

CITY OF EYOTA
CITY COUNCIL MINUTES
JUNE 11, 2020

Members Present: Tony Nelson and Ray Schuchard were present in Council chambers while Bryan Cornell, Jamie Ward and John Chesney were on the phone (via emergency procedures)

Members Absent: none

Staff Present: Community Officer Deputy Peterson and Marlis Knowlton, Clerk/Treasurer

Guests: Daren Sikkink, WHKS & Co.; Jennifer Lawver, ERH Developing; Mike Bubany, David Drown Associates; Craig Britton, Widseth and Vicki Arendt, property owner

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m.

Approve Agenda: Request to move Clerk's Report to any other business. Motion was made by Schuchard and seconded by Chesney to approve the agenda with the change. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Chesney to approve the consent agenda items 4.A through 4.D as presented. Votes via roll call Ayes 5, Nays 0. Motion carried.

- 4.A. Minutes of the May 28, 2020 regular Council meeting as presented
- 4.B. Olmsted County Street Maintenance Agreement 2020-2021 approved
- 4.C. Kylie Clark hired as the Farmers Market manager's assistant, \$13 per hour
- 4.D. Accounting software support from Tyler Technologies, July 2020-June 2021 approved for purchase, \$5,858.47

Reports:

Community Officer: Deputy Peterson noted May was quiet with normal calls.

Fire Department: Nelson report it was a short meeting with nothing to report to the Council.

Planning Commission: Schuchard reported meeting items will be discussed later on this agenda.

Park Board: Cornell summarized the Public Works report submitted to the Board.

Dog Litter Station: Park Board recommended purchasing a dog litter station to be placed along the Knowledge Road pedestrian path, the exact mounting location has not been determined.

Motion was made by Cornell and seconded by Ward to purchase a dog litter station, \$359 and determine location later. Votes via roll call Ayes 5, Nays 0. Motion carried.

Summer Rec Program Director Salary: Motion was made by Cornell and seconded by Ward to approve paying Ryan Scheevel his \$3,899 salary, which is to include summer movie supervision. Votes via roll call Ayes 5, Nays 0. Motion carried.

Summer Movies: The summer movies will be held in West Side Park and the Eyota Days week movie on the elevator as in the past. Social distancing will be required, signage will be needed and there will be no concessions.

It was also noted that the City's ballfields are open, follow the State guidelines for pandemic concerns.

REGULAR AGENDA ITEMS:

JM Project – PUBLIC HEARINGS: Mike Bubany, City Financial Advisory explained in detail the two public hearings: to establish a Tax Increment Financing District and business subsidy for the proposed Menards nail plant facility. Tax Increment Financing (TIF) allows the City to collect the newly generated property taxes on the facility and return that money (with restrictions and limits) to Menards over a maximum of nine years. The City is working with Menards to apply for two different state agency grants to help finance the highway turn lane, access road and the extension of utilities.

PUBLIC HEARING:
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-3 WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 1 AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN.

Mayor Nelson declared the regular meeting closed and opened the public hearing. There were no public comments. Motion was made by Schuchard and seconded by Chesney to close the public hearing. Votes via roll call Ayes 5, Nays 0. Motion carried. Mayor Nelson declared the regular meeting reopened.

Motion was made by Chesney and seconded by Schuchard to pass RESOLUTION #2020-26 APPROVING THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-3 WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 1 AND ADOPTION OF THE TAX INCREMENT FINANCING PLAN RELATING THERETO. Votes via roll call Ayes 5, Nays 0. Motion carried.

PUBLIC HEARING:
PROPOSED BUSINESS SUBSIDY FOR MENARDS
Mayor Nelson declared the regular meeting closed and opened the public hearing. There were no public comments. Mayor Nelson declared the public hearing closed and the regular meeting reopened.

The Business Subsidy Plan includes specific project costs that are not available yet. The actual plan will be reviewed again and proposed for approval at a later date.

Aurora Rising Subdivision: A few of the development agreement issues were discussed and the Council appointed Ray Schuchard, John Chesney and Marlis Knowlton to negotiate the agreement with the owners and engineers as soon as possible to be able to bring it back to the June 25 meeting.

Discussion was held regarding approval of the plat.

Motion was made by Schuchard and seconded by Cornell to approve and state the following Findings of Facts:

1. The configuration of the lots and roads is consistent with the preliminary plat originally approved in 2011.
2. The lots meet the minimum lot area and width requirements of the zoning ordinance.
3. Approval of the plat will provide lots for the development of single-family homes in the city.
4. The development provides for public utilities and public streets meeting the City's design standards.
5. Waiver of the fees will reduce costs to new homeowners, making the lots more affordable.

Votes via roll call Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Schuchard to approve the preliminary plat.

Votes via roll call Ayes 5, Nays 0. Motion carried.

Motion was made by Schuchard and seconded by Ward to approve the final plat contingent on the development agreement being approved and all the engineering comments have been addressed.

Votes via roll call Ayes 5, Nays 0. Motion carried.

Arendt Subdivision: Craig Britton, engineer explained the swales are meant to slow the storm water drainage into the state highway road right-of-way. Other facts of the development were discussed in reference to approval of preliminary plat.

Motion was made by Cornell and seconded by Schuchard to approve the preliminary plat with the following Findings of Facts:

1. The dwellings meet density limitations of the zoning ordinance.
2. The lots meet the minimum lot area, width requirements and setbacks of the zoning ordinance.
3. Approval of the plat will provide another option for needed housing in the city.
4. The development provides for proper utilities and access.

Discussion: City Engineer Sikink will review the hydraulic report to make sure it is acceptable.

Votes via roll call Ayes 5, Nays 0. Motion carried.

Council appointed Ray Schuchard, John Chesney and Marlis Knowlton to negotiate the agreement with the owners and engineers as soon as possible to be able to bring it back to the June 25 meeting.

Nuisance Properties: City Attorney Mike Flaherty called and discussed the procedures to enforce the nuisance ordinance regarding five properties in town that have received notices to clean up. Steps for enforcement is unique to each property and type of nuisance. Knowlton was instructed to send the details of each property and previous notices to the attorney. The attorney will respond with specific instructions.

COVID 19 Pandemic – city hall opening and Preparedness Plan: Council Consensus: City Hall doors will remain locked Monday, Wednesday, and Friday. The office will be open to the public Tuesday and Thursday. This will be through June 30, and it will be re-evaluated at the June 25

meeting. Knowlton will be responsible for submitting a proposed Preparedness Plan that is required to be implemented by June 29.

Accounts Payable: Motion was made by Cornell and seconded by Schuchard to approve the accounts payable of \$44,091.83. Votes via roll call. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.F"

Other Business:

Clerk:

Street Light Pole Expense: Council Consensus - Recent poles purchased will be expensed as: \$860 compost site from 2020 budgeted funds in 101-43100-431.30 and \$1,720 Center Avenue poles to be transferred from lighting reserves 410-00000-253.10.

Eyota Days: If the Eyota Days Committee proceeds with fireworks, there will be no parking on the south side of 5th Street SW during the display. The \$200 fireworks application fee will be waived. There will be no Citizen of the Year chosen for 2020.

Elections: Knowlton requested the Council consider purchasing a few voting booth replacements, ones that are hard plastic and could be sanitized. Discuss again at a future meeting.

Public Works Report: Nelson summarized the Public Works report which included his authorization to have the drain tile line fixed along North Front Street NW at the elevator's driveway. The storm tile had been crushed by truck traffic and was no longer draining properly creating a constant puddle.

Wellhouse Generator Wiring Bids: Three bids were received for the electrical wiring needed to connect the City wellhouse to the new backup generator: \$4,715.00 Don's Electric, \$4,708.00 Winkels Electric Inc. and \$3,300.00 Thompson-Ward Electric, Inc. Motion was made by Schuchard and seconded by Chesney to accept Thompson-Ward Electric bid of \$3,300 to wire the backup generator for the well house. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Wellhouse Generator Gas Piping Bids: Two bids were received for the natural gas piping needed for the new backup generator: \$1,500.00 B&C Plumbing & Heating and \$1,395.00 Southeast Mechanical, Inc. Motion was made by Schuchard and seconded by Cornell to accept the Southeast Mechanical, Inc. bid of \$1,395 to install gas piping to the backup generator for the well house. Votes via roll call. Ayes 5, Nays 0. Motion carried.

Adjourn: Motion was made by Schuchard and seconded by Ward to adjourn the meeting. Votes via roll call. Ayes 5, Nays 0. Motion carried. Meeting was declared adjourned at 9:00 p.m.



Tony Nelson
Mayor



Mark Knowlton
Clerk/Treasurer

Council Meeting June 11, 2020

Approval of Accounts Payable:

To be approved by Council \$ 38,570.52
 Approved at Council meeting

Council approval after checks written
 5/29/2020 US Postmaster-May 2020 UB \$ 219.74

Payroll for Council Approval
 5/29/2020 Remittance checks \$ 2,506.55
 5/29/2020 Electronic payments \$ 2,795.02

Total Accounts Payable: \$ 44,091.83

Total Accounts Payable	\$	44,091.83
<hr/>		
Additional Payable		
Additional Payable		
Total	\$	44,091.83

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

TOTAL	\$	-
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	<i>Debt Service Funds</i>	<i>Construction Funds</i>	<i>Enterprise Funds</i>
101 General Fund		400 PIR All Projects	601 Water
210 Fire Department		410 Reserves	602 Sanitary Sewer
220 EDA	312 PIR – St Rdg Refunded	417 GO 2018A St Imp	651 Storm Sewer
221 EDA revolving loans	313 GO 2010 St Imp	418 GO 2018B FireHall	655 Arbor Gardens
222 EDA EIF Loans	314 PIR – 2006 Refunded		
223 Rochester sales tax	315 Debt Srv GO 2015 ST		
230 Park & Rec	316 Debt Srv GO 2016 ST		
260 Tax Abatements	317 Debt Srv GO 2018 ST		
270 TIF	319 Debt Srv GO FireHall		
290 Gambling	322 Debt Srv Sr Housing		

"Exhibit 6.F"

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16194	CARDMEMBER SERVICE	06/01/2020	EASTW	fuel, storm catch basin repair	857.49
	PO BOX 790408	06/12/2020	N		0.00
VISA- BRAD	ST LOUIS	06/01/2020	N	N	0.00
	MO 63179-0408	06/01/2020	0.00	N	0
	<Emailing Stub Disabled>	06/01/2020	June 2020 Stmt		857.49

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.20	Vehicle Fuel and Oil	250.88	0.00
230-45200-421.20	Vehicle Fuel and Oil	178.05	0.00
601-49400-421.20	Vehicle Fuel and Oil	16.63	0.00
602-49450-421.20	Vehicle Fuel and Oil	16.63	0.00
651-49990-422.86	Utility Repairs	395.30	0.00
Distribution Total		857.49	0.00

Vendor Total: 857.49

16207	CARDMEMBER SERVICE	06/01/2020	EASTW	card replacement fee	14.84
	PO BOX 790408	06/12/2020	N	due to fraud claim	0.00
VISA-MARLI	ST LOUIS	06/01/2020	Y	N	0.00
	MO 63179-0408	06/01/2020	0.00	N	0
	<Emailing Stub Disabled>	06/01/2020	June 2020 Stmt		14.84

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	14.84	0.00
Distribution Total		14.84	0.00

Vendor Total: 14.84

16176	CENTURY LINK	05/18/2020	EASTW	DIRECTORY 5/18/2020-06/17/2020	16.56
	PO BOX 2961	06/12/2020	N		0.00
CENLINK	PHOENIX	05/18/2020	N	N	0.00
	AZ 85062-2961	05/18/2020	0.00	N	0
	<Emailing Stub Disabled>	05/18/2020	DIRECTORY 5/18/20-6/17/2		16.56

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	16.56	0.00
Distribution Total		16.56	0.00

Vendor Total: 16.56

16171	CONSTRUCTION MANAGEMENT : 05/31/2020		EASTW	MAY 2020 SERVICES	1,394.67
	1700 N BROADWAY, SUITE 128	06/12/2020	N		0.00
CMS	ROCHESTER	05/31/2020	N	N	0.00
	MN 55906	05/31/2020	0.00	N	0
	<Emailing Stub Disabled>	05/31/2020	20-511		1,394.67

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	1,394.67	0.00
Distribution Total		1,394.67	0.00

Vendor Total: 1,394.67

16189	CUSTOM ALARM	02/11/2020	EASTW	ARBOR GARDENS-FIRE ALARM	954.39
	1661 GREENVIEW DRIVE S.W.	06/12/2020	N	INSPECTION 3/1/20-2/28/21	0.00
CUSTOMALAI	ROCHESTER	02/11/2020	N	N	0.00
	MN 55902	02/11/2020	0.00	N	0
	<Emailing Stub Disabled>	02/11/2020	450679		954.39

GL Number	Account Name	Pay Amount	Relieve Amount
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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

655-49995-422.30	Repairs/Maintenance Buildings			954.39	0.00
Distribution Total				954.39	0.00

Vendor Total: 954.39

16182	DOVER, EYOTA, ST.CHARLES AS	05/29/2020		EASTW	MAY 2020 CHARGES	
	P.O. BOX 396	06/12/2020		N		20,386.08
DES	ST. CHARLES	05/29/2020		N	N	0.00
	MN 55972-0396	05/29/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/29/2020	08011			20,386.08

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	20,386.08	0.00
Distribution Total		20,386.08	0.00

Vendor Total: 20,386.08

16172	DOVER-EYOTA PUBLIC SCHOOL	06/05/2020		EASTW	ARBOR GARDENS 12/12/2019	
	615 SOUTH AVENUE	06/12/2020		N	THANK YOU AD	17.50
D-ESCHOOL	EYOTA	06/05/2020		N	N	0.00
	MN 55934	06/05/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/05/2020	12/12/2019			17.50

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-443.00	Other Miscellaneous	17.50	0.00
Distribution Total		17.50	0.00

Vendor Total: 17.50

16208	EO JOHNSON	03/30/2020		EASTW	Software Solutions installed	
	PO BOX 629	06/12/2020		N	re-installed for new server	601.25
EO JOHNSON	WAUSAU	03/30/2020		N	N	0.00
	WI 54401	03/30/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	03/30/2020	INV737028			601.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	601.25	0.00
Distribution Total		601.25	0.00

Vendor Total: 601.25

16184	FORUM COMMUNICATIONS COM	05/23/2020		EASTW	PUBLICATION OF ORD #169	
	PO BOX 2020	06/12/2020		N		46.40
FORUM COMI	FARGO	05/23/2020		N	N	0.00
	ND 58107-2020	05/23/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/23/2020	CL01762024			46.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	46.40	0.00
Distribution Total		46.40	0.00

16185	FORUM COMMUNICATIONS COM	05/27/2020		EASTW	PUBLIC HEARING NOTICE	
	PO BOX 2020	06/12/2020		N	TAX INCREMENT(MENARDS)	167.04
FORUM COMI	FARGO	05/27/2020		N	N	0.00
	ND 58107-2020	05/27/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/27/2020	CL01762061			167.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	167.04	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total					167.04	0.00
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16186	FORUM COMMUNICATIONS COM	05/27/2020		EASTW	PUBLICATION BUSINESS	
	PO BOX 2020	06/12/2020		N	SUBSIDY (MENARDS)	67.28
FORUM COMI	FARGO	05/27/2020		N	N	0.00
	ND 58107-2020	05/27/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/27/2020	CL01762064			67.28

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	67.28	0.00
Distribution Total		67.28	0.00

16187	FORUM COMMUNICATIONS COM	05/27/2020		EASTW	PUBLIC HEARING-	
	PO BOX 2020	06/12/2020		N	AURORA RISING FIRST ADDITION	52.20
FORUM COMI	FARGO	05/27/2020		N	N	0.00
	ND 58107-2020	05/27/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/27/2020	CL01762111			52.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	52.20	0.00
Distribution Total		52.20	0.00

16188	FORUM COMMUNICATIONS COM	05/27/2020		EASTW	PUBLIC HEARING NOTICE-	
	PO BOX 2020	06/12/2020		N	ARENDR SUBDIVISION	49.88
FORUM COMI	FARGO	05/27/2020		N	N	0.00
	ND 58107-2020	05/27/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/27/2020	CL01762133			49.88

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	49.88	0.00
Distribution Total		49.88	0.00

Vendor Total: 382.80

16169	GOPHER STATE ONE-CALL	05/31/2020		EASTW	MAY 2020 LOCATES	
		06/12/2020		N		59.40
GOPHER	HANOVER	05/31/2020		N	N	0.00
	MD 21076-1317	05/31/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2020	0050381			59.40

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	59.40	0.00
Distribution Total		59.40	0.00

Vendor Total: 59.40

16174	HAWKINS, INC.	05/21/2020		EASTW	150 # CHLORINE CYLINDER	
	PO BOX 860263	06/12/2020		N		20.00
HAWKINS	MINNEAPOLIS	05/21/2020		N	N	0.00
	MN 55486-0263	05/21/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/21/2020	4718605			20.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	20.00	0.00
Distribution Total		20.00	0.00

Vendor Total: 20.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16177	HIAWATHA BROADBAND COM. IN	06/02/2020	EASTW	FIRE HALL 6/2/20-7/1/20	90.11
HBC	58 JOHNSON STREET	06/12/2020	N		0.00
	WINONA	06/02/2020	N	N	0.00
	MN 55987	06/02/2020	0.00	N	0
	<Emailing Stub Disabled>	06/02/2020	6/2/20-7/1/20-#73597		90.11

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	30.66	0.00
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.19	township portion of 432.10	30.66	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
Distribution Total		90.11	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16178	HIAWATHA BROADBAND COM. IN	06/02/2020	EASTW	PUBLIC WORKS 6/2/20-7/1/20	75.45
HBC	58 JOHNSON STREET	06/12/2020	N		0.00
	WINONA	06/02/2020	N	N	0.00
	MN 55987	06/02/2020	0.00	N	0
	<Emailing Stub Disabled>	06/02/2020	6/2/20-7/1/20-#93803		75.45

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-432.10	Telephone	36.99	0.00
101-43100-430.90	Computer/Software Expense	38.46	0.00
Distribution Total		75.45	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16179	HIAWATHA BROADBAND COM. IN	06/02/2020	EASTW	CITY HALL 6/2/20-7/1/20	224.66
HBC	58 JOHNSON STREET	06/12/2020	N		0.00
	WINONA	06/02/2020	N	N	0.00
	MN 55987	06/02/2020	0.00	N	0
	<Emailing Stub Disabled>	06/02/2020	6/2/20-7/1/20-#71232		224.66

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	169.93	0.00
101-41900-430.90	Computer/Software Expense	54.73	0.00
Distribution Total		224.66	0.00

Vendor Total: 390.22

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16190	MCFOA TREASURER	06/05/2020	EASTW	RENEWAL 7/1/2020-6/30/2021	45.00
MCFOA	CITY OF ZIMMERMAN	06/12/2020	N	M. KNOWLTON	0.00
	ZIMMERMAN	06/05/2020	N	N	0.00
	MN 55398	06/05/2020	0.00	N	0
	<Emailing Stub Disabled>	06/05/2020	RENEWAL-M.KNOWLTON		45.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-443.30	Dues & Subscriptions	45.00	0.00
Distribution Total		45.00	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16191	MCFOA TREASURER	06/05/2020	EASTW	RENEWAL 7/1/2020-6/30/2021	45.00
MCFOA	CITY OF ZIMMERMAN	06/12/2020	N	R. MIERAU	0.00
	ZIMMERMAN	06/05/2020	N	N	0.00
	MN 55398	06/05/2020	0.00	N	0
	<Emailing Stub Disabled>	06/05/2020	RENEWAL-R.MIERAU		45.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41400-443.30	Dues & Subscriptions	45.00	0.00
Distribution Total		45.00	0.00

Vendor Total: 90.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
16193	MENARDS - ROCHESTER SOUTH	06/02/2020	EASTW	picnic table repair parts	
	3000 S. BROADWAY	06/12/2020	N	boards, paint, brushes	97.88
	ROCHESTER	06/02/2020	N	N	0.00
MENARDS	MN 55904-5598	06/02/2020	0.00	N	0
	<Emailing Stub Disabled>	06/02/2020	18126		<u>97.88</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-421.80	General Operating Supplies	97.88	0.00
Distribution Total		97.88	0.00

Vendor Total: 97.88

16173	MILESTONE MATERIALS	05/22/2020	EASTW	RIP RAP-5TH ST CULVERTS	
	P.O. BOX 507	06/12/2020	N		240.86
	ONALASKA	05/22/2020	N	N	0.00
MILESTONE	WI 54650	05/22/2020	0.00	N	0
	<Emailing Stub Disabled>	05/22/2020	3500155118		<u>240.86</u>

GL Number	Account Name	Pay Amount	Relieve Amount
651-49990-422.10	Repairs/Maintenance Equipment	240.86	0.00
Distribution Total		240.86	0.00

Vendor Total: 240.86

16183	MINN ASSOC. OF SMALL CITIES	06/05/2020	EASTW	JULY 2020-JUNE 2021	
	JILL SLETTEN, MAOSC	06/12/2020	N	MEMBERSHIP RENEWAL	1,037.85
	ST. PAUL	06/05/2020	N	N	0.00
MAOSC	MN 55103-2044	06/05/2020	0.00	N	0
	<Emailing Stub Disabled>	06/05/2020	JULY 2020-JUNE 2021-REN		<u>1,037.85</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-443.30	Dues & Subscriptions	1,037.85	0.00
Distribution Total		1,037.85	0.00

Vendor Total: 1,037.85

16209	MINNESOTA ENERGY RESOURCI	06/03/2020	EASTW	May services	
	PO BOX 3140	06/12/2020	N		31.66
	MILWAUKEE	06/03/2020	N	N	0.00
MNENERGY	WI 53201-3140	06/03/2020	0.00	N	0
	<Emailing Stub Disabled>	06/03/2020			<u>31.66</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	31.66	0.00
Distribution Total		31.66	0.00

16210	MINNESOTA ENERGY RESOURCI	06/03/2020	EASTW	May services	
	PO BOX 3140	06/12/2020	N		48.32
	MILWAUKEE	06/03/2020	N	N	0.00
MNENERGY	WI 53201-3140	06/03/2020	0.00	N	0
	<Emailing Stub Disabled>	06/03/2020			<u>48.32</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	48.32	0.00
Distribution Total		48.32	0.00

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Gross Amount
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Taxes Withheld
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Discount
	Email Address	Inv. Date	Invoice No.		Net Amount

16211	MINNESOTA ENERGY RESOURCI	06/04/2020	EASTW	May services	
	PO BOX 3140	06/12/2020	N		19.45
MNENERGY	MILWAUKEE	06/04/2020	N	N	0.00
	WI 53201-3140	06/04/2020	0.00	N	0
	<Emailing Stub Disabled>	06/04/2020			<u>0.00</u>
					19.45

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.30	Gas Utilities	19.45	0.00
Distribution Total		19.45	0.00

16212	MINNESOTA ENERGY RESOURCI	06/03/2020	EASTW	May services	
	PO BOX 3140	06/12/2020	N		28.71
MNENERGY	MILWAUKEE	06/03/2020	N	N	0.00
	WI 53201-3140	06/03/2020	0.00	N	0
	<Emailing Stub Disabled>	06/03/2020			<u>0.00</u>
					28.71

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	28.71	0.00
Distribution Total		28.71	0.00

16213	MINNESOTA ENERGY RESOURCI	06/03/2020	EASTW	May services	
	PO BOX 3140	06/12/2020	N		58.00
MNENERGY	MILWAUKEE	06/03/2020	N	N	0.00
	WI 53201-3140	06/03/2020	0.00	N	0
	<Emailing Stub Disabled>	06/03/2020			<u>0.00</u>
					58.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.30	Gas Utilities	58.00	0.00
Distribution Total		58.00	0.00

Vendor Total: 186.14

16192	MN FIRE SERVICE CERTIFICATIC	05/21/2020	EASTW	FF 1 & FF 2 CERTIFICATION EXAM	
	2704 MOUNDS VIEW BLVD	06/12/2020	N	ANTHONY BALE	240.00
MNFIRESERV	MOUNDS VIEW	05/21/2020	N	N	0.00
	MN 55112	05/21/2020	0.00	N	0
	<Emailing Stub Disabled>	05/21/2020	7635		<u>0.00</u>
					240.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.80	Safety Training & Equipment	120.00	0.00
210-42200-430.89	township portion of 430.80	120.00	0.00
Distribution Total		240.00	0.00

Vendor Total: 240.00

16170	NAPA AUTO PARTS	05/18/2020	EASTW	11 INCH DROP BALL MOUNT	
	103 1 2 NW DIVISION ST	06/12/2020	N	FOR KUBOTA	32.99
NAPA CHAT	CHATFIELD	05/18/2020	N	N	0.00
	MN 55923	05/18/2020	0.00	N	0
	<Emailing Stub Disabled>	05/18/2020	759188		<u>0.00</u>
					32.99

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	32.99	0.00
Distribution Total		32.99	0.00

Vendor Total: 32.99

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	OLMSTED COUNTY PRL	06/05/2020	EASTW	ARBOR GARDENS	
	PO BOX 95	06/12/2020	N	PILOT 2020	2,064.25
16181	ROCHESTER	06/05/2020	N	N	0.00
OLMSTEDPRI	MN 55903-0095	06/05/2020	0.00	N	0
	<Emailing Stub Disabled>	06/05/2020	2020 ACTUAL -PILOT		<u>0.00</u>
					2,064.25

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-443.00	Other Miscellaneous	2,064.25	0.00
Distribution Total		2,064.25	0.00

Vendor Total: 2,064.25

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	PEOPLES ENERGY COOPERATIV	06/04/2020	EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020	N		274.73
16195	DES MOINES	06/04/2020	N	N	0.00
PEOPLESOCI	IA 50940-2333	06/04/2020	0.00	N	0
	<Emailing Stub Disabled>	06/04/2020	June 2020 Stmt		<u>0.00</u>
					274.73

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	274.73	0.00
Distribution Total		274.73	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	PEOPLES ENERGY COOPERATIV	06/04/2020	EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020	N		129.50
16196	DES MOINES	06/04/2020	N	N	0.00
PEOPLESOCI	IA 50940-2333	06/04/2020	0.00	N	0
	<Emailing Stub Disabled>	06/04/2020	2577700-June 2020 Stmt		<u>0.00</u>
					129.50

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-438.10	Electric Utilities	129.50	0.00
Distribution Total		129.50	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	PEOPLES ENERGY COOPERATIV	06/04/2020	EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020	N		1,098.48
16197	DES MOINES	06/04/2020	N	N	0.00
PEOPLESOCI	IA 50940-2333	06/04/2020	0.00	N	0
	<Emailing Stub Disabled>	06/04/2020	2555100-June 2020 Stmt		<u>0.00</u>
					1,098.48

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	1,098.48	0.00
Distribution Total		1,098.48	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	PEOPLES ENERGY COOPERATIV	06/04/2020	EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020	N		66.64
16198	DES MOINES	06/04/2020	N	N	0.00
PEOPLESOCI	IA 50940-2333	06/04/2020	0.00	N	0
	<Emailing Stub Disabled>	06/04/2020	255520 June 2020 Stmt		<u>0.00</u>
					66.64

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	66.64	0.00
Distribution Total		66.64	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	PEOPLES ENERGY COOPERATIV	06/04/2020	EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020	N		23.93
16199	DES MOINES	06/04/2020	N	N	0.00
PEOPLESOCI	IA 50940-2333	06/04/2020	0.00	N	0
	<Emailing Stub Disabled>	06/04/2020	2577500 June 2020 Stmt		<u>0.00</u>
					23.93

GL Number	Account Name	Pay Amount	Relieve Amount
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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

602-49450-438.10	Electric Utilities				23.93	0.00
Distribution Total					23.93	0.00

16200	PEOPLES ENERGY COOPERATIV	06/04/2020		EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020		N		33.15
	DES MOINES	06/04/2020		N	N	0.00
PEOPLES	IA 50940-2333	06/04/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2020	2588000 June 2020 Stmt			33.15

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	33.15	0.00
Distribution Total		33.15	0.00

16201	PEOPLES ENERGY COOPERATIV	06/04/2020		EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020		N		56.86
	DES MOINES	06/04/2020		N	N	0.00
PEOPLES	IA 50940-2333	06/04/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2020	2597800 June 2020 Stmt			56.86

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	56.86	0.00
Distribution Total		56.86	0.00

16202	PEOPLES ENERGY COOPERATIV	06/04/2020		EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020		N		58.98
	DES MOINES	06/04/2020		N	N	0.00
PEOPLES	IA 50940-2333	06/04/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2020	2598300 June 2020 Stmt			58.98

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.10	Electric Utilities	58.98	0.00
Distribution Total		58.98	0.00

16203	PEOPLES ENERGY COOPERATIV	06/04/2020		EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020		N		23.07
	DES MOINES	06/04/2020		N	N	0.00
PEOPLES	IA 50940-2333	06/04/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2020	2627100 June 2020 Stmt			23.07

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-438.10	Electric Utilities	23.07	0.00
Distribution Total		23.07	0.00

16204	PEOPLES ENERGY COOPERATIV	06/04/2020		EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020		N		1,064.25
	DES MOINES	06/04/2020		N	N	0.00
PEOPLES	IA 50940-2333	06/04/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2020	2627700 June 2020 Stmt			1,064.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-438.10	Electric Utilities	1,064.25	0.00
Distribution Total		1,064.25	0.00

16205	PEOPLES ENERGY COOPERATIV	06/04/2020		EASTW	May electric services	
	REMITTANCE CENTER	06/12/2020		N		81.64
	DES MOINES	06/04/2020		N	N	0.00
PEOPLES	IA 50940-2333	06/04/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2020	2601000 June 2020 Stmt			81.64

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.10	Electric Utilities	81.64	0.00
Distribution Total		81.64	0.00

Vendor Total: 2,911.23

16175	THOMPSON & WARD ELECTRIC	06/05/2020		EASTW	REPLACED 2 SECURITY LIGHTS	
	5810 GLENBROOK CT SE	06/12/2020		N	SUNRISE PARK	508.50
THOMP&WAF	ROCHESTER	06/05/2020		N	N	0.00
	MN 55904	06/05/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/05/2020	3591			508.50

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.10	Repairs/Maintenance Equipment	508.50	0.00
Distribution Total		508.50	0.00

Vendor Total: 508.50

16168	TYLER TECHNOLOGIES, INC.	06/01/2020		EASTW	SOFTWARE MAINT. RENEWAL	
	P.O. BOX 203556	06/12/2020		N	7/1/2020-6/30/2021	5,858.47
TYLER	DALLAS	06/01/2020		N	N	0.00
	TX 75320-3556	06/01/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/01/2020	025-296387			5,858.47

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.90	Computer/Software Expense	2,929.23	0.00
601-49400-430.90	Computer/Software Expense	1,464.62	0.00
602-49450-430.90	Computer/Software Expense	1,464.62	0.00
Distribution Total		5,858.47	0.00

Vendor Total: 5,858.47

16180	US BANK EQUIPMENT FINANCE	06/02/2020		EASTW	COPIER PAYMENT	
	PO BOX 790448	06/12/2020		N		167.00
US BANK EQ	ST LOUIS	06/02/2020		N	N	0.00
	MO 63179-0448	06/02/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/02/2020	415896984			167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00
Distribution Total		167.00	0.00

Vendor Total: 167.00

16206	WATER SYSTEMS COMPANY	05/31/2020		EASTW	May water - city hall	
	WINONA	06/12/2020		N		40.15
WATERSYST	MN 55987	05/31/2020	0.00	N	N	0.00
	<Emailing Stub Disabled>	05/31/2020	May 2020 Stmt			40.15

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	40.15	0.00
Distribution Total		40.15	0.00

Vendor Total: 40.15

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Vendor No.	Vendor Address	Pay. Date	PO Number	Hold?	Invoice Description Line 2
	City	Disc. Date	Req. No.	Sep. Ck.?	Use Description 1 On Check
	State/Province Zip/Postal	Due Date	Disc. %	1099?	Hand Check Number/Date
	Email Address	Inv. Date	Invoice No.		

Grand Total:	38,570.52
Less Credit Memos:	0.00
Net Total:	38,570.52
Less Hand Check Total:	0.00
Outstanding Invoice Total:	38,570.52

Total Invoices: 46

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Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	U.S. POSTMASTER	05/29/2020		EASTW	MAY 2020 UB POSTAGE	219.74
		05/29/2020		N		0.00
16167	EYOTA	05/29/2020		N	N	0.00
POSTMASTEI	MN 55934	05/29/2020	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/29/2020			MAY 2020 UB POSTAGE	219.74

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	109.87	0.00
602-49450-432.20	Postage	109.87	0.00
Distribution Total		219.74	0.00

Vendor Total: 219.74

Grand Total:	219.74
Less Credit Memos:	0.00
Net Total:	219.74
Less Hand Check Total:	0.00
Outstanding Invoice Total:	219.74

Total Invoices: 1

Check Register Report

5/29/2020

Emp. Code Desc.:
City Of Eyota

Date: 5/27/2020
Time: 16:23:34

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
25507	05/29/2020		P	PER	PERA	Remittance Check	\$1,506.55
25508	05/29/2020		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$1,000.00
Total Checks: 2							Sub-Total: \$2,506.55
							Total Void/Stop Payment: \$0.00
							Grand Total: \$2,506.55

Electronically paid \$2795.02 - 5/29/2020 P.R.