

CITY OF EYOTA
CITY COUNCIL MINUTES
JUNE 13, 2019

Members Present: Tony Nelson, Bryan Cornell, Ray Schuchard, Jamie Ward and John Chesney

Members Absent: none

Staff Present: Community Officer Deputy Peterson; Daren Sikkink, WHKS & Co. and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Nelson called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Chesney and seconded by Schuchard to approve the agenda as presented. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Chesney and seconded by Cornell to approve the consent agenda items 4.A through 4.D as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the May 23, 2019 Council work meeting

4.B. Minutes of the May 23, 2019 regular Council meeting

4.C. Minutes of the May 29, 2019 special meeting/public hearing

Conditional Use Permit

4.D. 2018 Year End Continuing Disclosure Report authorizing David Drown Associates prepare and submit for a fee of \$2,500.

REPORTS:

Community Officer: Deputy Peterson reported there were a few more calls in May and gave an update that the nuisance ordinance has been forwarded by the County to the State to be implemented into their electronic citation system.

Economic Development Authority (EDA): Cornell recapped the census and financials from Arbor Gardens. Other issues discussed will be addressed later in this meeting.

Fire Department: Nelson had nothing to report from the last Department meeting.

Park Board: Ward reported the Board discussed the Summer Rec Program and the upcoming movie in the park. They also toured Freedom and West Side parks. The trees in West Side Park that appear to be dying will be monitored. They discussed the lost revenues from Verizon removing equipment from the water tower but would still like to see ball field lights purchased in 2020. Public Works staff will continue to be responsible for dragging the ball fields.

Clerks Report: No facility tour dates have been scheduled; maybe in August.

REGULAR AGENDA ITEMS:

2019 Street Improvement Projects: City Engineer Daren Sikkink had requested bids from four area contractors for the fire hall alley to be reconstructed and to reconstruct the short section of 125th Street SE off of Knowledge Road, two bids were submitted. DeCook Excavating \$107,704.00 and SL Contracting \$121,748.50. The cost is higher than originally estimated. The homeowner on Second Street SE was contacted and has signed a temporary access agreement for the alley work.

Motion was made by Cornell and seconded by Chesney to hire DeCook for both projects at the bid amount of \$107,704. Ayes 5, Nays 0. Motion carried.

2018 Projects Update: Manholes have been raised, crack filling and chip sealing has been completed and sweeping will be done soon.

Motion was made by Cornell and seconded by Schuchard to approve waiving the sewer charges for water used to water the sod in the construction area; an average use will be taken and homeowners should contact city hall to inform them they are watering. Ayes 5, Nays 0. Motion carried.

Council also agreed that Public Works should start planting trees in the construction area as requested; use construction funds if available before using budgeted tree funds.

Eyota Days Committee Request: Motion was made by Cornell and seconded by Ward to waive the fireworks application fee as requested. Discussion: the City does incur some expense for additional insurance coverage. Ayes 5, Nays 0. Motion carried.

Fire Hall Improvement Project: Bids to monitor the Fire Hall's alarm system were submitted. There were no Department representatives at the meeting to explain or make a recommendation so the Council requested this be put back on a future agenda. No other action taken.

Change orders were submitted for the following:

#39 B & C Plumbing & Heating, air piping, \$650

#40 Kraus-Anderson Construction, additional threshold, \$921

#41 Ledegar Roofing, roof patching and snow removal damage, \$675

#43 Kraus-Anderson Construction Tyvak existing building at new siding, \$2,642

#44 Pearson Stemper Electric, add exit/emergency light in hallway, \$485

#45 DeCook Excavating and Doyle Conner, drill bollards; DeCook did Doyle's \$865 work, \$00

#46 Twin City Acoustics, exiting ceiling replacement, \$1,185

#47 Pearson Stemper Electric, additional smoke detectors, \$1,960

#49 Kraus-Anderson Construction, concrete slab removal, \$3,479

#3 Pearson Stemper Electric, eliminations, reduction of \$3,850

Motion was made by Schuchard and seconded by Cornell to approve all the change orders as submitted. Ayes 5, Nays 0. Motion carried.

A \$5,363.43 invoice from Rochester Sign Service was submitted for payment. The Council questioned if the work had been completed. Council agreed the payment should be delayed until confirmation is received that the work is done. No additional action was taken

Utility Billing Clerk Position: The open position has been posted and published. Applications will be accepted through June 23. Personnel representatives (Cornell and Nelson) will meet with Clerk Knowlton immediately after the 23rd to review applications and set up interviews.

Burt's Meats Façade Improvement Grant Request: Burt's Meats is requesting a façade improvement grant for their newly purchased building, 110 Center Ave S. The façade improvements are only part of a \$68,521 expansion project. The EDA is recommending approval of the \$9,245 request; \$2,500 grant and up to \$7,500 in 1 to 1 match. The previous building owners had been approved for a façade improvement grant but never proceeded with any construction improvements.

Motion was made by Ward and seconded by Schuchard to approve the recommended \$9,245 façade improvement request from Burt's Meats for 110 Center Avenue S. Ayes 5, Nays 0. Motion carried.

Tax Abatement Request – Eyota Holdings, LLC: Eyota Holdings, LLC is requesting tax abatement with the Economic Development Authority. This is for a new building in the Stone Ridge Plaza commercial district.

Motion was made by Chesney and seconded by Cornell to approve moving forward with the tax abatement process as requested by Eyota Holdings, LLC. Ayes 5, Nays 0. Motion carried.

Knowlton then explained a few issues with the preliminary plans for the proposed building and at the next Council meeting the Council will be holding public hearings for both the required conditional use permit and variance. Knowlton also suggested hiring Kristi (Clarke) Trisko for zoning consulting services; the Council was not receptive. No action was taken.

Accounts Payable: Motion was made by Schuchard and seconded by Ward to approve the accounts payable of \$68,151.77. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.G"

Other Business: Nelson reported he attended an Eyota Volunteer Ambulance Service Board meeting and the service has enough money to start up paying a minimal amount per hour and per call for volunteers. They are suggesting hiring two full time employees in January 2020. However the townships are hesitant because they have already set their 2020 budgets and can not increase them. The City of Eyota's share would be \$68,000 per year; cost based on E911 addresses. This will be discussed again after the townships have had a chance to meet and discuss. In the meantime, City departments need to keep this in mind when proposing 2020 budget requests.

Adjourn: Motion was made by Cornell and seconded by Ward to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:00 p.m.



Tony Nelson
Mayor



Marlis Knowlton
Clerk/Treasurer

Council Meeting June 13, 2019

Approval of Accounts Payable:

To be approved by Council \$ 40,390.01
 Approved at Council meeting

Council approval after checks written \$ 23,291.36

Payroll for Council Approval
 5/29/2019 Remittance checks \$ 2,059.11

5/17/2019 Taxes paid electronically \$ 2,411.29

Total Accounts Payable: \$ 68,151.77

Total Accounts Payable \$ 68,151.77

Additional Payable

Additional Payable

Total \$ 68,151.77

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

5/23/2019 \$ 10,408.11

5/30/2019 \$ 48,779.93

6/6/2019 \$ 39,979.29

TOTAL \$ 99,167.33

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 260 Tax Abatements
 270 TIF
 290 Gambling

Debt Service Funds
 312 PIR – St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR – 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 317 Debt Service GO 2018
 319 Debt Service GO Fire
 322 Debt Service SRHsg

Construction Funds
 400 PIR All Projects
 410 Reserves
 417 GO 2018A St Imp
 418 Construction FireH

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.G"

Edit List of Invoices - Detail w/GL

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Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	05/21/2019	EASTW	NEWSLETTER PAPER	
	PO BOX 8779	06/14/2019	N		68.08
15174	CAROL STREAM	05/21/2019	N	N	0.00
1SOURCE	IL 60197-8779	05/21/2019	0.00	N	0
	<Emailing Stub Disabled>	05/21/2019	240188-0		68.08

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.40	Other Printing/Binding	68.08	0.00
Distribution Total		68.08	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	1SOURCE	05/28/2019	EASTW	MAILING TAPE	
	PO BOX 8779	06/14/2019	N		29.74
15175	CAROL STREAM	05/28/2019	N	N	0.00
1SOURCE	IL 60197-8779	05/28/2019	0.00	N	0
	<Emailing Stub Disabled>	05/28/2019	240437-0		29.74

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	29.74	0.00
Distribution Total		29.74	0.00

Vendor Total: 97.82

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	B & C PLUMBING AND HEATING II	05/31/2019	EASTW	PVC PIPE & MALE ADAPTOR	
	661 CANYON DR NW	06/14/2019	N		6.77
15181	EYOTA	05/31/2019	N	N	0.00
B & C	MN 55934	05/31/2019	0.00	N	0
	<Emailing Stub Disabled>	05/31/2019	301760		6.77

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	6.77	0.00
Distribution Total		6.77	0.00

Vendor Total: 6.77

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	BLUE CROSS BLUE SHIELD OF M	05/31/2019	EASTW	July health insurance	
	MINNEAPOLIS	06/14/2019	N		4,952.11
15196	MINNEAPOLIS	05/31/2019	N	N	0.00
BLUECROSS	MN 55486-0448	05/31/2019	0.00	N	0
	<Emailing Stub Disabled>	05/31/2019	190531312041		4,952.11

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	4,952.11	0.00
Distribution Total		4,952.11	0.00

Vendor Total: 4,952.11

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CARDMEMBER SERVICE	06/03/2019	EASTW	fuel, batteries, safety glasse	
	PO BOX 790408	06/14/2019	N		723.27
15183	ST LOUIS	06/03/2019	N	N	0.00
VISA- BRAD	MO 63179-0408	06/03/2019	0.00	N	0
	<Emailing Stub Disabled>	06/03/2019	May Visa charges		723.27

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.20	Vehicle Fuel and Oil	356.99	0.00
230-45200-421.20	Vehicle Fuel and Oil	265.39	0.00
601-49400-421.20	Vehicle Fuel and Oil	22.85	0.00
602-49450-421.20	Vehicle Fuel and Oil	22.85	0.00
101-43100-421.50	Shop Supplies	10.63	0.00
101-43110-430.80	Safety Training & Equipment	22.28	0.00

Edit List of Invoices - Detail w/GL

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

230-45200-430.80	Safety Training & Equipment				22.28	0.00
Distribution Total					723.27	0.00

Vendor Total: 723.27

15184	CARDMEMBER SERVICE	06/03/2019		EASTW	Soccer equipment	
	PO BOX 790408	06/14/2019		N	summer rec supplies	561.22
VISA-MARLI	ST LOUIS	06/03/2019		Y	N	0.00
	MO 63179-0408	06/03/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/03/2019	May visa charge			561.22

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-421.70	Program Supplies	561.22	0.00
Distribution Total		561.22	0.00

Vendor Total: 561.22

15168	CENTURY LINK	05/18/2019		EASTW	DIRECTORY 5/18/19-6/17/19	
	PO BOX 2961	06/14/2019		N		16.56
CENLINK	PHOENIX	05/18/2019		N	N	0.00
	AZ 85062-2961	05/18/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/18/2019	5/18/19-6/17/19 #313013897			16.56

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	16.56	0.00
Distribution Total		16.56	0.00

Vendor Total: 16.56

15182	CHATFIELD LUMBER CO.	05/30/2019		EASTW	Rebar and Certifoam	
	4707 COUNTY ROAD 7 SE	06/14/2019		N	front of fire hall concrete	586.08
CHATFIELDL	EYOTA	05/30/2019		N	N	0.00
	MN 55934	05/30/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/30/2019	98886			586.08

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	586.08	0.00
Distribution Total		586.08	0.00

Vendor Total: 586.08

15188	CINTAS	05/31/2019		EASTW	May Uniforms and Rugs	
	P.O. BOX 650838	06/14/2019		N		362.39
CINTAS	DALLAS	05/31/2019		N	N	0.00
	TX 75265-0838	05/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2019	May 2019			362.39

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	93.84	0.00
101-43100-441.70	Uniforms	120.85	0.00
230-45200-441.70	Uniforms	26.86	0.00
601-49400-441.70	Uniforms	80.56	0.00
602-49450-441.70	Uniforms	40.28	0.00
Distribution Total		362.39	0.00

Vendor Total: 362.39

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	CONSTRUCTION MANAGEMENT :	05/31/2019	EASTW	MAY 2019 SERVICES	
	1700 N BROADWAY, SUITE 128	06/14/2019	N		824.63
15179	ROCHESTER	05/31/2019	N	N	0.00
CMS	MN 55906	05/31/2019	0.00	N	0
	<Emailing Stub Disabled>	05/31/2019	19-517		<u>824.63</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	824.63	0.00
Distribution Total		824.63	0.00

Vendor Total: 824.63

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	DOVER, EYOTA, ST.CHARLES AS	05/31/2019	EASTW	Sewer services for May 2019	
	P.O. BOX 396	06/14/2019	N		16,948.15
15193	ST. CHARLES	05/31/2019	N	N	0.00
DES	MN 55972-0396	05/31/2019	0.00	N	0
	<Emailing Stub Disabled>	05/31/2019	07946		<u>16,948.15</u>

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	16,948.15	0.00
Distribution Total		16,948.15	0.00

Vendor Total: 16,948.15

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	FIRST SUPPLY ROCHESTER	05/28/2019	EASTW	SINK FAUCET-WEST SIDE PARK	
	P.O. BOX 7157	06/14/2019	N		129.75
15169	ROCHESTER	05/28/2019	N	N	0.00
FIRSTSUPPL	MN 55903	05/28/2019	0.00	N	0
	<Emailing Stub Disabled>	05/28/2019	11688100-00		<u>129.75</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	129.75	0.00
Distribution Total		129.75	0.00

Vendor Total: 129.75

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	FIRST SUPPLY ROCHESTER	05/01/2019	EASTW	PARKS-ADA METERING	
	P.O. BOX 7157	06/14/2019	N		99.74
15170	ROCHESTER	05/01/2019	N	N	0.00
FIRSTSUPPL	MN 55903	05/01/2019	0.00	N	0
	<Emailing Stub Disabled>	05/01/2019	11659015-00		<u>99.74</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.30	Repairs/Maintenance Buildings	99.74	0.00
Distribution Total		99.74	0.00

Vendor Total: 229.49

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
	GOPHER STATE ONE-CALL	05/31/2019	EASTW	MAY 2019-22 TICKETS	
		06/14/2019	N		29.70
15171	HANOVER	05/31/2019	N	N	0.00
GOPHER	MD 21076-1317	05/31/2019	0.00	N	0
	<Emailing Stub Disabled>	05/31/2019	9050380		<u>29.70</u>

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	29.70	0.00
Distribution Total		29.70	0.00

Vendor Total: 29.70

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	HAWKINS ASH CPAS	05/31/2019	EASTW	FINAL BILLING 2018 AUDIT	
	3720 NOTTINGHAM DR NW	06/14/2019	N		2,900.00
15178	ROCHESTER	05/31/2019	N	N	0.00
HAWKINSCP/	MN 55901	05/31/2019	0.00	Y 0	0.00
	<Emailing Stub Disabled>	05/31/2019	3094869		2,900.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.10	Auditing & Accounting Service	1,200.00	0.00
210-42200-430.10	Auditing & Accounting Service	600.00	0.00
220-46500-430.10	Auditing & Accounting Service	400.00	0.00
230-45200-430.10	Auditing & Accounting Service	500.00	0.00
601-49400-430.10	Auditing & Accounting Service	100.00	0.00
602-49450-430.10	Auditing & Accounting Service	100.00	0.00
Distribution Total		2,900.00	0.00

Vendor Total: 2,900.00

	HAWKINS, INC.	05/24/2019	EASTW	150# CHLORINE CYLINDERS	
	PO BOX 860263	06/14/2019	N		15.00
15172	MINNEAPOLIS	05/24/2019	N	N	0.00
HAWKINS	MN 55486-0263	05/24/2019	0.00	N 0	0.00
	<Emailing Stub Disabled>	05/24/2019	4504651		15.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.60	Chemicals & Chem Products	15.00	0.00
Distribution Total		15.00	0.00

Vendor Total: 15.00

	HIAWATHA BROADBAND COM. IN	06/02/2019	EASTW	phone & internet June charges	
	58 JOHNSON STREET	06/14/2019	N		366.97
15195	WINONA	06/02/2019	N	N	0.00
HBC	MN 55987	06/02/2019	0.00	N 0	0.00
	<Emailing Stub Disabled>	06/02/2019	6-2-19 statement		366.97

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-432.10	Telephone	30.62	0.00
210-42200-430.90	Computer/Software Expense	14.39	0.00
210-42200-432.19	township portion of 432.10	30.63	0.00
210-42200-430.99	township portion of 430.90	14.40	0.00
101-41900-432.10	Telephone	146.85	0.00
101-41900-430.90	Computer/Software Expense	54.60	0.00
101-43100-432.10	Telephone	37.07	0.00
101-43100-430.90	Computer/Software Expense	38.41	0.00
Distribution Total		366.97	0.00

Vendor Total: 366.97

	MINNESOTA ENERGY RESOURCE	06/06/2019	EASTW	May natural gas	
	PO BOX 3140	06/14/2019	N		293.48
15187	MILWAUKEE	06/06/2019	N	N	0.00
MNENERGY	WI 53201-3140	06/06/2019	0.00	N 0	0.00
	<Emailing Stub Disabled>	06/06/2019	June 2019		293.48

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.30	Gas Utilities	35.32	0.00
601-49400-438.30	Gas Utilities	37.48	0.00
101-43100-438.30	Gas Utilities	74.64	0.00
210-42200-438.30	Gas Utilities	113.91	0.00
101-41900-438.30	Gas Utilities	32.13	0.00

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Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total					293.48	0.00
					Vendor Total:	293.48

15180	NELLYS CONCRETE MUSHROOM	06/04/2019		EASTW	6-4-19 FARMERS MARKET-D/C	30.00
	1347 3RD AVE SW	06/14/2019		N		0.00
	ROCHESTER	06/04/2019		N	N	0.00
NELLYSCONC	MN 55902	06/04/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/04/2019	6-4-19			30.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	30.00	0.00
Distribution Total		30.00	0.00
		Vendor Total:	30.00

15185	PEOPLES ENERGY COOPERATIV	06/05/2019		EASTW	May electric usage	2,920.68
	REMITTANCE CENTER	06/14/2019		N		0.00
	DES MOINES	06/05/2019		N	N	0.00
PEOPLESCO	IA 50940-2333	06/05/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/05/2019	June 2019			2,920.68

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-438.10	Electric Utilities	27.24	0.00
601-49400-438.10	Electric Utilities	1,089.29	0.00
101-43100-438.10	Electric Utilities	65.65	0.00
602-49450-438.10	Electric Utilities	25.06	0.00
210-42200-438.10	Electric Utilities	150.91	0.00
230-45200-438.10	Electric Utilities	62.75	0.00
601-49400-438.10	Electric Utilities	59.39	0.00
101-41900-438.10	Electric Utilities	86.39	0.00
230-45200-438.10	Electric Utilities	24.08	0.00
101-43160-438.10	Electric Utilities	1,050.98	0.00
101-43160-438.10	Electric Utilities	278.94	0.00
Distribution Total		2,920.68	0.00
		Vendor Total:	2,920.68

15186	POST-BULLETIN COMPANY, L.L.C	05/31/2019		EASTW	CUP notice - DE bus garage	73.44
	P.O. BOX 6118	06/14/2019		N		0.00
	ROCHESTER	05/31/2019		N	N	0.00
POSTBULLE	MN 55903-6118	05/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2019	268644			73.44

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	73.44	0.00
Distribution Total		73.44	0.00
		Vendor Total:	73.44

15176	READY-MIX CONCRETE COMPAN	05/31/2019		EASTW	FIRE HALL -28 CUBIC YARDS-6 BI	3,456.00
	4010 19TH ST NW	06/14/2019		N		0.00
	ROCHESTER	05/31/2019		N	N	0.00
READY-MIX	MN 55901	05/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2019	288498			3,456.00

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.00	Other Professional Services	3,456.00	0.00
Distribution Total		3,456.00	0.00

Edit List of Invoices - Detail w/GL

Date: 06/11/2019

Time: 7:00 am

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Vendor Total: 3,456.00

15189	ST.CHARLES PARK & REC	06/10/2019		EASTW	Swim Tickets 300 passes	600.00
		06/14/2019		N		0.00
		06/10/2019		N	N	0.00
STCHRLSP&F		06/10/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/10/2019	15016802			600.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-421.70	Program Supplies	600.00	0.00
Distribution Total		600.00	0.00

Vendor Total: 600.00

15190	THOMPSON & WARD ELECTRIC I	06/05/2019		EASTW	Street light by car wash	243.00
	5810 GLENBROOK CT SE	06/14/2019		N	light wth photo eye	0.00
	ROCHESTER	06/05/2019		N	N	0.00
THOMP&WAF	MN 55904	06/05/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	06/05/2019	3255			243.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43160-422.10	Repairs/Maintenance Equipment	243.00	0.00
Distribution Total		243.00	0.00

Vendor Total: 243.00

15194	TRUGREEN	05/30/2019		EASTW	park spraying	1,706.00
	PO BOX 78031	06/14/2019		N		0.00
	PHOENIX	05/30/2019		N	N	0.00
TRUGREEN	AZ 85062-8031	05/30/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/30/2019	103008603			1,706.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-422.60	Weed Control	1,706.00	0.00
Distribution Total		1,706.00	0.00

Vendor Total: 1,706.00

15173	U.S. POSTMASTER	05/20/2019		EASTW	FIRST CLASS PRESORT-PI 2	235.00
		06/14/2019		N		0.00
	EYOTA	05/20/2019		N	N	0.00
POSTMASTEI	MN 55934	05/20/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/20/2019	2019 FIRST-CLASS PRESC			235.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.40	Other Printing/Binding	235.00	0.00
Distribution Total		235.00	0.00

Vendor Total: 235.00

15177	US BANK EQUIPMENT FINANCE	05/31/2019		EASTW	COPIER CONTRACT PYMT	167.00
	PO BOX 790448	06/14/2019		N		0.00
	ST LOUIS	05/31/2019		N	N	0.00
US BANK EQ	MO 63179-0448	05/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2019	386550644			167.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-441.30	Office Equipment Rental	167.00	0.00

Edit List of Invoices - Detail w/GL

Date: 06/11/2019

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Distribution Total				167.00	0.00
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Vendor Total: 167.00

15191	VAN IWAARDEN ASSOCIATES	06/04/2019		EASTW	2019 GASB 67-68 Acturarial	
	840 LUMBER EXCHANGE BLD	06/14/2019		N	fire relief assoc audit info	2,000.00
	MINNEAPOLIS	06/04/2019		N	N	0.00
VAN IWAARD	MN 55402-1010	06/04/2019	0.00	Y	0	0.00
	<Emailing Stub Disabled>	06/04/2019	May 2019			2,000.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-430.10	Auditing & Accounting Service	2,000.00	0.00
Distribution Total		2,000.00	0.00

Vendor Total: 2,000.00

15192	WATER SYSTEMS COMPANY	05/31/2019		EASTW	water rental and water and cup	
		06/14/2019		N		45.25
	WINONA	05/31/2019		N	N	0.00
WATERSYSTI	MN 55987	05/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2019	May 2019 STMT			45.25

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	45.25	0.00
Distribution Total		45.25	0.00

Vendor Total: 45.25

Grand Total:	40,390.01
Less Credit Memos:	0.00
Net Total:	40,390.01
Less Hand Check Total:	0.00
Outstanding Invoice Total:	40,390.01

Total Invoices: 29

Edit List of Invoices - Detail w/GL

Date: 05/31/2019

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15164	B & C PLUMBING AND HEATING II	05/20/2019	EASTW	ARBOR GARDENS-WATER HEATE	8,696.11
B & C	661 CANYON DR NW	05/31/2019	N		0.00
	EYOTA	05/20/2019	N	N	0.00
	MN 55934	05/20/2019	0.00	0	8,696.11
	<Emailing Stub Disabled>	05/20/2019	301636		

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-458.10	Capital Outlay Other	8,696.11	0.00
Distribution Total		8,696.11	0.00

Vendor Total: 8,696.11

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15166	BEST BUY BUSINESS ADVANTAG	04/19/2019	EASTW	FIRE HALL-ELECTRONICS	9,552.75
BESTBUYBU	PO BOX 731247	05/31/2019	N		0.00
	DALLAS	04/19/2019	N	N	0.00
	TX 75373-1247	04/19/2019	0.00	0	9,552.75
	<Emailing Stub Disabled>	04/19/2019	FIRE HALL #425000		

GL Number	Account Name	Pay Amount	Relieve Amount
418-42200-431.30	Contracted Services	9,552.75	0.00
Distribution Total		9,552.75	0.00

Vendor Total: 9,552.75

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15163	DAVID OR LORI EHLENFELDT	05/31/2019	EASTW	FARMERS MARKET-10/19/18	26.00
EHLENFELDT	13500 COUNTY ROAD 9	05/31/2019	N		0.00
	EYOTA	05/31/2019	N	N	0.00
	MN 55934	05/31/2019	0.00	0	26.00
	<Emailing Stub Disabled>	05/31/2019	FARMERS MARKET 10-19-		

GL Number	Account Name	Pay Amount	Relieve Amount
220-00000-208.30	DUE TO FM VENDORS	26.00	0.00
Distribution Total		26.00	0.00

Vendor Total: 26.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15165	PEARSON BACKHOE SERVICE IN	05/27/2019	EASTW	RENA BELLE-CURB BOX & REPAI	4,282.00
PEARSON	24330 RICHLAND RD	05/31/2019	N	MADISON-CULVERT & APRON	0.00
	ST. CHARLES	05/27/2019	N	N	0.00
	MN 55972	05/27/2019	0.00	0	4,282.00
	<Emailing Stub Disabled>	05/27/2019	6134		

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.86	Utility Repairs	1,800.00	0.00
651-49990-422.86	Utility Repairs	2,050.00	0.00
101-43110-422.40	Street Repairs	432.00	0.00
Distribution Total		4,282.00	0.00

Vendor Total: 4,282.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
15161	U.S. POSTMASTER	05/31/2019	EASTW	MAY 2019 UB USAGE POSTAGE	217.56
POSTMASTEI	EYOTA	05/31/2019	N		0.00
	MN 55934	05/31/2019	0.00	0	0.00
	<Emailing Stub Disabled>	05/31/2019	5/31/2019		217.56

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	108.78	0.00
602-49450-432.20	Postage	108.78	0.00

Edit List of Invoices - Detail w/GL

Date: 05/31/2019

Time: 2:54 pm

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City of Eyota

Ref. No.	Vendor Name Vendor Address City State/Province Zip/Postal Email Address	Post Date Pay. Date Disc. Date Due Date Inv. Date	PO Number Req. No. Disc. % Invoice No.	Bank Hold? Sep. Ck.? 1099?	Invoice Description Line 2 Invoice Description Line 2 Use Description 1 On Check Hand Check Number/Date	Gross Amount Taxes Withheld Discount Net Amount
----------	---	---	---	-------------------------------------	--	--

Distribution Total					217.56	0.00
15162	U.S. POSTMASTER	05/21/2019		EASTW	POSTAGE STAMPS	
		05/31/2019		N		290.00
POSTMASTEI	EYOTA	05/21/2019		Y	N	0.00
	MN 55934	05/21/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/21/2019	5/21/19			290.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-432.20	Postage	35.00	0.00
602-49450-432.20	Postage	35.00	0.00
101-41900-432.20	Postage	220.00	0.00
Distribution Total		290.00	0.00

	U.S. POSTMASTER	05/31/2019		EASTW	JUNE 2019 NEWSLETTERS	
		05/31/2019		N		226.94
15167	EYOTA	05/31/2019		Y	N	0.00
POSTMASTEI	MN 55934	05/31/2019	0.00	N	0	0.00
	<Emailing Stub Disabled>	05/31/2019	JUNE 2019 NEWSLETTERS			226.94

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.40	Other Printing/Binding	226.94	0.00
Distribution Total		226.94	0.00

Vendor Total: 734.50

Grand Total: 23,291.36

Less Credit Memos: 0.00

Net Total: 23,291.36

Less Hand Check Total: 0.00

Outstanding Invoice Total: 23,291.36

Total Invoices: 7

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
City Of Eyota

Date: 5/29/2019
Time: 12:35:50

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
24687	05/29/2019		P	PER	PERA	Remittance Check	\$1,359.11
24688	05/29/2019		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00

Total Checks: 2

Sub-Total:	\$2,059.11
Total Void/Stop Payment:	\$0.00
Grand Total:	\$2,059.11

Electronically paid - \$ 2411.29 - 5/31/19 P.R.

System: 5/23/2019 12:24:54 PM
 User Date: 5/23/2019

01 Master
 COMPUTER CHECK REGISTER
 Payables Management

Page: 1
 User ID: Brandon

Batch ID: BB 501CHECKRUN
 Batch Comment: ARBOR GARDENS CHECK RUN

Audit Trail Code: PMCHK00009784
 Posting Date: 5/23/2019

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010147	5/23/2019	0000000000244532	20118	Stephen Arnold	\$125.00
010148	5/23/2019	0000000000244559	800003	DIRECT SUPPLY HEALTHCARE	\$60.00
010149	5/23/2019	0000000000244561	800023	DSSI	\$60.00
010150	5/23/2019	0000000000244552	10035	ELDERMARK ASSISTED LIVING SOFT	\$253.00
010151	5/23/2019	0000000000244563	800029	Fun Express	\$34.45
010152	5/23/2019	0000000000244560	19679	Honeywell International Inc.	\$240.00
010153	5/23/2019	0000000000244542	800013	MARTIN BROS. DIST. CO., INC	\$1,639.09
010154	5/23/2019	0000000000244545	16847	MED CITY CREATIVE	\$187.50
010155	5/23/2019	0000000000244529	12038	MN DEPT OF HEALTH	\$40.00
010156	5/23/2019	0000000000244530	13487	MN DEPT OF HUMAN RIGHTS	\$40.00
010157	5/23/2019	0000000000244528	11663	PEOPLES COOPERATIVE SERVICES	\$1,624.94
010158	5/23/2019	0000000000244543	10093	Plunketts Pest Control	\$92.24
010159	5/23/2019	0000000000244555	19053	SHARPS COMPLIANCE, INC.	\$71.03
010160	5/23/2019	0000000000244562	800027	Staples Customer Service	\$45.36
010161	5/23/2019	0000000000244546	17062	TANDEM PRINTING INC.	\$204.59
010162	5/23/2019	0000000000244527	10674	TEALWOOD CARE CENTERS, INC.	\$4,478.14
010163	5/23/2019	0000000000244553	10238	TKE CORP	\$972.44
010164	5/23/2019	0000000000244531	13558	OFFICE EQUIPMENT FINANCE SERV.	\$164.51
010165	5/23/2019	0000000000244544	13782	WATER SYSTEMS COMPANY	\$75.82

Total Checks: 19

Checks Total: \$10,408.11
 =====

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	5/30/2019
Vendor ID	First	Last	Checkbook ID	501EYOTA
Vendor Name	First	Last		501EYOTA

Sorted By: Check Number

* Voided Checks

Check Number Entity ID	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
010166 501	15877	ADVANCED DISPOSAL SERVICES	5/30/2019	501EYOTA	PMCHK00009823	\$589.39
010167 501	10081	METRO SALES, INC.	5/30/2019	501EYOTA	PMCHK00009823	\$75.16
010168 501	10748	MINNESOTA ENERGY RESOURCES	5/30/2019	501EYOTA	PMCHK00009823	\$1,019.29
010169 501	13366	OLMSTED COUNTY PRL	5/30/2019	501EYOTA	PMCHK00009823	\$20,387.01
010170 501	19438	SHELLY HOLST	5/30/2019	501EYOTA	PMCHK00009823	\$19.17
010171 501	10674	TEALWOOD CARE CENTERS, INC.	5/30/2019	501EYOTA	PMCHK00009823	\$599.52
010172 501	10120	TEALWOOD MANAGEMENT	5/30/2019	501EYOTA	PMCHK00009823	\$26,090.39

Total Checks: 7

Total Amount of Checks: \$48,779.93
 =====

System: 6/6/2019 4:50:36 PM
User Date: 6/6/2019

01 Master
COMPUTER CHECK REGISTER
Payables Management

Page: 1
User ID: Brandon

Batch ID: BB 501CHECKRUN
Batch Comment: Arbor Gardens of Eyota Check Run

Audit Trail Code: PMCHK00009890
Posting Date: 6/6/2019

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
010173	6/6/2019	0000000000246325	13799	B AND C PLUMBING AND HEATING,	\$98.00
010174	6/6/2019	0000000000246320	16779	CITY OF EYOTA	\$560.13
010175	6/6/2019	0000000000246328	800003	DIRECT SUPPLY HEALTHCARE	\$126.87
010176	6/6/2019	0000000000246319	11478	DIRECTV	\$588.59
010177	6/6/2019	0000000000246331	800029	Fun Express	\$16.61
010178	6/6/2019	0000000000246329	800024	HD Supply Facilities Maintenan	\$105.15
010179	6/6/2019	0000000000246327	17775	J.T. FLORAL AND GIFT	\$37.58
010180	6/6/2019	0000000000246323	800013	MARTIN BROS. DIST. CO., INC	\$3,069.19
010181	6/6/2019	0000000000246332	800006	MCKESSON MED.-SURGICAL MN	\$313.81
010182	6/6/2019	0000000000246333	13249	OLMSTED MEDICAL CENTER	\$94.00
010183	6/6/2019	0000000000246321	19438	SHELLY HOLST	\$250.00
010184	6/6/2019	0000000000246330	800027	Staples Customer Service	\$252.70
010185	6/6/2019	0000000000246326	17062	TANDEM PRINTING INC.	\$235.49
010186	6/6/2019	0000000000246317	10674	TEALWOOD CARE CENTERS, INC.	\$2,108.34
010187	6/6/2019	0000000000246316	10120	TEALWOOD MANAGEMENT	\$32,037.77
010188	6/6/2019	0000000000246324	13782	WATER SYSTEMS COMPANY	\$85.06

Total Checks: 16

Checks Total: \$39,979.29