

CITY OF EYOTA  
CITY COUNCIL MINUTES  
MAY 25, 2017

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Fire Department Officers Chief Jeff Peck and Asst. Chief Justin Wendt and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**General Announcements:** Dan and Donna Brandt (area farmers) were thanked for nominating the Eyota Fire Department to receive \$2,500 from Monsanto; the funds will be used to purchase equipment.

**Approve Agenda:** Request to add other business items: Don Dahl property and Second Street Wetlands property items. Motion was made by Cornell and seconded by Holst to approve the agenda with the additions noted. Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.E as presented. Ayes 5, Nays 0. Motion carried.

4.A Minutes of the May 11, 2017 regular Council meeting approved as presented.

4.B Resolution 2017-19 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, Eyota Volunteer Fire Department Fire Relief Association cash donation of \$5,140 to be designated to the Eyota Fire Department for equipment on the Polaris Ranger.

4.C Resolution 2017-20 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, \$300 cash donation from Firefighters Charitable Foundation, Inc. Board of Directors to be appropriated to the Fire Department Fund for the purchase of firefighter's radio batteries

4.D Olmsted County Street Maintenance Agreement, approve entering into the 2017-2018 street maintenance agreement with Olmsted County.

4.E Planning Commission training request, authorized Planning Commissioner John Chesney to attend GTS Land Use Training & Education Programs sessions: Basics of Planning & Zoning, Thursday, June 8, in Owatonna and Beyond the Basics of Planning & Zoning: Variances and More, Monday, July 17, Owatonna; pay the \$300 registration fees and reimburse mileage expense.

## **REPORTS:**

**DESCASD Sewer Board:** Nelson reported there have been no recent plant violations and assets of \$1,205,188.54. During the most recent rains the lift stations ran for two weeks; so there are still inflow and infiltration problems. A finance committee has been formed to research investment options.

### **Fire Department:**

**Donation:** An anonymous donor donated ten amplifiers valued at \$1,275. The amplifiers allow the firefighters to communicate with each other without yelling while wearing their SCBA masks. Brackets to hold the amplifiers were donated by the Eyota Volunteer Fire Department Relief Association. Thirty voice amplifier brackets valued at \$300.00; these funds were donations to the Association through their annual calendar.

Motion was made by Cornell and seconded by Holst to approve RESOLUTION #2017-21 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, equipment donation of ten voice amplifiers value \$1,275 and brackets value \$300 to the Fire Department. Ayes 5, Nays 0. Motion carried.

**Equipment Repair:** Motion was made by Cornell and seconded by Schuchard to approve reimbursing Jeff Peck \$473.99 for Fire Department pressure washer equipment repair parts as presented. Ayes 5, Nays 0. Motion carried.

**Other:** The Council instructed Peck and the Building Committee to continue getting estimates for a feasibility study to add on to the fire hall; and then make a recommendation to proceed or not to proceed with the project. Wendt is in the process of registering Engine 5 to be sold at auction. The Eyota Township previously agreed to sell it via auction and agreed on a reserve amount.

**Planning Commission:** Knowlton reported the Commission held public hearings on the May 17 for the following ordinances: zoning, subdivision and liquor. Commission passed the resolution acknowledging the proposed establishment and development of a tax increment financing plan will serve to complement City plans for development objectives; in reference to the proposed daycare center project. A special meeting was called May 24 to review the codification documents to be sent to American Legal to meet the June 1 deadline.

**Economic Development Authority (EDA):** Clark reported the May 18 meeting was cancelled due to no quorum. On May 16 the Arbor Gardens subcommittee met and discussed major building maintenance projects including roof, outside paint and driveway. Due to time restraints, requests have been added to this agenda without formal EDA recommendations.

**Clerks Report:** There are numerous youth and adult t-shirts left from previous year's summer recreation program. Council authorized Knowlton to contact the local school nurse and inquire if they could use the youth shirts, if so donate them. Adult shirts can also be donated, possibly to Goodwill. The Olmsted County Multi-Hazard Mitigation Plan draft is available for review and comment through June 9.

Highway 42 Speed Study: Community Officer McFarlen will not be allowed to put a County radar speed sign on the State highway. Council requested Knowlton prepare a resolution to request a speed study for approval on the next agenda.

Holst requested Knowlton follow up with the Canadian Pacific Railroad and find out when they are going to fix the railroad crossing on Highway 42.

**REGULAR AGENDA ITEMS:**

**Ordinance #153 Liquor:** The liquor ordinance has been revised to include off sale on Sundays and to remove the licensing fees from the ordinance, to be put on the fee schedule. Days and hours of operation will now be consistent with State Statutes. This ordinance will not go in to effect until July 1, 2017 to be consistent with State Statute changes.

Motion was made by Nelson and seconded by Schuchard to approve adoption of ORDINANCE # 153 LIQUOR ORDINANCE, AN ORDINANCE RELATING TO INTOXICATING LIQUOR AND 3.2% MALT LIQUOR LICENSING as presented. Ayes 5, Nays 0. Motion carried.

Request to approve publishing a summary of the ordinance. One correction will be made, to add the wording: A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Clerk at City Hall, 38 West South Front Street, Eyota, MN and online [www.eyota.govoffice.com](http://www.eyota.govoffice.com).

Motion was made by Schuchard and seconded by Holst to approve publishing the SUMMARY OF ORDINANCE #153 with the noted correction. Ayes 5, Nays 0. Motion carried.

**Ordinance #154 Subdivision:** Subdivision Ordinance #51 is requested to be repealed and replaced with Ordinance #154. The Planning Commission held the required public hearing on May 17; and recommends approval of Ordinance #154 and summary for publication. Ordinance will be effective June 1, 2017.

Motion was made by Holst and seconded by Nelson to approve adoption of ORDINANCE #154, AN ORDINANCE OF THE CITY OF EYOTA, MINNESOTA, RELATING TO THE SUBDIVISION AND DEVELOPMENT OF LAND WITHIN THE CITY; PROVIDING THE PROCEDURES THAT REGULATE THE PROCESS OF SUBDIVIDING LAND AND CREATING A PLAT; ESTABLISHING STANDARDS APPLICABLE TO ANY PLAT THAT IS CREATED; REPEALING THE PROVISIONS OF PREVIOUSLY PASSED AND ADOPTED ORDINANCE NO. 51 OF THE CITY OF EYOTA. Ayes 5, Nays 0. Motion carried.

Motion was made by Schuchard and seconded by Cornell to approve publishing the SUMMARY OF ORDINANCE #154 as presented. Ayes 5, Nays 0. Motion carried.

**Ordinance #155 Zoning:** Zoning Ordinance #53 is requested to be repealed and replaced with Ordinance #155. The Planning Commission held the required public hearing on May 17; and recommends approval of Ordinance #155 and summary for publication. Ordinance will be effective June 1, 2017.

During the review of the final submittal to American Legal for codification, one correction was noted and is being requested before final approval of the ordinance. In Section 10.03, Procedures relating to variances needs to be consistent with the 60-day rule. Section 10.03 #2 should be corrected as: Within sixty (60) days or less after receipt of the completed application ~~forty five (45) days or less after the hearing~~, the Board of Adjustment shall make its order deciding the matter and serve a copy of such order upon the appellant or the petitioner by mail.

Motion was made by Cornell and seconded by Holst to approve adoption of Ordinance #155 AN ORDINANCE OF THE CITY OF EYOTA, MINNESOTA, RELATING TO LAND USE REGULATION AND ZONING; ESTABLISHING PERMITTED USES AND OTHER REGULATIONS GOVERNING THE USE OF LAND IN THE VARIOUS ZONING DISTRICTS IN THE CITY CREATED BY THE COMPREHENSIVE PLAN; ESTABLISHING PROCEDURES TO ADMINISTER THE VARIOUS REGULATIONS SET FORTH; PROVIDING PENALTIES FOR VIOLATIONS OF ITS PROVISIONS; REPEALING THE PROVISIONS OF PREVIOUSLY PASSED AND ADOPTED ORDINANCE NO. 53 OF THE CITY OF EYOTA with the correction noted. Ayes 5, Nays 0. Motion carried.

Motion was made by Nelson and seconded by Holst to approve publishing the SUMMARY OF ORDINANCE #155 as presented. Ayes 5, Nays 0. Motion carried.

**Ordinance #156 Nuisances:** The nuisance ordinance has been revised and the Planning Commission recommends approval of Ordinance #156 and summary for publication. Ordinance will be effective June 1, 2017.

During the review of the final submittal to American Legal for codification, two corrections were noted and are being requested before final approval of the ordinance.

To be deleted: Section 2 Public Nuisances Affecting Health, #10 - Any truck, railroad care, or other vehicle standing on or along any street, highway, railroad track or other property within the city, carrying or containing any refuse, noxious substance or hazardous waste.

Section 6 Abatement (g) Emergency Procedure, Summary Enforcement, should be corrected as: In cases of emergency, where delay in abatement required to complete the notice and procedure requirements set forth herein in paragraphs (1) and (2) above will permit a continuing nuisance to unreasonably endanger public health, safety or welfare, the City Council may order summary enforcement and abate the nuisance.

Motion was made by Nelson and seconded by Schuchard to approve adoption of ORDINANCE #156 REGULATING PUBLIC NUISANCES, AN ORDINANCE REGULATING PUBLIC NUISANCES IN THE CITY, AS AUTHORIZED UNDER MINNSOTA STATUTES, CHAPTER 609.74, AND PROVIDING FOR DUE PROCESS, AND PENALTY FOR VIOLATION, with the corrections noted. Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Holst to approve publishing the SUMMARY OF ORDINANCE #156 as presented. Ayes 5, Nays 0. Motion carried.

**Bremer Bank Account Changes:** Recommendation was made to discontinue the current Repurchase Agreement Business Checking and begin transferring funds to Bremer Bank's Money Market Premier Account. This change has the potential for increased interest earnings.

Motion was made by Cornell and seconded by Schuchard to authorize staff to invest in the Bremer Bank's Money Market Premier Account and discontinue the Repurchase Agreement. Ayes 5, Nays 0. Motion carried.

**Arbor Gardens Building Improvement Projects:** Bids were obtained for repair projects. Arbor Gardens staff and the Arbor Gardens subcommittee reviewed the details and are recommending the following projects totaling \$52,211.50:

Painting the body (green) of the building by Bernie's Painting, LLC \$17,125,  
Wrap and caulk the trim and windows by Platinum Roofing Construction \$19,535,  
Driveway repairs and sealcoating by Pearson Bros Inc. \$6,151.50 to chip seal with new rock, and M&M Construction Inc. \$10,400 to repair three areas of the driveway prior to chip sealing.

Motion was made by Cornell and seconded by Schuchard to authorize the Arbor Gardens maintenance improvements as presented and pay the \$52,211.50 out of the Enterprise Fund. Ayes 5, Nays 0. Motion carried.

**Burt's Meats Façade Improvement:** Burt's Meats was previously approved for a façade improvement grant and loan up to \$10,000. An invoice has been submitted for the materials and work completed on the front brick work and front siding of \$10,000. The first \$2,500 reimbursement is the maximum grant amount. After the initial \$2,500 grant, expenses are shared 50/50 with the building owner. Requested payment to Burt's is \$6,250.

Motion was made by Nelson and seconded by Holst to approve paying Burt's Meats \$6,250 for approved façade improvement expenses as presented. Ayes 5, Nays 0. Motion carried.

**Accounts Payable:** Request to add the payment to Burt's Meats of \$6,250 and to remove the payment to the League of Minnesota Cities Insurance Trust of \$11,118 because a correction needs to be made in the worker compensation calculations and the amount will change.

Motion was made by Nelson and seconded by Holst to approve the accounts payable with the two corrections for the total amount of \$33,927.63. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.H"

**Other Business:**

**Don Dahl Property 119 Madison Avenue SW:** Clark and Schuchard had previously been appointed to start a conversation with Dahl to purchase this property. Schuchard no longer wants to pursue purchasing this property; he stated the City should not be buying real estate without definite plans for it. The Council discussed this property, possible future projects and other properties in town.

Motion was made by Holst and seconded by Cornell to continue to pursue the purchase of 119 Madison Avenue SW. Clark, Cornell, Nelson and Holst voted in favor. Schuchard voted opposed. Ayes 4, Nays 1. Motion carried.

Holst will replace Schuchard to continue negotiations with Clark.

Second Street Wetlands:

Regarding the daycare center project, it was suggested the Council approve the legal firm of Briggs and Morgan to begin writing the contracts for the tax increment financing and the tax abatement. The cost may be about \$2,000, and this will probably need to be paid if the financing is not approved. Not approving the contracts to be ready for the June 8 meeting could possibly delay construction if the project is approved. The Council all agreed to just wait. No further action was taken.

Thompson and Ward Electric contacted staff and are serious about submitting an offer to purchase the one acre parcel in the Second Street Wetlands. They asked staff to please tell them how to submit an offer and one will be submitted immediately.

**Adjourn:** Motion was made by Holst and seconded by Cornell to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:10 p.m.



Tyrel Clark  
Mayor



Marlis Knowlton  
Clerk/Treasurer

# Council Meeting May 25, 2017

## Approval of Accounts Payable:

To be approved by Council		\$	27,384.42
Council approval after checks written	5/22/2017	\$	1,758.69
Council approval after checks written		\$	-
Council approval after checks written		\$	-
Payroll for Council Approval			
5/19/2017	Remittance checks	\$	2,535.28
5/19/2017	Taxes paid electronically	\$	2,249.24
	Remittance checks	\$	-
	Taxes paid electronically	\$	-
Total Accounts Payable:			\$ 33,927.63

<b>Total Accounts Payable</b>	<b>\$</b>	<b>33,927.63</b>
Additional Payable	\$	-
Additional Payable	\$	-
<b>Total</b>	<b>\$</b>	<b>33,927.63</b>

## FOR YOUR INFORMATION - ONLY

### ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

	5/11/2017	\$	61,733.42
		\$	-
<b>TOTAL</b>		\$	<b>61,733.42</b>

101 General Fund  
 210 Fire Department  
 220 EDA  
 221 EDA revolving loans  
 222 EIF Loans  
 223 Rochester sales tax  
 230 Park & Rec  
 290 Gambling

*Debt Service Funds*  
 307 Taxable 2007 note  
 312 PIR – St Rdg Refunded  
 313 GO 2010 St Imp  
 314 PIR – 2006 Refunded  
 315 Debt Service GO 2015  
 316 Debt Service GO 2016  
 322 Senior Housing (2nd)

*Construction Funds*  
 400 PIR All Projects  
 410 Reserves  
 415 GO 2015A St Imp  
 416 GO 2016A St Imp

*Enterprise Funds*  
 601 Water  
 602 Sanitary Sewer  
 651 Storm Sewer  
 655 Arbor Gardens

"Exhibit 6.H"

**Edit List of Invoices - Detail w/GL**

Date: 05/26/2017

Time: 9:19 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check		Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

13108	1SOURCE	05/09/2017	EASTW	RECHG BATT-FOR WATER READI		
	PO BOX 877	05/26/2017	N	COPY PAPER		49.98
	CAROL STREAM	05/09/2017	N	N		0.00
1SOURCE	IL 60197-8779	05/09/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/09/2017	190294-0			49.98

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	34.99	0.00
601-49400-422.10	Repairs/Maintenance Equipment	7.50	0.00
602-49450-422.10	Repairs/Maintenance Equipment	7.49	0.00
<b>Distribution Total</b>		<b>49.98</b>	<b>0.00</b>

13129	1SOURCE	05/19/2017	EASTW	CORRECTION TAPE;CLOROX WIF		
	PO BOX 877	05/26/2017	N			31.38
	CAROL STREAM	05/19/2017	N	N		0.00
1SOURCE	IL 60197-8779	05/19/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/19/2017	191124-0			31.38

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	31.38	0.00
<b>Distribution Total</b>		<b>31.38</b>	<b>0.00</b>

Vendor Total: 81.36

13109	ALL SEASONS POWER & SPORT	05/09/2017	EASTW	TRIMMER LINE FOR PARKS		
	2040 12TH ST SE	05/26/2017	N			9.99
	ROCHESTER	05/09/2017	N	N		0.00
ALLSEASON	MN 55904	05/09/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/09/2017	20023			9.99

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-421.80	General Operating Supplies	9.99	0.00
<b>Distribution Total</b>		<b>9.99</b>	<b>0.00</b>

Vendor Total: 9.99

13132	BURT'S MEATS & POULTRY LLC	05/26/2017	EASTW	FACADE IMPROV GRANT \$2,500		
	114 CENTER AVE E	05/26/2017	N	1/2 OF \$7,500		6,250.00
	EYOTA	05/26/2017	N	N		0.00
BURTS	MN 55934	05/26/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/26/2017	FACADE GRANT			6,250.00

GL Number	Account Name	Pay Amount	Relieve Amount
223-46500-452.00	Capital Outlay Buildings	6,250.00	0.00
<b>Distribution Total</b>		<b>6,250.00</b>	<b>0.00</b>

Vendor Total: 6,250.00

13110	CENTURY LINK	05/11/2017	EASTW	MAY PHONE & INTERNET		
	PO BOX 2961	05/26/2017	N			338.62
	PHOENIX	05/11/2017	N	N		0.00
CENLINK	AZ 85062-2961	05/11/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/11/2017	5-2017 STMT			338.62

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-432.10	Telephone	27.31	0.00
602-49450-432.10	Telephone	27.31	0.00
601-49400-432.10	Telephone	95.61	0.00
101-41900-432.10	Telephone	122.92	0.00

**Edit List of Invoices - Detail w/GL**

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

602-49450-430.90	Computer/Software Expense				16.37	0.00
601-49400-430.90	Computer/Software Expense				16.37	0.00
101-43100-430.90	Computer/Software Expense				32.73	0.00
<b>Distribution Total</b>					<b>338.62</b>	<b>0.00</b>

Vendor Total: 338.62

13111	CHOSEN VALLEY ELECTRIC, INC.	05/16/2017		EASTW	SHOP A/C & SECUTRITY LIGHT	
	8523 HWY 52 SE	05/26/2017		N		482.29
	EYOTA	05/16/2017		N	N	0.00
CHOSEN	MN 55934	05/16/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/16/2017	5600			482.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.30	Repairs/Maintenance Buildings	482.29	0.00
<b>Distribution Total</b>		<b>482.29</b>	<b>0.00</b>

Vendor Total: 482.29

13112	DELTA DENTAL	05/15/2017		EASTW	JUNE 2017 DENTAL	
	NW5772	05/26/2017		N		396.48
	MINNEAPOLIS	05/15/2017		N	N	0.00
DELTA DENT	MN 55485-5772	05/15/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/15/2017	6912585			396.48

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	396.48	0.00
<b>Distribution Total</b>		<b>396.48</b>	<b>0.00</b>

Vendor Total: 396.48

13113	DOVER-EYOTA PUBLIC SCHOOLS	05/16/2017		EASTW	CITY; FARM MKT; COMM GARD	
	615 SOUTH AVENUE	05/26/2017		N	PICK-UP SALE; WATER REP;SUM	461.25
	EYOTA	05/16/2017		N	N	0.00
D-ESCHOOL	MN 55934	05/16/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/16/2017	5-16-17			461.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	10.00	0.00
101-41900-435.10	Legal Notices Publishing	178.75	0.00
220-46600-434.30	Advertising/Promotions	48.75	0.00
101-41900-441.60	Community Garden Expenses	41.25	0.00
230-45100-435.10	Legal Notices Publishing	13.75	0.00
601-49400-435.40	Other Printing/Binding	168.75	0.00
<b>Distribution Total</b>		<b>461.25</b>	<b>0.00</b>

Vendor Total: 461.25

13114	FIRE SAFETY USA, INC.	05/12/2017		EASTW	RAM TELESCOPING-EXTRICATIO	
	3253 19TH ST NW	05/26/2017		N	WAT/RES-THROW BAG; RECU VE	4,530.00
	ROCHESTER	05/12/2017		N	N	0.00
FIRESAFETY	MN 55901	05/12/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/12/2017	100281			4,530.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.20	Capital Outlay Extrication Eqp	1,855.00	0.00
210-42200-458.29	township portion of 458.20	1,855.00	0.00
210-42200-458.20	Capital Outlay Extrication Eqp	365.00	0.00
210-42200-458.29	township portion of 458.20	365.00	0.00
210-42200-458.20	Capital Outlay Extrication Eqp	45.00	0.00

**Edit List of Invoices - Detail w/GL**

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

210-42200-458.29	township portion of 458.20				45.00	0.00
<b>Distribution Total</b>					<b>4,530.00</b>	<b>0.00</b>

Vendor Total: 4,530.00

13115	FLEETPRIDE	05/04/2017		EASTW	STROB LIGHT FOR KABOTA	
	PO BOX 847118	05/26/2017		N		240.87
	DALLAS	05/04/2017		N	N	0.00
FLEETPRIDE	TX 75284-7118	05/04/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/04/2017	84685174			240.87

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	240.87	0.00
<b>Distribution Total</b>		<b>240.87</b>	<b>0.00</b>

Vendor Total: 240.87

13116	G & K SERVICES	04/30/2017		EASTW	APR 2017 UNIFORMS	
	7813 SOLUTIONS CENTER	05/26/2017		N		271.78
	CHICAGO	04/30/2017		N	N	0.00
G&K	IL 60677-7008	04/30/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/30/2017	4-2017 STMT			271.78

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	79.14	0.00
101-43100-441.70	Uniforms	86.69	0.00
601-49400-441.70	Uniforms	57.80	0.00
602-49450-441.70	Uniforms	28.90	0.00
230-45200-441.70	Uniforms	19.25	0.00
<b>Distribution Total</b>		<b>271.78</b>	<b>0.00</b>

Vendor Total: 271.78

13119	MCFOA TREASURER	05/22/2017		EASTW	MEMBERSHIP RENEWAL	
	C/O CITY OF BARRETT	05/26/2017		N	MARLIS/ KATHIE 7-17 THRU 6-18	80.00
	BARRETT	05/22/2017		N	N	0.00
MCFOA	MN 55311	05/22/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/22/2017	2017- 18 MEMBERSHIP			80.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-443.30	Dues & Subscriptions	80.00	0.00
<b>Distribution Total</b>		<b>80.00</b>	<b>0.00</b>

Vendor Total: 80.00

13117	MINN ASSOC. OF SMALL CITIES	05/22/2017		EASTW	2017-2017 membership dues	
	JILL SLETTEN, MAOSC	05/26/2017		N		1,067.10
	ST. PAUL	05/22/2017		N	N	0.00
MAOSC	MN 55103-2044	05/22/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/22/2017	2017- 2018 MEMBERSHIP			1,067.10

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	1,067.10	0.00
<b>Distribution Total</b>		<b>1,067.10</b>	<b>0.00</b>

Vendor Total: 1,067.10

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Gross Amount
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check		Taxes Withheld
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date		Discount
	Email Address	Inv. Date	Invoice No.			Net Amount
13118	MN STATE FIRE DEPT ASSOC	05/22/2017	EASTW	2017 MEMBERSHIP DUES		187.00
	28711 HOLLY DRIVE NW	05/26/2017	N			
	ISANTI	05/22/2017	N	N		0.00
MNFIREASSC	MN 55040	05/22/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/22/2017				187.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-443.39	township portion of 443.30	93.50	0.00
210-42200-443.30	Dues & Subscriptions	93.50	0.00
<b>Distribution Total</b>		<b>187.00</b>	<b>0.00</b>

Vendor Total: 187.00

13120	MTI DISTRIBUTING	05/04/2017	EASTW	BLADE KIT FOR TORO		136.45
	SDS 12-1900	05/26/2017	N			
	MINNEAPOLIS	05/04/2017	N	N		0.00
MTI DIST	MN 55486-1900	05/04/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/04/2017	1114441-00			136.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-422.10	Repairs/Maintenance Equipment	136.45	0.00
<b>Distribution Total</b>		<b>136.45</b>	<b>0.00</b>

Vendor Total: 136.45

13121	NAPA AUTO PARTS	05/11/2017	EASTW	GREESE GUN		42.99
	103 1 2 NW DIVISION ST	05/26/2017	N			
	CHATFIELD	05/11/2017	N	N		0.00
NAPA CHAT	MN 55923	05/11/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/11/2017	631396			42.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-424.00	Small Tools/Minor Equipment	42.99	0.00
<b>Distribution Total</b>		<b>42.99</b>	<b>0.00</b>

Vendor Total: 42.99

13131	JEFFREY PECK	05/22/2017	EASTW	REPAIR TO DONATED PRESSURE		473.99
	PO BOX 872	05/26/2017	N	WASHER		
	EYOTA	05/22/2017	N	N		0.00
PECK	MN 55934	05/22/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/22/2017	REPAIR EXPENSES-PRESI			473.99

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	237.00	0.00
210-42200-422.19	township portion of 422.10	236.99	0.00
<b>Distribution Total</b>		<b>473.99</b>	<b>0.00</b>

Vendor Total: 473.99

13128	PLAYPOWER LT FARMINGTON IN	05/15/2017	EASTW	CUSHIONED MATTING FOR SUNF		5,879.00
	8484 SOLUTION CENTER	05/26/2017	N	PARK HANDICAP RAMP		
	CHICAGO	05/15/2017	N	N		0.00
PLAYPOWER	IL 60677-8004	05/15/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/15/2017	1400210309			5,879.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-421.80	General Operating Supplies	5,879.00	0.00

**Edit List of Invoices - Detail w/GL**

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check		Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Discount
	Email Address	Inv. Date	Invoice No.			Net Amount

Distribution Total						5,879.00	0.00
						Vendor Total:	5,879.00

13127	READY-MIX CONCRETE COMPAN	05/17/2017		EASTW	CONCRETE BLOCKS FOR COMP		
	4010 19TH ST NW	05/26/2017		N			3,200.00
READY-MIX	ROCHESTER	05/17/2017		N	N		0.00
	MN 55901	05/17/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/17/2017	251724				3,200.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	3,200.00	0.00
Distribution Total		3,200.00	0.00
		Vendor Total:	3,200.00

13123	SEMCAC	02/23/2017		EASTW	4TH QTR 2016 OPERATIONS		
	PO BOX 549	05/26/2017		N			541.66
SEMCAC	RUSHFORD	02/23/2017		N	N		0.00
	MN 55971	02/23/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	02/23/2017	735				541.66

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-443.60	Busing Subsidy	270.83	0.00
220-46500-443.60	Busing Subsidy	270.83	0.00
Distribution Total		541.66	0.00
		Vendor Total:	541.66

13124	SOUTHEAST SERVICE COOPERA	05/08/2017		EASTW	MULCH FOR PARKS		
	210 WOOD LAKE DR SE	05/26/2017		N			1,822.50
SESERVCOO	ROCHESTER	05/08/2017		N	N		0.00
	MN 55904	05/08/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/08/2017	29839				1,822.50

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.50	Landscaping and Signs	1,822.50	0.00
Distribution Total		1,822.50	0.00
		Vendor Total:	1,822.50

13125	SUN LIFE FINANCIAL	05/14/2017		EASTW	JUNE 2017 COVERAGE		
	PO BOX 7247- 0381	05/26/2017		N			514.74
SUNLIFE	PHILADELPHIA	05/14/2017		N	N		0.00
	PA 19170-0381	05/14/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/14/2017	06-2017 COVERAGE				514.74

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	514.74	0.00
Distribution Total		514.74	0.00
		Vendor Total:	514.74

13122	U.S. POSTMASTER	05/22/2017		EASTW	3 ROLLS 1ST CLASS STAMPS		
		05/26/2017		N	3 ROLLS POSTCARD STAMPS		249.00
POSTMASTEI	EYOTA	05/22/2017		N	N		0.00
	MN 55934	05/22/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/22/2017	5-2017 STAMPS				249.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Req. No.	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	51.00	0.00
602-49450-432.20	Postage	51.00	0.00
101-41900-432.20	Postage	147.00	0.00
<b>Distribution Total</b>		<b>249.00</b>	<b>0.00</b>

Vendor Total: 249.00

	VERIZON	05/08/2017		EASTW	CELL CHARGES THRU 05-08	
	P.O. BOX 25505	05/26/2017		N		127.35
13126	LEHIGH VALLEY	05/08/2017		N	N	0.00
VERIZON	PA 18002-5505	05/08/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/08/2017	9785369798			127.35

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-432.10	Telephone	26.12	0.00
601-49400-432.10	Telephone	26.12	0.00
101-43100-432.10	Telephone	52.21	0.00
101-41900-432.10	Telephone	22.90	0.00
<b>Distribution Total</b>		<b>127.35</b>	<b>0.00</b>

Vendor Total: 127.35

Grand Total: 27,384.42  
 Less Credit Memos: 0.00  
 Net Total: 27,384.42  
 Less Hand Check Total: 0.00  
 Outstanding Invoice Total: 27,384.42

Total Invoices: 24

Check Register Report

Date: 05/22/2017

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City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>EASTWOOD BANK Checks</b>							
22619	05/22/2017	Printed		VISA- BRAD	CARDMEMBER SERVICE	STREET PAINT; FUEL FOR ALL VEH	400.38
22620	05/22/2017	Printed		PEOPLES	PEOPLES ENERGY COOPERATIVE	APR 2017 ELECTRIC	1,358.31
<b>Total Checks: 2</b>						<b>Checks Total (excluding void checks):</b>	<b>1,758.69</b>
<b>Total Payments: 2</b>						<b>Bank Total (excluding void checks):</b>	<b>1,758.69</b>
<b>Total Payments: 2</b>						<b>Grand Total (excluding void checks):</b>	<b>1,758.69</b>

*Handwritten Check*

# Check Register Report

## Payroll Remittance Checks

Emp. Code Desc.:  
City Of Eyota

Date: 5/17/2017  
Time: 12:51:21

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
22616	05/19/2017		P	PER	PERA	Remittance Check	\$1,319.28
22617	05/19/2017		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$1,200.00
22618	05/19/2017		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00

Total Checks: 3

Sub-Total: \$2,535.28  
Total Void/Stop Payment: \$0.00  
Grand Total: \$2,535.28

*Electronically Paid Taxes*  
*Fed 1971.91*  
*State 277.33*  

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*2249.24*

Batch ID: SK-501CHECK RUN  
 Batch Comment: ARBOR GARDENS OF EYOT CHECK RUN

Audit Trail Code: PMCHK00005475  
 Posting Date: 5/11/2017

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009108	5/11/2017	0000000000143621	15877	ADVANCED DISPOSAL SERVICES SOL	\$401.67
009109	5/11/2017	0000000000143619	15608	CAROLE JACOBSON	\$110.00
009110	5/11/2017	0000000000143612	11422	CITY OF EYOTA	\$17,127.00
009111	5/11/2017	0000000000143622	16779	CITY OF EYOTA	\$570.53
009112	5/11/2017	0000000000143618	14713	CONNIE CROUCH	\$22.54
009113	5/11/2017	0000000000143595	800003	DIRECT SUPPLY HEALTHCARE	\$3,334.68
009114	5/11/2017	0000000000143613	11478	DIRECTV	\$513.03
009115	5/11/2017	0000000000143580	10035	ELDERMARK ASSISTED LIVING SOFT	\$185.00
009116	5/11/2017	0000000000143632	18735	ELITE TILE, TOPS AND FLOORING	\$5,012.95
009117	5/11/2017	0000000000143583	12581	G & K SERVICES	\$66.76
009118	5/11/2017	0000000000143620	15641	HIAWATHA BROADBAND COMMUNICATI	\$272.20
009119	5/11/2017	0000000000143599	800024	HD Supply Facilities Maintenenan	\$55.64
009120	5/11/2017	0000000000143623	800013	MARTIN BROS. DIST. CO., INC	\$4,931.46
009121	5/11/2017	0000000000143606	800006	MCKESSON MED.-SURGICAL MN	\$285.57
009122	5/11/2017	0000000000143608	10051	CAPITAL ONE COMMERCIAL	\$15.08
009123	5/11/2017	0000000000143611	10748	MINNESOTA ENERGY RESOURCES	\$731.98
009124	5/11/2017	0000000000143607	13249	OLMSTED MEDICAL CENTER	\$19.00
009125	5/11/2017	0000000000143614	11663	PEOPLES COOPERATIVE SERVICES	\$1,476.50
009126	5/11/2017	0000000000143616	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
009127	5/11/2017	0000000000143615	11665	ARBOR GARDENS PETTY CASH	\$298.05
009128	5/11/2017	0000000000143624	10093	Plunketts Pest Control	\$92.02
009129	5/11/2017	0000000000143592	13123	ST. CHARLES PRESS	\$67.20
009130	5/11/2017	0000000000143630	800022	STANLEY TECHNOLOGIES	\$227.86
009131	5/11/2017	0000000000143605	800027	Staples Business Advantage	\$170.61
009132	5/11/2017	0000000000143609	10120	TEALWOOD MANAGEMENT	\$24,819.99
009133	5/11/2017	0000000000143617	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.13
009134	5/11/2017	0000000000143626	13782	WATER SYSTEMS COMPANY	\$81.97
009135	5/11/2017	0000000000143629	16269	WIGHAM TRUCKING & EXCAVATING	\$660.00

Total Checks: 28

Checks Total: \$61,733.42