

CITY OF EYOTA
CITY COUNCIL MINUTES
MAY 9, 2019

Members Present: Tony Nelson, Bryan Cornell, Ray Schuchard, Jamie Ward and John Chesney

Members Absent: none

Staff Present: Community Officer Deputy Peterson; Jeff Peck, Fire Chief and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Chesney and seconded by Schuchard to approve the agenda as presented. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Ward to approve the consent agenda items 4.A through 4.E as presented. Ayes 5, Nays 0. Motion carried.

- 4.A. Minutes of the April 25, 2019 regular Council meeting as presented.
- 4.B. Eyota Days, Inc. exempt lawful gambling permit for a raffle and bingo on July 18 and 19, 2019 at the Eyota American Legion.
- 4.C. Summer Rec Program applicants as noted to be hired as 2019 Summer Rec employees pending successful completion of employment requirements and authorization for Director Scheevel to hire additional employees as required.
- 4.D. Resolution #2019-19 Accepting Donations to the Fire Department, \$800 cash donation from two donators, to be allocated to the Fire Department Fund for the purchase of future equipment to be determined.
- 4.E. Resolution #2019-20 Accepting Donations to the Park Board, \$100 from the Carpenters Local 1382 to be allocated to the Park Fund to offset Movie in Park expenses.

REPORTS:

Community Officer: Deputy Peterson presented April's service call list and spoke about the recent workshop on Southeast Minnesota Towards Zero Deaths regarding strategies to reduce fatal vehicle accidents. Regular follow ups are being made with the County Attorney on the City's ordinances.

Park Board: Ward reported the Board was given a Summer Rec Program update and discussed planning to tour the parks for current status and 2020 budget preparations. The Pool Committee requested some sort of closure for their efforts. It was also noted that Verizon is terminating the equipment location lease (antennas on the city water tower) which includes the monthly rent payment of \$982, revenue to the Park Fund.

Kim Horn submitted her resignation from the Board. This position's term goes through December 31, 2019 and the open position should be advertised so someone can be appointed to the open seat.

Motion was made by Cornell and seconded by Schuchard to accept Kim Horn's resignation from the Park Board and thank you for your service. Ayes 5, Nays 0. Motion carried.

Clerks Report:

Garage Sale: By consensus, the Council agreed the following things to be sold at the upcoming city wide garage sales: parts washer, generator, sporting equipment, hosta plants, 55 gallon drum cart, 50 gallon water tank with pump and hose and miscellaneous surplus office supplies.

Work Meeting: A work meeting was suggested to discuss the Park Drive area storm water issues.

Motion was made by Cornell and seconded by Ward to schedule a work meeting on May 23, at 5:30 pm with the city engineers. Ayes 5, Nays 0. Motion carried.

Public Hearing for School: The School is planning to replace the original school bus garage and a conditional use permit is required for all institutional buildings. A hearing date has not been set, but Knowlton knows they are in a hurry and may request a special meeting.

Motion was made by Schuchard and seconded by Chesney to authorize Knowlton to schedule a special meeting for the public hearing as the School requests. Ayes 5, Nays 0. Motion carried.

REGULAR AGENDA ITEMS:

2018 Financial Audit: Monica Hauser, partner in Hawkins Ash, presented the 2018 financial audit to the Council. Hauser referred to the Auditor's Opinion and stated it was a clean audit. The funds were briefly reviewed and comparisons were made to last year and budgets to actual. With the new project bonds, debt is \$9,689,562. Steps are being made now to be ready for new reporting requirements in 2020.

Motion was made by Chesney and seconded by Cornell to acknowledge receipt of the 2018 financial audit. Ayes 5, Nays 0. Motion carried.

Farmers Market Assistant Wages: Motion made by Cornell and seconded by Chesney to increase the Farmers Market assistant's hourly wage to \$13.00 in 2019. Ayes 5, Nays 0. Motion carried.

Accounts Payable: Motion was made by Chesney and seconded by Schuchard to approve the accounts payable of \$91,555.32. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.C"

Other Business: Fire Chief Jeff Peck discussed Fire Department items.

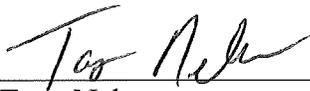
Fire Hall Rental: Motion was made by Schuchard and seconded by Chesney to set the rental fee at \$200 and the damage security deposit at \$200. Discussion: the hall will not be available before July 1. Nelson, Schuchard, Ward and Chesney voted in favor. Cornell vote opposed, stating the fee is too high. Ayes 4, Nays 1. Motion carried.

Motion was made by Schuchard and seconded by Cornell to approve the Olmsted County Sheriff's Office Deputies access to the Fire Hall. Discussion: approved unless they leave an excessive amount of trash and make a mess. Ayes 5, Nays 0. Motion carried.

Exercise Equipment: By Council Consensus: a limited amount of donated equipment will be allowed in the Fire Hall; but can not be put in place or used until a policy is adopted.

Construction Update: The construction punch list was reviewed today, a few more change orders are expected and an updated budget sheet was submitted. Peck was instructed to obtain a bid from Custom Alarm to monitor the Fire Hall and get another one to include City Hall. Peck was also concerned additional gravel may be needed in the back when the contractors are done and until the alley project is completed.

Adjourn: Motion was made by Schuchard and seconded by Ward to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 7:48 p.m.



Tony Nelson
Mayor



Marlis Knowlton
Clerk/Treasurer

Council Meeting May 9, 2019

Approval of Accounts Payable:

To be approved by Council \$ 86,751.02
 Approved at Council meeting

Council approval after checks written \$ 218.12
 5/1/2019 US Postmaster

Payroll for Council Approval \$ 2,083.11
 5/3/2019 Remittance checks

5/3/2019 Taxes paid electronically \$ 2,503.07

Total Accounts Payable: \$ 91,555.32

Total Accounts Payable \$ 91,555.32

Additional Payable

Additional Payable

Total \$ 91,555.32

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

4/18/2019 \$ 3,303.73

5/2/2019 \$ 37,380.69

TOTAL \$ 40,684.42

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 290 Gambling

Debt Service Funds
 307 Taxable 2007 note
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 317 Debt Service GO 2018
 322 Senior Housing (2nd)

Construction Funds
 400 PIR All Projects
 410 Reserves
 415 GO 2015A St Imp
 416 GO 2016A St Imp
 417 GO 2018A St Imp

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

“Exhibit 6.C”

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	04/30/2019	EASTW	1 CASE COPIER PAPER	
	PO BOX 8779	05/10/2019	N		37.99
15082	CAROL STREAM	04/30/2019	N	N	0.00
1SOURCE	IL 60197-8779	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	238926-0		37.99

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	37.99	0.00
Distribution Total		37.99	0.00

Vendor Total: 37.99

	ALLEGRA	04/04/2019	EASTW	LETTERHEAD	
	2410 N. BROADWAY	05/10/2019	N		224.27
15079	ROCHESTER	04/04/2019	N	N	0.00
ALLEGRA	MN 55906	04/04/2019	0.00	N	0
	<Emailing Stub Disabled>	04/04/2019	704448		224.27

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	224.27	0.00
Distribution Total		224.27	0.00

Vendor Total: 224.27

	CENTURY LINK	04/18/2019	EASTW	DIRECTORY 4/18/19-5/17/19	
	PO BOX 2961	05/10/2019	N		16.56
15077	PHOENIX	04/18/2019	N	N	0.00
CENLINK	AZ 85062-2961	04/18/2019	0.00	N	0
	<Emailing Stub Disabled>	04/18/2019	4/18/19-5/17/19		16.56

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	16.56	0.00
Distribution Total		16.56	0.00

Vendor Total: 16.56

	CONSTRUCTION MANAGEMENT :	04/30/2019	EASTW	APRIL 2019 SERVICES	
	1700 N BROADWAY, SUITE 128	05/10/2019	N		923.21
15069	ROCHESTER	04/30/2019	N	N	0.00
CMS	MN 55906	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	19-411		923.21

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	923.21	0.00
Distribution Total		923.21	0.00

Vendor Total: 923.21

	CORE & MAIN LP	04/15/2019	EASTW	55 HYDRANT MARKERS	
	PO BOX 28330	05/10/2019	N	APPLIED CREDIT ON ACCT TO BI	1,157.76
15068	ST LOUIS	04/15/2019	N	N	0.00
CORE	MO 63146	04/15/2019	0.00	N	0
	<Emailing Stub Disabled>	04/15/2019	K339319		1,157.76

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-424.00	Small Tools/Minor Equipment	1,925.00	0.00
601-49400-422.10	Repairs/Maintenance Equipment	-767.24	0.00
Distribution Total		1,157.76	0.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 2

City of Eyota

Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
15102 CORE	CORE & MAIN LP PO BOX 28330 ST LOUIS MO 63146 <Emailing Stub Disabled>	04/30/2019 05/10/2019 04/30/2019 04/30/2019 04/30/2019		EASTW N N N	3-CURB BOXES N 0	131.58 0.00 0.00 131.58

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.10	Repairs/Maintenance Equipment	131.58	0.00
Distribution Total		131.58	0.00

Vendor Total: 1,289.34

15078 DELTA DENT	DELTA DENTAL NW5772 MINNEAPOLIS MN 55485-5772 <Emailing Stub Disabled>	04/15/2019 05/10/2019 04/15/2019 04/15/2019 04/15/2019		EASTW N N N	MAY 2019 PREMIUMS N 0	309.39 0.00 0.00 309.39
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GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	309.39	0.00
Distribution Total		309.39	0.00

Vendor Total: 309.39

15083 DES	DOVER, EYOTA, ST.CHARLES AS P.O. BOX 396 ST. CHARLES MN 55972-0396 <Emailing Stub Disabled>	03/31/2019 05/10/2019 03/31/2019 03/31/2019 03/31/2019		EASTW N N N	MARCH 2019 SERVICE N 0	16,363.95 0.00 0.00 16,363.95
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GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	16,363.95	0.00
Distribution Total		16,363.95	0.00

15101 DES	DOVER, EYOTA, ST.CHARLES AS P.O. BOX 396 ST. CHARLES MN 55972-0396 <Emailing Stub Disabled>	04/30/2019 05/10/2019 04/30/2019 04/30/2019 04/30/2019		EASTW N N N	APRIL 2019 SERVICE N 0	17,221.20 0.00 0.00 17,221.20
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GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,221.20	0.00
Distribution Total		17,221.20	0.00

Vendor Total: 33,585.15

15094 EYOTAAMBUI	EYOTA VOLUNTEER AMBULANCE C/O CHRIS ARENDT EYOTA MN 55934 <Emailing Stub Disabled>	05/06/2019 05/10/2019 05/06/2019 05/06/2019 05/06/2019		EASTW N N N	2019 HEARTSAVER CPR CLASS FOR FIRE DEPARTMENT N 0	378.00 0.00 0.00 378.00
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GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.80	Safety Training & Equipment	189.00	0.00
210-42200-430.89	township portion of 430.80	189.00	0.00
Distribution Total		378.00	0.00

Vendor Total: 378.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 3

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15087	FLEETPRIDE	05/02/2019	EASTW	PLOW TRUCK-REPLACE HYD HO	
	PO BOX 847118	05/10/2019	N	ON PLOW ASSEMBLY	427.99
	DALLAS	05/02/2019	N	N	0.00
FLEETPRIDE	TX 75284-7118	05/02/2019	0.00	N	0
	<Emailing Stub Disabled>	05/02/2019	26185985		<u>427.99</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	427.99	0.00
Distribution Total		427.99	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15088	FLEETPRIDE	04/30/2019	EASTW	PLOW TRUCK-REPLACE REAR	
	PO BOX 847118	05/10/2019	N	SPRINGS	2,754.96
	DALLAS	04/30/2019	N	N	0.00
FLEETPRIDE	TX 75284-7118	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	25221324		<u>2,754.96</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	2,754.96	0.00
Distribution Total		2,754.96	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15089	FLEETPRIDE	04/30/2019	EASTW	PLOW TRUCK-REPAIR	
	PO BOX 847118	05/10/2019	N	PLOW CYLINDER	771.85
	DALLAS	04/30/2019	N	N	0.00
FLEETPRIDE	TX 75284-7118	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	25755247		<u>771.85</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	771.85	0.00
Distribution Total		771.85	0.00

Vendor Total: 3,954.80

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15090	GOPHER STATE ONE-CALL	04/30/2019	EASTW	36 TICKETS	
		05/10/2019	N		48.60
	HANOVER	04/30/2019	N	N	0.00
GOPHER	MD 21076-1317	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	9040379		<u>48.60</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	48.60	0.00
Distribution Total		48.60	0.00

Vendor Total: 48.60

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15108	HAMMELL EQUIPMENT, INC.	04/04/2019	EASTW	CHAIN FOR CHAIN SAW	
	BOX 488	05/10/2019	N		28.94
	CHATFIELD	04/04/2019	N	N	0.00
HAMMELL	MN 55923	04/04/2019	0.00	N	0
	<Emailing Stub Disabled>	04/04/2019	1110307		<u>28.94</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-424.00	Small Tools/Minor Equipment	28.94	0.00
Distribution Total		28.94	0.00

Vendor Total: 28.94

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 4

City of Eyota

Ref. No. Vendor No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
15084 HAWKINS	HAWKINS, INC. PO BOX 860263 MINNEAPOLIS MN 55486-0263 <Emailing Stub Disabled>	04/26/2019 05/10/2019 04/26/2019 04/26/2019 04/26/2019		EASTW N N N	150 # CHLORINE CYLINDER	10.00 0.00 0.00 10.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	10.00	0.00
Distribution Total		10.00	0.00

Vendor Total: 10.00

15104 HBC	HIAWATHA BROADBAND COM. IN 58 JOHNSON STREET WINONA MN 55987 <Emailing Stub Disabled>	05/02/2019 05/10/2019 05/02/2019 05/02/2019 05/02/2019		EASTW N N N	FIRE HALL - MAY 2-JUNE 1, 2019	97.06 0.00 0.00 97.06
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GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	34.14	0.00
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.19	township portion of 432.10	34.13	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
Distribution Total		97.06	0.00

15105 HBC	HIAWATHA BROADBAND COM. IN 58 JOHNSON STREET WINONA MN 55987 <Emailing Stub Disabled>	05/02/2019 05/10/2019 05/02/2019 05/02/2019 05/02/2019		EASTW N N N	CITY HALL-5/2/19-6/1/19	203.24 0.00 0.00 203.24
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GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	148.64	0.00
101-41900-430.90	Computer/Software Expense	54.60	0.00
Distribution Total		203.24	0.00

Vendor Total: 300.30

15074 HILLERSFLO	HILLERS FLOORING AMERICA 2909 SOUTH BROADWAY ROCHESTER MN 55903-6307 <Emailing Stub Disabled>	04/25/2019 05/10/2019 04/25/2019 04/25/2019 04/25/2019		EASTW N N N	EYOTA FIRE HALL MATERIALS	6,208.00 0.00 0.00 6,208.00
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GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.00	Other Professional Services	6,208.00	0.00
Distribution Total		6,208.00	0.00

15075 HILLERSFLO	HILLERS FLOORING AMERICA 2909 SOUTH BROADWAY ROCHESTER MN 55903-6307 <Emailing Stub Disabled>	04/09/2019 05/10/2019 04/09/2019 04/09/2019 04/09/2019		EASTW N N N	CERAMIC-EYOTA FIRE HALL	8,935.00 0.00 0.00 8,935.00
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GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.00	Other Professional Services	8,935.00	0.00
Distribution Total		8,935.00	0.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 5

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 15,143.00

15070	INTERSTATE MOTOR TRUCKS, IN	04/17/2019	EASTW	ENGINE 6 REPAIRS & MAINTANCI	1,014.76
	PO BOX 730	05/10/2019	N		0.00
	ALBERT LEA	04/17/2019	N	N	0.00
INTERSTATE	MN 56007	04/17/2019	0.00	N	0
	<Emailing Stub Disabled>	04/17/2019	210228		1,014.76

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	507.38	0.00
210-42200-422.19	township portion of 422.10	507.38	0.00
Distribution Total		1,014.76	0.00

Vendor Total: 1,014.76

15086	LISA YNGSDAL	05/01/2019	EASTW	REFUND WATER/SEWER BILL	113.45
	65181 386TH AVE	05/10/2019	N	OVERPAYMENT	0.00
	LAKE CITY	05/01/2019	N	N	0.00
LISAYNGSDA	MN 55041-4006	05/01/2019	0.00	N	0
	<Emailing Stub Disabled>	05/01/2019	5/1/2019		113.45

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-443.00	Other Miscellaneous	113.45	0.00
Distribution Total		113.45	0.00

Vendor Total: 113.45

15095	MCFOA TREASURER	05/06/2019	EASTW	MEMBERSHIP RENEWAL	45.00
	C/O CITY OF ROCKVILLE	05/10/2019	N	JULY 1, 2019-JUNE 30, 2020	0.00
	ROCKVILLE	05/06/2019	N	N	0.00
MCFOA	MN 56369	05/06/2019	0.00	N	0
	<Emailing Stub Disabled>	05/06/2019	7/1/19-6/30/2020		45.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	45.00	0.00
Distribution Total		45.00	0.00

Vendor Total: 45.00

15096	MCFOA TREASURER	05/06/2019	EASTW	MEMBERSHIP RENEWAL	45.00
	C/O CITY OF ROCKVILLE	05/10/2019	N	JULY 1, 2019-JUNE 30, 2020	0.00
	ROCKVILLE	05/06/2019	N	N	0.00
MCFOA	MN 56369	05/06/2019	0.00	N	0
	<Emailing Stub Disabled>	05/06/2019	7/1/2019-6/30/2020		45.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	45.00	0.00
Distribution Total		45.00	0.00

Vendor Total: 90.00

15073	MENARDS - ROCHESTER SOUTH	04/17/2019	EASTW	STORM SEWER-CLOTH	49.43
	3000 S. BROADWAY	05/10/2019	N	PW BATHROOM-WATER HEATER	0.00
	ROCHESTER	04/17/2019	N	N	0.00
MENARDS	MN 55904-5598	04/17/2019	0.00	N	0
	<Emailing Stub Disabled>	04/17/2019	95600		49.43

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-422.86	Utility Repairs	7.66	0.00
101-43100-422.30	Repairs/Maintenance Buildings	41.77	0.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 6

City of Eyota

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					49.43	0.00
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15106	MENARDS - ROCHESTER SOUTH	05/01/2019		EASTW	STORM SEWER-CLOTH & WIRE	
	3000 S. BROADWAY	05/10/2019		N	TOOLS-SCOOP & SHOVEL HANDI	42.29
	ROCHESTER	05/01/2019		N	N	0.00
MENARDS	MN 55904-5598	05/01/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/01/2019	96430			42.29

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-422.86	Utility Repairs	9.32	0.00
101-43100-424.00	Small Tools/Minor Equipment	32.97	0.00
Distribution Total		42.29	0.00

15110	MENARDS - ROCHESTER SOUTH	04/26/2019		EASTW	FIRE HALL-12'HDMI CABLE,	
	3000 S. BROADWAY	05/10/2019		N	HD ANTENNA, CURVE TV	198.48
	ROCHESTER	04/26/2019		N	N	0.00
MENARDS	MN 55904-5598	04/26/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/26/2019	40253			198.48

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-443.00	Other Miscellaneous	198.48	0.00
Distribution Total		198.48	0.00

Vendor Total: 290.20

15097	MINN ASSOC. OF SMALL CITIES	05/06/2019		EASTW	MEMBERSHIP DUES 2019-2020	
	JILL SLETTEN, MAOSC	05/10/2019		N		1,067.10
	ST. PAUL	05/06/2019		N	N	0.00
MAOSC	MN 55103-2044	05/06/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/06/2019	2019-2020 MEMBERSHIP D			1,067.10

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	1,067.10	0.00
Distribution Total		1,067.10	0.00

Vendor Total: 1,067.10

15092	MINNESOTA SECRETARY OF STA	05/02/2019		EASTW	UCC FILING FEE-PREMIER CHIRC	
	RETIREMENT SYSTEMS OF MN B	05/10/2019		N	MARK WESTPHAL	20.00
	ST PAUL	05/02/2019		N	N	0.00
MNSECST	MN 55103	05/02/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/02/2019	5/2/52019			20.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-443.00	Other Miscellaneous	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

15107	TONY NELSON	05/05/2019		EASTW	BATTERIES FOR SCBA PACKS	
	PO BOX 1322	05/10/2019		N		64.62
	EYOTA	05/05/2019		N	N	0.00
NELSONTON'	MN 55934	05/05/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/05/2019	5/5/19			64.62

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	32.31	0.00
210-42200-421.89	township portion of 421.80	32.31	0.00
Distribution Total		64.62	0.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 7

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 64.62

15076	OLMSTED COUNTY ENVIRONMEI	04/16/2019	EASTW	BACTERIA & NITRATES/ANIONS F	172.60
	2122 CAMPUS DRIVE SE - S 200	05/10/2019	N		0.00
	ROCHESTER	04/16/2019	N	N	0.00
OLM-ENVIRO	MN 55904-4744	04/16/2019	0.00	N	0
	<Emailing Stub Disabled>	04/16/2019	4/16/19 #0921832		172.60

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.21	Water Test Fees	172.60	0.00
Distribution Total		172.60	0.00

Vendor Total: 172.60

15093	PAVEMAN DESIGNS	04/26/2019	EASTW	FIRE HALL-CHIP FLOOR & CRACK	4,284.50
	216 FILLMORE ST. SE	05/10/2019	N	REPAIR	0.00
	CHATFIELD	04/26/2019	N	N	0.00
PAVEMAN	MN 55923	04/26/2019	0.00	N	0
	<Emailing Stub Disabled>	04/26/2019	#52		4,284.50

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	4,284.50	0.00
Distribution Total		4,284.50	0.00

Vendor Total: 4,284.50

15098	PEARSON BACKHOE SERVICE IN	04/30/2019	EASTW	STREET REPAIRS-2ND ST & 5TH	11,532.00
	24330 RICHLAND RD	05/10/2019	N	125TH ST BY ELEMENTARY SCHC	0.00
	ST. CHARLES	04/30/2019	N	N	0.00
PEARSON	MN 55972	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	6109		11,532.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-422.40	Street Repairs	11,532.00	0.00
Distribution Total		11,532.00	0.00

Vendor Total: 11,532.00

15085	PEOPLES ENERGY COOPERATIV	04/30/2019	EASTW	SNOW PLOW HIT SECONDARY P	666.70
	1775 LAKE SHADY AVE. SOUTH	05/10/2019	N	BY PEACE LUTHERN CHURCH	0.00
	ORONOCO	04/30/2019	N	N	0.00
PEOPLES CO	MN 55960	04/30/2019	0.00	N	0
	<Emailing Stub Disabled>	04/30/2019	6520		666.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-422.10	Repairs/Maintenance Equipment	666.70	0.00
Distribution Total		666.70	0.00

Vendor Total: 666.70

15072	ROCHESTER PLUMBING & HEATI	04/18/2019	EASTW	2019 PREVENTATIVE SEWER	5,244.80
	2840 WILDER ROAD NW	05/10/2019	N	CLEANING- 9536' @.55	0.00
	ROCHESTER	04/18/2019	N	N	0.00
ROCH.PLUME	MN 55903-7125	04/18/2019	0.00	N	0
	<Emailing Stub Disabled>	04/18/2019	105876		5,244.80

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.10	Repairs/Maintenance Equipment	5,244.80	0.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 8

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					5,244.80	0.00
				Vendor Total:		5,244.80

15109	SHERWIN WILLIAMS	04/24/2019		EASTW	PAINT-STREETS & FREEDOM PAI	
	2900 E FRONTAGE RD HWY 63	05/10/2019		N		380.35
	ROCHESTER	04/24/2019		N	N	0.00
SHERWINWIL	MN 55904-5509	04/24/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/24/2019	1059-8			380.35

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	216.87	0.00
230-45200-422.30	Repairs/Maintenance Buildings	163.48	0.00
Distribution Total		380.35	0.00
		Vendor Total:	380.35

15081	SMART	04/22/2019		EASTW	2019 MEMBERSHIP-	
	540 WEST HILLS CIRCLE	05/10/2019		N	CHESTER WOODS TRAIL	25.00
	OWATONNA	04/22/2019		N	N	0.00
SMART	MN 55060	04/22/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/22/2019	117-CHESTER WOODS			25.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-443.00	Other Miscellaneous	25.00	0.00
Distribution Total		25.00	0.00
		Vendor Total:	25.00

15071	ST. CHARLES PRESS	05/03/2019		EASTW	NEWSPAPER SUBSCRIPTION	
	P.O. BOX 617	05/10/2019		N	RENEWAL	45.00
	ST. CHARLES	05/03/2019		N	N	0.00
STCHARLESF	MN 55972	05/03/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/03/2019	MAY 2019			45.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	45.00	0.00
Distribution Total		45.00	0.00
		Vendor Total:	45.00

15091	SWANK MOTION PICTURES,INC.	05/03/2019		EASTW	2019 MOVIE LICENSES	
	2844 PAYSHERE CIRCLE	05/10/2019		N	6/14, 7/16, 8/2, 8/23	1,700.00
	CHICAGO	05/03/2019		N	N	0.00
SWANK	IL 60674	05/03/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/03/2019	BO 1615735			1,700.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.50	Other Equipment Rentals	1,700.00	0.00
Distribution Total		1,700.00	0.00
		Vendor Total:	1,700.00

15103	TRUGREEN	04/29/2019		EASTW	WEST SIDE PARK-BALLFIELDS	
	PO BOX 78031	05/10/2019		N	FREEDOM PARK-OUTFIELD	394.00
	PHOENIX	04/29/2019		N	N	0.00
TRUGREEN	AZ 85062-8031	04/29/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	04/29/2019	100682842			394.00

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 9

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.60	Weed Control	394.00	0.00
Distribution Total		394.00	0.00

Vendor Total: 394.00

15100	US BANK EQUIPMENT FINANCE	05/02/2019		EASTW	MONTHLY COPIER CONTRACT		
	PO BOX 790448	05/10/2019		N			167.00
	ST LOUIS	05/02/2019		N	N		0.00
US BANK EQ	MO 63179-0448	05/02/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/02/2019	384191706				167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00

Vendor Total: 167.00

15067	WHKS & CO.	05/01/2019		EASTW	2019 STREET MAINT.CHIP&CRAC		
	PO BOX 1467	05/10/2019		N	SEAL-1/1/2019-3/29/2019		739.20
	MASON CITY	05/01/2019		N	N		0.00
WHKS	IA 50402-1467	05/01/2019	0.00	Y	0		0.00
	<Emailing Stub Disabled>	05/01/2019	39119				739.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.30	Engineering Fees	739.20	0.00
Distribution Total		739.20	0.00

Vendor Total: 739.20

15099	WIGHAM TRUCKING &	05/02/2019		EASTW	STREET SWEEPING SERVICE		
	606 HIGHWAY 42 SE	05/10/2019		N			1,745.00
	EYOTA	05/02/2019		N	N		0.00
WIGHAM	MN 55934	05/02/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	05/02/2019	1734				1,745.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-431.30	Contracted Services	1,745.00	0.00
Distribution Total		1,745.00	0.00

Vendor Total: 1,745.00

15080	ZEP MANUFACTURING CO.	04/22/2019		EASTW	FIRE HALL SUPPLIES		
	13237 COLLECTIONS CENTER DF	05/10/2019		N			745.19
	CHICAGO	04/22/2019		N	N		0.00
ZEP	IL 60693-0132	04/22/2019	0.00	N	0		0.00
	<Emailing Stub Disabled>	04/22/2019	9004200519				745.19

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	745.19	0.00
Distribution Total		745.19	0.00

Vendor Total: 745.19

Edit List of Invoices - Detail w/GL

Date: 05/10/2019

Time: 8:47 am

Page 10

City of Eyota

Ref. No.	Vendor Name Vendor Address City	Post Date Pay. Date Disc. Date	PO Number Req. No.	Bank Hold? Sep. Ck.?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check	Gross Amount Taxes Withheld Discount Net Amount
Vendor No.	State/Province Zip/Postal Email Address	Due Date Inv. Date	Disc. % Invoice No.	1099?	Hand Check Number/Date	

Grand Total: 86,751.02

Less Credit Memos: 0.00

Net Total: 86,751.02

Less Hand Check Total: 0.00

Outstanding Invoice Total: 86,751.02

Total Invoices: 44

Edit List of Invoices - Detail w/GL

Date: 05/01/2019

Time: 11:27 am

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	U.S. POSTMASTER	05/01/2019		EASTW	April 2019 UB Postage	218.12
		05/01/2019		N		0.00
15066	EYOTA	05/01/2019		N	N	0.00
POSTMASTEI	MN 55934	05/01/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/01/2019	May 1 mailing			218.12

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	109.06	0.00
602-49450-432.20	Postage	109.06	0.00
Distribution Total		218.12	0.00

Vendor Total: 218.12

Grand Total:	218.12
Less Credit Memos:	0.00
Net Total:	218.12
Less Hand Check Total:	0.00
Outstanding Invoice Total:	218.12

Total Invoices: 1

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
City Of Eyota

Date: 5/2/2019
Time: 9:29:33

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
24612	05/03/2019		P	PER	PERA	Remittance Check	\$1,359.11
24613	05/03/2019		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
24614	05/03/2019		P	NCP	NCPERS MINNESOTA-456	Remittance Check	\$24.00
Total Checks: 3						Sub-Total:	\$2,083.11
						Total Void/Stop Payment:	\$0.00
						Grand Total:	\$2,083.11

Electronically paid - \$ 2503.07 5/3/19 P.R.

System: 4/18/2019 12:57:30 PM
User Date: 4/18/2019

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Sharon

Batch ID: SK-501CHECK RUN
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00009577
Posting Date: 4/18/2019

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010108	4/18/2019	00000000000240031	14411	APPLIANCE VILLAGE	\$139.00
010109	4/18/2019	00000000000240009	19284	CINTAS CORPORATION NO. 2	\$73.78
010110	4/18/2019	00000000000240007	11422	CITY OF EYOTA	\$150.00
010111	4/18/2019	00000000000240032	800003	DIRECT SUPPLY HEALTHCARE	\$56.48
010112	4/18/2019	00000000000240016	800013	MARTIN BROS. DIST. CO., INC	\$1,234.71
010113	4/18/2019	00000000000240004	10081	METRO SALES, INC.	\$153.65
010114	4/18/2019	00000000000240033	13249	OLMSTED MEDICAL CENTER	\$325.00
010115	4/18/2019	00000000000240008	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
010116	4/18/2019	00000000000240015	10093	Plunketts Pest Control	\$92.24
010117	4/18/2019	00000000000240030	13123	ST. CHARLES PRESS	\$968.17
010118	4/18/2019	00000000000240005	10674	TEALWOOD CARE CENTERS, INC.	\$90.70

Total Checks: 11

Checks Total: \$3,303.73
=====

System: 5/2/2019 2:46:50 PM
User Date: 5/2/2019

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Sharon

Batch ID: SK-501CHECK RUN
Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00009663
Posting Date: 5/2/2019

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010119	5/2/2019	0000000000242058	15877	ADVANCED DISPOSAL SERVICES SOL	\$588.22
010120	5/2/2019	0000000000242052	11478	DIRECTV	\$588.59
010121	5/2/2019	0000000000242057	14878	JOE LOFTUS	\$88.95
010122	5/2/2019	0000000000242056	14436	JOE LOFTUS	\$88.95
010123	5/2/2019	0000000000242053	11665	ARBOR GARDENS PETTY CASH	\$224.50
010124	5/2/2019	0000000000242050	10674	TEALWOOD CARE CENTERS, INC.	\$4,437.58
010125	5/2/2019	0000000000242049	10120	TEALWOOD MANAGEMENT	\$31,224.97
010126	5/2/2019	0000000000242054	11955	UNUM LIFE INSURANCE COMPANY	\$50.88
010127	5/2/2019	0000000000242055	13558	OFFICE EQUIPMENT FINANCE SERV.	\$88.05
Total Checks: 9					Checks Total: \$37,380.69