

CITY OF EYOTA  
CITY COUNCIL MINUTES  
SEPTEMBER 24, 2015

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson and Ray Schuchard

Members Absent: Kurt Holst (absent at roll call but arrived later, 7:18 p.m.)

Staff Present: Community Officer Deputy Pagel; Brad Boice, Public Works Supervisor; Daren Sikkink, WHKS & Co. and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Cornell to approve the agenda with the addition of item 6.G. David Reiland parcel purchase offer and 7.A. Franke dog issue. Ayes (4), Nays (0). Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Cornell to approve the consent agenda items 4.A and 4.B as presented. Ayes (4), Nays (0). Motion carried.

4.A. Minutes of the September 10, 2015 regular Council meeting approved.

4.B. Minutes of the September 16, 2015 Council work meeting approved.

**REPORTS:**

Community Officer: Deputy Pagel requests drivers slow down now that school is open; there will be extra patrols out. Pedestrians please use sidewalks where they are available. Be safe and keep your buildings and vehicles locked. If you see anything suspicious do not hesitate to call law enforcement and report it. Non-emergency dispatch number 328-6800. Regarding a recent dog that came into town and was aggressive; the government agency where the dog lives is responsible for declaring and enforcing any dangerous dog regulations.

Planning Commission: No report, no meeting was held in September.

Economic Development Authority (EDA): Clark reported on Arbor Gardens census and financials; both good. Cornell reported EDA financials and invitations to be on a committee to research an American Legion expansion project will be sent out.

\*\* Kurt Holst arrived at 7:18 p.m.

Burt's Meats is looking to substantially expand their business and the amount of meat they process monthly. An application for a Minnesota Value Added Grant will be submitted with the EDA's letter of support. Burt's also requested \$10,000 for façade improvements through the Historic Downtown Business Incentives program. Motion was made by Nelson and seconded by Schuchard to approve reserving \$10,000 Historic Incentive funds for Burt's Meats. Ayes (5), Nays (0). Motion carried.

EDA board member Shannon Reuss resigned as of September 21. Motion was made by Nelson and seconded by Schuchard to approve Shannon's resignation. Discussion: the City appreciates all she has done. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Holst to appoint Craig Horan from Prestige Auto as an EDA member, filling Shannon's seat. Ayes (5), Nays (0). Motion carried.

The next EDA meeting will October 22 and will be moved to City Hall. The regular meeting will be 5:00 to 6:00 and from 6:00 to 7:00 there will be a public hearing to receive comments regarding establishing an Economic Development District in Eyota.

**Clerks Report:** Knowlton reported the 2016-2017 law enforcement contracts have been received from the Olmsted County Sheriff's Office. Both contracts include three percent increases. The Council requested the contracts be included in the next meeting's consent agenda for approval.

### **REGULAR AGENDA ITEMS:**

**2015 Street & Utility Improvement Project:** City Engineer Daren Sikkink reported on the status of the project and explained a few things. There will be a lot of activity through next week: sod, concrete work and paving.

Sod. The contractor is currently watering the sod every day. This may not happen every day through the remaining of the season. Property owners are welcome to water their sod to increase the likely hood of survival. Note, the property owners have received free water while hooked up to the temporary water service during construction; the Council felt property owners should get a break if they do a lot of watering.

Motion was made by Schuchard and seconded by Nelson to send a letter explaining if the property owners calls the City and informs us they are going to water, the City will average their water usage the three months before construction started (April, May, June) and credit their bill if it is higher due to watering sod. But the customer has to call and tell us they are watering. Ayes (5), Nays (0). Motion carried.

Second Street SE. Second Street SE was widened at the Center Avenue intersection so that it would be the same width as Second Street SW at that intersection; this makes for a safer intersection. Second Street SE was then reduced to the approved standard thirty two feet wide to be consistent with the other streets in the construction project. The angle parking area was kept in front of the church. The City does not plow that parking area.  
Consensus: extend the homeowners sidewalk from the sidewalk to the curb at 14 Second Street SE.

Brush Site: Establishing a city brush site has proven to be a long process, and not done yet. The Olmsted County Planning Advisory Commission will be holding a public hearing October 1 regarding the required conditional use permit.

**Arbor Gardens Sidewalk:** Arbor Gardens is requesting bids to install a sidewalk on the property adjacent to the street. It was questioned how the sidewalk should be installed on the east property line with the residential home to the east and how to access the street when the nearest commercial property across the street is not yet constructed.

Consensus: install the sidewalk from the west up to the east the driveway, but not from the east driveway to the east property line. Include three pedestrian ramps: two on the west driveway and one on the west side of the east driveway.

**Park Drive Water Services:** July 23, 2015 the Council authorized water service repairs be made at 51 and 47 Park Drive for the repairs up to \$2,400; which does not include all the plumbing under the trailer. The repairs have been made; total cost is \$3,992.83, \$468.62 of that is plumbing under the trailers.

Motion was made by Cornell and seconded by Schuchard to approve paying the additional cost of \$1,124.21. Ayes (5), Nays (0). Motion carried.

Motion was made Cornell and seconded by Nelson to approve paying the remainder of the bill, the \$468.62 for the thermal line plumbing. Ayes (5), Nays (0). Motion carried.

**2016 Budget and Levy:** Knowlton recommended reducing the \$7,000 tax abatement levy amount down to \$3,863, a reduction of \$3,137; bringing the levy amount to \$575,925 total.

Motion was made by Nelson and seconded by Cornell to approve the preliminary budget totaling \$575,925. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Cornell to approve RESOLUTION #2015-30 RESOLUTION ADOPTING PROPOSED TAX LEVY RESOLUTION APPROVING 2015 TAX LEVY, COLLECTIBLE IN 2016 in the amount of \$575,925. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.C"

Motion was made by Nelson and seconded by Cornell to schedule December 10 as the date the final budget and levy will be discussed and public input is allowed. Ayes (5), Nays (0). Motion carried.

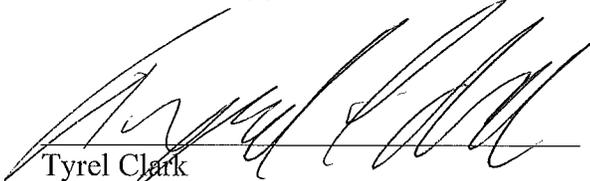
**Meetings:** A list of upcoming meetings and workshops was given to the Council for their consideration.

**Accounts Payable:** Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of \$38,782.10 as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.F"

**David Reiland Parcel Purchase Offer:** David Reiland, home builder, offered to purchase the tax forfeiture property at 101 Sandstone Drive NW for \$15,000. This would require the City to formally reduce the special assessments on the property down to \$15,000. Motion was made by Nelson and seconded by Schuchard to approve lowering the special assessment amount to \$15,000. Discussion: Clark requested the City consider Reiland may request a variance to build seeing that it is a corner lot. Clark, Cornell, Nelson and Schuchard voted in favor. Holst was opposed. Ayes (4), Nays (1). Motion carried.

**Any Other Business:** In reference to dog that lives in Dover Township that has come into the city limits and has been aggressive more than once. Dover Township is the government entity which is responsible to deem this dog potentially dangerous or dangerous. Dover Township Board members have been informed of the details of the first time the dog came into Eyota; and is waiting for the information on the second incident.

**Adjourn:** Motion was made by Nelson and seconded by Cornell to adjourn the meeting. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:55 p.m.



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Tyrel Clark  
Mayor



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Marlis Knowlton  
Clerk/Treasurer