05/21/2018		N	N		0.00
MNDEPTHLT	MN 55164-0494	05/21/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/21/2018	2018 2nd Qtr Connection Fe				1,214.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	1,214.00	0.00
Distribution Total		1,214.00	0.00

Vendor Total: 1,214.00

14084	MINNESOTA ENERGY RESOURCE	05/04/2018		EASTW	April 2018 Usage		
	PO BOX 3140	05/25/2018		N	Pump House		56.19
	MILWAUKEE	05/04/2018		N	N		0.00
MNENERGY	WI 53201-3140	05/04/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/04/2018	April 2018 #0505759364-00C				56.19

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	56.19	0.00
Distribution Total		56.19	0.00

14085	MINNESOTA ENERGY RESOURCE	05/04/2018		EASTW	April 2018 Usage		
	PO BOX 3140	05/25/2018		N	Public Works		57.23
	MILWAUKEE	05/04/2018		N	N		0.00
MNENERGY	WI 53201-3140	05/04/2018	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/04/2018	April 2018 #0505794640-00C				57.23

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	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	57.23	0.00
Distribution Total		57.23	0.00

14086	MINNESOTA ENERGY RESOURCE	05/04/2018		EASTW	April 2018 Usage	
	PO BOX 3140	05/25/2018		N	City Garage	251.52
	MILWAUKEE	05/04/2018		N	N	0.00
MNENERGY	WI 53201-3140	05/04/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/04/2018	April 2018 #0502939877-000			251.52

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	251.52	0.00
Distribution Total		251.52	0.00

Vendor Total: 364.94

14057	MTI DISTRIBUTING	05/10/2018		EASTW	Toro Mower Filter	
	SDS 12-1900	05/25/2018		N		17.40
	MINNEAPOLIS	05/10/2018		N	N	0.00
MTI DIST	MN 55486-1900	05/10/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/10/2018	1163725-00			17.40

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	17.40	0.00
Distribution Total		17.40	0.00

Vendor Total: 17.40

14055	NAPA AUTO PARTS	05/11/2018		EASTW	Ford Pickup Taillight	
	103 1 2 NW DIVISION ST	05/25/2018		N		13.78
	CHATFIELD	05/11/2018		N	N	0.00
NAPA CHAT	MN 55923	05/11/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/11/2018	671822			13.78

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	13.78	0.00
Distribution Total		13.78	0.00

14088	NAPA AUTO PARTS	05/07/2018		EASTW	Nuts & Bolts-Sign installation	
	103 1 2 NW DIVISION ST	05/25/2018		N		41.49
	CHATFIELD	05/07/2018		N	N	0.00
NAPA CHAT	MN 55923	05/07/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/07/2018	671214			41.49

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	41.49	0.00
Distribution Total		41.49	0.00

14089	NAPA AUTO PARTS	05/07/2018		EASTW	Nuts & Bolts-Sign Installation	
	103 1 2 NW DIVISION ST	05/25/2018		N		19.00
	CHATFIELD	05/07/2018		N	N	0.00
NAPA CHAT	MN 55923	05/07/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/07/2018	671217			19.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	19.00	0.00
Distribution Total		19.00	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 74.27

14070	OLMSTED COUNTY FINANCE	05/09/2018	EASTW	2018 2nd Qtr-Sheriff Protectio	
	CENTRAL FINANCE DEPT	05/25/2018	N		18,757.50
	ROCHESTER	05/09/2018	N	N	0.00
OLMSTEDFIN	MN 55904	05/09/2018	0.00	N	0
	<Emailing Stub Disabled>	05/09/2018	SHER-122895		18,757.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-431.30	Contracted Services	18,757.50	0.00
Distribution Total		18,757.50	0.00

14071	OLMSTED COUNTY FINANCE	05/08/2018	EASTW	2018 2nd Qtr-Community Officer	
	CENTRAL FINANCE DEPT	05/25/2018	N		15,004.00
	ROCHESTER	05/08/2018	N	N	0.00
OLMSTEDFIN	MN 55904	05/08/2018	0.00	N	0
	<Emailing Stub Disabled>	05/08/2018	SHER-122840		15,004.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-431.30	Contracted Services	15,004.00	0.00
Distribution Total		15,004.00	0.00

Vendor Total: 33,761.50

14058	PEOPLES ENERGY COOPERATIV	05/16/2018	EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018	N		23.25
	DES MOINES	05/16/2018	N	N	0.00
PEOPLES COI	IA 50940-2333	05/16/2018	0.00	N	0
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2627100		23.25

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	23.25	0.00
Distribution Total		23.25	0.00

14059	PEOPLES ENERGY COOPERATIV	05/16/2018	EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018	N		65.12
	DES MOINES	05/16/2018	N	N	0.00
PEOPLES COI	IA 50940-2333	05/16/2018	0.00	N	0
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage # 2598300		65.12

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	65.12	0.00
Distribution Total		65.12	0.00

14060	PEOPLES ENERGY COOPERATIV	05/16/2018	EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018	N		59.91
	DES MOINES	05/16/2018	N	N	0.00
PEOPLES COI	IA 50940-2333	05/16/2018	0.00	N	0
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2597800		59.91

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	59.91	0.00
Distribution Total		59.91	0.00

14061	PEOPLES ENERGY COOPERATIV	05/16/2018	EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018	N		26.43
	DES MOINES	05/16/2018	N	N	0.00
PEOPLES COI	IA 50940-2333	05/16/2018	0.00	N	0
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2588000		26.43

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Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	26.43	0.00
Distribution Total		26.43	0.00

14062	PEOPLES ENERGY COOPERATIV	05/16/2018		EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018		N		112.47
	DES MOINES	05/16/2018		N	N	0.00
PEOPLES	IA 50940-2333	05/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2577700			112.47

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.10	Electric Utilities	112.47	0.00
Distribution Total		112.47	0.00

14063	PEOPLES ENERGY COOPERATIV	05/16/2018		EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018		N		97.12
	DES MOINES	05/16/2018		N	N	0.00
PEOPLES	IA 50940-2333	05/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2555200			97.12

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	97.12	0.00
Distribution Total		97.12	0.00

14064	PEOPLES ENERGY COOPERATIV	05/16/2018		EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018		N		24.58
	DES MOINES	05/16/2018		N	N	0.00
PEOPLES	IA 50940-2333	05/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2577500			24.58

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.10	Electric Utilities	24.58	0.00
Distribution Total		24.58	0.00

14065	PEOPLES ENERGY COOPERATIV	05/16/2018		EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018		N		1,024.59
	DES MOINES	05/16/2018		N	N	0.00
PEOPLES	IA 50940-2333	05/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/16/2018	April 2018 Usage #2555100			1,024.59

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	1,024.59	0.00
Distribution Total		1,024.59	0.00

14074	PEOPLES ENERGY COOPERATIV	05/16/2018		EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018		N		275.64
	DES MOINES	05/16/2018		N	N	0.00
PEOPLES	IA 50940-2333	05/16/2018	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/04/2018	April 2018 Usage #1799			275.64

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	275.64	0.00
Distribution Total		275.64	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	05/16/2018	EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018	N		96.32
14075	DES MOINES	05/16/2018	N	N	0.00
PEOPLES	IA 50940-2333	05/16/2018	0.00	N	0
	<Emailing Stub Disabled>	05/04/2018	April 2018 Usage #2601000		96.32

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.10	Electric Utilities	96.32	0.00
Distribution Total		96.32	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	PEOPLES ENERGY COOPERATIV	05/04/2018	EASTW	April 2018 Usage	
	REMITTANCE CENTER	05/25/2018	N		1,051.82
14076	DES MOINES	05/04/2018	N	N	0.00
PEOPLES	IA 50940-2333	05/04/2018	0.00	N	0
	<Emailing Stub Disabled>	05/04/2018	April 2018 Usage #2627700		1,051.82

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	1,051.82	0.00
Distribution Total		1,051.82	0.00

Vendor Total: 2,857.25

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	SAFE STEP LLC	05/02/2018	EASTW	Sidewalk Repairs-Center Ave	
	P.O. BOX 411	05/25/2018	N	S Front St & south to 5th St	2,636.99
14083	HORTONVILLE	05/02/2018	N	N	0.00
SAFESTEP	WI 54944	05/02/2018	0.00	N	0
	<Emailing Stub Disabled>	05/02/2018	2927		2,636.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-453.10	Capital Outlay Sidewalks	2,636.99	0.00
Distribution Total		2,636.99	0.00

Vendor Total: 2,636.99

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	DIANNE SCHMIDT	05/16/2018	EASTW	Embroidery on safety vests	
	319 SUMMERFIELD DR NE	05/25/2018	N		15.00
14050	EYOTA	05/16/2018	N	N	0.00
SCHMIDT	MN 55934	05/16/2018	0.00	Y	0
	<Emailing Stub Disabled>	05/15/2018	5/15/2018		15.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-441.70	Uniforms	6.75	0.00
230-45200-441.70	Uniforms	1.50	0.00
601-49400-441.70	Uniforms	4.50	0.00
602-49450-441.70	Uniforms	2.25	0.00
Distribution Total		15.00	0.00

Vendor Total: 15.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	ST. JOSEPH EQUIPMENT, INC.	05/09/2018	EASTW	Kubota Tractor-oil/cartridge	
	N1751 CTY ROAD M	05/25/2018	N		84.72
14054	LA CROSSE	05/09/2018	N	N	0.00
ST.JOSEPH	WI 54601	05/09/2018	0.00	N	0
	<Emailing Stub Disabled>	05/09/2018	P32104		84.72

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	84.72	0.00
Distribution Total		84.72	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	PO Number	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Req. No.	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Disc. %		
			1099?		
			Invoice No.		

Vendor Total: 84.72

14082	STAHL, BECKY	05/09/2018	EASTW	Election Judge 5/8/2018	
	913 JEFFERSON AVE SW	05/25/2018	N	Special Election	80.00
	EYOTA	05/09/2018	N	N	0.00
STAHLBECKY	MN 55934	05/09/2018	0.00	N	0
	<Emailing Stub Disabled>	05/09/2018	5/8/2018		80.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41410-410.00	Wages & Salaries	80.00	0.00
Distribution Total		80.00	0.00

Vendor Total: 80.00

14072	SUN LIFE FINANCIAL	05/14/2018	EASTW	June 2018 Premiums	
	PO BOX 7247- 0381	05/25/2018	N		555.84
	PHILADELPHIA	05/14/2018	N	N	0.00
SUNLIFE	PA 19170-0381	05/14/2018	0.00	N	0
	<Emailing Stub Disabled>	05/14/2018	June 2018 #244375		555.84

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	555.84	0.00
Distribution Total		555.84	0.00

Vendor Total: 555.84

14053	SUTHERLAND FENCE LLC	05/09/2018	EASTW	Freedom Park outfield fence	
	11503 MILL CREEK RD SE	05/25/2018	N	top rail repair	210.00
	CHATFIELD	05/09/2018	N	N	0.00
SUTH FENCE	MN 55923	05/09/2018	0.00	Y	0
	<Emailing Stub Disabled>	05/09/2018	3868		210.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	210.00	0.00
Distribution Total		210.00	0.00

Vendor Total: 210.00

14051	VAN IWAARDEN ASSOCIATES	05/16/2018	EASTW	Fire Relief As 12/31/2018	
	840 LUMBER EXCHANGE BLD	05/25/2018	N	GASB 67/68 actuarial report	1,000.00
	MINNEAPOLIS	05/16/2018	N	N	0.00
VAN IWAARD	MN 55402-1010	05/16/2018	0.00	N	0
	<Emailing Stub Disabled>	05/03/2018	5/3/18		1,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.10	Auditing & Accounting Service	1,000.00	0.00
Distribution Total		1,000.00	0.00

Vendor Total: 1,000.00

14092	VERIZON	05/08/2018	EASTW	Cell Phone Charges-May 8, 2018	
	P.O. BOX 25505	05/25/2018	N	#887228603-00001	114.01
	LEHIGH VALLEY	05/08/2018	N	N	0.00
VERIZON	PA 18002-5505	05/08/2018	0.00	N	0
	<Emailing Stub Disabled>	05/08/2018	9806840269		114.01

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	28.51	0.00
101-43100-432.10	Telephone	28.50	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			
	601-49400-432.10	Telephone				28.50
	602-49450-432.10	Telephone				28.50
	Distribution Total					114.01

Vendor Total: 114.01

14077	WATERSYSTI	WINONA	MN 55987	<Emailing Stub Disabled>	04/30/2018	0.00	April 2018 #024500	EASTW	April 2018 Water Service		
					04/30/2018			N			61.55
					04/30/2018			N	N		0.00
					04/30/2018	0.00		N	0		0.00
					04/30/2018						61.55

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	61.55	0.00
Distribution Total		61.55	0.00

Vendor Total: 61.55

14052	WENDT J	EYOTA	MN 55934	<Emailing Stub Disabled>	05/16/2018	0.00	5/11/2018	EASTW	Batteries for Tanker 1&ORB		
					05/16/2018			N			51.87
					05/16/2018			N	N		0.00
					05/16/2018	0.00		N	0		0.00
					05/11/2018						51.87

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.19	township portion of 422.10	73.50	0.00
210-42200-422.19	township portion of 422.10	-21.63	0.00
Distribution Total		51.87	0.00

Vendor Total: 51.87

Grand Total:	46,632.99
Less Credit Memos:	0.00
Net Total:	46,632.99
Less Hand Check Total:	0.00
Outstanding Invoice Total:	46,632.99

Total Invoices: 48

Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:
City Of Eyota

Date: 5/14/2018
Time: 10:07:07

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
23781	05/18/2018		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
23782	05/18/2018		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$24.00
23780	05/18/2018		P	PER	PERA	Remittance Check	\$1,299.87

Total Checks: 3

Sub-Total: \$2,023.87
Total Void/Stop Payment: \$0.00
Grand Total: \$2,023.87

Electronically paid - \$2354.18

System: 5/16/2018 2:01:35 PM
User Date: 5/16/2018

01 Master
VENDOR CHECK REGISTER REPORT
Payables Management

Page: 1
User ID: Sharon

Ranges:	From:	To:	From:	To:
Check Number	009599	009599	Check Date	First
Vendor ID	First	Last	Checkbook ID	First
Vendor Name	First	Last		Last

Sorted By: Check Number

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
009599	10120	TEALWOOD MANAGEMENT	4/26/2018	501EYOTA	PMCHK00007400	\$29,304.25
501						

Total Checks: 1

Total Amount of Checks: \$29,304.25
=====

Batch ID: SK-501CHECK RUN
 Batch Comment: AARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00007487
 Posting Date: 5/10/2018

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009600	5/10/2018	00000000000195000	15877	ADVANCED DISPOSAL SERVICES SOL	\$917.26
009601	5/10/2018	00000000000194998	14411	APPLIANCE VILLAGE	\$734.17
009602	5/10/2018	00000000000194997	13799	B AND C PLUMBING AND HEATING,	\$151.04
009603	5/10/2018	00000000000195003	19284	CINTAS CORPORATION NO. 2	\$70.26
009604	5/10/2018	00000000000194986	11422	CITY OF EYOTA	\$19,361.00
009605	5/10/2018	00000000000195001	16779	CITY OF EYOTA	\$701.18
009606	5/10/2018	00000000000195004	800003	DIRECT SUPPLY HEALTHCARE	\$679.79
009607	5/10/2018	00000000000194987	11478	DIRECTV	\$573.19
009608	5/10/2018	00000000000194988	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$17.50
009609	5/10/2018	00000000000194979	10035	ELDERMARK ASSISTED LIVING SOFT	\$253.00
009610	5/10/2018	00000000000194989	11493	EYOTA MARKET	\$1,549.93
009611	5/10/2018	00000000000194999	15641	HIAWATHA BROADBAND COMMUNICATI	\$278.24
009612	5/10/2018	00000000000195008	800024	HD Supply Facilities Maintenanc	\$56.55
009613	5/10/2018	00000000000195002	17775	J.T. FLORAL AND GIFT	\$22.55
009614	5/10/2018	00000000000195007	800013	MARTIN BROS. DIST. CO., INC	\$5,512.84
009615	5/10/2018	00000000000195005	800006	MCKESSON MED.-SURGICAL MN	\$206.38
009616	5/10/2018	00000000000194980	10081	METRO SALES, INC.	\$208.86
009617	5/10/2018	00000000000194985	10748	MINNESOTA ENERGY RESOURCES	\$1,007.16
009618	5/10/2018	00000000000194994	13366	OLMSTED COUNTY PRL	\$9,391.55
009619	5/10/2018	00000000000194993	13249	OLMSTED MEDICAL CENTER	\$38.00
009620	5/10/2018	00000000000195006	800009	PATTERSON MEDICAL	\$130.91
009621	5/10/2018	00000000000194990	11663	PEOPLES COOPERATIVE SERVICES	\$1,420.90
009622	5/10/2018	00000000000194991	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
009623	5/10/2018	00000000000194981	10093	Plunketts Pest Control	\$92.24
009624	5/10/2018	00000000000194992	13123	ST. CHARLES PRESS	\$918.00
009625	5/10/2018	00000000000195009	800027	Staples Business Advantage	\$261.15
009626	5/10/2018	00000000000194984	10674	TEALWOOD CARE CENTERS, INC.	\$5,806.76
009627	5/10/2018	00000000000194982	10120	TEALWOOD MANAGEMENT	\$32,624.56
009628	5/10/2018	00000000000194983	10238	TKE CORP	\$1,011.03
009629	5/10/2018	00000000000194995	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.51
009630	5/10/2018	00000000000194996	13782	WATER SYSTEMS COMPANY	\$91.07

Total Checks: 31

Checks Total: \$84,271.58