

CITY OF EYOTA
CITY COUNCIL MINUTES
AUGUST 24, 2017

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Mayor Clark requested to add under 7. Other Business: brush site burning and request to approve metes and bounds application. Motion was made by Cornell and seconded by Nelson to approve the agenda with the additions as presented. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the August 14, 2017 regular Council meeting approved

4.B. League of Minnesota Cities Insurance Trust Liability Coverage Waiver; accept \$500,000 liability coverage limits and do not waive the monetary limits on municipal tort liability.

REPORTS:

DESCASD Sewer Board: Schuchard reported assets, and the plant has had no problems or violations. The District has placed some of their funds in certificates of deposit instead of investments with risks.

Planning Commission: No report, the August 16 meeting was cancelled, no agenda items.

Economic Development Authority (EDA): Clark reported on Arbor Gardens census, financials and current project status. The EDA voted to change their meetings back to the fourth Thursday of the month, at 5:30 pm; the Council will address that at their next meeting. Cornell reported the EDA discussed and approved the proposed 2018 budget as presented, and local business updates. The EDA is establishing video (to promote the city) contest guidelines; this will go to the Council at their next meeting.

John Erickson: Erickson submitted information to improve two of his buildings, 22 and 24 South Front Street SW, and requested façade improvement funds.

Motion was made by Schuchard and seconded by Nelson to approve the façade improvement to Erickson in the amount of \$5,275.00. Ayes 5, Nays 0. Motion carried.

Clerks Report:

Continuing Discloser Filing: Knowlton requested approval to authorize David Drown Associates, Inc. to complete the continuing disclosure reports for the City's three largest bonds. Fees vary depending on required reports, but will be capped at \$2,000.

Motion was made by Nelson and seconded by Holst to approve David Drown to prepare the reports. Discussion: the fees will come out of each of the bond's debit service fund. Ayes 5, Nays 0. Motion carried.

Council Work Meeting: Motion was made by Holst and seconded by Cornell to schedule a work meeting Wednesday, September 6, 7:00 pm, to discuss 2018 improvement project planning. Ayes 5, Nays 0. Motion carried.

REGULAR AGENDA ITEMS:

People's Energy Cooperative:

Right-of-Way Vegetation Management Policy: People's sent a new policy for the City's information and reference. The Council had concerns that People's is requiring more and more space and possibly going outside of their easements; the City Attorney was requested to review the policy. The City Attorney thinks People's probably does have the right as stated. The Council took no action.

Member Advisory Committee: People's requested the City designate a representative to be on the People's Member Advisory Committee. Nelson is currently the City's representative but has not attended meetings due to scheduling conflicts. Clark will discuss meeting times with People's CEO Elaine Garry. No further action was taken.

Dover-Eyota Schools: DE Schools recently announced the elimination of bus pickups for in town children south of the railroad tracks; that decision was later reversed. The School is considering creating an advisory transportation safety committee. Clark suggested a city representative might be beneficial on the committee, especially if city street/sidewalk/path improvements are discussed. The Council discussed the continued balance and opposing views of too many and not enough sidewalks. Cornell offered to be on the committee if it is established and if meetings do not conflict with his other scheduled commitments.

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable total in the amount of \$58,756.37 as presented. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.C"

Other Business:

City Compost Site: Jeff Sorenson, 210 Pine Avenue SE addressed the Council and stated burning at the site is offensive to the neighborhood. Options to burn, chip and/or haul away materials were discussed. Consensus: Schuchard will talk to Brad Boice to get prices for grinding services and hauling materials away. Burning will stop.

Thompson and Ward Electric Metes and Bounds: Thompson and Ward submitted an application to create a one acre parcel in the seven plus acres Keefe Properties owns adjacent to Highway 14 in the northwest part of town, on Sandstone Drive NW. This parcel will be used to build a commercial warehouse and office facility for the business. Zoning requirements were reviewed and found acceptable.

Motion was made by Nelson and seconded by Schuchard to approve the metes and bounds application from Thompson and Ward Electric, to create a one acre parcel. Ayes 5, Nays 0. Motion carried. See "Exhibit 7"

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 7:40 p.m.



Tyrel Clark
Mayor



Mafliis Knowlton
Clerk/Treasurer

Council Meeting August 24, 2017

Approval of Accounts Payable:

To be approved by Council		\$	49,159.02
Council approval after checks written	8/16/2017	\$	4,427.97
Council approval after checks written		\$	-
Council approval after checks written		\$	-
Payroll for Council Approval			
8/11/2017	Remittance checks	\$	1,981.15
8/11/2017	Taxes paid electronically	\$	3,188.23
	Remittance checks	\$	-
	Taxes paid electronically	\$	-
Total Accounts Payable:			<u>\$ 58,756.37</u>

Total Accounts Payable	\$ 58,756.37
Additional Payable	\$ -
Additional Payable	\$ -
Total	\$ 58,756.37

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

8/17/2017	\$	48,657.81
	\$	-
	\$	-
TOTAL	<u>\$</u>	<u>48,657.81</u>

101 General Fund
 210 Fire Department
 220 EDA
 221 EDA revolving loans
 222 EIF Loans
 223 Rochester sales tax
 230 Park & Rec
 290 Gambling

Debt Service Funds
 307 Taxable 2007 note
 312 PIR - St Rdg Refunded
 313 GO 2010 St Imp
 314 PIR - 2006 Refunded
 315 Debt Service GO 2015
 316 Debt Service GO 2016
 322 Senior Housing (2nd)

Construction Funds
 400 PIR All Projects
 410 Reserves
 415 GO 2015A St Imp
 416 GO 2016A St Imp

Enterprise Funds
 601 Water
 602 Sanitary Sewer
 651 Storm Sewer
 655 Arbor Gardens

"Exhibit 6.C"

Edit List of Invoices - Detail w/GL

Date: 08/21/2017

Time: 12:21 pm

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City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
	ALAN MCRAY CONSTRUCTION LL	08/15/2017	EASTW	CONCRETE PATIOS-ARBOR GARI	
	25913 COUNTY ROAD 25	08/25/2017	N	PRIVACY FENCE & LABOR	22,100.00
13390	PLAINVIEW	08/15/2017	N	N	0.00
ALAN MCRAY	MN 55964	08/15/2017	0.00	N	0
	<Emailing Stub Disabled>	08/15/2017	1757		<u>22,100.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-452.10	Cap Outlay B46159 Envelope	2,100.00	0.00
655-49995-452.10	Cap Outlay B46159 Envelope	11,000.00	0.00
655-49995-452.10	Cap Outlay B46159 Envelope	9,000.00	0.00
Distribution Total		22,100.00	0.00
Vendor Total:			22,100.00

	BERNIES PAINTING LLC	08/18/2017	EASTW	EXTERIOR PAINTING; GARAGE	
	635 EAST BROADWAY	08/25/2017	N	CUPOLA; DECK -MAT & LABOR	18,525.00
13389	PLAINVIEW	08/18/2017	N	N	0.00
BERNIES PA	MN 55964	08/18/2017	0.00	N	0
	<Emailing Stub Disabled>	08/18/2017	1165		<u>18,525.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
655-49995-422.30	Repairs/Maintenance Buildings	16,125.00	0.00
655-49995-422.30	Repairs/Maintenance Buildings	500.00	0.00
655-49995-422.30	Repairs/Maintenance Buildings	1,500.00	0.00
655-49995-422.30	Repairs/Maintenance Buildings	400.00	0.00
Distribution Total		18,525.00	0.00
Vendor Total:			18,525.00

	BOWLOCITY ENTERTAINMENT C	07/07/2017	EASTW	WOW SUMMER REC TRIP 6-14-17	
	2810 N BROADWAY	08/25/2017	N		978.15
13380	ROCHESTER	07/07/2017	N	N	0.00
BOWLOCITY	MN 55906	07/07/2017	0.00	N	0
	<Emailing Stub Disabled>	07/07/2017	2081		<u>978.15</u>

GL Number	Account Name	Pay Amount	Relieve Amount
230-45100-431.30	Contracted Services	978.15	0.00
Distribution Total		978.15	0.00
Vendor Total:			978.15

	CHARLIE BROWN	08/17/2017	EASTW	TONER FOR SHELLY'S PRINTER	
	200 SOUTH MAIN STREET	08/25/2017	N		99.00
13377	STEWARTVILLE	08/17/2017	N	N	0.00
BROWNCHAF	MN 55976	08/17/2017	0.00	N	0
	<Emailing Stub Disabled>	08/17/2017	14013		<u>99.00</u>

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-430.90	Computer/Software Expense	49.50	0.00
601-49400-430.90	Computer/Software Expense	49.50	0.00
Distribution Total		99.00	0.00
Vendor Total:			99.00

	CENTURY LINK	08/11/2017	EASTW	AUG PHONE & INTERNET	
	PO BOX 2961	08/25/2017	N		339.07
13387	PHOENIX	08/11/2017	N	N	0.00
CENLINK	AZ 85062-2961	08/11/2017	0.00	N	0
	<Emailing Stub Disabled>	08/11/2017	8-2017 STMT		<u>339.07</u>

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-430.90	Computer/Software Expense	32.73	0.00
601-49400-430.90	Computer/Software Expense	16.37	0.00
602-49450-430.90	Computer/Software Expense	16.37	0.00
101-41900-432.10	Telephone	123.12	0.00
601-49400-432.10	Telephone	95.76	0.00
602-49450-432.10	Telephone	27.36	0.00
101-43100-432.10	Telephone	27.36	0.00
Distribution Total		339.07	0.00

Vendor Total: 339.07

13385	CHATFIELD LUMBER CO.	08/09/2017		EASTW	REPAIR SUPPLY FOR CITY HALL	
	4707 COUNTY ROAD 7 SE	08/25/2017		N	ROOF	3.51
	EYOTA	08/09/2017		N	N	0.00
CHATFIELDL	MN 55934	08/09/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/09/2017	89304			3.51

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.10	Repairs/Maintenance Equipment	3.51	0.00
Distribution Total		3.51	0.00

Vendor Total: 3.51

13391	CJ SIGNAGE LLC	08/15/2017		EASTW	SIGN INSTALL DATE STICKERS	132.00
	204 PEARL ST S	08/25/2017		N		0.00
	DOVER	08/15/2017		N	N	0.00
CJ SIGNAGE	MN 55929	08/15/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/15/2017	305			132.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	132.00	0.00
Distribution Total		132.00	0.00

Vendor Total: 132.00

13386	DELTA DENTAL	08/15/2017		EASTW	SEPT 2017	396.48
	NW5772	08/25/2017		N		0.00
	MINNEAPOLIS	08/15/2017		N	N	0.00
DELTA DENT	MN 55485-5772	08/15/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/15/2017	7008579			396.48

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	396.48	0.00
Distribution Total		396.48	0.00

Vendor Total: 396.48

13376	DOVER-EYOTA PUBLIC SCHOOLS	08/17/2017		EASTW	AUG FARM MKT ADS	107.50
	615 SOUTH AVENUE	08/25/2017		N	AUG CITY SEGMENT	0.00
	EYOTA	08/17/2017		N	N	0.00
D-ESCHOOL	MN 55934	08/17/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	08/17/2017	8-17-17			107.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	72.50	0.00
220-46600-434.30	Advertising/Promotions	35.00	0.00
Distribution Total		107.50	0.00

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Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		

Vendor Total: 107.50

13382	FIRE SAFETY USA, INC.	08/01/2017	EASTW	VIPER COAT & PANT PER	
	3253 19TH ST NW	08/25/2017	N	EYOTA SPECS	1,850.00
	ROCHESTER	08/01/2017	N	N	0.00
FIRESAFETY	MN 55901	08/01/2017	N	0	0.00
	<Emailing Stub Disabled>	08/01/2017	102463		1,850.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	925.00	0.00
210-42200-458.09	township portion of 458.00	925.00	0.00
Distribution Total		1,850.00	0.00

Vendor Total: 1,850.00

13375	JEFF PETERSON CONCRETE	08/15/2017	EASTW	SIDEWALK REPAIR 323 CENTER /	
	307 RICHLAND AVE	08/25/2017	N		480.00
	ST. CHARLES	08/15/2017	N	N	0.00
JEFFPETERS	MN 55972	08/15/2017	Y	0	0.00
	<Emailing Stub Disabled>	08/15/2017	102068		480.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-430.80	Safety Training & Equipment	480.00	0.00
Distribution Total		480.00	0.00

Vendor Total: 480.00

13392	LEAGUE OF MN CITIES INS TRUS	07/27/2017	EASTW	BALANCE DUE AFTER AUDIT	
	C/O BERKLEY RISK ADMIN CO LL	08/25/2017	N	4/16 TO 4/17	2,975.00
	MINNEAPOLIS	07/27/2017	N	N	0.00
LMCIT	MN 55402-3332	07/27/2017	N	0	0.00
	<Emailing Stub Disabled>	07/27/2017	34259		2,975.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-42150-415.00	Workers Compensation Insurance	1,652.18	0.00
601-49400-415.00	Workers Compensation Insurance	767.51	0.00
210-42200-415.00	Workers Compensation Insurance	-389.37	0.00
101-41400-415.00	Workers Compensation Insurance	-158.32	0.00
602-49450-415.00	Workers Compensation Insurance	-33.77	0.00
651-49990-415.00	Workers Compensation Insurance	6.80	0.00
230-45100-415.00	Workers Compensation Insurance	432.79	0.00
230-45200-415.00	Workers Compensation Insurance	150.18	0.00
101-43100-415.00	Workers Compensation Insurance	485.18	0.00
101-41100-415.00	Workers Compensation Insurance	-2.94	0.00
101-43125-415.00	Workers Compensation Insurance	64.76	0.00
Distribution Total		2,975.00	0.00

Vendor Total: 2,975.00

13388	MN PIPE & EQUIPMENT	08/14/2017	EASTW	BLUE MARKING FLAGS; FRAME	
	PO BOX 249	08/25/2017	N	CLEANOUT; ADAPTER & RISER	391.66
	FARMINGTON	08/14/2017	N	N	0.00
MN PIPE	MN 55024	08/14/2017	N	0	0.00
	<Emailing Stub Disabled>	08/14/2017	384787		391.66

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	12.48	0.00
602-49450-422.10	Repairs/Maintenance Equipment	175.00	0.00
601-49400-422.86	Utility Repairs	204.18	0.00

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank Hold?	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Sep. Ck.?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	1099?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.		Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				

Distribution Total						391.66	0.00
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Vendor Total: 391.66

13379	ON SITE SANITATION	08/12/2017		EASTW	WEST SIDE PARK -FARM MKT		
	95 WOODLYNN AVENUE	08/25/2017		N			80.00
	ST.PAUL	08/12/2017		N	N		0.00
ONSITESANI	MN 55117	08/12/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/12/2017	462334				80.00

GL Number	Account Name	Pay Amount	Relieve Amount
230-45200-441.80	Toilet Rentals	80.00	0.00
Distribution Total		80.00	0.00

Vendor Total: 80.00

13384	WADE REISER	08/17/2017		EASTW	DUPLICATE PURCH OF ATV LIC#		
	PO BOX 358	08/25/2017		N			25.00
	EYOTA	08/17/2017		N	N		0.00
REISER/WAD	MN 55934	08/17/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/17/2017	DUPLICATE PURCH ATV LI				25.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-321.00	LICENSES & PERMITS	25.00	0.00
Distribution Total		25.00	0.00

Vendor Total: 25.00

13381	SUN LIFE FINANCIAL	08/14/2017		EASTW	SEPTEMBER COVERAGE		
	PO BOX 7247- 0381	08/25/2017		N			514.74
	PHILADELPHIA	08/14/2017		N	N		0.00
SUNLIFE	PA 19170-0381	08/14/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/14/2017	09-2017				514.74

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	514.74	0.00
Distribution Total		514.74	0.00

Vendor Total: 514.74

13378	VERIZON	08/08/2017		EASTW	CELL CHARGES THRU 8-8		
	P.O. BOX 25505	08/25/2017		N			127.41
	LEHIGH VALLEY	08/08/2017		N	N		0.00
VERIZON	PA 18002-5505	08/08/2017	0.00	N	0		0.00
	<Emailing Stub Disabled>	08/08/2017	9790636536				127.41

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-432.10	Telephone	26.12	0.00
601-49400-432.10	Telephone	26.12	0.00
101-43100-432.10	Telephone	52.25	0.00
101-41900-432.10	Telephone	22.92	0.00
Distribution Total		127.41	0.00

Vendor Total: 127.41

Edit List of Invoices - Detail w/GL

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City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Invoice No.	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date				
	WATER SYSTEMS COMPANY	07/31/2017		EASTW	JULY WATER	
	ECOWATER SYSTEMS OF SE MN	08/25/2017		N		34.50
13383	WINONA	07/31/2017		N	N	0.00
WATERSYSTI	MN 55987-3109	07/31/2017	0.00	N	0	0.00
	<Emailing Stub Disabled>	07/31/2017	7-2017 STMT			34.50

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	34.50	0.00
Distribution Total		34.50	0.00

Vendor Total: 34.50

Grand Total: 49,159.02

Less Credit Memos: 0.00

Net Total: 49,159.02

Less Hand Check Total: 0.00

Outstanding Invoice Total: 49,159.02

Total Invoices: 18

Check Register Report

Date: 08/16/2017

Time: 11:44 am

Page: 1

City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EASTWOOD BANK Checks							
23028	08/16/2017	Printed		BOWMAN	PETE BOWMAN	BACK ENTRANCE IMPROVEMENT	855.00
23029	08/16/2017	Printed		VISA- BRAD	CARDMEMBER SERVICE	GAS; VOLLEYBALL LINES	620.93
23030	08/16/2017	Printed		PEARSONBR	PEARSON BROS. INC	BALANCE DUE FOR 2017 SEAL COAT	25.00
23031	08/16/2017	Printed		PEOPLES	PEOPLES ENERGY COOPERATIVE	AUG 2017 ELECTRIC	2,616.37
23032	08/16/2017	Printed		SHERWINWIL	SHERWIN WILLIAMS	PAINT FOR STARS & STRIPES	143.67
23033	08/16/2017	Printed		US BANK EQ	US BANK EQUIPMENT FINANCE	FIRST PAYMENT FOR NEW COPIER	167.00

Total Checks: 6 **Checks Total (excluding void checks): 4,427.97**

Total Payments: 6 **Bank Total (excluding void checks): 4,427.97**

Total Payments: 6 **Grand Total (excluding void checks): 4,427.97**

Check Register Report
PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
City Of Eyota

Date: 8/9/2017
Time: 8:44:24

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
22962	08/11/2017		P	PER	PERA	Remittance Check	\$1,265.15
22963	08/11/2017		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$700.00
22964	08/11/2017		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00
Total Checks: 3							Sub-Total: \$1,981.15
							Total Void/Stop Payment: \$0.00
							Grand Total: \$1,981.15

Electronically Paid taxes

\$ 3188.23

Batch ID: SK-501CHECK RUN
 Batch Comment: ARBOR GARDENS OF EYOTA CHECK RUN

Audit Trail Code: PMCHK00005988
 Posting Date: 8/17/2017

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
009251	8/17/2017	0000000000158357	15877	ADVANCED DISPOSAL SERVICES SOL	\$410.04
009252	8/17/2017	0000000000158353	13799	B AND C PLUMBING AND HEATING,	\$88.00
009253	8/17/2017	0000000000158359	16023	BECKLEY'S OFFICE PRODUCTS	\$35.00
009254	8/17/2017	0000000000158382	TEMP0000006203	BETH BERGSTROM	\$100.00
009255	8/17/2017	0000000000158371	800002	BRIGGS CORPORATION	\$81.43
009256	8/17/2017	0000000000158355	15608	CAROLE JACOBSON	\$90.00
009257	8/17/2017	0000000000158354	15420	CHATFIELD LUMBER CO, INC	\$34.28
009258	8/17/2017	0000000000158381	TEMP0000006202	ELAINE DEGNAN	\$100.00
009259	8/17/2017	0000000000158360	16435	EXCEPTIONAL CARPET CARE, INC	\$225.49
009260	8/17/2017	0000000000158343	11493	EYOTA MARKET	\$904.99
009261	8/17/2017	0000000000158347	12581	G & K SERVICES	\$66.76
009262	8/17/2017	0000000000158356	15641	HIAWATHA BROADBAND COMMUNICATI	\$268.91
009263	8/17/2017	0000000000158375	800013	MARTIN BROS. DIST. CO., INC	\$2,686.74
009264	8/17/2017	0000000000158380	TEMP000000905	MARY JEAN WITT	\$807.46
009265	8/17/2017	0000000000158373	800006	MCKESSON MED.-SURGICAL MN	\$120.46
009266	8/17/2017	0000000000158342	10748	MINNESOTA ENERGY RESOURCES	\$361.24
009267	8/17/2017	0000000000158351	13249	OLMSTED MEDICAL CENTER	\$38.00
009268	8/17/2017	0000000000158345	11663	PEOPLES COOPERATIVE SERVICES	\$2,817.88
009269	8/17/2017	0000000000158348	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
009270	8/17/2017	0000000000158346	11665	ARBOR GARDENS PETTY CASH	\$298.89
009271	8/17/2017	0000000000158349	13123	ST. CHARLES PRESS	\$71.26
009272	8/17/2017	0000000000158341	10674	TEALWOOD CARE CENTERS, INC.	\$3,099.94
009273	8/17/2017	0000000000158338	10120	TEALWOOD MANAGEMENT	\$35,771.43
009274	8/17/2017	0000000000158350	13164	WEBER AND JUDD COMPANY	\$159.61

Total Checks: 24

Checks Total: \$48,657.81

APPLICATION FOR A METES AND BOUNDS SUBDIVISION
AS PER ARTICLE I, SECTION 1.13
OF THE CITY OF EYOTA SUBDIVISION ORDINANCE
EYOTA, MINNESOTA

INSTRUCTIONS: Complete this form and return it to the City/Zoning Administrator. On receipt of this application, Staff will then prepare the necessary information that must be submitted to the City Council.

INFORMATION REQUIRED BY ORDINANCE AT TIME OF FILING:

It shall be the responsibility of the applicant to submit the following information (A, B, and C below) and obtain the necessary signature (D below) before this application can be processed by the City.

A. Legal Description of the property to be subdivided as it exists at the present time: attached

PLAT AND PARCEL NO. 05927-City Lands 106-12-10 Parcel 62.10.41.082672

B. Map or Drawing showing how the property is proposed to be subdivided.

C. Describe why you want to subdivide this property.
We would like to have a commercial property for
Hampson and Ward Electric Building

D. Written acknowledgement by the City of Eyota Zoning Administrator of his/her preliminary review of the proposed metes and bounds subdivision.

(Signature of Zoning Administrator) Date _____

Comments by Zoning Administrator: _____

Name of Property Owner	Name of Applicant (if different than owner)
<u>John Keefe/KeeSe Properties LLC</u>	<u>Hampson and Ward Electric Inc</u>
Address <u>2179 Centurian Ct NE</u>	Address <u>5810 Glenbrook Ct SE</u>
<u>Rochester mn 55906</u>	<u>Rochester mn 55904</u>
Phone No. <u>254-9971</u>	Phone No. <u>507 421 9085</u>

Return Completed Application with Filing Fee (Check made payable to City of Eyota) to:

City of Eyota
PO Box 328
38 West South Front Street
Eyota, MN 55934

For Office Use Only:
Date Received: 8-24-17
Recei
Appli

"Exhibit 7"

