

CITY OF EYOTA  
CITY COUNCIL MINUTES  
AUGUST 27, 2015

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard, Tony Nelson and Kurt Holst

Members Absent: none

Staff Present: Brad Boice, Public Works Supervisor and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Holst to approve the agenda with the addition of a traveling baseball donation presentation and follow up on Bruce Klaehn's trees. Ayes (5), Nays (0). Motion carried.

**D-E Traveling Baseball Association Donation:** Members thanked the city for use of the ball fields and presented a \$1,000 donation check requesting it be used for ball field maintenance and/or the field drag. The Council thanked them and accepted the generous donation.

**333 Beth Court NE Trees:** Bruce Klaehn informed the Council he met with representatives from Dairyland Power Line Co. regarding his trees that were cut down under the transmission lines; and thanked the Council for their support in this matter. Dairyland did give the Klaehn's restitution. Many questions have come up regarding the Summerfield subdivision and future subdivisions: the existing sixty foot easement, legality of the berm, planting regulations, pruning and removal policies, notifications, etc. Dairyland implied the Summerfield agreement included things that were wrong. Knowlton was instructed to find any and all agreements.

**Consent Agenda:** Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.F as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.D"

- 4.A. Minutes of the August 13, 2015 regular Council meeting approved
- 4.B. Minutes of the August 17, 2015 Council work meeting approved
- 4.C. LMCIT Liability Coverage Waiver – approve liability coverage limits of \$500,000 and do not waive the monetary limits on municipal tort liability.
- 4.D. Charter Communications consent to transfer control via RESOLUTION 2015-27
- 4.E. 2014 Fire Relief Association Audit approved as presented
- 4.F. Wastewater Training and Examination - Scott Schmidt approved to attend wastewater training and take the exam: November 3-5, in Vadnais Heights, cost \$355 plus hotel and travel expenses.

## **REPORTS:**

**DESCASD Sewer Board:** Schuchard reported there were no plant violations. The bids to repair the roof increased as much as \$21,000 due to building regulation changes. Twenty six of the thirty three manholes have been inspected, only two require repairs. They continue to work on land conservation and an employee performance enhance plan. Some cities are fighting the new phosphorus regulations because of the added expense with very little benefit. The plant was deemed in the clear regarding the recent fish kill in the Whitewater river system.

**Planning Commission:** No report, the August 19 meeting was cancelled.

**Economic Development Authority (EDA):** Clark reported on Arbor Gardens census, financials, operating updates and request to obtain bids to install a sidewalk along the street. 2016 EDA budget was reviewed and approved.

Motion was made by Schuchard and seconded by Holst to approve advertising in the Dover-Eyota Eagles Foundation sports programs, \$100.00. Ayes (5), Nays (0). Motion carried.

**Historic Downtown Business Incentive for Revitalization Projects:** There is \$50,000 designated from the Rochester ½% Sales Tax revenues for these incentives. The EDA has just received three applications. The application from Jem's Confections is a bit more time sensitive due to the time of year and improvements proposed. Motion was made by Holst and seconded by Nelson to approve a \$10,000 Downtown Revitalization loan to Jem's Confections. Ayes (5), Nays (0). Motion carried.

**Wayfinding Sign Hwy 14E:** Proposal to advertise the Historic Downtown on the billboard type sign on the north side of Highway 14, east of Center Avenue. Motion was made by Holst and seconded by Nelson to approve advertising as a wayfinding sign \$800 the first year and \$200 the second year. Ayes (5), Nays (0). Motion carried.

## **Public Works:**

**5.D.1 Public Works Office Furnace Replacement:** Three bids were obtained to replace the furnace in the Public Works Office (424 South AVE SE) with a furnace from a recently obtained residential property. Motion was made by Nelson and seconded by Cornell to authorize Southeast Mechanical install the replacement furnace and air conditioning unit in the Public Works office; \$1,599. Ayes (5), Nays (0). Motion carried.

**5.D.2 Stars and Stripes Park Improvements:** Recommendation to have the existing retaining wall (around the caboose) separation be repaired and extend the wall and do landscaping on the south side of the caboose. Motion was made by Cornell and seconded by Schuchard to fix and complete the wall this year; per the bid from Custom Retaining Walls and Landscaping, \$2,310.46. Ayes (5), Nays (0). Motion carried.

**5.D.3 Summerfield Park Trees:** Motion was made by Nelson and seconded by Schuchard to move the three red pine trees from Summerfield Park to the back/South lot line of Sunrise Park. Discussion: decided Sunrise was a better option than moving them to West Side Park. Ayes (5), Nays (0). Motion carried

2015 Street & Utility Improvement Project: Boice gave a status report on the project; construction is progressing very well. Thank you to businesses and homeowners for their patience and understanding; especially during times the water is required to be shut off.

The engineers questioned what the normal policy is for watering sod during a large project similar to this. Will property owners be offered any discount on water used to water sod? The Council will wait and see when the sod is installed before making any decision.

121 Washington AVE SE Boulevard Tree: Council consensus: if all parties involved agree, verified by staff, than remove the walnut boulevard tree at 121 Washington Avenue SE. This will be a city expense outside of the project costs.

Winter Parking: A property owner requested the Council reconsider winter parking regulations in the project area; maybe consider alternate side parking. The Council agreed to discuss it at the next meeting.

**Clerks Report:**

Skate Park Equipment: The City of Lanesboro contacted Eyota and informed us they have skate park equipment for sale and will be accepting bids until September 15. The Council requested the Park Board research what pieces could be used, fit in our area and make a recommendation to submit a bid.

Railroad Trail Crossing: The Railroad installed concrete sections instead of the agreed rubber crossing. It also is not big enough. Council consensus: request the Railroad put in the rubber crossing that was agreed on and make sure it lines up with the trail.

Budget Work Meeting: Motion was made by Nelson and seconded by Holst to schedule a budget work meeting September 16, 7:00 p.m. Ayes (5), Nays (0). Motion carried.

**REGULAR AGENDA ITEMS:**

Second Street Wetlands: As discussed at the August 17 work meeting. Motion was made by Cornell and seconded by Holst to authorize WHKS & Co. to create a preliminary engineering plan for the Second Street Wetlands acreage; estimated cost \$5,000 to \$10,000. Ayes (5), Nays (0). Motion carried.

Economic Development District: Per three of the EDA's Strategic Plan goals and recommended by the City's Bond Attorney, the EDA recommends the Council approve establishing an Economic Development District to be referred to as the Economic Development District Number One: Historic Downtown. The District would be created for the purpose of using the Rochester half percent sales tax revenues and other economic tools to enhance and develop the Historic Downtown Eyota. Motion was made by Nelson and seconded by Schuchard to approve establishing an Economic Development District as recommended and spend Economic Development funds on improvements. Ayes (5), Nays (0). Motion carried.

**Parking Lot on South Front Street SE:** It was suggested to blacktop an area in the parking lot on South Front Street SE, across from the Fire Hall; for both fire parking and as a training area. Sizes, location and cost were submitted. Motion was made by Cornell and seconded by Holst to approve paving the area submitted as Option A (approximately 45' deep to the north grass line edge) for \$8,200 and to be paid out of the 210 Fire Department Fund. Ayes (5), Nays (0). Motion carried.

**Accounts Payable:** Motion was made by Nelson and seconded by Clark to approve the accounts payable in the amount of \$44,252.29 as presented. Ayes (5), Nays (0). Motion carried.  
See "Exhibit 6.D"

**Any Other Business:**

**Trash Service:** Advanced Disposal invoices keep fluctuating in cost; and probably should not be increasing that much per the contract. Council requested staff research why, if the contract allows this and possibly invite Advanced to the next meeting. It was suggested future contracts should include informing staff exactly what the current billing should be.

**Adjourn:** Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:30 p.m.



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Tyrel Clark  
Mayor



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Martis Knowlton  
Clerk/Treasurer